

## **Community Partnerships Scheme 2012-13**

### **Grant Conditions**

The District Council will provide a grant under the following conditions:

1. The grant will be valid for a period of 12 months from the date of award. After this period applicants will need to re-apply unless otherwise agreed.
2. Grant approval shall be based upon the submitted project and the commitment of the other partners. Any subsequent changes in the details of the project and its finances will lead to a review of the assistance offered by the District Council.
3. Cash grant payments will be released upon receipt of invoices or independently certified completion reports, with the flexibility of staged or lump sum payments.
4. Payments will be made by cheque in the name of the organisation's bank or specific project account.
5. An agreed review and monitoring process will be put in place to ensure that the aims and objectives of the project are met. Some projects may also have additional conditions applied to them, the extent of which will be agreed at an early stage.
6. Acknowledgement: the support of South Derbyshire District Council should be acknowledged on any literature specific to the project, in press articles or at the premises. The District Council will provide copies of logos. If desired the District Council's Public Relations Officer will be able to offer assistance with publicity.
7. A grant will only be approved in advance of the scheme being carried out.
8. Your organisation must agree to allow the District Council's Officers to inspect your records at any time, including your book of accounts.
9. It is a condition of any grant towards the purchase (or development) of recreational facilities, Village Halls, Community Centres etc that in the event of the land or buildings purchased (or developed) for such purpose ceasing to be so used, or sold, or appropriated for another purpose then the District Council would reserve the right to claim a share of the proceeds or value as appropriate, based on the proportion of the District Council grant to the value of the land or building, subject to the overriding supervision of the Charity Commission where applicable.
10. If the application is made by an organisation registered for VAT purposes, grant will be paid only on amounts after deduction of VAT, and net amounts should therefore be shown on applications and claims.