

**Please ask for Democratic Services**

Phone (01283) 595722/ 595848

Typetalk 18001

DX 23912 Swadlincote

Democraticservices@southderbyshire.gov.uk

Our Ref

Your Ref

Date: 26 October 2022

Dear Councillor

**Council**

YOU ARE HEREBY SUMMONED to attend the Meeting of the **Council** to be held at **Council Chamber**, Civic Offices, Civic Way, Swadlincote on **Thursday, 03 November 2022 at 18:00** to transact the business set out on the attached agenda.

Yours faithfully,



Chief Executive

To:-

**Labour Group**

Councillor Dunn (Chair), Councillor Bambrick (Vice-Chair) and Councillors Gee, Heath, L. Mulgrew, M. Mulgrew, Pearson, Pegg, Rhind, Richards, Shepherd, Singh, Southerd, Stuart, Taylor and Tilley.

**Conservative Group**

Councillors Ackroyd, Atkin, Bridgen, Brown, Corbin, Dawson, Fitzpatrick, Ford, Haines, Hewlett, Lemmon, Muller, Patten, Redfern, Smith and Watson.

**Independent Group**

Councillors MacPherson and Roberts.

**Non-Grouped**

Councillors Churchill and Wheelton.

**AGENDA**  
**Open to Public and Press**

- 1** Apologies
- 2** Presentation: Inspector Mike Sisman
- 3** To confirm the Open Minutes of the following Council Meetings held  
on  
15 September 2022 **5 - 14**
- 4** To note any declarations of interest arising from any items on the  
Agenda
- 5** To receive any announcements from the Chair, Leader and Head of  
Paid Service.
- 6** To receive any questions by members of the public pursuant to  
Council Procedure Rule No.10.
- 7** To receive any questions by Members of the Council pursuant to  
Council procedure Rule No. 11.
- 8** To consider any notices of motion in order of which they have been  
received.  
In accordance with Council Procedure Rule No. 12, Councillor **15 - 15**  
Pearson will move the following motion
- 9** ANNUAL REPORT 2021-22 **16 - 37**
- 10** To receive and consider the Open Minutes of the following  
Committees and Work Panels::  
Planning Committee 7 December 2021 **38 - 41**  
  
Planning Committee 11 January 2022 **42 - 48**

|  |                |
|--|----------------|
| Planning Committee 8 February 2022   | <b>49 - 54</b> |
| Finance and Management Committee 10 February 2022  | <b>55 - 61</b> |
| Planning Committee 8 March 2022  | <b>62 - 65</b> |
| Planning Committee 5 April 2022  | <b>66 - 66</b> |
| Recruitment and Selection Working Panel 19 October 2022  | <b>67 - 68</b> |
| Recruitment and Selection Working Panel 20 October 2022  | <b>69 - 70</b> |
| <b>11</b> To review the compositions of Committees, Sub-Committees and Working Panels.   |                |
| <b>12</b> To review the compositions of Substitute Panels.   |                |
| <b>13</b> To review representation on Outside Bodies   |                |
| <b>14</b> To review Member Champions.  |                |
| <b>15</b> The Chairman may therefore move:-<br>That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda. |                |
| <b>16</b> To receive the Exempt Minutes of the following Council Meetings:<br>15 September 2022  |                |
| <b>17</b> To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.   |                |

- 18** To receive and consider the Exempt Minutes of the following  
Committees  
Planning Committee 11 January 2022  
Finance and Management Committee 10 February 2022

pr

MINUTES of the COUNCIL MEETING of the  
SOUTH DERBYSHIRE DISTRICT COUNCIL  
held at the Civic Offices, Civic Way  
on Thursday, 15 September 2022  
at 6.00pm

**PRESENT:**

**Labour Group**

Councillor Dunn (Chair), Councillor Bambrick (Vice-Chair) and Councillors, Heath, L. Mulgrew, M Mulgrew, Pearson, Rhind, Richards, Shepherd, Singh, Southerd, Stuart, Taylor and Tilley.

**Conservative Group**

Councillors Atkin, Bridgen, Brown, Corbin, Ford, Fitzpatrick, Hewlett, Lemmon, Muller, Patten, Redfern and Smith.

**Independent Group**

Councillors MacPherson and Roberts.

**Non-Grouped**

Councillor Wheelton

A minute's silence was held in memory of the Queen Elizabeth II

CL/44    **APOLOGIES**

Council was informed that apologies had been received from Councillor Gee (Labour Group) and Councillors Ackroyd, Dawson, Smith and Watson (Conservative Group) and Councillor Churchill (Non-Grouped).

CL/45    **MINUTES OF COUNCIL MEETINGS**

The Open Minutes of the Annual Council Meeting held on 12 May 2022, (CL/1-CL/24); Civic Council Meeting held on 19 May 2022 (CC/1-CC/6) and Council Meeting held on 23 June 2022 (CL/28-CL/43) were approved as a true record and signed by the Chair of the Council.

CL/46    **DECLARATIONS OF INTEREST**

Council was informed that no declarations of interest had been received.

CL/47    **ANNOUNCEMENTS FROM THE CHAIR**

The Chair of the Council addressed Members and paid tribute to Queen Elizabeth II. The Chair invited Members to join him in laying flowers in memory of the Queen Elizabeth II at the Princess Diana Memorial following the meeting. The Chair of the Council informed Members of his attendance at a Memorial Service held at

Derby Cathedral and shared a pray with Members from the memorial service. The Chair announced his Charity for the Civic year would be the NSPCC.

CL/48 **ANNOUNCEMENTS FROM THE LEADER**

The Leader of the Council gave condolences to the longest serving monarch and acknowledged the Queen's commitment to service and duty during her reign. The Leader invited other Group Leaders to pay their respects.

Councillors Corbin, MacPherson and Wheelton honoured the Queen's memory and paid tribute to her devotion to public duty, noting the loss to the nation.

CL/49 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Head of Paid Service paid tribute to the Queen Elizabeth II and invited Members to honour the Queen in the book of condolence, in the foyer of the Civic Offices.

The Head of Paid Service advised following the report of the Devolution matter in the Press, it was expected that the four Councils involved would meet in November regarding the proposals, followed by a consultation process.

CL/50 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

In accordance with Council Procedure Rule No.10 the Chair of the Council invited Michael King to ask the Leader of the Council the following question:

"In a Daily Telegraph survey of English local authorities in April this year, at 80%, South Derbyshire District Council had the sixth highest percentage of council staff working from home. Does the Council not accept that the practice of a high proportion of staff working from home was an undesirable practice left over from the Covid pandemic which is having an adverse effect on productivity?"

Leader of the Council thanked Michael King for bringing forward the question but confirmed that he did not accept that staff working from home was undesirable and that it did not have an adverse impact on the delivery of Council business. The Leader of the Council clarified that those working from home did so with the approval of Managers and as per the Council's Flexible Working Policy.

In accordance with Council Procedure Rule No.10 the Chair of the Council invited Michael King to ask the Leader of the Council the following question:

"Was the Council aware that the slowness of its planning service was having an adverse effect on the local economy by impeding development and investment and hence employment?"

The Leader of the Council informed Council he was not aware of any slowness in relation to the delivery of service from the Planning department; he requested that the Chief Executive look into the matter and report back to the next Council meeting. It was further noted that South Derbyshire District Council, like other Local Authorities, was struggling to recruit experienced planning officers.

In accordance with Council Procedure Rule No. 10, Michael King raised a supplementary question regarding the use of one queuing system for all types of planning applications.

The Leader of the Council reassured Council that a separate process for different types of application was in place but reiterated a staffing shortage had been problematic and would await the outcome of the Chief Executive's findings.

CL/51 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council was informed that no questions had been received.

CL/52 **TO CONSIDER ANY NOTICES OF MOTION**

Council was informed that no notices had been received

CL/53 **APPOINTMENT OF A RECRUITMENT AND SELECTION PANEL**

The Chief Executive, in line with the Constitution, and considering the Council's Political Proportionality, sought nominations for the Recruitment and Selection Panel from the Leader of the Council.

**RESOLVED:**

***1.1 Council approved that the appointment and recruitment into the post of Strategic Director (Service Delivery) (SM03) be delegated to a panel of five Members from the Finance and Management Committee to along with the Chairs of Housing and Community Services and Environmental and Development Services Committee Cllr making a total of seven panel members in accordance with the Appointment Procedure for the Chief Executives and Directors.***

***1.2 Council agreed that the following nominations for the Panel reflected the current political balance of the Council:***

***Councillors Rhind, Richards, Southerd and Taylor (Labour Group)  
Councillors Haines and Smith (Conservative Group)  
Councillor Andrew Churchill (Non-Grouped)***

***1.3 Council approved that final arrangements regarding the selection procedure to be followed, including timescales, along with determining the selection process for the final appointment, to be agreed between the Chief Executive and Elected Members of the Panel.***

CL/54 **POLITICAL PROPORTIONALITY**

The Head of Legal and Democratic Services presented the report to Council, requesting that Members approve the recommendations contained within the report. The Head of Legal and Democratic Services requested Group leaders make appointments to Committees as outlined.

The Leader of the Council proposed amendments as follows:

| <b>Committee</b>                     | <b>Membership</b> | <b>Conservative Group</b> | <b>Labour Group</b> | <b>Independent Group</b> | <b>Non – Grouped</b> |
|--------------------------------------|-------------------|---------------------------|---------------------|--------------------------|----------------------|
| Finance & Management                 | 13                | 6                         | 6                   | 0                        | 1                    |
| Environmental & Development Services | 13                | 6                         | 6                   |                          | 1                    |
| Housing & Community Services         | 13                | 6                         | 6                   | 1                        | 0                    |
| Planning                             | 13                | 6                         | 6                   | 0                        | 1                    |
| Licensing & Appeals                  | 15                | 7                         | 6                   | 2                        | 0                    |
| Overview & Scrutiny                  | 8                 | 4                         | 4                   |                          | 0                    |
| Standards                            | 6                 | 2                         | 3                   | 1                        | 0                    |
| Joint Consultative                   | 5                 | 2                         | 2                   | 0                        | 1                    |
| Etwell JMC                           | 3                 | 1                         | 1                   | 1                        | 0                    |
| Audit Sub                            | 5                 | 2                         | 2                   | 0                        | 1                    |
| Heritage Grants Sub                  | 4                 | 2                         | 2                   | 0                        | 0                    |

**RESOLVED:**

- 1.1 That Council approved and adopted the recommended allocation of seats to the Political Groups and Non-Grouped Members for the remainder of municipal year 2022/23.***
- 1.2 That the Council allocated seats between the Political Groups and Non-Grouped Members as set out at Annexe ‘A’ of the report and invited Group Leaders and Non-Grouped Members to make nominations to fill the seats.***

CL/55

**OPEN MINUTES:**

Council received and considered the open minutes of its Committees.

