

Date: 13 June 2017

Dear Councillor,

Overview and Scrutiny Committee

A Meeting of the **Overview and Scrutiny Committee** will be held in the **Council Chamber**, on **Wednesday, 21 June 2017 at 18:00**. You are requested to attend.

Yours faithfully,



Chief Executive

To:- **Conservative Group**
Councillor Swann (Chairman), Councillor Billings (Vice-Chairman) and Councillors
Atkin, Mrs Coe and Mrs Patten

Labour Group
Councillors Bambrick, Dr Pearson and Mrs Stuart

AGENDA

Open to Public and Press

- 1** Apologies.
- 2** To receive the Open Minutes of the following Meeting:

Overview & Scrutiny Committee 22nd March 2017 Open Minutes **4 - 6**
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 5** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 6** REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – **7 - 8**
QUARTERLY REPORT ON USAGE
- 7** ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY **9 - 18**
COMMITTEE 2016-17
- 8** REVIEW OF FUNDING TO VOLUNTARY AND COMMUNITY **19 - 32**
SECTOR ORGANISATIONS
- 9** SETTING THE WORK PROGRAMME 2016-17 **33 - 35**

Exclusion of the Public and Press:

- 10** The Chairman may therefore move:-
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

- 11** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.

OVERVIEW AND SCRUTINY COMMITTEE

22nd March 2017

PRESENT:-

Conservative Group

Councillor Swann (Chairman), Councillor Billings (Vice-Chairman) and Councillors Atkin, Mrs Coe and Mrs Patten

Labour Group

Councillor Dunn

OS/61 **APOLOGIES**

Apologies were received from Councillors Bambrick and Dr Pearson (Labour Group)

OS/62 **MINUTES**

The Open Minutes of the Meeting held on 8th February were taken as read, approved as a true record and signed by the Chairman.

OS/63 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee were informed that no declarations of interest from Members of the Council had been received.

OS/64 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee were informed that no questions from members of the Public had been received.

OS/65 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee were informed that no questions from Members of the Council had been received.

OS/66 **REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – QUARTERLY REPORT ON USAGE**

The Director of Community and Planning Services outlined the report, emphasising that the usage of Regulation of Investigatory Powers Act 2000 (RIPA) since 1st December 2016 was nil, and no authorisations had been requested or granted.

Councillor Atkin sought clarification on whether the usage of CCTV at fly-tipping hotspots and body worn cameras need to be reported. The Director advised that in such instances RIPA authorisation would not be required, as notices indicate CCTV monitoring is in operation.

RESOLVED:-

Members noted the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.

OS/67 **ANNUAL REPORT FROM THE OVERVIEW AND SCRUTINY COMMITTEE 2016/17**

The Committee considered the draft Annual Report for the municipal year 2016/17. The report outlined how the Committee had discharged its functions over the year and its key areas of review. The Director of Community and Planning Services apologised for the delay in producing the Voluntary Services report, advising that it would be presented at a future Meeting.

Members welcomed the report, noting that it reflected the work conducted by the Committee during the year.

RESOLVED:-

Members considered the Annual Report for 2016/17 and agreed to delegate any amendments to the Legal and Democratic Services Manager for the completion of the Annual Report.

OS/68 **COMMITTEE WORK PROGRAMME 2016-17**

Members discussed various topics that may form the forthcoming year's Work Programme.

RESOLVED:-

Members agreed to delegate to the Chairman to arrange a Scoping Meeting in order to consider the areas to be reviewed in the forthcoming municipal year.

OS/69 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that

there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee were informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 6.15pm.

COUNCILLOR SWANN

CHAIRMAN

REPORT TO:	OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM: 6
DATE OF MEETING:	21st JUNE 2017	CATEGORY: DELEGATED
REPORT FROM	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	ARDIP KAUR – 595715 ardip.kaur@south-derbys.gov.uk	DOC:
SUBJECT:	REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – QUARTERLY REPORT ON USAGE	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 To note the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.

2.0 Purpose of Report

- 2.1 To note the report on the Council's use of the Regulation of Investigatory Powers Act 2000 since 1st March 2017.

3.0 Detail

- 3.1 The Committee, on 22nd June 2016 approved the Council's amended RIPA Policy and Guidance document. The Overview and Scrutiny Committee is authorised to review the Council's use of RIPA, set the Council's general surveillance policy, and consider quarterly reports on the use of RIPA to ensure that it is being used as per the Council's policy.
- 3.2 RIPA is intended to regulate the use of investigatory powers and ensure they are used in accordance with human rights. This is achieved by requiring certain investigations involving covert surveillance to be authorised by an appropriate Authorising Officer and then a JP before they are carried out.
- 3.3 Directed surveillance is often conducted by local authorities to investigate benefit fraud or to collect evidence of anti-social behaviour. It may involve covertly following people, covertly taking photographs of them or using hidden cameras to record their movements.
- 3.4 RIPA stipulates that the person (Authorising Officer) granting an authorisation for directed surveillance must believe that the activities to be authorised are necessary on one or more statutory grounds. The members of the Corporate Management Team, identified in the Council's Policy and Procedure, consider all applications for

authorisation. The Authorising Officer must ensure that there is satisfactory reason for carrying out the surveillance, the covert nature of the investigation is necessary, proper consideration has been given to collateral intrusion, and the proposed length and extent of the surveillance is proportionate to the information being sought. This involves balancing the seriousness of the intrusion into the privacy of the subject of the operation against the need for the activity in investigative and operational terms. Following legislative changes, in addition to the aforementioned, the Council is required to obtain judicial approval prior to using covert techniques and the Councils use of directed surveillance under RIPA will be limited to the investigation of crimes which attract a six month or more custodial sentence.

3.5 The usage of RIPA during the period March 2017 to May 2017 has been nil. No authorisations have been requested or granted.

4.0 Financial Implications

4.1 None arising directly from this report.

5.0 Corporate Implications

5.1 The Council must act in accordance with recent legislative changes regarding the authorisation process and the surveillance crime threshold.

6.0 Community Implications

6.1 Covert surveillance is carried out in a manner calculated to ensure that the person subject to the surveillance is unaware of it taking place. The Council carries out directed surveillance which is covert, not intrusive, is not carried out in an immediate response to events, and is undertaken for the purpose of a specific investigation or operation in a manner likely to obtain private information about an individual.

