



**F B McArdle**  
**Chief Executive**

South Derbyshire District Council,  
Civic Offices, Civic Way,  
Swadlincote, Derbyshire DE11 0AH.

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Our Ref

Your Ref

Date: 11 January 2023

Dear Councillor

,  
**Council**

YOU ARE HEREBY SUMMONED to attend the Meeting of the **Council** to be held at **Council Chamber**, Civic Offices, Civic Way, Swadlincote on **Thursday, 19 January 2023 at 18:00** to transact the business set out on the attached agenda.

Yours faithfully,

Chief Executive

To:-

**Labour Group**

Councillor Dunn (Chair), Councillor Bambrick (Vice-Chair) and  
Councillors Gee, Heath, L. Mulgrew, M. Mulgrew, Pearson, Pegg, Rhind, Richards,  
Shepherd, Singh, Southerd, Stuart, Taylor and Tilley.

**Conservative Group**

Councillors Ackroyd, Atkin, Bridgen, Brown, Corbin, Dawson, Fitzpatrick, Ford,  
Haines, Hewlett, Lemmon, Muller, Patten, Redfern, Smith and Watson.

**Independent Group**

Councillors MacPherson and Roberts.

**Non-Grouped**

Councillors Churchill and Wheelton.



# **AGENDA**

## **Open to Public and Press**

- |          |  |                |
|----------|--|----------------|
| <b>1</b> | Apologies  |                |
| <b>2</b> | To confirm the Open Minutes of the following Council Meetings held on  |                |
|          | 03 November 2022   | <b>6 - 12</b>  |
|          | 05 January 2023  | <b>13 - 17</b> |
| <b>3</b> | To note any declarations of interest arising from any items on the Agenda  |                |
| <b>4</b> | To receive any announcements from the Chair, Leader and Head of Paid Service.  |                |
| <b>5</b> | To receive any questions by members of the public pursuant to Council Procedure Rule No.10.                                      |                |
| <b>6</b> | To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.                                    |                |
|          | In accordance with Council Procedure Rule No.11 Councillor Ford will ask the Leader of the Council the following question        | <b>18 - 18</b> |
|          | In accordance with Council Procedure Rule No.11 Councillor Fitzpatrick will ask the Leader of the Council the following question | <b>19 - 19</b> |
|          | In accordance with Council Procedure Rule No.11 Councillor Lemmon will ask the Leader of the Council the following question      | <b>20 - 20</b> |
| <b>7</b> | To consider any notices of motion in order of which they have been received.   |                |
| <b>8</b> | LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN – ANNUAL REVIEW LETTER 2022 AND LGSCO UPDATE  | <b>21 - 24</b> |
| <b>9</b> | APPOINTMENT OF A RECRUITMENT AND SELECTION PANEL   | <b>25 - 29</b> |

<b>10</b>	<b>HOMES FOR UKRAINE</b>	<b>30 - 37</b>
<b>11</b>	<b>To receive and consider the Open Minutes of the following Committees and Area Forums</b>	
	Finance and Management Committee 17 March 2022	<b>38 - 45</b>
	Planning Committee 05 April 2022	<b>46 - 50</b>
	Finance and Management Committee 28 April 2022	<b>51 - 55</b>
	Finance and Management Committee 09 June 2022	<b>56 - 61</b>
	Finance and Management Committee 21 July 2022	<b>62 - 68</b>
	Housing and Community Services Committee 18 August 2022	<b>69 - 72</b>
	Housing and Community Services Committee 29 September 2022	<b>73 - 76</b>
	Housing and Community Services Committee 17 November 2022	<b>77 - 82</b>
	Linton Area Forum 05.10.22	<b>83 - 93</b>
	Repton Area Forum 02.11.22	<b>94 - 102</b>
	Etwall Area Forum 14.10.22	<b>103 - 112</b>
	Swadlincote Area Forum 02.11.22	<b>113 - 123</b>