**RESOLVED:**

***That the Open Minutes of the following Committees and Area Forums were approved as a true record.***

| <b>Committee</b>                       | <b>Date</b> | <b>Minutes No's</b> |
|--|-------------|---------------------|
| Environmental and Development Services | 04.01.22    | EDS/160to EDS/168   |
| Housing and Community Services         | 06.01.22    | HCS/57 to HCS/65    |
| Finance and Management                 | 13.01.22    | FM/111 to FM/121    |



|  |          |                    |
|--|----------|--------------------|
| Environmental and Development Services | 25.01.22 | EDS/169 to EDS/178 |
| Housing and Community Services         | 27.01.22 | HCS/66 to HCS/74   |
| Overview and Scrutiny                  | 09.02.22 | OS/25 to OS/34     |
| Environmental and Development Services | 03.03.22 | EDS/182 to EDS/189 |
| Housing and Community Services         | 10.03.22 | HCS/78 to HCS/87   |
| Etwall Joint Management Committee      | 06.04.22 | EL/14 to EL/20     |
| Housing and Community Services         | 19.04.22 | HCS/91 to HCS/99   |
| Environmental and Development Services | 20.04.22 | EDS/193 to EDS/203 |
| Environmental and Development Services | 26.05.22 | EDS/01 to EDS/09   |
| Housing and Community Services         | 01.06.22 | HCS/01 to HCS/10   |
| Overview and Scrutiny Committee        | 15.06.22 | OS/01 to OS/10     |
| Etwall Joint Management Committee      | 06.07.22 | EL/ 01 to EL/09    |

| <b><u>Area Forum</u></b> | <b><u>Date</u></b> | <b><u>Minutes No's</u></b> |
|--------------------------|--------------------|----------------------------|
| Swadlincote              | 30.06.22           | 1 - 7                      |
| Newhall                  | 05.07.22           | 1 - 7                      |
| Etwall                   | 07.07.22           | 1 - 7                      |
| Linton                   | 12.07.22           | 1 - 7                      |
| Melbourne                | 14.07.22           | 1 - 7                      |
| Repton                   | 19.07.22           | 1 - 7                      |

CL/56 **TO REVIEW THE COMPOSITIONS OF COMMITTEE, SUB-COMMITTEES AND WORKING PANELS**

The Members reviewed the composition of Committees, Sub-Committees and Working Panels 2022-23.

Council was advised that amendments to the composition of Committees, Sub-Committees and Working Panels for the remainder of the municipal year were as per those submitted in writing.

**RESOLVED:**

- (1) That the nominations of Members to serve on Committees, Sub-Committees and Working Panels for the remainder of the ensuing year, as set out at Annexe "B" to these Minutes be received and noted.***
- (2) That the appointments of Chair and Vice-Chair be approved as indicated in Annexe B" to these Minutes.***

CL/57 **TO REVIEW THE COMPOSITIONS OF THE SUBSTITUTE PANELS**

Council was advised that amendments to the composition of Committees, Sub-Committees and Working Panels for the remainder of the municipal year were as those submitted in writing.

**RESOLVED:**

***That the nominations of Members to serve on Substitute Panels, as set out at Annexe “C” to these Minutes, be received and noted.***

**CL/58    TO REVIEW THE REPRESENTATION ON OUTSIDE BODIES**

Members reviewed the Outside Bodies representation list.

**RESOLVED:**

***Council was informed no amendments were to be made.***

**CL/59    TO REVIEW MEMBER CHAMPIONS**

Members reviewed the Representation of Member Champions.

**RESOLVED:**

***Council was informed no amendments were to be made.***

**CL/60    TO APPOINT CHAIRS OF AREA FORUMS**

The Chairs of the Area Forums were reviewed.

**RESOLVED:**

***Council was informed that Councillor Wheelton would be Chair and Councillor Pegg would be Vice-Chair of Linton Area Forum***

**CL/61    LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:**

***That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.***

**EXEMPT MINUTES OF THE COUNCIL MEETING**

***The Exempt Minutes of the Annual Council Meeting held on the 12 May 2022(CL25-CL27) were approved as a true record.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11**

***Council was informed that no questions had been received.***

**EXEMPT MINUTES:**

***Council received and considered the Exempt Minutes of its Committees.***

**RESOLVED:-**

***That the Exempt Minutes of the following Committees be approved as a true record:***

| <b><u>Committee</u></b>                              | <b><u>Date</u></b>     | <b><u>Minutes No's</u></b>       |
|--|------------------------|----------------------------------|
| <b><i>Finance and Management</i></b>                 | <b><i>13.01.22</i></b> | <b><i>FM/122 to FM/123</i></b>   |
| <b><i>Environmental and Development Services</i></b> | <b><i>25.01.22</i></b> | <b><i>EDS/179 to EDS/181</i></b> |
| <b><i>Housing and Community Services</i></b>         | <b><i>27.01.22</i></b> | <b><i>HCS/75 to HCS/77</i></b>   |
| <b><i>Environmental and Development Services</i></b> | <b><i>03.03.22</i></b> | <b><i>EDS/190 to EDS/192</i></b> |
| <b><i>Housing and Community Services</i></b>         | <b><i>10.03.22</i></b> | <b><i>HCS/88 to HCS/90</i></b>   |
| <b><i>Housing and Community Services</i></b>         | <b><i>19.04.22</i></b> | <b><i>HCS/100 to HCS/102</i></b> |
| <b><i>Environmental and Development Services</i></b> | <b><i>20.04.22</i></b> | <b><i>EDS/204 to EDS/205</i></b> |
| <b><i>Housing and Community Services</i></b>         | <b><i>01.06.22</i></b> | <b><i>HCS/11 to HCS/14</i></b>   |

The meeting terminated at 18:45 hours.

COUNCILLOR P DUNN

CHAIR OF THE DISTRICT COUNCIL

# **COMPOSITION OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS**

## **2022/23**

### **FINANCE AND MANAGEMENT COMMITTEE (13)**

#### **Labour Group (6)**

Councillor Pearson (Chair), Councillor Rhind (Vice-Chair)  
Councillors Richards, Southerd, Taylor and Tilley

#### **Conservative Group (6)**

Councillors Ackroyd, Dawson, Fitzpatrick, Ford, Lemmon and Smith

#### **Non-Grouped (1)**

Councillor Churchill

### **ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (13)**

#### **Labour Group (6)**

Councillor Taylor (Chair), Councillor Pegg (Vice-Chair)  
Councillors, Heath, M. Mulgrew, Singh and Southerd

#### **Conservative Group (6)**

Councillors Brown, Dawson Fitzpatrick, Haines, Lemmon and Redfern

#### **Non-Grouped (1)**

Councillor Wheelton

### **HOUSING AND COMMUNITY SERVICES COMMITTEE (13)**

#### **Labour Group (6)**

Councillor Rhind (Chair), Councillor M. Mulgrew (Vice-Chair)  
Councillors Dunn, Heath, Richards and Shepherd.

#### **Conservative Group (6)**

Councillors Ackroyd, Ford, Lemmon, Patten, Redfern and Smith

#### **Independent Group (1)**

Councillors Roberts

## **PLANNING COMMITTEE (13)**

### **Labour Group (6)**

Councillor Tilley (Chair), Councillor Shepherd (Vice-Chair)  
Councillors Gee, L Mulgrew, Pearson and Southerd

### **Conservative Group (6)**

Councillors Bridgen, Brown, Dawson, Haines, Redfern and Smith

### **Non-Grouped (1)**

Councillor Wheelton

## **LICENSING AND APPEALS COMMITTEE (15)**

### **Labour Group (6)**

Councillor Gee (Chair)  
Councillors, Dunn, Rhind, Richards, Southerd and Taylor

### **Conservative Group (7)**

Councillors Ackroyd, Bridgen, Corbin, Haines, Hewlett and Patten

### **Independent Group (2)**

Councillors MacPherson

## **OVERVIEW AND SCRUTINY COMMITTEE (8)**

### **Labour Group (4)**

Councillor Bambrick (Chair), Councillor Stuart (Vice-Chair)  
Councillor Gee and L Mulgrew

### **Conservative Group (4)**

Councillors Atkin, Corbin, Hewlett and Muller

## **STANDARDS COMMITTEE (6)**

### **Labour Group (3)**

Councillors Pearson, Singh and Southerd

### **Conservative Group (2)**

Councillors Atkin, Brown and Patten (TBC)

### **Independent Group (1)**

## **JOINT CONSULTATIVE COMMITTEE (5)**

### **Labour Group (2)**

Councillors Richards and Southerd

### **Conservative Group (2)**

Councillors Fitzpatrick and Ford

### **Non-Grouped (1)**

Councillor

## **ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE (3)**

### **Labour Group (1)**

Councillor Shepherd

### **Conservative Group (1)**

Councillor Muller

### **Independent Group (1)**

Councillor MacPherson

## **AUDIT SUB-COMMITTEE (5)**

### **Labour Group (2)**

Councillor Dunn (Chair), Councillor Shepherd (Vice-Chair)

### **Conservative Group (2)**

Councillors Atkin and Bridgen

### **Non-Grouped (1)**

Councillor Wheelton

## **HERITAGE GRANTS SUB-COMMITTEE (4)**

### **Labour Group (2)**

Councillors Southerd and Taylor

### **Conservative Group (2)**

Councillors Hewlett and Muller

## **COMMUNITY AND ENVIRONMENT PARTNERSHIP GRANT SCHEME ASSESSMENT PANEL (5)**

### **Labour Group (2)**

Councillors Rhind and Shepherd

### **Conservative Group (2)**

Councillors Brown and Ford

### **Independent Group (1)**

Councillor Roberts

In accordance with Council Procedure Rule No. 12, Councillor Pearson will move the following motion:

“South Derbyshire District Council notes that the Education Act 1996 prohibits schools from charging for education and the supply of materials, books, instruments or other equipment, during school hours. Furthermore, the Education (Guidance about Costs of School Uniforms) Act 2021 requires schools to keep the use of branded items to a minimum.

The Council also notes that several schools in South Derbyshire are charging parents and guardians fees for laptops and ipads, for branded clothing and for other activities during school hours.

At a time of an unprecedented cost of living crisis in which the cost of everyday essentials like groceries and bills are rising faster than average household incomes, any unnecessary costs on parents and guardians should be avoided.

In light of this, this Council resolves to write to all schools in South Derbyshire, and associated Multi-Academy Trusts, to remind them of their obligations under the relevant Education Acts and to encourage them to take active steps to prevent unnecessary costs on parents and guardians.”

|                                |   |                            |
|--------------------------------|---|----------------------------|
| <b>REPORT TO:</b>              | <b>FULL COUNCIL</b>   | <b>AGENDA ITEM: 9</b>      |
| <b>DATE OF MEETING:</b>        | <b>3 NOVEMBER 2022</b>  | <b>CATEGORY: DELEGATED</b> |
| <b>REPORT FROM:</b>            | <b>LEADERSHIP TEAM</b>  | <b>OPEN</b>                |
| <b>MEMBERS' CONTACT POINT:</b> | <b>FRANK McARDLE (01283 595700)</b><br><a href="mailto:frank.mcardle@southderbyshire.gov.uk">frank.mcardle@southderbyshire.gov.uk</a> | <b>DOC:</b>                |
| <b>SUBJECT:</b>                | <b>ANNUAL REPORT 2021/22</b>  |                            |
| <b>WARD (S) AFFECTED:</b>      | <b>ALL</b>  | <b>TERMS OF REFERENCE:</b> |

## **1.0 Recommendations**

- 1.1 To approve, for publication, the annual report for 2021/22. This is attached in Appendix A.

## **2.0 Purpose of Report**

- 2.1 To inform Council of the annual report; this summarises how the Council works, what has been achieved during the financial year and the Council's financial performance.

## **3.0 Detail**

- 3.1 The annual report presents information for residents and key stakeholders of the Council's performance over the preceding year.
- 3.2 This year's annual report contains details of how the Council and partners have worked together to recover from the COVID-19 pandemic.
- 3.3 The annual report 2021/22 captures the work carried out by the Council as well as achievements in partnership with other organisations. Throughout the document it can be seen that:
- The themes of the Corporate Plan 2020-24 guide and capture all the work that the Council does. This is underlined by including sections for each of the key themes, Our Environment, Our People, Our Future.
  - There continues to be a high level of achievement as a result of the ongoing commitment to partnership working with a wide range of public, private and voluntary sector organisations.
  - The Council is responsive to the needs and expectations of residents and communities. This is demonstrated by the activity the year on key policy documents across all services
  - South Derbyshire is 'a great place to invest'; the Council distributed more than £30 million in business grants to local businesses who were affected by the COVID-19 pandemic.