6.2 Section 8 of the application form asks the applicant to supply details of any potential collateral intrusion and to detail why the intrusion is unavoidable. The idea behind collateral intrusion is to identify who else, apart from the subject of the surveillance, can be affected by the nature of the surveillance. Any application for authorisation should include an assessment of the risk of the collateral intrusion and this should be taken into account by the Authorising Officer when considering proportionality. The Authorising Officer needs to know by those carrying out the surveillance if the investigation or operation would unexpectedly interfere with the privacy of individuals not covered by the authorisation. An Authorising Officer must be made aware of any particular sensitivities in the local community.

REPORT TO:	OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM: 7
DATE OF MEETING:	21 st JUNE 2017	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	ROOPY PABLA (EXT: 5848) roopy.pabla@south-derbys.gov.uk	DOC:
SUBJECT:	ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2016/17	REF: N/A
WARD(S) AFFECTED:	ALL	

1.0 Recommendation

1.1 That Members note the Committee's Annual Report for 2016/17.

2.0 Purpose of Report

2.1 To submit the Annual Report of the Overview and Scrutiny Committee for 2016/17.

3.0 Detail

3.1 The draft Annual Report was considered at the Committee's meeting on 22nd March 2017 and was presented to Annual Council on 18th May 2017.

4.0 Financial / Corporate / Community Implications

4.1 None.

5.0 Background Papers

5.1 Annual Report 2016/17 attached as Annexe A.

Overview and Scrutiny Committee Annual Report 2016-2017

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Acknowledgement

I am pleased to present this year's Overview and Scrutiny Annual Report, which contains information about the Committee's activity over the past year.

It has been a demanding year for the Council which continues to face the challenge of delivering services to the residents of South Derbyshire. The Overview and Scrutiny Committee has been tasked with analysing and monitoring services in order to provide constructive feedback to increase efficiency as well as, where possible, reduce costs.

This Annual Report demonstrates the wide range of issues that have been considered within the scrutiny process and providing committee members the opportunity to select areas to review.

The Overview and Scrutiny Committee recognises and appreciates the valuable contributions that Elected Members, Officers and representatives of organisations have made towards its work, and acknowledges that without this support and co-operation, it could not fulfil its aim to improve services for the benefit of South Derbyshire residents.

It is also appropriate to acknowledge the hard work and commitment of Councillor Gill Farrington, the Overview and Scrutiny Committee's late Chairman.

Councillor Stuart Swann
Chairman of the Overview & Scrutiny Committee

1. Background

1.1 Purpose of the Report

This is the Annual Report to Council from Overview and Scrutiny, as required by Article 6 of the Council's Constitution.

Overview and Scrutiny plays an important part in local government decision-making and is a principal way of achieving open, democratic accountability for the provision of public services. The aim of Overview and Scrutiny is to improve public services and quality of life for local residents. Its main value is in holding the Council and other service providers to account, monitoring performance and in its capacity to inform and influence the actions of the Council and its partners. Overview and Scrutiny is a legal requirement, introduced by the Local Government Act 2000, extended in later legislation, and consolidated in the Localism Act of 2011. Overview and Scrutiny allows Councillors to examine, question and evaluate various functions of the Council and other providers of public services on behalf of the public in an open and effective way.

The report outlines how the Overview and Scrutiny Committee has discharged its functions during the municipal year 2016/17 and details the current position and outcomes of its activities.

1.2 Composition of Overview and Scrutiny Committee

The Committee consists of eight Members; five Members of the Conservative Group and three Members of the Labour Group, in accordance with the political balance of the Council. For 2016/17, the following Members were appointed to the Committee:-

Conservative Group

Councillor Mrs Farrington (Chair), Councillor Swann (Vice-Chair), Councillor Billings, Councillor Mrs Coe and Councillor Mrs Patten

Labour Group

Councillor Bambrick, Councillor Dunn and Councillor Dr Pearson

1.3 Main Purposes of Overview and Scrutiny Committee

The main purposes of the Committee are as follows:-

- (a) Write reports and/or make recommendations to Council, Policy Committees or Area Forums in connection with the formulation of policy and the discharge of any functions.
- (b) Consider any matter affecting the District or its residents.
- (c) Review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions.

- (d) Exercise the Call-In procedure in respect of decisions made, but not yet implemented, by any Policy Committee or Area Forum.
- (e) Oversee the appropriate processes and report findings to the relevant Policy Committee.

1.4 Functions of Overview and Scrutiny Committee

- (a) Holding the Council and its statutory partners to account in the public interest, enabling transparent and effective decision-making. This includes the power to 'call-in' a decision made by any policy committee that has not yet been implemented. (See 1.6)
- (b) Supporting effective policies and initiatives, which have a beneficial impact on the community through policy review and development.
- (c) Contributing to continuous improvement in services through monitoring quarterly departmental performance reports and the implementation of improvement plans.
- (d) Having a positive impact on the work and outcomes of external agencies and providers of public services.
- (e) Aiding Councillors in engaging with their communities and playing the role of community representatives and leaders.

1.5 Meetings

The Overview and Scrutiny Committee usually meets every six weeks, on Wednesday evenings at the Council's Civic Offices. In order to engage on a more direct level with residents, meetings can be taken out into the community. Meetings are held in Open session, unless there are Exempt items for consideration by the Committee. Additional task groups can be set-up to undertake work on the Committee's behalf, which usually happens when there is a need to review a topic in greater depth.

1.6 Call-In of Policy Committee Decisions

The Overview and Scrutiny Committee has the power to determine 'call-in' requests of any policy committee decision made but not implemented. During the year 2016/17, the Committee was not required to deal with any 'called in' decisions or requests from Policy Committees for specific investigations.

2. Specific Areas of Activity

2.1 The Annual Report

In March 2017, the Committee considered the draft Annual Report for the 2016/17 municipal year, which looks at each of the priorities in turn and provides an overview of some of the outcomes achieved by the Committee and how it has discharged its function throughout the year.

2.2 Setting the Committee Work Programme

The Committee held a workshop in June 2016 outlining suggestions on how the Committee might identify and agree possible issues to form the basis of its Work Programme during the forthcoming municipal year. Members considered a range of potential areas for the Committee to review and the specific focus of their attention.