- 12** To review the compositions of Committees, Sub-Committees and Working Panels.
- 13** To review the compositions of Substitute Panels.
- 14** To review representation on Outside Bodies.
- 15** To review Member Champions.
- 16** The Chairman may therefore move:-  
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 17** To receive the Exempt Minutes of the following Meetings:  
03 November 2022
- 18** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 19** SHARED PROSPERITY FUND
- 20** To receive and consider the Exempt Minutes of the following Committees:  
Finance and Management Committee 17 March 2022  
Finance and Management Committee 28 April 2022  
Finance and Management Committee 9th June 2022  
Finance and Management Committee 21 July 2022  
Housing and Community Services Committee 18 August 2022  
Housing and Community Services Committee 29 September 2022



MINUTES of the COUNCIL MEETING of the  
SOUTH DERBYSHIRE DISTRICT COUNCIL  
held at the Civic Offices, Civic Way  
on Thursday, 03 November 2022  
at 6.00pm

**PRESENT:**

**Labour Group**

Councillor Dunn (Chair), Councillor Bambrick (Vice-Chair) and Councillors, Gee, Heath, L. Mulgrew, M Mulgrew, Pearson, Rhind, Richards, Shepherd, Singh, Southerd, Stuart and Taylor.

**Conservative Group**

Councillors Ackroyd, Atkin, Brown, Dawson, Corbin, Ford, Fitzpatrick, Haines, Hewlett, Lemmon, Muller, Patten, Redfern and Watson.

**Independent Group**

Councillors MacPherson and Roberts.

**Non-Grouped**

Councillor Wheelton and Councillor Churchill

Cllr Watson thanked Members for best wishes and sympathy fellow councillors and Council Officers expressed thanks to my wife. Great to be back as District Councillor.

CL/65 **APOLOGIES**

Council was informed that apologies had been received from Councillors Pegg and Tilley (Labour Group) and Councillors Bridgen and Smith (Conservative Group).

CL/66 **PRESENTATION: INSPECTOR MIKE SISMAN**

The Chief Executive welcomed Police Inspector Mike Sisman and invited him to address Council.

The Police Inspector addressed Council and informed Councillors of the award granted to the Police's Safer Neighbourhood Team and thanked Members of the Council and Officers for their, support, help and partnership working which, had contributed to the team winning the award.

The Police Inspector, updated Council of work and initiatives that had taken place during the previous 12 months and noted that whilst performance had been good in relation to burglaries in the District there was improvements to be made in relation to vehicle crime. Council was also informed of the anti-knife crime initiative to take place later in the month.

Leader of the Council congratulated the Police Inspector in relation to the Safe Neighbourhood Award and thanked him for the work undertaken by policer officers and welcomed the partnership working between the Council and the police.

Members thanked the Police Inspector for attending Council and for the update information that had been shared.

CL/67 **MINUTES OF COUNCIL MEETINGS**

The Open Minutes of the Council Meeting held on 15 September (CL/44-CL/61) were approved as a true record and signed by the Chair of the Council.

CL/68 **DECLARATIONS OF INTEREST**

Council was informed that declarations of personal interest had been received from Councillor Atkin regarding Item CL/ 75 by virtue of being a County Councillor.

Council was informed that declarations of personal interest had been received from Councillor Ford regarding Item CL/ 75 by virtue of being a County Councillor.

Council was informed that declarations of personal interest had been received from Councillor Muller regarding Item CL/ 75 by virtue of being a County Councillor.

Council was informed that declarations of personal interest had been received from Councillor Patten regarding Item CL/ 75 by virtue of being a County Councillor.

CL/69 **ANNOUNCEMENTS FROM THE CHAIR**

The Chair of the Council addressed Members and informed them of his attendance at the South Derbyshire Talent Academy and the burial of a time capsule at Cadley View.

CL/70 **ANNOUNCEMENTS FROM THE LEADER**

The Leader of the Council addressed Council and informed Councillors of his visit to the Depot to thank the team for keeping services going throughout the pandemic. Council was updated on various events attended by the Leader of the Council which included, the Jubilee tree planting ceremony, the opening of a new local heating and air conditioning company and the new bottling factory at Dove Valley.