- 3.4 It is important to continue to inform the residents, businesses and partners of the work that has been completed, as well as plans for the future. The annual report demonstrates the vision of ‘making South Derbyshire a great place to live, visit and invest’.

#### **4.0 Financial Implications**

- 4.1 None

#### **5.0 Corporate Implications**

- 5.1 This annual report is built around the themes of the Corporate Plan 2020-2024 – Our Environment, Our People, our Future. It includes a summary of the Council’s financial performance for 2021/22.

#### **6.0 Community Implications**

- 6.1 This report enables a better understanding of services delivered by the council, what has been achieved, what the Council provides in partnership and how it spends money raised in Council Tax. This promotes the work of the Council and enhances its reputation.

#### **7.0 Conclusions**

- 7.1 The annual report is built on the strong outcomes that have been achieved during 2021/22. All services have contributed to this annual report through their actions in delivering customer-focused services to residents, tenants and local businesses.
- 7.2 The draft annual report is available to view at Appendix A.



# South Derbyshire District Council

## Annual Report 2021/2022

Our Environment | Our People | Our Future

[www.southderbyshire.gov.uk](http://www.southderbyshire.gov.uk)

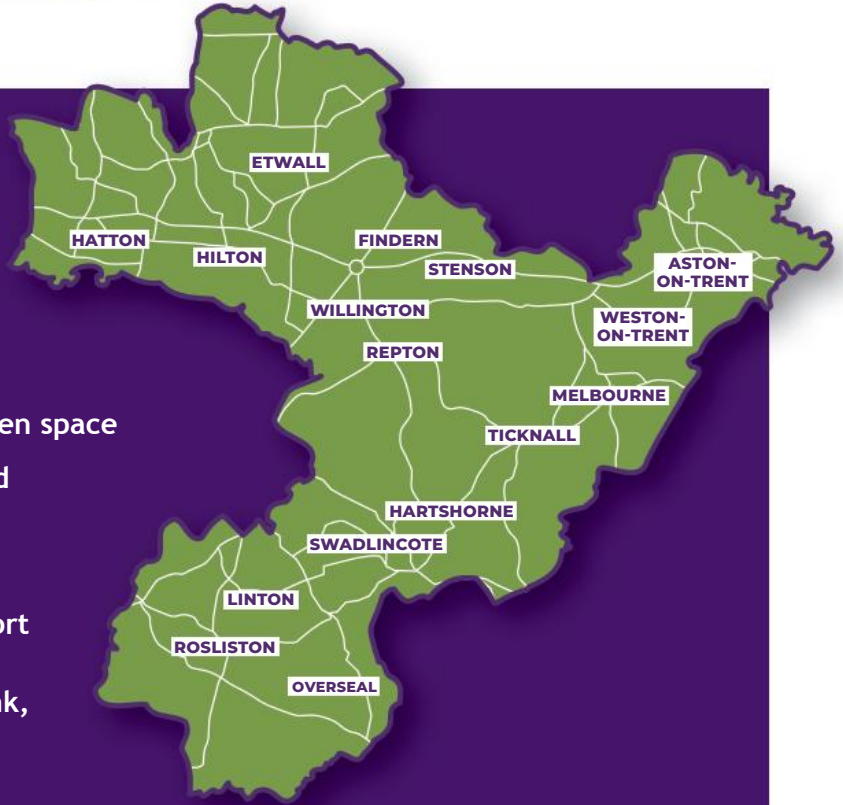
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South  
Derbyshire  
District Council

# About South Derbyshire

- Over 107,200 people live in South Derbyshire
- Fastest growing population in the county
- South Derbyshire covers over 100 square miles
- Over 2,392 hectares of green space
- The district contains a third of the National Forest
- Home to 3,800 businesses
- Key sectors include transport equipment manufacturing, construction, food and drink, the visitor economy and transport and logistics



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**General enquiries:** Call 01283 595795 or visit [www.southderbyshire.gov.uk/contact](http://www.southderbyshire.gov.uk/contact)

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यदि आपको ये दस्तावेज किसी दूसरी भाषा में चाहिये, या किसी दुभाषिये की सेवाओं की जरूरत है तो हमें सम्पर्क करने की कृपया करें। ये जानकारी माँग करने पर बड़े अक्षरों, ब्रेल या आडिओ के रूप में भी उपलब्ध करवाई जा सकती है।

ਜੇ ਤੁਹਾਨੂੰ ਇਹ ਦਸਤਾਵੇਜ਼ ਕਿਸੇ ਦੂਸਰੀ ਭਾਸ਼ਾ ਵਿਚ ਚਾਹੀਦਾ ਹੈ, ਜਾਂ ਕਿਸੇ ਦੁਭਾਸ਼ੀਏ ਦੀਆਂ ਸੇਵਾਵਾਂ ਦੀ ਲੋੜ ਹੈ ਤਾਂ ਸਾਡੇ ਨਾਲ ਸੰਪਰਕ ਕਰਨ ਦੀ ਕ੍ਰਿਪਾ ਕਰੋ ਜੀ ਇਹ ਜਾਣਕਾਰੀ ਮੰਗ ਕਰਨ ਤੇ ਵੱਡੇ ਅੱਖਰਾਂ, ਬ੍ਰੇਅਲ ਜਾਂ ਆਡਿਉ ਦੇ ਰੂਪ ਵਿਚ ਵੀ ਉਪਲੱਬਧ ਕਰਵਾਈ ਜਾ ਸਕਦੀ ਹੈ।

اگر آپ یہ ڈاکیومنٹ کسی اور زبان میں چاہتے ہوں، یا اگر آپ کو کسی ترجمان کی خدمات درکار ہوں، تو براہ کرم ہم سے

رابطہ کریں۔ درخواست کرنے پر یہ معلومات بڑے پرت، بڑے اکر، یا آڈیو یا برایل میں بھی دستیاب ہیں۔



# Your councillors by ward

as at October 2022

## Aston-on-Trent



## Church Gresley



## Etwall



## Hatton



## Hilton



## Linton



## Melbourne



## Midway



## Newhall and Stanton



## Repton



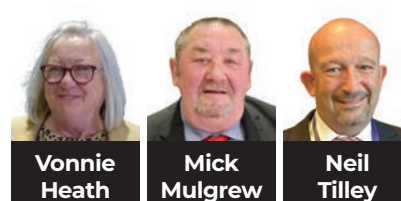
## Seales



## Stenson



## Swadlincote



## Willington and Findern Woodville



# Introduction

**Our annual report gives a summary of just some of the activity we have carried out in the last year, how we have spent the money we receive, and the progress made against the ambitions and commitments set out in our Corporate Plan 2020-2024.**

As we outline our achievements for 2021/22, we're proud to have maintained excellent public services and pushed forward with ambitious plans for the future.

2021/22 was another challenging year for the council as we led our recovery from the COVID-19 pandemic.

In all our activities, the safety and wellbeing of everyone has been paramount.

You can see this through the number of activities carried out in promoting and distributing more than £30 million in grant funding to residents and businesses across South Derbyshire who had been affected by the pandemic, in the patrols by the COVID marshals and running the South Derbyshire COVID-safe scheme.

Despite many national and global challenges in recent years, we remain innovative, resilient, and steadfast in our determination to make South Derbyshire a great place to live, visit and invest.

We continue to ensure the needs of our residents, communities and staff are recognised and responded to, put arrangements in place to secure on-going improvement, delivered vital public services to the highest of standards and provided better value for money each year.

We have supported vulnerable members of our community; led emergency responses and built resilience; prevented and tackled homelessness; helped people to live in good quality, safe housing; worked with the police to prevent and tackle crime and anti-social behaviour; encouraged our residents to live healthier, more active lifestyles; protected and enhanced our parks and green spaces; cleaned streets and continued delivering waste and recycling services; promoted and lobbied for infrastructure improvements; improved our air quality; secured investment in the district and held community events all across South Derbyshire.



**Frank McArdle**  
Chief Executive

We are proud to have supported the development of our Equality, Diversity and Inclusion Strategy and Action Plan that sets down how we make our services accessible and inclusive to all.

During the year, we have continued to work with partners and community groups to identify areas where we can do more to support people and raise awareness of exclusion and tackle any form of discrimination.

The report demonstrates the huge breadth of work we undertake with our staff, partners and the voluntary sector to make a positive difference to the lives of South Derbyshire residents, and to ensure the district is well prepared for the future.



**Councillor Kevin Richards**  
Council Leader

# How your money is used

From the Council Tax you pay, South Derbyshire District Council keeps only nine per cent to fund vital services including bin collections, street cleaning, maintaining award-winning parks and open spaces, environmental protection, customer services including revenues and benefits, economic development, markets, planning, town centre events and tourism.

Full details of spending and budgets is available at:  
[www.southderbyshire.gov.uk/spending-and-budgets](http://www.southderbyshire.gov.uk/spending-and-budgets).

You may also wish to read our service plans with details of our priorities for 2022/23. Find these at: [www.southderbyshire.gov.uk/performance](http://www.southderbyshire.gov.uk/performance).



## The council's income

The council's total income for 2021/22 was 58.97m, an increase from 55.30m in 2020/21.

|        |                            |
|--------|----------------------------|
| 12.56m | Government grants          |
| 0.63m  | Other grants               |
| 13.24m | Fees and charges           |
| 0.23m  | Interest                   |
| 12.17m | Housing rents              |
| 16.81m | Local taxation             |
| 3.34m  | COVID-19 Government grants |
| 58.97m | Total                      |



## The council's expenditure

The council's revenue account shows the cost of running our services. In 2022/21, the council spent £51.97m on delivering services, a reduction from the £53.6m in 2020/21.

|        |  |
|--------|--|
| 12.10m | Housing benefits                       |
| 10.30m | Housing-related services               |
| 9.74m  | Support services                       |
| 6.23m  | Environmental and regulatory services  |
| 5.07m  | Culture and community services         |
| 3.49m  | Planning and development               |
| 1.34m  | Highways and transport                 |
| 3.54m  | Corporate and democratic core          |
| 0.15m  | Grants issued to the public - COVID-19 |
| 7.00m  | Surplus                                |

## What the council spent on land and property

The council's capital account sets out the money spent on buying and improving land and property. In 2021/22, we spent 5.43m on land and property assets.

|       |                                       |
|-------|---------------------------------------|
| 0.17m | Property and other assets             |
| 2.81m | Council house improvements            |
| 0.23m | Council house new build               |
| 0.91m | Private sector housing renewal        |
| 0.58m | Culture and community schemes         |
| 0.73m | Environmental and development schemes |
| 5.43m | <b>Expenditure</b>                    |

## The council's balance sheet: 31 March 2022

At the end of the financial year, the council draws up a balance sheet that shows how much land and businesses are worth, what the council owes others, what others owe the council and how much the council has in its account:

| REVENUE RESERVES AND BALANCES |                    | NET ASSETS                 |                      |
|-------------------------------|--------------------|----------------------------|----------------------|
| 20.97m                        | General Balances   | Value of land and property | 174.34m              |
| 79.12m                        | Unusable Reserves  |                            |                      |
| 13.45m                        | Capital Reserves   | Liquid assets              | 75.83m               |
| 26.59m                        | Earmarked Reserves | Less money owed to us      | -110.05m             |
| 140.12m                       | <b>Net worth</b>   |                            | <b>140.12m total</b> |

## Statement from the Strategic Director (Corporate Resources)

The council achieved a surplus in the year of £7 million, mainly due to lower costs compared to the costs budgeted, together with additional income.

A proportion of this income has been set-aside to meet expected demand for services in future years due to the expected increase in South Derbyshire's population.



Overall, our financial position remains strong with a good level of reserves to fund commitments in the medium-term. Similar to many councils, we are experiencing additional costs of rising energy and fuel prices, together with the uncertainty of future Government funding.

However, the council's position means that it can face any downturn in its finances in a timely and planned manner.