The key areas identified were:

- (a) Section 106 Health Based NHS Contributions
- (b) Regulation of Investigatory Powers Act (RIPA) 2000
- (c) Festival of Leisure
- (d) Public Health
- (e) Trident Housing Association
- (f) Telecare Provision
- (g) Street Scene, Recycling, Bulky Waste Collections
- (h) Voluntary Sector
- (i) Member IT Provision
- (j) Member Training
- (k) Housing Revenue Account Budget (HRA) 2015/16
- (l) The Budget 2016/17

A short summary of the Committee's work during the year is set out below.

(a) Section 106 Health Based NHS Contributions

The work relating to Section 106 Contributions continued in 2016/17. The Committee invited representatives from the Clinical Commissioning Group to attend a Committee Meeting, where an update was provided by the Commissioning Manager of Primary & Community Services, of the NHS Southern Derbyshire Clinical Commissioning Group, who commented that, in relation to Section 106 matters, South Derbyshire was one of the more engaged authorities in the county. The Committee resolved that the work undertaken in conjunction with the Planning Department and Clinical Commissioning Group had made substantial progress, and allocated funds were in the process of being dispersed accordingly.

(b) Regulation of Investigatory Powers Act 2000 (RIPA)

The Committee has a standing function to monitor the Council's use of Regulation of Investigatory Powers (RIPA) on a quarterly basis, following the Council's Inspection by the Office of Surveillance Commissioners. The Committee was satisfied the Council's use of Regulation of Investigatory Powers Act 2000 Policy and Guidance during the municipal year 2016/17 had been carried out according to the Act of 2000.

(c) Festival of Leisure

This item had been requested to appear on the Work programme as some Members of the Committee felt that the original direction of the festival as a community event had perhaps changed over the last couple of years, and was now looked upon as a more commercial event. The Director of Community and Planning Services delivered an update to the Committee, emphasising the joint aims of keeping net costs to a minimum and maximising community participation. The Committee was satisfied with the proceedings relating to the Festival of Leisure and that local groups and charities had been given the opportunity to attend the event at reduced prices or at no cost.

(d) Public Health

i) Derbyshire Community Healthcare

A Derbyshire Community Health Services General Manager attended a Committee meeting presenting a comprehensive overview of the Community Nursing Service in the Swadlincote and surrounding area. This provided the Committee with a greater understanding of the issues involved, including the difficult decisions faced in facilitating the appropriate care to all service users.

ii) East Midlands Ambulance Service (EMAS)

An EMAS External Relations and Engagement Manager attended a Committee Meeting and informed Members of how the service is currently run including its call prioritisation criteria. Information regarding service improvement plans were also outlined. Ongoing updates from EMAS continue to be received and circulated.

iii) NHS Hospital Trusts

Following an initial meeting with the Chief Executives of both Derby Teaching Hospitals NHS Foundation Trust and Burton Hospitals NHS Foundation Trust, representatives from both Trusts delivered an informative presentation on the planned collaboration between the two bodies to a subsequent Committee Meeting. This provided an in-depth insight into the potential benefits of the partnership. As this collaboration develops, further updates have been promised, including a potential public meeting on the subject once further decisions have been made.

(e) Trident Housing Association

The Chairman and Vice-Chairman along with another committee member met with representatives from Trident Housing regarding a number of serious issues of concern raised by residents of Oakland Village. Feedback was provided to the Committee and it transpired that significant progress had been made on the issues for the benefit of residents. It was subsequently reported that residents had relayed positive comments as a result of this involvement

(f) Telecare Provision

A presentation was delivered to Committee by the Housing Operations Manager outlining the current and proposed telecare provision within the District. The vital

nature of this service and its importance in helping reduce hospital admissions was noted. Future funding and home alterations were explained, aimed at helping individuals return home and releasing hospital beds. Committee was advised that policies in this area are currently being reviewed, including housing allocation.

(g) Street Scene / Recycling / Bulky Waste

The Director of Housing and Environmental Services presented a report to Committee highlighting that the review of services had become crucial in order to deliver value and operate efficiently, particularly in view of the continuing growth within the district and its subsequent impact. It was clarified that a review of recycling provision at Civic Amenity sites would evaluate whether these sites are financially effective by assessing the cost of clearing dumped waste, the subsequent loss of recycling credit and the impact of waste going into landfill. Members suggested that identifying and addressing seasonal pressure points combined with educating residents through the provision of clear information on waste allowance would be of assistance in addressing these issues, particularly in relation to fly-tipping. It is expected that further reports, particularly relating to Street Scene issues, will be considered during the next municipal year.

(h) Voluntary Sector

The Committee commenced a review of funding and support granted to Voluntary and Community Sector Organisations in order to ensure that a full spectrum of organisations are represented.

(i) Member IT Provision

The Committee has worked with the Director of Finance and Corporate Services to review the current Member IT Provision specifically the use of the current iPads. This review was brought about by concerns that the iPads were not being used to their full potential and that changes to the current set-up could give Members additional functionality from the existing provision. Given the age of the existing iPads and potential conflicts with the Council's IT infrastructure that could be caused by opening up access to additional functionality; it was determined that new mobile devices would be the most effective solution and the process of evaluation and testing was instigated. This would initially take the form of a small focus group and feedback would be incorporated into the decision-making process.

(j) Member Training

The Director of Planning and Community Services presented the report to the Committee providing Members with a draft programme of training. It was agreed that the Director would liaise with the Member Champions for Training as well as this Committee in order to identify and co-ordinate any further training requirements.

(k) Housing Revenue Account Budget (HRA) 2016/17

The Committee has a specific role to assist the Finance and Management Committee with the Business Plan for the Housing Revenue Account budget (HRA) and to subject it to a detailed review of future capital investment plans to ensure that the HRA could meet commitments for debt repayment and maintain a minimum working balance in accordance with the Financial Strategy. The Committee was satisfied with the work undertaken and the outcome of the HRA review.

(I) The Budget 2017/18

The Committee has a responsibility to assist the Finance and Management Committee to review the budget proposals. The Committee considered the Budget, the General Fund and capital at two of its meetings in January and February 2017. Members were also invited to attend policy-setting meetings and Area Forums where detailed presentations were given. The Committee was satisfied with the work undertaken and the outcome of the review of the Budget 2017/18. The Vice-Chairman also delivered a verbal update to the Finance and Management Committee, noting its review of the budgetary matters presented by the Director of Finance and Corporate Services. He reported that the Committee had carefully considered the budget reports and acknowledged the potential financial challenges facing the Council, but no matters of significance from an overview and scrutiny perspective were cited for further investigation.