Council was informed that the Leader of the Council had written to Jeremy Hunt MP regarding the loss of support services for residents within South Derbyshire due to government errors. It was also noted that the local MP had raised questions regarding healthcare provision within South Derbyshire during Prime Minister's Question Time.

The Leader of the Council closed his address noting that health and wellbeing help, advice and guidance for residents from the Council and Members should be at the forefront for the Council and Members during this winter due to the cost of crisis, fuel increase, the flu epidemic and covid.

CL/71 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Head of Paid Service addressed Council and confirmed that following the question received at the last Council meeting and as requested all information had been sent to the member of the public who raised the question

The Head of Paid Service invited Members to join the switching on of the Christmas lights ceremony and announced the start of the Light Extravaganza event in Swadlincote.

Council was formally informed of the Chief Executives' retirement date as of 31 March 2023 and the Head of Paid Service thanked Members for their kind words and also announced the early retirement of the Strategic Director (Corporate Resources).

CL/72 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council was informed that no questions had been received

CL/73 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

In accordance with Council Procedure Rule No.11 the Chair of the Council invited Councillor Corbin to read the following question on behalf of Councillor to the Leader of the Council the following question:

What additional consultation events for outlying areas would there be in relation to the Council's 5 year Plan?

The Leader of the Council informed Councillors that the question had been discussed today and that the Committee decision stands but those hard to reach Parishes would be looked at.

Councillor Corbin thanked the Leader for his response and requested that other areas be looked at.

The Leader of the Council confirmed that the Head of Planning and Strategic Housing had attend Area Forum Meetings to discuss the Plan and confirmed that there would be no going against a Committee decision.

CL/74 **TO CONSIDER ANY NOTICES OF MOTION**

In accordance with Council Procedure Rule No. 12, the Chair of the Council invited Councillor Pearson to move the following motion:



“South Derbyshire District Council notes that the Education Act 1996 prohibits schools from charging for education and the supply of materials, books, instruments or other equipment, during school hours. Furthermore, the Education (Guidance about Costs of School Uniforms) Act 2021 requires schools to keep the use of branded items to a minimum.

The Council also notes that several schools in South Derbyshire are charging parents and guardians fees for laptops and iPads, for branded clothing and for other activities during school hours.

At a time of an unprecedented cost of living crisis in which the cost of everyday essentials like groceries and bills are rising faster than average household incomes, any unnecessary costs on parents and guardians should be avoided.

In light of this, this Council resolves to write to all schools in South Derbyshire, and associated Multi-Academy Trusts, to remind them of their obligations under the relevant Education Acts and to encourage them to take active steps to prevent unnecessary costs on parents and guardians.”

**RESOLVED:**

***That South Derbyshire District Council resolved to write to all schools in South Derbyshire, and associated Multi-Academy Trusts, to remind them of their obligations under the relevant Education Acts and to encourage them to take active steps to prevent unnecessary costs on parents and guardians.***

CL/75 **ANNUAL REPORT 2021/22**

***The Chief Executive presented the report to the Committee and highlighted how the report encapsulated all the working undertaken during and post pandemic and sought approval for the publication of the report.***

Councillor Corbin commended the report along with Councillor MacPherson who noted that is another benchmark of how well the District was working.

The Chief Executive informed Council that refurbishment work of the Delph was due to being in January 2023.

**RESOLVED:**

***Council approved the Annual Report 2021/22 for publication, as per Appendix A of the report***

CL/76 **OPEN MINUTES:**

Council received and considered the open minutes of its Committees.