**Kevin Stackhouse**

**Strategic Director (Corporate Resources)**



# Achievements in 2021/22

## April

- Easter activities: walks, guides and pursuits in the district
- Green Bank and Etwall Leisure Centres reopen as COVID-19 lockdown restrictions eased

## May

- Litter picks organised as part of the Great British Spring Clean campaign
- Local launch of ShopAppy supporting local businesses
- Climate and Environment Action Plan launched

## June

- 16 new electric vehicle charging points installed
- Community Heroes awards held

## July

- Consultation held on CCTV in private hire vehicles
- Activities held for Love Parks Week

## August

- Music in the Park event returns after two years
- Applications open for COVID-19 business grants

## September

- Hilton, Marston-on-Dove and Hoon Neighbourhood Plan adopted following referendum
- New mapping portal launched to help residents access council services

## October

- Plant a tree for the Jubilee scheme launched
- Swadlincote Woodlands received first Green Flag Award
- Let's be COVID safe scheme launched

## November

- Launch of The Snowman™ and The Snowdog sculpture trail

## December

- Events held for Small Business Saturday
- Successful Christmas events held in Swadlincote town centre

2022

## January

- Council marks Holocaust Memorial Day
- Climate Change Action Plan named best in the East Midlands

## February

- Tree planting events to mark the beginning of the Queen's Platinum Jubilee year
- COVID-19 Omicron variant Rescue Grant scheme launched

## March

- The Gruffalo event held in Swadlincote town centre
- Council shows support following invasion of Ukraine
- £150 Council Tax rebate distributed to residents



# Our Environment

## Encouraging recycling

Encouraging our residents to recycle effectively has long been one of our key priorities. This year saw us work with Podback to become one of only two councils in the UK to offer a scheme which allows people to recycle their used coffee pods. People can leave their used pods in a bag on top of their black or brown bins on the usual collection day.

Following consultation with residents in areas affected by the changes earlier in the year, we closed waste and recycling sites in South Derbyshire in October. The sites had seen issues with vandalism and contamination. All residents are encouraged to recycle items in their green bin or take items to the Bretby Household Recycling Centre run by Derbyshire County Council.

## Award winning climate change plan

Tackling climate change and becoming carbon neutral by 2030 remains a key aim for the council to reduce in-house carbon emissions and also to influence the reduction of district-wide carbon emissions. In January, this plan was named as the highest scoring plan from a district or borough council in the East Midlands by the independent body Climate Emergency UK.

During the year, we installed 16 new electric vehicle charging points in the district and we are committed to providing more of these as funding becomes available.

**604**  
fly tipping  
incidents recorded



**75.6%**  
of new homes  
meet water  
efficiency  
targets



**416kgs**  
(per head of population)  
of household  
waste collected



**46%**  
(estimate)  
of collected  
waste recycled  
and composted

### First Green Flag for Swadlincote Woodlands

Swadlincote Woodlands achieved a prestigious Green Flag Award for the first time this year. A Green Flag Award is the sign that green spaces are well maintained and have good quality facilities.

The site is maintained by the council in partnership with Derbyshire Wildlife Trust and local conservation volunteers. The award is thanks to the hard work of these staff and volunteers.

This brings the number of Green Flag award winning parks in South Derbyshire to three with Maurice Lee Memorial Park in Church Gresley and Eureka Park in Swadlincote also retaining their Green Flag Awards.

Our ambitious plans do not stop there: we aim to have four Green Flag Award parks in South Derbyshire by 2024.

Croft Orchard in Overseal was also given a Green Flag Community Award thanks to the efforts of volunteers.

### Increase in Swadlincote town centre satisfaction

This year saw an increase in the number of people who said they would recommend Swadlincote as a place to visit.

In an annual survey, held in September, 60 per cent of people polled said they would recommend a visit to Swadlincote town centre. This is an increase from 55 per cent in 2020 and on 49 per cent in 2019. Work to improve the town centre with enhancements to the Delph and new open-air facilities to replace the Market Hall car park, Bank House and Sabine's Yard are to be carried out in the coming year.





# Our People

## Supporting our residents and businesses

As we emerged from the COVID-19 pandemic, we continued to support our residents and businesses by promoting and distributing Government grants.

Our staff provided support in distributing food parcels through the foodbank for people in need.

We also continued to award grant funding to support our communities. Project applications were received from churches, parish councils, recreational clubs and arts organisation and Citizens' Advice Mid Mercia. During 2021/22, eight Community Partnership Grants and eight Safer and Stronger Grants were awarded to community groups in the district.

## Equality, diversity and inclusion

Through our Disabled Facilities Grants scheme, we provide adaption works for elderly and disabled householders to remain safe, secure and protected in their own homes.

These include installing of walk-in showers, stairlifts, ramped access facilities and specialist equipment such as person hoists.

We will continue to increase our understanding about the make up of our district, the needs of our communities and the barriers that exist. This will help to identify how we can make services fairer and more accessible and open to all.

## Promote health and wellbeing

The pandemic made clear to our community how important open spaces are to having a happy and healthy life. Together with our team at the Rosliston Forestry Centre we've continued to provide excellent open spaces across the district. Work in the past year has included improving play areas with resulting increases in use by children and their families.



**210**  
interventions  
to prevent  
fuel poverty

**261**

homelessness  
cases prevented



**89.1%**  
of Planned  
Maintenance Housing  
programme delivered



**24,405**

customers interacted  
digitally as a first choice



**49,181**  
social media  
followers

### Keeping our people safe

The council is a key partner in the South Derbyshire Community Safety Partnership which works to reduce crime and the fear of crime.

From April to December 2021, we intervened in 29 per cent more cases of anti-social behaviour compared to the previous year.

In October, we promoted Hate Crime Awareness Week and supported the 16 Days of Action Domestic Abuse Campaign during November and secured over 162 properties through the CVS-run Safer Homes Scheme for South Derbyshire residents who are fleeing domestic abuse.

### Return of events

2021 saw the return of events following the COVID-19 pandemic. Because of concerns for the safety of elderly and vulnerable residents, instead of holding the usual Liberation Day event in May,

we sent out packs to residents aged 60 and over with details of support agencies available.

July and August saw the return of in person events with a series of popular Music in the Park events held in the open air with COVID-19 advice in place.

Events were also held in-person for the first time in two years to mark Armistice Day, Remembrance Sunday and Holocaust Memorial Day allowing people to come together and remember those who lost their lives.

### New Housing waiting list

Over 700 housing applicants were re-registered onto our new Housing allocations and lettings system. This makes it quicker and simpler for people to join our housing waiting list. Support was given to elderly and vulnerable residents to make sure they were able to use the system and retained their position on the list.



# Our Future

## Planning activities

The Hilton, Marston on Dove and Hoon Neighbourhood Plan was formally adopted by the council in November. This means that this Neighbourhood Plan and its planning priorities will be considered alongside the district's Local Plan when decisions are made on planning matters.

A consultation was held on the draft Melbourne Neighbourhood Plan in autumn 2021 for a referendum to be held in summer 2022.

We received four new bungalows in Repton and seven new houses at Overseal to add to our housing stock.

Work was carried out on the construction of five new council homes at Orchard Street in Newhall to add to our own housing stock and provide more choice for people needing accommodation.

Work has been carried out to develop a new Local Plan during 2021/22 to set out the planning priorities in South Derbyshire for consultation on the issues and options for the new Local Plan to be carried out in autumn 2022.



# 90.5%

**of planning applications  
determined within  
statutory period**

## Getting local people into work

During the year, we continued to support local people in finding jobs and volunteering opportunities.

We held a series of events which allowed people to find work both virtually and in-person including events on setting up your own business for people who may have lost their jobs or decided to take a different direction in their careers.

We developed our Supporting Aspirations action plan to support disadvantaged young people in South Derbyshire to realise their aspirations.

We are working with schools and other partners on a range of interventions that will enhance the skills and abilities of young people to support when seeking employment or when at work.

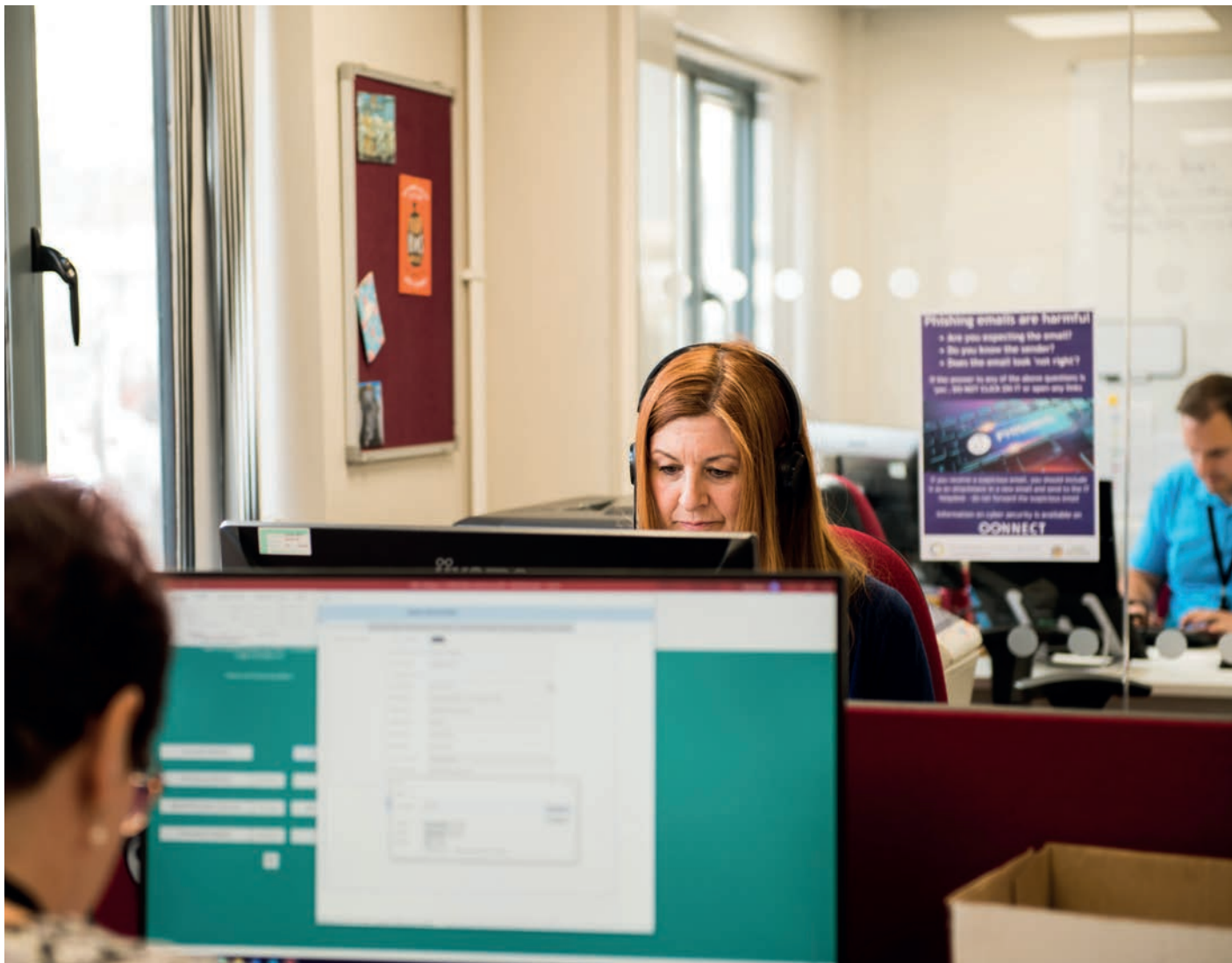
## Improvements to our digital services

We launched a new mapping portal on our website which allows residents to put in their postcode and find out what local services are on offer including which ward they live in, who their local councillors are and when their bins will be collected.