3 Challenges for 2017-2018

- To build on, and update, the achievements of Overview & Scrutiny.
- To ensure that Overview and Scrutiny continues to make a positive contribution to the development of policy and the continuous improvement of the Council's operations.
- To continue to ensure the Overview and Scrutiny work programme reflects concerns of service users, community and the public.
- To continue to ensure Overview and Scrutiny works with the community and key partners to respond to local concerns.
- To continue to ensure that the work of Overview and Scrutiny has a positive effect on decision-makers and provides evidence that it has made a real difference.
- To ensure Overview and Scrutiny takes a more active appropriate role respect of the work of the Policy Committees and their decisions.

Chairman, Vice-Chairman and Members of the Overview and Scrutiny Committee
March 2017

REPORT TO:	OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM: 8
DATE OF MEETING:	21st JUNE 2017	CATEGORY: DELEGATED
REPORT FROM:	DIRECTOR OF COMMUNITIES AND PLANNING SERVICES	OPEN
MEMBERS' CONTACT POINT:	IAN HEY (ext 8741) ian.hey@south-derbys.gov.uk	DOC:
SUBJECT:	REVIEW OF FUNDING TO VOLUNTARY AND COMMUNITY SECTOR ORGANISATIONS	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:

1.0 Recommendations

1.1 To note the information on support to voluntary and community sector organisations.

2.0 Purpose of Report

2.1 To review funding and support to voluntary and community sector organisations by SDDC.

2.2 The report outlines the level of funding paid to voluntary sector organisation under service level agreements. A short summary of the organisations' area of work and how they work to add value to the corporate plan for SDDC is included.

The report identifies how these organisations contribute to communities in South Derbyshire and contribute to the themes of the corporate plan.

3.0 Detail

3.1 During 2016/17 SDDC funded nine organisations via service level agreements (SLAs) as outlined in the scoping document. The total revenue grant for 2016/17 equates to £294,010. Individual amounts paid during 2016/17 are as follows:

- South Derbyshire CVS - £89,834
- South Derbyshire CVS engagement of hard to reach groups - £20,000
- South Derbyshire CVS (Safer Homes) - £16,000
- South Derbyshire Citizen Advice Bureau (CAB) - £55,796
- Sharpe's - £26,645
- Sharpe's (Tourist Information Centre – contract for service) - £52,666
- People Express - £29,484
- South Derbyshire Home-Start - £12,619
- Rural Action Derbyshire - £19,784

- Shopmobility - £10,871
- Asian Over 60s - £6,821
- Next Step - £4,090

3.2 Grants to old peoples clubs - The Council currently makes grants to old peoples clubs to match those made by Derbyshire County Council. For 2016/17 11 clubs were supported to a total value of £1,728. £369 of this amount is matched by the grant to Asian over 60's included at 3.1. This gives a net value of £1,359 (**See Annex 1**).

3.3 In addition to revenue grants a number of charitable organisations also receive non-domestic rate relief. This is split in to mandatory relief for 129 buildings occupied by charitable organisations and 7 sports clubs amounting to a total of £1,244,821 and discretionary rate relief in respect of 12 buildings occupied by charitable organisations and 4 non-profit making bodies amounting to £73,714 (**See Annex 2 & 3**).

3.4 Our funding has a direct impact on the development of the voluntary and community sector. It supports not only the development of organisations themselves but also the direct delivery of projects that change people's lives in South Derbyshire. It contributes directly towards addressing our Corporate Plan delivering a range of services across the Progress, People and Place themes.

The District's relationship with the voluntary and community sector extends much further than a simple funding regime. The quality and value of the relationship has been recognised in many different forums.

3.5 **Specific details of funding are as follows:**

3.5.1 **South Derbyshire CVS - £89,834**

South Derbyshire CVS (Engagement of hard to reach groups) - £20,000

SDCVS (Safer Homes) - £16,000

SDDC fund approximately 15% of the income for SD CVS. In addition to a contribution towards core funding this enables two areas of discrete work, the safer homes project and work specifically targeted at hard to reach groups. The provision of this funding is a key element, providing matched funding to secure additional inward investment into the voluntary sector in South Derbyshire (Corporate Plan PR1 attract further inward investment). This has included funding from Derbyshire County Council, the Southern Derbyshire Clinical Commissioning Group, Public Health Locality Funding and monies from other national bodies.

The CVS is a core element of the District's strategy to support the voluntary sector in South Derbyshire. Although this is our largest contribution to one organisation it makes a valuable addition towards each of the themes of the Corporate Plan. Acting as an infrastructure organisation SD CVS support the sustainability of a wide range of local community groups and charities. The level of this was evidenced during consultation by DCC as they were looking at the impact of funding cuts within the sector. It carries out a number of roles in support of the sector through six core functions.

- **Development:** Identifying unmet need and help others meet that need through development of new services. An example of this is the work that has been undertaken at Castle Gresley, working with the Communities Team, to develop a community hub at Gresley Old Hall. This will enable a wider range of needs to be

met with increased efficiency, both in terms of staff time and financial resources, from a single venue in one of the more deprived areas of the District. (People, PE1, PE2 and Place, PL5). They have been the lead agency supporting the community centre in Gosely as it develops its extension plans. Has supported the work of the Communities Team with a project targeted at the community taking on the running of a disused County Council building at Hatton that will act as a village hall where none existed alongside a new housing development of 400 homes.

- **Supporting local voluntary and community groups:** Providing information, advice and support to both groups and individuals. Actively supports organisations to develop their corporate governance in accordance with Charity rules / legislation. (Although this is not the Districts governance it is as important for voluntary sector organisations that they have strong governance, without which they would not be sustainable. – Outcomes O2)
- **Liaison:** Enabling and encouraging people from different agencies and sectors to meet and develop links. This is most evident with the development of various forum that enable members of the sector to develop a broader understanding of the wider environment. In particular this is important for SDDC supporting them to maintain links with and consult harder to reach communities (Place, connecting with communities).
- **Enabling Representation:** Enabling the voluntary and community sector to put forward their views and act as a voice where appropriate. Acting as a lead agency with the District in communicating with and securing feedback from the wider voluntary sector. (People, PE2 protecting and supporting the most vulnerable.)
- **Partnership Work:** Encouraging local voluntary and statutory agencies to plan together for the benefit of the community. SD CVS have been a lead VS organisation to support the development of community infrastructure. Good examples would be the work towards the development of a community hub at Gresley Old Hall and support for the Goseley Community Centre through the development of plans towards the extension of the facility to meet local need.
- **Direct Services:** Providing services to support individuals where there is unmet need and no other organisation can provide this service, including the food bank and a social car scheme.