**RESOLVED:**

***That the Open Minutes of the following Committees and Work Panel were approved as a true record.***

<b>Committee</b>	<b>Date</b>	<b>Minutes No's</b>
Planning Committee	07.12.2021	PL85 to PL/95
Planning Committee	11.01.2022	PL/96 to PL/108
Planning Committee	08.02.2022	PL/111 to PL/122
Finance and Management Committee	10.02.2022	FM/124 to FM/139
Planning Committee	08.03.2022	PL/123 to PL/132
Recruitment and Selection Working Panel	19.10.2022	1 to 7
Recruitment and Selection Working Panel	20.10.2022	1 to 5

CL/77 **TO REVIEW THE COMPOSITIONS OF COMMITTEE, SUB-COMMITTEES AND WORKING PANELS**

The Members reviewed the composition of Committees, Sub-Committees and Working Panels 2022-23.

**RESOLVED:**

**Finance and Management Committee**

***Councillor Watson to replace Councillor Ackroyd***

**Housing and Community Services Committee**

***Councillor Corbin to replace Councillor Ackroyd***

**Environmental and Development Services Committee**

***Councillor Watson to replace Councillor Redfern***

**Overview and Scrutiny Committee**

***Councillor Ackroyd to replace Councillor Corbin***

**Audit Sub-Committee**

***Councillor Wheelton to replace Councillor Dunn as Chair***

**Licensing and Appeals Sub-Committee**

***Councillor Watson to replace Councillor Ackroyd***

**Standards Sub-Committee**

***Councillor Brown to be removed.***

CL/78 **TO REVIEW THE COMPOSITIONS OF THE SUBSTITUTE PANELS**

The Members reviewed the composition of Committees, Sub-Committees and Working Panels 2022-23.

**RESOLVED:**

**Finance and Management Committee**

***Councillor Corbin to replace Councillor Watson***

**Planning Committee**

***Councillor Ford to replace Councillor Ackroyd***

***Councillor Watson to replace Councillor Corbin***

**Environmental and Development Committee**

***Councillor Corbin to replace Councillor Ackroyd***

***Councillor Redfern to replace Councillor Watson***

CL/79 **TO REVIEW THE REPRESENTATION ON OUTSIDE BODIES**

Members reviewed the Outside Bodies representation list.

**RESOLVED:**

***Council was informed no amendments were to be made.***

CL/80 **TO REVIEW MEMBER CHAMPIONS**

Members reviewed the Representation of Member Champions.

**RESOLVED:**

***Council was informed no amendments were to be made.***

CL/81 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:**

***That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.***

**EXEMPT MINUTES OF THE COUNCIL MEETING**

*The Exempt Minutes of the Annual Council Meeting held on the 15 September 2022(CL62-CL64) were approved as a true record.*

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11**

*Council was informed that no questions had been received.*

**EXEMPT MINUTES:**

*Council received and considered the Exempt Minutes of its Committees.*

**RESOLVED:**

*That the Exempt Minutes of the following Committees be approved as a true record:*

<b><u>Committee</u></b>	<b><u>Date</u></b>	<b><u>Minutes No's</u></b>
<b><i>Planning Committee</i></b>	<b><i>11.01.22</i></b>	<b><i>PL/109 to PL/110</i></b>
<b><i>Finance &amp; Management Committee</i></b>	<b><i>10.02.22</i></b>	<b><i>FM/140 to FM/146</i></b>

The meeting terminated at 19:00 hours.

COUNCILLOR P DUNN

CHAIR OF THE DISTRICT COUNCIL

MINUTES of the EXTRAORDINARY COUNCIL MEETING of the  
SOUTH DERBYSHIRE DISTRICT COUNCIL  
held at the Civic Offices, Civic Way  
on Thursday, 5 January 2023  
at 6.00pm

**PRESENT:**

**Labour Group**

Councillor Bambrick (Vice-Chair)  
and Councillors Gee, L. Mulgrew, M Mulgrew, Pearson, Pegg, Rhind,  
Richards, Shepherd, Singh, Southerd, Stuart, Taylor and Tilley.

**Conservative Group**

Councillors Ackroyd, Atkin, Bridgen, Brown, Corbin, Dawson, Fitzpatrick, Ford,  
Haines, Hewlett, Muller, Patten, Smith and Watson.

**Independent Group**

Councillor MacPherson.