We launched a new online booking system allowing customers to interact with us to book appointments with

officers, book school holiday activities and leisure bookings such as log cabins at Rosliston, to business advice meetings.

The new Destination South Derbyshire website is now live. This is a companion site to the Visit South Derbyshire website and centres on business investment and marketing South Derbyshire for activities other than tourism. A new website for Rosliston Forestry Centre was also developed during the year.





# COVID-19 recovery

## 2021/22 was a year dominated by the recovery from COVID-19.

We continued to provide resources to for community testing centres to be held at Midway Community Centre allowing residents without symptoms to be tested for COVID-19 to reduce the spread of the virus.

We worked with partners and local businesses to give advice on trading safely and continued to offer information to residents, businesses and our staff on the changing COVID-19 restrictions.

## COVID-19 grants

The council has distributed more than £30 million in Government grants to local businesses which have been adversely affected by COVID-19.

This included grants for small and medium-sized businesses, grants for businesses in the hospitality, leisure and accommodation sector and businesses affected by the Omicron variant.



# Welcome Back Fund

South Derbyshire was allocated £95,419 from the Government's Welcome Back Fund to encourage people back to the high streets.

This funding was used to employ COVID marshals who supported local businesses by providing free COVID-19 guidance, audits of their premises and support at events. They also assisted the work of the public health services by providing weekly reports on how the COVID-19 rules were followed.

The funding was also used for promotion and events to allow an increase in footfall and spending on high streets in South Derbyshire, to hire equipment and promote events.

## This funding was used to:

- Support the Melbourne Festival
- Support the Swad in Bloom Autumn Fayre and Garden Show
- Place advertising in the Visit Peak District & Derbyshire Autumn Welcome Back Campaign
- Developing a promotional map and guide for Melbourne town centre
- Printing a food and drink guide for Melbourne town centre
- Updating and printing a promotional map and guide for Swadlincote town centre
- Purchasing new equipment to support Swadlincote Market and local event organisers
- Creating promotional videos to promote Swadlincote and Melbourne markets and Swadlincote high street retailers.





# Focus on The Snowman™ and The Snowdog Sculpture Trail

**As part of our COVID-19 recovery, we hosted a very special sculpture trail in Swadlincote over the Christmas and New Year period in 2021-22.**

Mindful of the potential risk of transmission of COVID-19, the council developed the trail which would be in place from 20 November 2021 to 16 January 2022. Visitors were able to complete the trail in Swadlincote town centre over a longer period and many local retailers reported a major increase in footfall throughout November and December.

This was largely due to the special events organised by the council each weekend from 20 November to 11 December including film shows, live entertainment, festive characters, competitions and giveaways, arts and crafts and carol singing. A further event on 15 January allowed people to say farewell following a successful festive period.

The trail of 12 specially-designed sculptures of The Snowman™ with a further six sculptures of The Snowdog was brought to Swadlincote in partnership with Wild in Art and Penguin Ventures, part of Penguin Random House UK.



Dawn Ramsell, of family-owned Baumgartners Jewellers in Midland Road, said:

“It has been absolutely wonderful. The Snowman™ and Snowdog trail was a brilliant way to get people walking around the town and the programme of events was fantastic too, with something new and exciting to look forward to every weekend.

“I would like to say a big thank you and well done to everyone who helped to make it happen.”

Tina Holmes, owner of Stan's Pals pet deli in Midland Road, said:

“The events were brilliant. Before the sculpture trail arrived, we were worried that Christmas just wasn't going to happen.

“The sculptures made people smile and that was needed during such difficult times.”

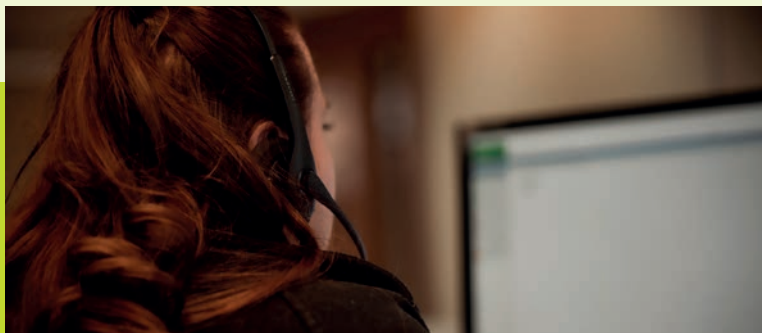
# Things to look out for in 2022/3

- Continue to provide apprenticeships and help create jobs and skills opportunities for local people

- Look at further innovative ways to identify efficiencies to help us continue to deliver the essential services to our residents while balancing our budget



- Continue to improve play areas and increase the areas that we manage as grassland meadows in order to support wildlife



- Look at bringing more services online to improve our self-service offer for our customers

- Work with partners to support residents in the current economic climate



- Develop a pipeline of new homes and more housing support to our residents and tenants

- Continue to promote cycling and walking and seek funding for improvements





South  
Derbyshire  
District Council

[www.southderbyshire.gov.uk](http://www.southderbyshire.gov.uk)

-  @southderbyshiredc
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PLANNING COMMITTEE

7<sup>th</sup> December 2021

**PRESENT:-**

**Labour Group**

Councillor Tilley (Chair), Councillor Shepherd (Vice-Chair) and Councillors Gee, Pearson and Southerd.

**Conservative Group**

Councillors Bridgen, Brown, Lemmon, Redfern (substitute for Councillor Muller) and Watson.

**Independent Group**

Councillors Angliss and Dawson.

**Non-Grouped**

Councillor Wheelton.

PL/85 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Muller.

PL/86 **TO RECEIVE THE OPEN MINUTES OF THE FOLLOWING MEETINGS**

The Open Minutes Meetings held on 2<sup>nd</sup> March 2021, 30<sup>th</sup> March 2021, 27<sup>th</sup> April and 11<sup>th</sup> May 2021 were taken as read, approved as a true record and signed by the Chair.

PL/87 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received.

PL/88 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

PL/89 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/90 **PROPOSED ENGINEERING OPERATION TO FORM AN EXTENSION TO THE EXISTING KEYSTONE STORAGE YARD AND CREATION OF CAR PARKING FOR EXISTING STAFF, INCLUDING BUNDING FENCING AND LANDSCAPING ON LAND OFF RYDER CLOSE, CASTLE GRESLEY, SWADLINCOTE, DE11 9EU**

The report was presented to the Committee by the Planning Delivery Team Leader and it was noted that the application had been approved by the Committee in September 2021 subject to agreement of the Wildlife Trust. The Planning Delivery Team Leader informed the Committee that the Wildlife Trust had agreed matters of vitality and that applicant was content with the recommendations as land owned by the developer would be used for the replacement pond and replacement habitat offsite that addressed the mitigations.

Members were please in regard to the agreed mitigations and requested that a watching brief be undertaken.

The Planning Delivery Team Leader informed the Committee that the Great Crested Newt and Open Mosaics Habitat mitigations offered would be subject to conditions and covered by legislation that they have to adhere to.

***RESOLVED:***

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).***

PL/91 **THE ERECTION OF 3 NO. DETACHED DWELLINGS, EXTENSIONS AND ALTERATIONS TO THE EXISTING BUNGALOW AND THE ERECTION OF A DETACHED DOUBLE GARAGE AT 53 CAULDWELL ROAD, LINTON, SWADLINCOTE, DE12 6RX**

The Planning Delivery Team Leader presented the report to Members noting the modification to the existing access. The proposed extension, alterations and erection of a double garage were outlined by Planning Delivery Team Leader. The Committee was informed that one objection had been received from a resident and concerns had been raised by ramblers in relation to the public footpath which would be dealt with as a separate matter by the County Highways Authority. It was further noted that the proposal was supported by the Local Plan



and was sympathetic to other buildings in the area with no overbearing impact but would mean some loss of privacy to the rear garden of a neighbouring property from an oblique position.

An Objector and the Applicant's Agent attended the Meeting and addressed Members on this application.

The Planning Delivery Team Leader read out a statement on behalf of Councillor Pegg raising concerns on behalf of residents.

The Planning Delivery Team Leader clarified that obscure glazing had not been considered necessary for the two bedroom windows facing the rear garden.

Members discussed the merits of a site visit in relation to determining the application.

**RESOLVED:**

***That consideration of the application by the Committee be deferred to allow Members to visit the site.***

PL/92

**PROPOSED CHANGE OF USE OF THE SITE TO A MIXED USE WEDDING CEREMONY/ FUNCTION VENUE WITH OVERNIGHT TOURISM AND LEISURE. THE ERECTION OF NEW SINGLE STOREY RAISED BUILDINGS, THE CONVERSION OF EXISTING BUILDINGS TO PROVIDE ACCOMMODATION AND FACILITIES, THE CREATION OF A CAMPING AREA WITH CAR PARKING, ACCESS AND ASSOCIATED WORKS AT 1 TOWER FARM, SWARKESTONE ROAD, WESTON ON TRENT, DERBY DE72 2BU**

The Head of Planning and Strategic Housing presented the report to the Committee and noted that the application had been deferred from the Planning Committee in June meeting to allow for the opportunity temporary builds or easily removed buildings prior to permanent builds to be considered. The Committee was informed that the applicants could not agree to the proposals and was asked to consider the options available.

The Head of Planning and Strategic housing read out a summary statement on behalf of Applicants.

Members thanked officers for the work undertaken to try address concerns raised at the June Committee and discussed the importance of supporting economic growth and tourism in the area and considered the robust business plan that had been submitted.

**RESOLVED:**

***That planning permission be approved contrary to the recommendation within the report of the Strategic Director (Service Delivery), subject to delegated authority for the Head of Planning and Strategic Housing and in***



***consultation with the Chair of Planning Committee to attach conditions in line with the Committee's resolution.***

PL/93 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

PL/94 The Exempt Minutes of the Meeting held on 2<sup>nd</sup> March 2021, were taken as read, approved as a true record and signed by the Chairman.

PL/95 **EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

**The Committee was informed that no questions had been received.**

The meeting terminated at 19:00 hours.

COUNCILLOR N TILLEY

CHAIR

PLANNING COMMITTEE

11<sup>th</sup> January 2022

**PRESENT:-**

**Labour Group**

Councillor Tilley (Chair), Councillor Shepherd (Vice-Chair) and Councillors Dunn (substitute for Councillor Southerd), Pearson and Taylor (substitute for Councillor Gee).

**Conservative Group**

Councillors Bridgen, Brown, Lemmon, Patten (substitute for Councillor Muller) and Watson.

**Independent Group**

Councillors Angliss and Dawson.

**Non-Grouped**

Councillor Wheelton.

PL/96 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Southerd and Councillor Gee, (Labour Group) and Councillor Muller (Conservative Group)

PL/97 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillor Lemmon declared a personal interest in agenda item PL/100.

PL/98 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

PL/99 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

Councillor Lemmon left the Council Chamber

PL/100 **APPROVAL OF RESERVED MATTERS (ACCESS, LAYOUT, SCALE, APPEARANCE AND LANDSCAPING) PURSUANT TO OUTLINE PERMISSION REF. DMPA/2020/0985 (THE VARIATION OF CONDITION NO. 9 (RELATING TO SKYLARK HABITAT COMPENSATION) OF PERMISSION REF. 9/2017/1191 (RELATING TO OUTLINE PERMISSION (ALL MATTERS RESERVED FOR FUTURE APPROVAL) FOR RESIDENTIAL DEVELOPMENT OF UP TO 50 DWELLINGS WITH OPEN SPACE, DRAINAGE AND ASSOCIATED WORKS) ON ETWALL COMMON, LAND AT SK 2730 1591, EAST OF EGGINTON ROAD AND NORTH OF JACKSONS LANE, ETWALL COMMON, DERBY**

The report was presented by the Planning Delivery Team Leader who informed the Committee of an amendment to Condition 1 to include an updated site plan that had been received. The Committee was informed that the Lead Local Flood Agency requested additional information which had been submitted by the applicant and noise mitigation measures proposed were over and above what was required.