Hard to reach groups.

Funding targeted specifically at consultation with and accessing hard to reach groups on behalf of the District is a key part of our consultation with this segment of the community. This has included working with ethnic minorities, LGBT groups and others to review our policies to ensure that we do not build in discrimination. Working to identify barriers to teenagers volunteering in civil society. Undertaking specific consultations to ensure community involvement. (People PE1, enabling people to live independantly, PE2 protect and serve the most vulnerable and PE4 increasing the levels of participation).

Safer Homes (funded through the safety partnership)

The scheme works by providing a security check on the house and garden of victims of domestic crime and installing necessary home security equipment free of charge (including door or window locks / alarms, door chains and spy holes). The scheme will also offer a 'sanctuary provision' to medium risk victims of domestic abuse to help them remain in their current property.

Referrals into the scheme will come from individuals themselves and from other agencies such as Derbyshire County Council Adult Care, South Derbyshire District Council, Derbyshire Police, Health Professionals, Housing Associations, Citizens Advice Bureau, and South Derbyshire CVS

In addition to the standard security visits, the 'operative will assist the 'Partnership' and police with crime prevention initiatives such as installing shed security items and alarms in hotspot areas, visiting victims of dwelling burglary, running number plate security operations and attending property marking events. They will also install Neighbourhood Watch and other signage on request and assist in leaflet drops in areas where crime spikes have occurred. 270 properties were secured during 2016/17. (Place PL4 Connect with our communities helping them feel safe and secure)

3.5.2 **South Derbyshire Citizen Advice Bureau (CAB) - £55,796**

This is core funding for the principle advice bureau in South Derbyshire. Much of the support offered across the community is targeted at financial inclusion and this area of work has seen a rapid increase over the last 12 months. (People PE1 Enabling people to live independently, PE2 Protect and support the most vulnerable, including those affected by financial challenges, PE6 Develop the workforce of SD to support growth.)

The objective of the CAB is to provide free, confidential, impartial and independent advice to enable local residents to deal with a wide range of issues, including benefits, housing, money advice, employment, consumer, relationships, taxation and many more. The nature of the assistance provided will depend on a client's needs, and ranges from the provision of information to formal representation.

Services are offered from a number of sites across the District, including GP surgeries and the offices of SDDC.

While SDDC provides core funding, SDCAB has been successful in attracting project funding that has greatly increased its work in the District. This has included the highly regarded DigIT project that supports people develop IT skills to enable them to participate in the digital community including finance, civil society as well as commercial activity.

It currently works closely with Housing to provide advice to tenants to support them to remain in their homes.

3.5.3 **Sharpe's - £26,645**

Sharpe's (Tourist Information Centre – direct contract for service) - £52,666

Sharpe's Pottery Museum was fully 'accredited' in March 2009 by the Museums, Libraries and Archives Council (MLA).

As well as providing an archive, it helps to provide a link between the South Derbyshire of today and its roots in heavy industry. Younger generations will have grown up with no visible connection to the District motto "From the Earth our Wealth".

Alongside this, the buildings host a number of other organisations that not only add value to the museum, but also add value to the development of the voluntary sector and tourism within the District, including the Magic Attic.

The tourist information centre supports tourism and the general leisure industry as a whole, working closely with the Economic Development team at SDDC.

The ancillary rooms also act as a "village hall" allowing groups central to Swadlincote to rent space for short periods of time at a reasonable price.

(People PE1 Enabling people to live independently, Place PL5 support provision of cultural facilities)

3.5.4 People Express - £29,484

The organisation works in partnership with the voluntary, statutory and business sectors, researching the current needs of the local community, encouraging people to find ways around the barriers that prevent their participation, building trust and developing and facilitating work of a high standard in a range of arts skills.

People Express conducts development work with older people (in particular, work with older housebound people) and users of the mental health services. Projects that cover a wide range of art forms are set up and developed, and an excellent track record has been built up of making digital arts accessible to community groups.

The development of participatory arts with community groups through the use of joint steering groups leading to power sharing, community ownership, filtering through skills, increasing capacity and long-term sustainability is core to this group. This is demonstrated with a current project in Hatton that is using arts to explore the heritage of the community and working with a number of groups from the village to support community development. This project has secured more than £100,000 of external funding to provide a lasting sculpture trail.

Additional core funding for People Express is provided by Arts Council England. They have confirmed that a primary motivator for the continued investment in this scheme is the fact that it continues to attract support from the District Council.

(Place PL5 Support the provision of cultural facilities and activities throughout the District)

3.5.5 South Derbyshire Home-Start - £12,619

South Derbyshire Home-Start supports families that have a child of pre-school age, helping to increase the confidence and independence of families by:

- Visiting families in their own homes to offer support, friendship and practical assistance
- Reassuring parents that their childcare problems are not unusual or unique.
- Encouraging parents' strengths and emotional well-being for the ultimate benefit of their children.
- Trying to get the fun back into family life.

This is achieved by recruiting and training volunteers to visit families.

The support of the core grant funding from SDDC has been a contributing factor in the organisation securing Big Lottery funding to pay for a four-year project that will support parents that have poor mental health.

(People PE1 Enable people to live independently, PE2 Protect and help support the most vulnerable.)

3.5.6 Rural Action Derbyshire - £4,784

Rural Action Derbyshire (RAD) is an independent organisation and registered charity operating across the county.

RAD aims to improve the life of those living and working in rural Derbyshire.

RAD's objectives are:

- To support rural community development.
- To address rural disadvantage and counter the effects of isolation.
- To improve access to services [Page 28 of 35](#) in rural communities.

Rural Action Derbyshire has been a key supporter in the development of neighbourhood and parish planning programme in South Derbyshire. It has helped to set up and facilitate initial meetings and provided specialist advice throughout the process.