**Non-Grouped**

Councillor Wheelton and Councillor Churchill.

CL/85 **APOLOGIES**

Council was informed that apologies had been received from Councillors Dunn and Heath (Labour Group), Councillors Lemmon and Redfern (Conservative Group) and Councillor Roberts (Non-Grouped).

CL/86 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillor Atkin declared Personal in item CL/89 by virtue of being a County Councillor.

The Committee was informed that Councillor Ford declared Personal in item CL/89 by virtue of being a County Councillor.

The Committee was informed that Councillor Muller declared Personal in item CL/89 by virtue of being a County Councillor.

The Committee was informed that Councillor Patten declared Personal in item CL/89 by virtue of being a County Councillor.

The Committee was informed that Councillor Smith declared Personal in item CL/89 by virtue of being a County Councillor.

CL/87 **ANNOUNCEMENTS FROM THE CHAIR**

The Chair of the District Council addressed Members and expressed his gratitude to the Council's staff and officers for organising and holding the Christmas Lights switch on.

CL/88 **ANNOUNCEMENTS FROM THE LEADER**

Council was informed that had the Leader of the Council had no announcements.

CL/89 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Head of Paid Service addressed members informing them of work to commence in mid-January with the demolition and redevelopment of Bank House, Swadlincote. He reassured members that all persons who might be affected by the redevelopment had been informed.

CL/90 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council was informed that no questions had been received.

CL/91 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council was informed that no questions had been received.

CL/92 **EAST MIDLANDS DEVOLUTION DEAL AND MAYORAL COMBINED COUNTY AUTHORITY**

The Head of Paid Service presented the report on the East Midlands Devolution Deal noting that he had requested that the Monitoring Officer ask for an Extraordinary Council Meeting in order for the Council to consider the report and consultation documents and be able to respond to the consultation by the deadline of 9 January 2023. He explained the background to the Deal and that it required only the passing of legislation and the consent of the Upper Tier Authorities. The Head of Paid Service further explained that the report was drafted without a proposed consultation response and it was anticipated that the meeting would debate and resolve a corporate response to the consultation for submission.

Councillor Churchill commented that the Council would be a non-constituent body and that the Council would have little input. He considered that the financial implications, service implications were unclear and the risks unknown. Further he was not clear on the impact this would have on the Council's planning powers and the Freeport. He questioned whether in a time of financial hardship the Council should be considering this. He stated that the Council did not have a mandate to support the proposal and that he would prefer to consider it after the election.

Councillor Smith commented that he had had assurances from the Leader of the County Council that the Mayoral Precept would only be approved if approved

across all the councils. He further commented that the proposal could bring funding to the district and that the opportunity should be seized for a brighter future for the area. Councillor Smith listed the benefits including £38 m of funding over 30 years, a pipeline of housing sites, focus on skills and training and initiatives to achieve net zero. He started that this was all new funding and could attract more investment in the area. He emphasised that the proposal was not to merge or abolish district councils. He conceded that he had reservations regarding an elected mayor. Councillor Smith emphasised that the Council was successful council and needed to be part of the process and an enabling partner in the process. He concluded that the Council should grasp the opportunity and not be afraid of change.

Councillor MacPherson commented that the opportunities were appealing but noted that much of the detail was missing. He further commented that the proposal meant further bureaucracy without a cost justification.

Councillor Wheelton commented that rural areas pay more in Council Tax but receive less support than urban areas in the District. She was concerned that the proposal did not include Leicestershire. She commented that there were too many uncertainties. Councillor Wheelton also noted that the Mayor would have the functional powers of competency and was concerned that s/he might undertake some of the Council's planning powers.

Councillor Southerd expressed his dismay that the proposal did not include Leicestershire or Lincolnshire. He commented that despite the benefits that may accrue there were too many uncertainties and concluded that he could not support the proposal without a mandate from his constituents.