Councillor Brown raised concerns regarding drainage and access to both the allotments and Jackson Lane.

The Planning Delivery Team Leader confirmed that additional drainage information had been requested which was being considered by the local flood agency and that the footpaths within the site were as required by the Local Plan but the applicant did not have control of footpaths outside of the site.

**RESOLVED:**

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery), subject to an amendment to Condition 1 to include the updated 'Site Plan Rev U'.***

Councillor Lemmon returned to the Council Chamber.

PL/101 **THE INSTALLATION OF UP TO 10MWP OF SOLAR PHOTOVOLTAIC PANELS AND ASSOCIATED WORKS, INCLUDING SUBSTATIONS, INVERTERS, ACCESS TRACKS, SECURITY FENCING AND CAMERAS AT LAND AT SK1930 5342, HAWTHORN FARM, SCROPTON ROAD, SCROPTON, DE65 5PR**

It was reported that Members of the Committee had visited the site earlier in the day.

The Head of Planning and Strategic Housing presented the report to the Committee noting the amendment to Condition 13 and summarised communications received in relation to water drainage, flood concerns, CCTV, the use of brownfield sites, noise and the loss of agricultural land.

The Head of Planning and Strategic Housing clarified that the agricultural land was deemed as of poor quality and that information had been circulated to Members in relation to the noise levels and that were acceptable to the Environmental Health Officer. It was further noted that benefits of renewable energy outweighed any minor harm to land, that there would be no impact on nearby heritage buildings and that the solar glare reflection would be less than 9% compared to window reflection of 19%.

As the Local Ward Member, Councillor Lemmon addressed the Committee in support of renewable energy but did not believe that the location was appropriate and enquired how Scropton would benefit from the energy produced on site.

Members raised concerns regarding flood risks, noise, light pollution and the independency of assessments carried out

The Head of Planning and Strategic informed the Committee that there would be an energy connection to local business and clarified that flood risks, light pollution and noise had been addressed by the applicant and would very little impact. It was also confirmed that the Lead Local Flood Agency assessment had been checked by the County Council and that South Derbyshire District Council's Environmental Officer was content.

Members discussed issues regarding the soil quality when returned to agricultural land, the type of development, the impact on the area and the appearance and scale of the application.

The Head of Planning and Strategic Housing reiterated the technical expertise involved in the consultation of the application the minimal impact on the land and the additional work to be contained in Condition 13 in relation to the return to agricultural land.

Councillor Pearson addressed the Committee confirming that use of concrete to cover the whole site was untrue and sought clarity regarding renewable energy and the Local Plan.

The Head of Planning and Strategic Housing confirmed that the Local Plan did support renewable energy and read out the Council's Renewable Energy Policy in relation to the use of Solar Panels.

**RESOLVED:**

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery) subject to delegated authority being granted to the Chair of the Committee and the Head of Planning and Strategic Housing to agree the wording for the amendment***

***Condition 13 for additional works and returning existing agricultural land drainage after a 30 year period.***

PL/102 **THE ERECTION OF 3 NO. DETACHED DWELLINGS, EXTENSIONS AND ALTERATIONS TO THE EXISTING BUNGALOW AND THE ERECTION OF A DETACHED DOUBLE GARAGE AT 53 CAULDWELL ROAD, LINTON, SWADLINCOTE, DE12 6RX**

It was reported that Members of the Committee had visited the site earlier in the day.

The Planning Delivery Team Leader outlined that application noting the position and alignment of the footpath was within the settlement boundary and that the development would be in adherence to policy and was not considered to be overbearing and that obscured glass could be used for the window overlooking the neighbouring garden and sought approval for the recommendations within the report.

The Planning Delivery Team Leader read out a summary of concerns raised by the Objector at the previous Committee

Members requested that a condition be added regarding the window on the north face elevation of the property.

***RESOLVED:***

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery) subject to an additional condition requiring the first floor window on the north face elevation be fixed shut and obscure glazing used.***

PL/103 **OUTLINE APPLICATION (MATTERS OF ACCESS TO BE CONSIDERED NOW WITH MATTERS OF LAYOUT, SCALE, APPEARANCE AND LANDSCAPING RESERVED FOR LATER CONSIDERATION) FOR THE ERECTION OF THREE DWELLINGS AT 38, HALL LANE, WILLINGTON, DERBY,**

It was reported that Members of the Committee had visited the site earlier in the day.

The Planning Delivery Team Leader presented the report to the Committee and outlined the application noting the access to be considered and that the proposed development was surrounded by other developments. It was further noted that no objections had been received from Statutory Consultees whilst a number of objections had been received regarding the loss of open space. Members were asked to consider and approve the recommendations within the report including a slight amendment to condition 8.

An Objector and the Applicant's Agent attended the meeting and addressed the Committee regarding the application.

**RESOLVED:**

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery), subject to an amendment to Condition 8.***

PL/104 **THE ERECTION OF A REPLACEMENT PORCH AT 79 MAIN STREET, KINGS NEWTON, DERBY, DE73 8BX**

The Planning Delivery Team Leader informed the Committee that this application would be deferred to a future Committee meeting.

PL/105 **THE CREATION OF THREE PUBLIC PARKING SPACES FROM LAND UTILISED AS AMENITY OPEN SPACE AT LAND BETWEEN NO 37 LINTON ROAD AND BASS'S CRESCENT, CASTLE GRESLEY, SWADLINCOTE, DE11 9HW**

The Head of Planning and Strategic Housing outlined the report and informed the Committee that the application was before Members as the land was owned by the Council and that no objections had been received

**RESOLVED:**

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).***

PL/106 **CHANGE OF USE FROM DWELLINGHOUSE (USE CLASS C3) TO CARE HOME (USE CLASS C2) AT 4 PADSTOW CLOSE, STENSON FIELDS, DERBY, DE24 3LH**

It was reported that Members of the Committee had visited the site earlier in the day.

The Head of Planning and Strategic Housing delivered the report to the Committee outlining the change of use to a children's care home and noting that there would be not material or physical change to the property. It was confirmed that a condition would limit the number of children residing in the property and the number of staff which was expected to address the concerns raised by the Crime Officers.

An objector attended the meeting and addressed the Committee regarding the application.

Following concerns raised by the Objector the Head of Planning and Strategic Housing clarified that the highways concern was a judgement of Committee and that it was incumbent on the applicant to demonstrate ownership and that the Council was not aware that information supplied was incorrect.

As the Local Ward Member Councillor Singh attended the meeting and addressed the Committee in objection to the application raising concerns regarding the increase in traffic, parking, the comments made by Design Out Crime Officer and the number of objections submitted.



Members raised concerns regarding the lack of both a business plan and risk assessment, the impact on neighbourhood amenity, parking and access and the police objections.

**RESOLVED:**

***That planning permission be refused contrary to the recommendations in the report of the Strategic Director (Service Delivery), due to inadequate parking, staffing, location and absence of significant documents such as a business case and risk assessment.***

Abstention: Councillor Tilley

PL/107 **SECTION 106 VARIATION**

The Planning Delivery Team Leader presented the report and sought of approval of the recommendations.

**RESOLVED:**

- 1.1 That the Committee approves the request to amend the Section 106 Agreement (S106) by means of a further Deed of Variation (DoV) to include reference to the recently approved planning application for a one form entry (FE) school and amendments to the site area.***
- 1.2 That the Committee delegate authority to the Head of Planning and Strategic Housing to agree the finer detail and wording of the Deed of Variation.***

PL/108 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

***The Committee was informed that no questions had been received.***

**THE FELLING OF A TREE COVERED BY TPO NO. 432 AT 59 JUBILEE  
CLOSE, MELBOURNE, DERBY, DE73 8GR**

**RESOLVED:**

***The Committee did not approve the recommendations within the report.***

The meeting terminated at 20:30 hours.

COUNCILLOR N TILLEY

CHAIR

PLANNING COMMITTEE

8<sup>th</sup> February 2022

**PRESENT:-**

**Labour Group**

Councillor Tilley (Chair), Councillor Shepherd (Vice-Chair) and Councillors Pearson, Richards, (substitute for Councillor Gee) and Southerd

**Conservative Group**

Councillors, Brown, Lemmon, Muller Redfern, (Substitute for Councillor Bridgen) and Watson.

**Independent Group**

Councillors Dawson and MacPherson

**Non-Grouped**

Councillor Wheelton.

PL/111 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Bridgen (Conservative Group) and Councillor Gee, (Labour Group).

PL/112 **TO RECEIVE THE OPEN MINUTES OF THE FOLLOWING MEETING**

The Open Minutes of the following Meetings 1<sup>st</sup> June 2021 and 22<sup>nd</sup> June 2021 were reviewed, considered as a true record and signed by the Chair. It was noted that in the 22<sup>nd</sup> June Minutes at item PL/06 Councillor Southerd's name was incorrect.

PL/113 **DECLARATIONS OF INTEREST**

The Committee was informed that a Declarations of Personal Interest had been received from Councillor Wheelton in relation to item PL/120 by virtue of representations made in relation to the A444.

PL/114 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE****PL/115 REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

**PL/116 THE ERECTION OF 3 NO. DETACHED DWELLINGS, EXTENSIONS AND ALTERATIONS TO THE EXISTING BUNGALOW AND THE ERECTION OF A DETACHED DOUBLE GARAGE AT 53 CAULDWELL ROAD, LINTON, SWADLINCOTE, DE12 6RX**

The report was presented by the Planning Delivery Team Leader who informed the Committee of an amendment to Condition 15 in relation to a fixed shut window and read out a statement on behalf of Councillor Pegg's in objection to the application.

***RESOLVED:***

***That planning permission be approved as per the recommendations, in the report of the Strategic Director (Service Delivery). subject to an amendment to condition 15 remove the necessity for a fixed closed window.***

**PL/117 DEMOLITION OF EXISTING INDUSTRIAL AND OFFICE BUILDINGS (INCLUDING RELEVANT DEMOLITION CONSENT) AND THE ERECTION OF 9 DWELLINGS, GARAGING AND ASSOCIATED DEVELOPMENT, THE PROVISION OF A GRP SUBSTATION, PEDESTRIAN ACCESS TO THE ADJACENT PUBLIC FOOTPATH AND ALTERATIONS TO THE ADJACENT BOUNDARY WALL AT SEYMOUR HOUSE AND KENDRICK MILLS, CHAPEL STREET, MELBOURNE, DERBY, DE73 8EH**

It was reported that Members of the Committee had visited the site earlier in the day.

The Head of Planning and Strategic Housing presenting the report informing the Committee that no objections had been received from the Highways Authority but that concerns has been raised by the Development Officer regarding the need for the industrial unites in the area. The Parish Council raised concern regarding compliance with the Neighbourhood Plan.

The Head of Planning and Strategic Housing summarised the report in support of the application that was considered to be of acceptable design within the boundary treatment and would enhance the conservation area with no adverse effects on trees and biodiversity.

The Applicant's Planning Consultant attended the meeting and addressed the Committee regarding the application.

As the Local Ward Members Councillor Fitzpatrick and Councillor Hewlett addressed the Committee regarding the location of the substation and raised objections on the grounds of density, overdevelopment the proposal of family homes with very small gardens.

Members raised concerns regarding overdevelopment of the site, carparking, turning circles for larger vehicles such as ambulances and refuge collection vehicles, the unadopted road and the repair and maintenance of the retaining walls and footpaths.

The Head of Planning and Strategic Housing clarified that County Highways Authority was content with the turning circle and parking and that bins would be stored close to the entrance of the site. It was further confirmed that conditions could be amended to include the upkeep of the retaining walls and roads and that footpaths were made good.