It has also been a source of specialist advice for the numerous village halls around the District. This has been central to the continued development of local services for communities across South Derbyshire.

(People PE1, PL2 Enhance understanding of the planning process, PL5 Support the provision of cultural facilities)

3.5.7 Shopmobility - £10,871

Swadlincote is the urban core for the District. It still offers a range of local retail opportunities for people who live in or visit the area. With the introduction of pedestrian areas, it has become increasingly difficult to access all areas of the town if you have impaired mobility.

Until 2016/17 Shopmobility actively encourage inclusion and equality by providing wheelchairs, power-chairs and power scooters for people to use. The grant was used to support the core running costs of operating the scheme. This includes contributing to the salary of the project officer

As a result of ill health and age the trustees of this organisation have had to stop volunteering resulting in the cessation of the organisation in March 2017. Recognising the continued importance of disability access to the centre of Swadlincote the aim is to continue the service via an alternative provider. Work towards this is ongoing.

3.5.8 Asian Over 60's - £6,821

Core funding is given to the group to support a range of activities including a luncheon club, health walk programme and community activity. The group also receive funding from Derbyshire County Council.

This group is based at Stenson Fields and supports the largest Sikh community in South Derbyshire.

3.5.9 Next Step - £4,090

Next Step delivered a domestic abuse service for the District, providing free support and services for anyone in South Derbyshire affected by domestic abuse, including family members and friends of victims and perpetrators.

It provided:

- A confidential helpline - a confidential service that offered help, advice, information and support for those suffering from domestic abuse. It offered a caring, non-judgmental ear for anyone who had experienced domestic abuse and related issues at any time in their lives. The helpline service also located refuge space locally and nationally if this is what was required.

- Drop-in and Advice Centre - A drop-in provided a safe, comfortable space where people could talk in confidence about their experience of abuse and receive information about a range of issues including housing, finances, personal safety.
- Children's & Young Peoples Domestic Abuse Service - This service supported children and young people affected by domestic abuse, listening and assessing needs, referring to appropriate services in the community that met needs and liaising with other services on people's behalf.
- Men's Advice line - providing support and advice for men affected by domestic abuse.

Following the removal of funding from Derbyshire County Council, the organisation has now ceased to operate. Some of the services have been included within a county wide contract.

4.0 Financial Implications

- 4.1 None arising directly from this report.
- 4.2 Financial details for registered charities can be accessed via the Charity Commission website:
<http://apps.charitycommission.gov.uk/showcharity/registerofcharities/RegisterHomePage.aspx>

5.0 Corporate Implications

- 5.1 The revenue grant funding has a direct impact on the achievement of key aims within the corporate plan.

People – Enable people to live independently, protect and support the most vulnerable, increasing participation.

Place – Facilitation and delivery of community infrastructure, enhancing understanding of the planning process (neighbourhood planning), connecting with communities, provision of cultural facilities, delivering services that keep the District healthy.

Progress – Attracting inward investment, working to develop tourism, promote financial inclusion, including in rural areas.

- 5.2 Employment Implications – The funding that is provided is primarily core funding and supports employment at all of the organisations concerned

6.0 Community Implications

- 6.1 Between them the organisations that are funded support all themes of the Sustainable Community Strategy:
- Healthy Communities
 - Safer Communities
 - Sustainable Development
 - Vibrant Communities
 - Children and Young People

These groups act in partnership with the District as well as undertaking a wide range of additional projects based upon locally identified need.

7.0 Conclusions

- 7.1 The funding that is invested in these groups has a direct impact on the main themes of the Corporate Plan. It has a direct impact on the development of the voluntary and community sector and supports not only the development of organisations themselves but also the direct delivery of projects that change people's lives in South Derbyshire.

8.0 Background Papers

Annex 1 - Grants to Old people's Clubs

Annex 2 - Non Domestic Rate Relief (Mandatory)

Annex 3 - Non Domestic Rate Relief (Discretionary)

Annex 1 - Grants to Old People's Clubs 2016/17

Matched funding to for grants from DCC Adult Care Dept.

	Grant
Asian Over 60's	£369*
Aston on Trent Pensioners Association	£110
Egginton Jubilee Club	£110
Hatton Friendship Club	£110
Hatton Pensioners Luncheon Club	£110
Melbourne Old Peoples Welfare Committee	£369
Netherseal Rockwood Club	£110
Newton Solney Tuesday Club	£110
Shardlow Evergreen Club	£110
St George's Day Centre	£110
Ticknall Luncheon Club	£110
TOTAL	£1728

*This payment is included within the overall grant to the group.

Annex 2 - Breakdown of Mandatory Rate relief

<u>Account Name</u>	<u>Amount £</u>
RECREATION IN ASTON	-1371.72
TREASURER ASTON MEMORIAL HALL	-2027.76
TREASURER BARROW VILLAGE HALL	-526.82
THE NATIONAL TRUST	-447.3
TRUSTEES OF COTON IN THE ELMS	-834.96
EGGINTON MEMORIAL HALL	-805.14
BETEL OF BRITAIN	-1669.92
THE CLERK ETWALL PARISH COUNCIL	-1172.92
GROUP TREASURER ETWALL SCOUT	-1331.96
EAST MIDLANDS RFCA	-397.6
FINDERN VILLAGE HALL CIO	-1689.8
THE BURSAR REPTON PREP SCHOOL	-121268
CLERK TO FOSTON AND SCROPTON	-196.82
SCROPTON RIDING FOR THE DIS CTR	-8051.4
GOSELEY COMMUNITY CENTRE	-755.44
SECRETARY DETHICK FOUNDATION	-685.86
ALL SAINTS P C C	-1033.76
TREASURER, HILTON SCOUTS & HILTON VILLAGE HALL	-1988 -3538.64
LINTON COMMUNITY SPORTS & DERBYSHIRE COUNTY COUNCIL CHILDRENS SERVICES (SCHOOL)	-2345.84 -14413
SECRETARY LINTON VILLAGE HALL	-2027.76
HON. SECRETARY LULLINGTON	-326.03
SECRETARY O P W COMMUNITY	-695.8
TREETOPS HOSPICE TRUST	-586.46
SECRETARY, BRITISH LEGION CLUB	-2266.32
THOMAS COOK'S MEMORIAL TRUST	-407.54
TREASURER MELBOURNE SCOUT & LEONARD CHESHIRE DISABILITY	-1133.16 -3300.08
TREASURER, NETHERSEAL VILLAGE	-685.86
THE TREASURER NEWTON SOLNEY VILLAGE HALL	-1610.28
DERBYSHIRE COUNTY COUNCIL CHILDRENS SERVICES (SCHOOL)	-2107.28
TREASURER OF REPTON VILLAGE	-1312.08
REPTON SCHOOL (2)	-242.54
ST WYSTANS SCHOOL LTD	-7355.6
THE BURSAR REPTON SCHOOL	-294.22
TREASURER OF MILTON VILLAGE HALL	-427.42
TREASURER JOINT ORG GUIDES & REPTON SCHOOL (2)	-994 -212716
ROSLISTON & CAULDWELL VILLAGE	-1292.2
SHARDLOW HERITAGE TRUST LTD	-576.52