Councillor Richards commented that the Labour Group had discussed the proposal and was concerned regarding the lack of borough and district participation and lack of detail in the proposal. He noted a number of other combined authorities and the implications of these. He was concerned regarding the overlap in planning and housing functions and that the Council's ability to decide where housing should be built in their area will be curtailed under the proposal. Councillor Richards considered that it was likely that a precept would be levied to fund the required officer support of the Mayor. He noted that the funding equated to £17 per person and was not indexed linked.

Councillor Richards proposed the following motion for Council to consider.

The Council after considering the contents and possible implications of the East Midlands Devolution Deal (the Devolution Deal) and the proposed creation of an East Midlands Combined County Authority (EMCCA) resolved to respond to the consultation as follows

- 1 *In absence of the required and essential detail as to the direct effect both financially and on service delivery to the residents of South Derbyshire, whom we were all elected to represent, the Council has little alternative but to reject any support for this hastily contrived proposal as not being in the best interests of the residents of South Derbyshire.*

- 2 *Furthermore the council wish to express its opposition to the proposed geographical basis of the Devolution Deal linking Derbyshire to Nottinghamshire to form a Mayoral Combined County Authority.*

**RESOLVED:**

***The Council after considering the contents and possible implications of the East Midlands Devolution Deal (the Devolution Deal) and the proposed creation of an East Midlands Combined County Authority (EMCCA) resolved to respond to the consultation as follows-***

1. ***In absence of the required and essential detail as to the direct effect both financially and on service delivery to the residents of South Derbyshire, whom we were all elected to represent, the Council has little alternative but to reject any support for this hastily contrived proposal as not being in the best interests of the residents of South Derbyshire.***
- 2 ***Furthermore the council wish to express its opposition to the proposed geographical basis of the Devolution Deal linking Derbyshire to Nottinghamshire to form a Mayoral Combined County Authority.***

Under Rule 16.5 of the Council Procedure rules Members requested that a recorded vote be taken.

The Members who voted in favour of the resolution were:

Councillors Bambrick, Churchill, Gee, MacPherson, L Mulgrew, M Mulgrew, Pearson, Pegg, Rhind, Richards, Shepherd, Singh, Southerd, Stuart, Taylor, Tilley and Wheelton.

The Members who voted against the motion were:

Councillors Ackroyd, Atkin, Bridgen, Brown, Corbin, Dawson, Fitzpatrick, Ford, Haines, Hewlett, Muller, Patten, Smith and Watson.

CL/93 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:**

***That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.***



CL/94 **EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO  
COUNCIL PROCEDURE RULE NUMBER 11**

Council was informed that no questions had been received.

The meeting terminated at 18:40 hours.

COUNCILLOR S BAMBRICK

VICE-CHAIR OF THE DISTRICT COUNCIL

In accordance with Council Procedure Rule No.11 Councillor Ford will ask the Leader of the Council the following question:

*“At the Nov F&M Committee meeting the Councils MTFP projected a deficit of 2,317,601 in 22/23 and 2,815,800 in 23/24. Unless this situation is reversed quickly the deficits on the near horizon are a huge risk to this council and could mean that services to residents will be hugely affected in the future.*

*After the January budget round of committee meetings can the Leader, please tell us what measures the leading group have introduced to remove the risk of these future deficits and their potential huge effect on residents in South Derbyshire.”*

In accordance with Council Procedure Rule No.11 Councillor Fitzpatrick will ask the Leader of the Council the following question:

*“In the past two weeks myself and my fellow ward Councilor, Jim Hewlett have been helping two residents with significant repair issues at their properties.*

*The first case was reported back in October 2022 informing Cllr Hewlett and I that the bathroom was in a dangerous state. There was a crack in the bath after a fall, the whole floor area is severely weakened due to damp and the walls are moldy. Also, due to health conditions the resident had requested a showering facility and for the other repairs to be carried out as soon as possible.*

*Pending an Occupational Health officer visit and assessment SDDC have repaired the crack in the bath temporarily and after some investigation visits to the property, a repair to the weakened floor was started week commencing 2-1-23. The resident was informed the repair should take 2 days but after those 2 days the contractor left the property in a dangerous state with the bathroom floor having several nails and screws protruding from it. The resident was advised to wear slippers in the bathroom to which he replied “he would need a good pair of safety boots”.*