Members discussed the merits of deferring the application to allow the Head of Planning and Strategic Housing to approach the applicant to consider a reduction in the number of properties proposed.

**RESOLVED:**

***That planning permission be deferred to allow for the applicant to consider a reduction in the number of properties.***

PL/118 **VARIOUS WORKS INCLUDING THE DEMOLITION OF AN OUTBUILDING PERMITTED UNDER A PREVIOUS APPROVAL 9/2012/0703/L, THE REDUCTION IN HEIGHT OF A BOUNDARY WALL AND THE INSTALLATION OF A FREE STANDING ELECTRICAL DISTRIBUTION BOX SUPPLYING 4 ELECTRICAL VEHICLE CHARGING POINTS SECURED TO THE BOUNDARY AT 1.2M ABOVE GROUND LEVEL AND CCTV CAMERA PROVISION LEISURE CENTRE, HIGH STREET, MELBOURNE, DERBY, DE73 8GF**

It was reported that Members of the Committee had visited the site earlier in the day.

The Head of Planning and Strategic Housing presented the report to the Committee and summarised the application.

**RESOLVED:**

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).***

PL/119 **LISTED BUILDING CONSENT FOR VARIOUS WORKS INCLUDING THE DEMOLITION OF AN OUTBUILDING PERMITTED UNDER A PREVIOUS APPROVAL 9/2012/0703/L, THE REDUCTION IN HEIGHT OF A BOUNDARY WALL AND THE INSTALLATION OF A FREE STANDING ELECTRICAL DISTRIBUTION BOX SUPPLYING 4 ELECTRICAL VEHICLE CHARGING POINTS SECURED TO THE BOUNDARY AT 1.2M ABOVE GROUND LEVEL AND CCTV CAMERA PROVISION LEISURE CENTRE, HIGH STREET, MELBOURNE, DERBY, DE73 8GF**

It was reported that Members of the Committee had visited the site earlier in the day.

The proposal for a number of amendments was presented to the Committee and summarised by the Head of Planning and Strategic Housing. It was noted that the CCTV installation under the eaves and the Electrical Vehicle Charging Points would be consistent with heritage and the proposed reduction for the height of the call would be consistent with conservation and Conservation Officer had no concerns.

The Committee was informed of objections received in relation to the timeframe for demolition of the outbuilding that had been approved and was asked to consider the application on its own merits

An Objector attended the meeting and addressed the Committee regarding the application.

Members took onboard the comments made by the Objector but were content with what had been proposed.

***RESOLVED:***

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).***

PL/120 **DEMOLITION OF EXISTING BUILDINGS AND CLEARANCE OF SITE (EXCEPT FOR EXISTING OFFICES AND SUBSTATION), ERECTION OF A PALLET DISTRIBUTION CENTRE (USE CLASS B8), WITH ASSOCIATED OFFICES AND WELFARE AREAS, FORKLIFT WASH AND STORAGE AREAS, GATEHOUSES, PARKING, LANDSCAPING AND OTHER ASSOCIATED WORKS. TETRON PARK, FORMER BISON PRECAST SITE, WILLIAM NADIN WAY, SWADLINCOTE, DE11 0BB**

It was reported that Members of the Committee had visited the site earlier in the day.

The report was presented by the Head of Planning to the Committee and referred to the suite of updated information shared with Members prior to the meeting. It was noted that an additional report in relation to lighting and noise concerns would be subject to conditions. The Committee was informed that a Public Right of Way had previously been subject to a diversion order and that County Highways Authority had no objections subject to conditions including cycle and walking routes and bus service that would be subject to conditions and Section 106 Agreement. The Head of Planning and Strategic



Housing confirmed that five objections had been received regarding road, the noise impact for residents and light pollution and increased fumes from heavy goods vehicle.

The Committee was also informed that the 30% shortfall of National Forest Tree Planting would be met by payment to allow planting elsewhere and the Local Lead Flood Agency had sought clarity regarding SUDS and the off-site attenuation.

Members welcomed the proposal as an improvement to the concrete plant an increase of employment in the area and additional bus service but advised that audible reversing must not impact on residents.

Members raised concerns regarding the increase to the number of heavy goods vehicles and flood water drainage.

The Head of Planning and Strategic Housing confirmed that comments received from the Local Lead Flood Agency would be subject to negotiations with the applicant and conditions would be developed in conjunction with the Local Lead Flood Authority and reiterated that the County Highways Authority were content with the application subject to the conditions previously mentioned.

**RESOLVED:**

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).***

PL/121 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

PL/ 122 **EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions had been received.

The meeting terminated at 19:25 hours.

COUNCILLOR N TILLEY

CHAIR

FINANCE AND MANAGEMENT COMMITTEE

10<sup>th</sup> February 2022

**PRESENT:**

**Labour Group**

Councillor Pearson (Chair), Councillor Rhind (Vice-Chair) and Councillors Richards, Southerd and Taylor.

**Conservative Group**

Councillors, Ackroyd, Bridgen, Lemmon, Redfern, and Watson.

**Independent Group**

Councillors Fitzpatrick and Roberts

**Non-Grouped**

Councillor Wheelton

**In Attendance**

FM/124 **APOLOGIES**

The Committee was informed that no apologies had been received.

FM/125 **TO RECEIVE THE OPEN MINUTES OF THE FOLLOWING MEETINGS**

The Open Minutes of meetings held on 7<sup>th</sup> October 2021, 21<sup>st</sup> October 2021, and 25<sup>th</sup> November 2021 were noted and approved as true record and signed by the Chair.

FM/126 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

FM/127 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/128 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed no questions from Members of the Council had been received.

FM/129 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports of Overview and Scrutiny Committee had been received.

### **MATTERS DELEGATED TO COMMITTEE**

#### **FM/130 RECRUITMENT OF BIKEABILITY CO-ORDINATOR**

The Head of Cultural and Community Services presented the report to the Committee that had been approved by the Housing and Community Services Committee in November 2021. It was noted that it would be a full time post until the end of the academic year and that extension of the post into the next financial year was dependent on need and the availability of future funding.

#### **RESOLVED:**

***The Committee approved the recruitment of a Bikeability Co-ordinator, within the Active Communities and Health Unit of Cultural and Community Services. The new post will coordinate and deliver the South Derbyshire Active Schools Partnership's (SDASP) Bikeability programme***

#### **FM/131 RECRUITMENT OF ACTIVE SCHOOLS' PARTNERSHIP (ASP) PHYSICAL EDUCATION (PE) AND SCHOOL SPORT COACH**

The Head of Cultural and Community Services outlined the report and informed the Committee that the fulltime post that would again be until the end of the Academic Year and that demand and future funding would impact on the continuation of the role into the next Financial Year.

Councillor Watson commended the report and the need for schools to be supported to improve the delivery of sports.

#### **RESOLVED:**

- 1.1 The Committee approved the recruitment of an Active Schools' Partnership (ASP) Physical Education (PE) and School Sport Coach, within the Active Communities and Health Team of Cultural and Community Services. The new post will support the delivery of the South Derbyshire ASP's (SDASP) PE and School Sport programme.***
- 1.2 The Committee approved the recruitment of additional ASP PE & School Sport Coaches subject to service demand of the SDASP PE and School Sport programme.***
- 1.3 The Committee gave the Strategic Director – Service Delivery delegated authority to extend the contracts of relevant ASP PE and School Sport Coaches subject to continued and/or growing service***

***demand of the SDASP PE and School Sport programme and funding being secured***

FM/132 **GENERAL FUND CONSOLIDATED BUDGET REPORT 2022/23 AND MEDIUM-TERM FINANCIAL PLAN TO 2026/27**

The Head of Finance delivered the report to the Committee noting that the increase in Council Tax receipts had been due to the growth of new properties in the District. The Head of Finance outlined the various Council Tax settings options and highlighted the impacts of different increases. It was noted that the prediction of the New Homes Bonus reducing was the worst case scenario. Members were asked to note the concern regarding an increase in Business Rates, the Fair Funding review and to consider the 2% increase to Parish Councils for concurrent functions.

The Section 151 Officer addressed the Committee and highlighted the uncertainty in relation to the government's funding reduction for New Homes Bonus in the years ahead and urged Members to consider the impact of the loss of the funding when setting the Council Tax for the next Financial Year.

The Chief Executive addressed the Committee regarding an exit strategy for when Land Charges were moved over to the Land Registry and explained that the new format had caused many issues for all councils involved. It was further noted that a position statement would go before Overview and Scrutiny and that an update report would be brought to the Finance and Management Committee at a later date.

Members carefully considered the cost of living crisis and the government advice regarding the Council Tax increase and sought clarity regarding support for struggling households. and proposed a Council Tax increase of £4.95 at Band D for 2022/23.

The Head of Finance confirmed that a support network was in place for residents when it was needed.

The Chair put the recommendations in the report to the Committee individually.

**RESOLVED:**

- 1.1 The Committee considered and approved the estimates of revenue income and expenditure on the General Fund for 2022/23.***
- 1.2 The Committee approved a 2% increase on grants to voluntary bodies and Parish Councils for concurrent functions.***
- 1.3 The Committee recommended to Full Council that the rate of Council Tax for 2022/23 should be increased by £4.95.***



**1.4 The Committee approved the updated five-year financial projection for the General Fund to 2026/27 as detailed in Appendix 2 of the report and all the associated assumptions and risks as included in the report.**

**1.5 The Committee noted the Council's National Non-Domestic Rates return (NNDR1) for 2021/22 showing retained business rates of £10,838,722 for 2022/23.**

FM/133 **CAPITAL BUDGET TO 2027**

The Head of Finance introduced the report and outlined future projects to be funded by the Better Care Fund and the Green Homes Grant that would be reported on at a later date. It was noted that a review of Capital Reserves would be required due to General Fund Collaboration Agreement funding reduction along with a review of vehicle replacements. The Head of Finance informed the Committee the Housing Revenue Account was in a good position and that debt repayments would be met as expected and that 18 properties had been sold under Right to Buy.

Members commended the report and the continued delivery of services.

**RESOLVED:**

**1.1 The Committee considered and approved the capital programme expenditure and funding to 2027.**

**1.2 The Committee approved that the current Fleet Management Strategy and Vehicle Replacement Plan be reviewed in 2022/23 and be realigned to the level of resources currently available and that the outcome be reported back to the Committee.**

FM/134 **HOUSING REVENUE ACCOUNT BUDGET, FINANCIAL PLAN AND PROPOSED RENT 2022-23**

The Head of Finance informed the Committee of the 1.4 % rent increase for 2022/23 agreed by the Housing and Community Services Committee and highlighted how the repayment of debt has reduced interest charges and this had helped to improve the position of the Housing Revenue Account but noted that future Right to Buy sales could reduce income.

Members raised concern that rent arrears could increase due to the predicted cost of living crisis

The Head of Finance informed the Committee that there was a plan in place regarding future rent arrears and that housing officers continued to work with residents regarding repayment of arrears.

**RESOLVED:**

- 1.1 The Committee approved the proposed revenue income and expenditure for 2022/23, together with the 10-year Financial Plan for the Housing Revenue Account (HRA) as detailed in Appendix 1 of the report.***
- 1.2 The Committee approved that the HRA be kept under review and measures identified to mitigate the financial risks detailed in the report and to maintain a sustainable financial position.***

**FM/135 TREASURY MANGEMENT COUNTERPARTY LIMITS UPDATE**

The Head of Finance addressed the Committee and sought approval for the requested increase on counter-party limits to enable flexibility with cash deposits.