TREASURER SHARDLOW VILLAGE HALL	-1153.04
SECRETARY SMISBY VILLAGE HALL	-516.88
THE NATIONAL TRUST	-596.4
SECRETARY STANTON/BRIDGE VILL	-447.3
TREASURER SUTTON/HILL VILLAGE	-234.58
DERBYSHIRE COUNTY COUNCIL CHILDRENS SERVICES (SCHOOL)	-21470.4
SECRETARY NEWHALL VILLAGE HALL	-1113.28
TRIDENT HOUSING ASSOCIATION LTD	-192.84
ST GEORGE & ST MARY'S PCC	-159.04
DERBYSHIRE COUNTY COUNCIL CHILDRENS SERVICES (SCHOOL)	-115304
TRIDENT HOUSING ASSOCIATION LTD	-4373.6
DERBYSHIRE CHAMBER OF COMMERCE & INDUSTRY	-3101.28
COMMUNITY TRANSPORT (SWADLINCOTE)	-7952
SOUTH DERBYSHIRE CVS LTD	-365.79
SOUTH DERBYSHIRE CVS LTD	-5168.8
TREASURER 1ST NEWHALL SCOUTS	-1491
THE CHAIRMAN OLD POST	-3459.12
BRITISH HEART FOUNDATION	-5765.2
P 3	-3141.04
EAST MIDLANDS RFCA	-1431.36
THE COMMANDING OFFICER SALVATION ARMY	-1451.24
CANCER RESEARCH UK	-5268.2
SECRETARY SOUTH DERBYSHIRE AGE	-290.25
NEXT STEP AGAINST DOMESTIC ABUS	-1988
P 3	-715.68
HEADTEACHER ST EDWARDS RC	-8150.8
DERBYSHIRE COUNTY COUNCIL CHILDRENS SERVICES (SCHOOL)	-14711.2
TREASURER, 1ST GRESLEY BOY SCOUTS	-1371.72
SHARPE'S POTTERY HERITAGE & ARTS TRUST LTD	-656.04
SHARPE'S POTTERY HERITAGE & ARTS TRUST LTD	-3528.7
SHARPE'S POTTERY HERITAGE & ARTS TRUST LTD	-7952
SECRETARY STANTON VILLAGE HALL	-1550.64
SECRETARY SWARKESTONE CRICKET	-884.66
THE LANDMARK TRUST	-298.2
NATIONAL TRUST	-1868.72
NATIONAL TRUST	-1590.4
THE LANDMARK TRUST	-745.5
NATIONAL TRUST	-447.3
SECRETARY TO THE TRUSTEES DAME CATHERINES SCHOOL	-1749.44
TICKNALL VILLAGE HALL COMMITTEE	-1769.32
THE CATS PROTECTION LEAGUE	-4771.2
DERBYSHIRE COUNTY COUNCIL CHILDRENS SERVICES (SCHOOL)	-17593.8
TREASURER WESTON ON TRENT VILLAGE HALL COMMITTEE	-1053.64
SECRETARY WESTON ON TRENT VILLAGE HALL COMMITTEE	-377.72
SECRETARY THE WILLINGTON OLD SCHOOL TRUST	-1988
SEC. WILLINGTON VILLAGE HALL	-1192.8

THE TREASURER, WILLINGTON SCOUT	-854.84
DALBURY LEES MILLENNIUM	-675.92
SINFIN COMMUNITY CENTRE LTD	-1689.8
SALVATION ARMY	-854.84
SOUTH DERBYSHIRE METHODIST CIRCUIT	-1689.8
SOUTH DERBYSHIRE CITIZANS ADVICE BUREAU	-3538.64
SECRETARY DERBYS NO 1 MINERS	-254.46
BURTON ON TRENT & DISTRICT YMCA	-8150.8
ACTIVE NATION UK LTD	-56061.6
ACTIVE NATION UK LTD	-89857.6
PEOPLE EXPRESS	-2226.56
SOUTH DERBYS METHODIST CIRCUIT	-2067.52
JOHN PORT SCHOOL	-168980
SOUTH DERBYSHIRE METHODIST CHCH	-1491
MELBOURNE & DISTRICT COMMUNITY CARE GROUP	-1252.44
BURTON & SOUTH DERBYS COLLEGE	-69182.4
TRIDENT REACH THE PEOPLE CHARITY	-5665.8
JOHN PORT SCHOOL	-5964
PENNINE WAY JUNIOR ACADEMY	-19283.6
MINDS MATTER	-5765.2
THE AIR AMBULANCE TRADING LTD	-4572.4
BURTON & SOUTH DERBYS COLLEGE	-1153.04
BURTON & SOUTH DERBYS COLLEGE	-1153.04
BURTON & SOUTH DERBYS COLLEGE	-1153.04
BARNARDO'S	-4373.6
BURTON & SOUTH DERBYS COLLEGE	-1828.96
BURTON & SOUTH DERBYS COLLEGE	-1828.96
SOUTH DERBYSHIRE MENTAL HEALTH	-4771.2
KRIZEVAC PROJECT	-4174.8
NEXT STEP	-4373.6
BURTON & DISTRICT BRANCH RSPCA	-9741.2
ST GILES HOSPICE SHOPS LIMITED	-8349.6
STAR COMMUNITY FOUNDATION CIC	-15208.2
NATIONAL TRUST	-894.6
SHARDLOW PRIMARY SCHOOL	-2743.44
VALLEY CIDS	-8051.4
BARROW UPON TRENT PARISH COUNCIL	0
REPTON SCHOOL	-397.6
NEXT STEP AGAINST DOMESTIC ABUSE	-892.15
SOUTH DERBYSHIRE METHODIST CIRCUIT	-3379.6
FOUNDATION MATTERS	-6361.6
THE MELBOURNE SPORTING PARTNERSHIP LTD	-10521.97
	-
Total	£1,209,742.75