*After highlighted this issue to our Housing team, a further visit was organised to repair the floor, albeit further leaks in the bathroom still exist and the repair remains incomplete at the time of writing.*

*In the second case, a water leak was reported by a resident to Cllr Hewlett and myself on 17<sup>th</sup> November 2022 and despite several phone calls and emails the resident tells us they have had no other action than a contractor visit and suggest that they place a bucket under the water leak. As with any untreated water leak the ceiling damage has grown worse and mold has started growing in an adjoining room.*

*Once again at the time of writing this repair is incomplete.*

*My question is does the Leader of the Council believe that the above examples are isolated cases of a poor repair service for two of our Tenants or is it part of a repeating and highly concerning pattern across the district?”*

In accordance with Council Procedure Rule No.11 Councillor Lemmon will ask the Leader of the Council the following question:

*“From a Freedom of Information request we understand that NW Leicestershire Council have a 38-day void measurement on their council properties. The SDDC figure currently stands at 183 days. This excessive void period places huge financial strains on our organisation and leaves residents waiting far too long for a property to become available.*

*Can we ask by what date the Chair of Housing & Community Services will commit to matching NW Leicestershire performance on voids at 38 days?”*

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<b>REPORT TO:</b>	<b>FULL COUNCIL</b>	<b>AGENDA ITEM: 8</b>
<b>DATE OF MEETING:</b>	<b>19 JANUARY 2022</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>CHIEF EXECUTIVE</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>FRANK McARDLE CHIEF EXECUTIVE (EXT. 5702)</b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN – ANNUAL REVIEW LETTER 2022 AND LGSCO UPDATE</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	

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## **1.0 Recommendations**

- 1.1 To accept the Local Government and Social Care Ombudsman's Annual Review Letter 2022.

## **2.0 Purpose of Report**

- 2.1 This report will provide Members with a summary of complaints made to the Local Government and Social Care Ombudsman ("LGSCO") against this Authority during the year 2021/22.
- 2.2 It will also provide an update on developments in the Local Government and Social Care Ombudsman service.

## **3.0 Detail**

- 3.1 On 20<sup>th</sup> July 2022, the Council received the Annual Review Letter for the period 2021/22 and a summary of statistics on complaints.
- 3.2 The Ombudsman's Office made decisions on 6 complaints about this Council in 2021/22. Of these complaints, 5 were closed after initial enquiries and 1 complaint was referred back for local resolution.
- 3.3 The LGSCO does not give detailed information about the statistics and, therefore, in order to provide some background information for Members, the Council's Ombudsman Link Officer has produced a table of complaint decisions, which is attached at **Annexe 'A'**. This gives a breakdown of the type of complaints received and a summary of the decisions.