**RESOLVED:**

***The Committee approved the updated Counterparty List for investments and bank deposits as detailed in Appendix 1 of the report.***

**FM/136 PROPOSED REVISED COUNCIL TAX REDUCTION SCHEME 2022 – 2023 & CONSULTATION FEEDBACK**

The Head of Customer Services presented the report to the Committee and outlined the consultation process and the number of responses received. The Head of Customer Services informed the Committee how the recommended changes would offer greater support to those on low incomes, be a fairer distribution of funding, be less complicated to apply for and reduce the number of changes to awards of support when the circumstances changed for the claimant. It was further noted that there was expected to be a slim-lined administration process with a reduction in debt repayments and would be aligned to other welfare changes. It was also noted that there would be a Hardship Fund available to assist those individuals who may not be covered by the proposed scheme.

Councillor Richards and Members of the Committee commended the report and the way in which the Council supported those who were vulnerable and facing possible financial hardship

**RESOLVED:**

- 1.1 The Committee noted the consultation activity carried out in relation to proposed changes to South Derbyshire's Local Council Tax Reduction Scheme for working-age residents.***
- 1.2 The Committee supported the adoption of a banded scheme, as well as all other changes proposed as part of the consultation, including:***

- ***The introduction of a banded scheme.***
- ***The removal of the baseline, so those on the lowest incomes would no longer need to pay 8.5% or 10% towards their Council Tax.***
- ***The removal of second adult rebate.***
- ***The introduction of a standard £5 non-dependent deduction.***
- ***The treating of Universal Credit claims as a claim for council tax support.***
- ***The introduction of a minimum award.***
- ***Changes to bring the scheme into line with recent changes to other welfare benefits.***

***1.3 The Committee recommended to Full Council on 23 February 2022 the adoption of a banded scheme and all other changes as proposed in 1.2 of the report.***

***1.4 The Committee recommended that £20,000 of the Welfare Reform Fund be set aside for hardship cases that may arise as a result of the implementation of the proposed changes in 2022/2023.***

#### FM/137 **SUPPORTING ASPIRATIONS ACTION PLAN**

The Head of Economic Development and Growth presented the report highlighting the key points of the Action Plan that included a structured approach to good career guidance and an across team approach to supporting social mobility. The Council's role, as an employer and the proposed activities were outlined.

Members commended the report and fully supported the Action Plan and noted the need to improve aspirations of all children in South Derbyshire.

The Chair raised a query regarding the monitoring and feedback of progress. The Head of Economic Development and Growth informed the Committee that it would be monitored and reported via the Corporate Plan.

**RESOLVED:**

***The Committee endorsed the Supporting Aspirations Action Plan.***

#### FM/138 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the report to the Committee.

**RESOLVED:**

***The Committee considered and approved the updated work programme***

#### FM/139 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**TO RECEIVE THE EXEMPT MINUTES FOR THE FOLLOWING MEETINGS**

***The Exempt Minutes of the Meetings held on 7<sup>th</sup> October 2021, 21<sup>st</sup> October 2021 and 25<sup>th</sup> November 2021 were received.***

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL  
PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

***The Committee was informed no questions had been received.***

**CONTINUATION OF TEMPORARY RESTRUCTURE DUE TO COVID19**

***The Committee approved the recommendations in the report.***

**ACQUISITION OF HOUSE IN LIEU OF COMMUTED SUM**

***The Committee approved the recommendations in the report***

**SWADLINCOTE TOWN CENTRE GRANT SCHEME**

***The Committee approved the recommendations in the report***

**EAST MIDLANDS FREEPORT**

***The Committee approved the recommendations in the report***

**APPOINTMENT OF TREASURY MANAGEMENT ADVISORS**

***The Committee approved the recommendations in the report***

The meeting terminated at 20:00 hours.

COUNCILLOR PEARSON

CHAIR

PLANNING COMMITTEE

8<sup>th</sup> March 2022

**PRESENT:**

**Labour Group**

Councillor Tilley (Chair), Councillor Shepherd (Vice-Chair) and Councillors Gee, Pearson and Southerd

**Conservative Group**

Councillors, Bridgen, Haines, (Substitute for Councillor Brown) Lemmon, Muller, and Watson.

**Independent Group**

Councillors Dawson and MacPherson

**Non-Grouped**

Councillor Wheelton.

PL/123 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Brown (Conservative Group).

PL/124 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received. /

PL/125 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

PL/126 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting



to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/127 **THE ERECTION OF A FOUR BEDROOMED DWELLING. PREVIOUSLY APPROVED DWELLING (DMPA/2020/0478) RELATES AT SPRING VIEW, SPRINGHILL, HARTSHORNE, SWADLINCOTE, DE11 7AH**

It was reported that Members of the Committee had visited the site earlier in the day.

The report was presented by the Head of Planning and Strategic Housing and advised the Committee that both parking and the proposed dwelling were within the settlement limit but the garden was outside of the confines but it was seen as an acceptable proposal. It was noted that the dwelling had previous approval and sought further approval for an extension. The Head of Planning and Strategic Housing informed the Committee that no objections had been received from the statutory consultees but had some conditions had been requested. It was further advised that the Parish Council had raised objection regarding the residential gardens and increased size of the development. They were informed that it was proposed to use native planting, that there was a distance of 20 meters between the ground floor window of the extension the neighbouring cottage to the east, it was also noted that the proposal included an Electrical Vehicle Charging Point.

An Objector attended the meeting and addressed the Committee regarding the application, they raised privacy issues; that planning officers were ignoring countryside location and impact on listed building.

Councillor Taylor attended the meeting and addressed the Committee as local Member and raised concern regarding the garden that was outside of the settlement boundary.

Further to issues raised by the Objector and Councillor Taylor, the Head of Planning and Strategic Housing reiterated that whilst the dwelling itself was on the limit and the garden was outside, officers found that it to be acceptable and drew attention to Condition 12 regarding permitted development.

Members raised queries regarding the heritage aspect and the view of the Conservation Officer and concerns raised by the Parish Council in relation to a nearby paddock.

The Head of Planning and Strategic Housing confirmed that the Conservation Officer concluded that the build would have no impact on the listed building to the west of the site. The Committee was given the details of of the condition in relation to the garden and was informed that the domestic use of the land by the applicant would not be in conflict with the paddock area.

Members agreed that the proposed application would be an improvement to the site with a sympathetic design and that the boundary issue had been settled via the previous approval.

**RESOLVED:**

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).***

PL/128 **PARK WITH CYCLING FACILITIES ON LAND TO THE NORTH OF WILLIAM NADIN WAY, SWADLINCOTE**

The report was presented by the Planning Delivery Team Leader who outlined the proposal for the country park and informed the Committee of an amendment to condition 2 and of two additional conditions in relation the submission of the soft landscaping scheme and Great Crested Newts and the submission of a copy of the relevant District Level License prior to the commencement of works. It was further noted that no objections had been submitted, that there were no flood risk concerns and the anti-social behaviour concern raised by the police was nothing greater than with normal open public spaces.

Members supported the scheme but sought clarity regarding the Great Crested Newts and the connection of the proposed cycle routes.

The Head of Planning and Strategic Housing confirmed that it was an offence to bring harm to Great Crested Newts and the proposal would ensure that no harm would come to those on site and would be an improved environment.

The Planning Delivery Team Leader confirmed that the cycle paths would be connected to external cycle routes and that Sport England had been involved with the application.

**RESOLVED:**

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery), subject to an amendment to Condition 2 in relation to additional tree plans and two new conditions regarding great crested newts and soft landscaping.***

PL/129 **THE FELLING OF A SYCAMORE TREE COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NO. 130 AT 61 BRETBY HOLLOW, NEWHALL, SWADLINCOTE, DE11 0UE**

It was reported that Members of the Committee had visited the site earlier in the day.

The report regarding the was presented to the Committee by the Head of Planning and Strategic Housing who summarised an independent report submitted with the application and referred to the additional photos of other trees that had been felled. The Committee was informed that the Tree officer had been consulted and there was no change to their previous report and concluded that the tree should not be removed unless it was causing harm to the applicant's home. The Head of Planning and Strategic Housing

advised the Committee that it should balance the applicants concerns with the Tree Officers Report.

The Applicant attended the meeting and addressed the Committee regarding the application.

Members discussed the merits of the application taking into account the Tree Officers report and recommendation.

**RESOLVED:**

***That permission be refused as per the recommendations in the report of the Strategic Director (Service Delivery).***

PL/130 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

|                       |           |           |           |           |
|-----------------------|-----------|-----------|-----------|-----------|
| <u>DMPA/2021/0342</u> | Melbourne | Melbourne | Dismissed | Delegated |
| <u>DMPA/2020/0372</u> | Repton    | Repton    | Dismissed | Delegated |

PL/131 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

PL/ 132 **EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions had been received.

The meeting terminated at hours. 19:00hrs

COUNCILLOR N TILLEY

CHAIR

Planning Committee Minutes 5 April 2022 to follow

**Recruitment and Selection Working Panel  
19 October 2022**

**Present**

Councillors Richards, Rhind, Taylor, Smith, Haines, Churchill

**Officers**

|                  |  |
|------------------|--|
| Frank McArdle    | Chief Executive                          |
| Kevin Stackhouse | Strategic Director (Corporate Resources) |
| David Clamp      | Human Resources Manager                  |
| Gary Evans       | Gatenby Sanderson                        |

**Agenda**

**1. Appointment of Chairman**

Councillor Richards was appointed as Chair of the Panel.

**2. Apologies**

Councillor Southerd

**3. To note any declarations on interest arising from any items on the agenda.**

None raised.

**EXEMPT REPORTS**

- 4.** The Chairman moved that in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in the view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part 1 of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

**5. Recruitment of Strategic Director (Service Delivery) – Assessment Centre**

The Panel received information from the Chief Executive and Gatenby Sanderson on the outcomes from the assessment centre that had been completed by five candidates on Wednesday 19 October 2022. After due consideration, it was the unanimous decision of the Panel that the following



three candidates should progress to the Final Interview stage for the post of Strategic Director (Service Delivery);

Heidi McDougall  
Sam Dennis  
Richard Bradley

**6. Recruitment of Strategic Director (Service Delivery) – Arrangements for the Final Interview**

The Panel received information from the Chief Executive and the Human Resources Manager on the arrangements for the final panel interview being held with the three candidates on Thursday 20 October 2022.

The Panel agreed the final format for the panel interview and the allocation of questions for each panel member.

**7. Recruitment of Strategic Director (Service Delivery) – Training**

The Human Resources Manager and Gatenby Sanderson provided refresher training on recruitment and selection for all members of the Panel.

Meeting ended at 6.45 pm.

**Recruitment and Selection Working Panel  
20 October 2022**

**Present**

Councillors Richards, Rhind, Taylor, Smith, Haines, Churchill

**Officers**

|                  |  |
|------------------|--|
| Frank McArdle    | Chief Executive                          |
| Kevin Stackhouse | Strategic Director (Corporate Resources) |
| David Clamp      | Human Resources Manager                  |
| Gary Evans       | Gatenby Sanderson                        |

**Agenda**

**1. Apologies**

Councillor Southerd

**2. To note any declarations on interest arising from any items on the agenda.**

None raised.

**EXEMPT REPORTS**

- 3.** The Chairman moved that in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in the view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part 1 of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

**4. Recruitment of Strategic Director (Service Delivery) – Panel Interview**

The Panel interviewed the following three candidates for the post of Strategic Director (Service Delivery)

Heidi McDougall  
Sam Dennis  
Richard Bradley

## **5. Appointment of Strategic Director (Service Delivery)**

It was the unanimous decision of the Panel that the post of Strategic Director (Service Delivery) should be offered to;

Heidi McDougall

It was noted that this final decision would, in accordance with the Senior Officer Recruitment and Selection Procedure, be subject to the notification of the decision to all Members of the Finance and Management Committee who would have 3 working days to raise any objections to the decision taken.

Meeting ended at 2.45 pm.