Sports Clubs (CASCs)

<u>Account Name</u>	<u>Amount £</u>
ELVASTON CRICKET CLUB	-2067.52
BURTON SAILING CLUB	-2067.52
SECRETARY DERBYS NO 1 MINERS	-17494.4
TREASURER SWADLINCOTE RIFLE &	-5467
SECRETARY WOODVILLE CRICKET CLU	-665.98
THE MEASE COMMITTEE	-3538.64
PASTURES GOLF CLUB(2008) LTD	-3777.2
Total	£35,078.26

TOTAL £1,244,821.01

Annex 3 - Breakdown- Discretionary Rate Relief

Top up Charitable Relief

Account Name	Amount
SHARDLOW HERITAGE TRUST LTD	-144.13
NEXT STEP AGAINST DOMESTIC ABUSE	-497
SECRETARY SWARKESTONE CRICKET	-221.17
ACTIVE NATION UK LTD - Swadlincote	-14015.4
ACTIVE NATION UK LTD - Etwall	-22464.4
MELBOURNE & DISTRICT COMMUNITY CARE GROUP	-313.11
TRIDENT REACH THE PEOPLE CHARITY	-1416.45
THE CHAIRMAN OLD POST	-864.78
NEXT STEP AGAINST DOMESTIC ABUSE	-223.04
SHARPE'S POTTERY HERITAGE & ARTS TRUST LTD - (STORE)	-164.01
SHARPE'S POTTERY HERITAGE & ARTS TRUST LTD - (MAGIC ATTIC)	-882.18
SHARPE'S POTTERY HERITAGE & ARTS TRUST LTD - (VISITOR CENTRE)	-1988

	-43193.67

	£43,193.67

Non Profit Making Bodies

Account Name	Amount
UKRAINIAN YOUTH ASSOCIATION IN GREAT BRITAIN LTD	-6274.63
MICKLEOVER COUNTRY PARK SOCIAL CLUB	-422.42
MELBOURNE COMMUNITY CENTRE LTD	-1756.73
OUR MONKEY CLUB CIC	-22066.8

	-30520.58

	£30,520.58
TOTAL	£73,714.25

REPORT TO:	OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM: 9
DATE OF MEETING:	21st JUNE 2017	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN PARAGRAPH NO: N/A
MEMBERS' CONTACT POINT:	ROOPY PABLA CHRIS TYLER (01283) 595848 / 595722	DOC:
SUBJECT:	SETTING THE OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2017-18	REF: N/A
WARD(S) AFFECTED:	ALL	

1.0 Recommendations

1.1 To consider and agree the proposed Committee Work Programme for the year 2017/18 as at Annexe A.

2.0 Purpose of the report

2.1 To define the process for setting the Work Programme for the ensuing year.

3.0 Background

3.1 The Overview & Scrutiny Committee has the responsibility to scrutinise services provided by the Council and other agencies, as used by residents of the district.

3.2 The Overview & Scrutiny Committee has carried out an extensive programme of activities over the years and this has allowed it to make a significant contribution to the life of the Council and South Derbyshire as a whole. The report summarising the work of the Committee during the municipal year of 2016-17 was considered by Members earlier in this meeting's agenda.

4.0 Setting the work programme for 2017/18

4.1 Members of the Committee held a Scoping Meeting earlier this month to identify potential issues to form its core work programme

4.2 The most practical way in which the Committee can help to focus on the right issues would be by deciding in advance what criteria it is going to use in order to choose what issues it is going to scrutinise during the year. Members may want to consider the following:

- (a) The work programme ought to be based on what is important for the Council and to its partners. It should focus on the themes set out in the Council's Corporate Plan.
- (b) The programme should focus on performance to see whether the Council or its partners are delivering on the key goals and objectives set out in the Corporate Plan.
- (c) The scoping exercise should identify key questions and those responsible for providing the relevant information to the Committee.
- (d) The work programme should result in practical recommendations for action to ensure that suggestions are deliverable.
- (e) The programme should be proportionate to the capacity of both Members and Officers to implement and it should be clear who is responsible for its delivery. The impact on the wider organisation should also be taken into consideration when assessing the scale.

5.0 Financial Implications

5.1 There are no specific financial implications arising from this report.

6.0 Corporate Implications

9.1 None directly arising from this report.

7.0 Background Papers

7.1 Scoping documents for review and previous committee reports.

8.0 Attachments

8.1 Work Programme 2017/18 as Annexe A.

Overview & Scrutiny Committee Work Programme 2017/18

Annexe A

Project	Committee Date																								Responsible Head of Service								
	Jun-17				Sep-17				Oct-17				Nov-17				Jan-18				Mar-18					Apr-18				May-18			
Annual Report																																	Legal and Democratic Services Manager.
RIPA																																	Legal & Democratic Services Manager
Setting the Work Programme																																	Director of Finance and Corporate Services
Budget																																	Director of Finance and Corporate Services
Review of Funding to Voluntary & Community Sector Organisations																																	Director of Community and Planning Services
Review of Area Forums / Safer Neighbourhood meetings																																	Director of Community and Planning Services
Review of Etwell Leisure Centre Contract / Community Access																																	Director of Community and Planning Services
Review of Grounds Maintenance Services																																	Director of Housing and Environmental Services
Review of Street Scene Services																																	Director of Housing and Environmental Services
Review of Waste Services																																	Director of Housing and Environmental Services
Review of Approach to Customer Services / Engagement																																	Director of Finance and Corporate Services
Recreation facilities in rural villages (Section 106 contributions)																																	Director of Community and Planning Services
Review of IT Provision																																	Director of Finance and Corporate Services
Review of Member Training																																	Director of Community and Planning Services / Legal and Democratic Services Manager
Review of New Depot																																	Director of Finance and Corporate Services

Key

Report to Committee



Verbal Update / Presentation



Report to Task Group



Public Meeting