### **LGSCO Developments**

#### Complaint statistics

- 3.4 This year, the Ombudsman service continues to place the focus on outcomes of complaints and what can be learned from them. It wants to provide the most insightful information it can and therefore has made several changes over recent years to improve the data captured and reported. The statistics are focused on the following three key areas:
- 3.5 Complaints upheld – Complaints are upheld when some form of fault is found in the authority's actions, including where the authority has accepted fault before an investigation is commenced. A focus on how often things go wrong, rather than simple volumes of complaints provides a clearer indicator of performance.
- 3.6 Compliance with recommendations – The Ombudsman recommends ways for authorities to put things right when faults have caused injustice. The recommendations try to put people back in the position they were before the fault, and the Ombudsman monitors authorities to ensure they comply with the recommendations. Failure to comply is rare. An authority with a compliance rate below 100% should scrutinise those complaints where it failed to comply and identify any learning. In the 12 months to 31<sup>st</sup> March 2022, no recommendations were made to this Authority.
- 3.7 Satisfactory remedies provided by the Authority – The Ombudsman wants to encourage early resolution of complaints and credit authorities that have a positive and open approach to resolving complaints. Cases are recognised where an authority has taken steps to put things right before the complaint came to them.
- 3.8 The LGSCO compares the three key annual statistics for the Authority with similar types of authorities to work out an average level of performance. They do this for County Councils, District Councils, Metropolitan Boroughs, Unitary Councils and London Boroughs. Further information on this Council's performance can be found at: <https://www.lgo.org.uk/your-councils-performance/south-derbyshire-district-council/statistics>
- 3.9 Supporting complaint and service improvement - The Ombudsman, Michael King, has commented on the period of adaptation that the Council has been through as restrictions imposed by the pandemic have been lifted. The Ombudsman commented that while some pre-pandemic practices have returned, new ways of working are here to stay. As a result, the Council are urged to consider how complaints are prioritised, particularly, in terms of capacity and visibility. It is the Ombudsman's view that complaint functions have been under-resourced in recent years, something which has been exacerbated by the pandemic.
- 3.10 The LGSCO are working to develop a joint handling code in partnership with the Housing Ombudsman Service with the intention of consolidating and simplifying guidance given.

#### **4.0 Financial Implications**

- 4.1 None directly arising from this report.

#### **5.0 Corporate Implications**

- 5.1 A good complaints system is an opportunity for the Council to show that it cares about providing a good service, and that it genuinely values feedback on whether there are any problems which need attention. It is, therefore, imperative that we get feedback, not only through our own complaints system but also from the Ombudsman, and that

this information is widely distributed to show that this Authority takes complaints seriously and deals with them sympathetically.

## **6.0 Community Implications**

- 6.1 One of the roles of the Local Government and Social Care Ombudsman is to investigate complaints about Councils from members of the public. Its aim is to get Councils to put things right if they have gone wrong and if this has affected members of the public directly.

## **7.0 Conclusion**

- 7.1 The Annual Review Letter and the publishing of complaint statistics on the LGSCO website are useful additions to other information held by the Council, highlighting how people experience or perceive its services. They should also be seen as an opportunity to continue to improve the services offered by the Council.

## **8.0 Background Papers**

Annual Review Letter 2022 from the Local Government and Social Care Ombudsman

## LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN

### COMPLAINT DECISIONS 2021/22

Category	Summary of Decision	Decision			
		Closed after initial enquiries	Not Upheld	Referred back for local resolution	Upheld
Environmental Services & Public Protection & Regulation	Complaint regarding the collection and mistreatment of a stray dog. The Ombudsman decided not to investigate the complaint as they believed it would be unlikely to add to that carried out by the Council and they could not achieve the outcome the complainant was seeking.	✓			
Planning & Development	Complaint regarding the Council's handling of a planning application and associated enforcement matters relating to a site next to the complainant's home. The Ombudsman has decided not to investigate this complaint as there is not enough evidence of fault by the Council directly causing the complainant a significant injustice.	✓			
Environmental Services & Public Protection & Regulation	No record held of this complaint and no further details available from LGSCO. The only information provided states it was a premature decision and that advice was given.			✓	
Corporate & Other Services	Complaint that the Council failed to respond properly to queries raised after noise issues were reported. The Ombudsman has decided not to investigate the complaint as they believed there is insufficient evidence of fault by the Council and insufficient evidence of injustice.	✓			
Environmental Services & Public Protection & Regulation	Complaint about the Council's handling of complaints of noise nuisance. The Ombudsman has decided not to investigate the complaint as they believed they were unlikely to find evidence of fault by the Council sufficient to warrant an investigation.	✓			
Environmental Services & Public Protection & Regulation	Complaint that the Council's household waste bin size allocation policy penalises the complainant's family by giving less bin space than other families. The Ombudsman has decided not to investigate the complaint as there is not enough evidence of Council fault, nor of a significant injustice caused.	✓			



<b>REPORT TO:</b>	<b>COUNCIL</b>	<b>AGENDA ITEM: 9</b>
<b>DATE OF MEETING:</b>	<b>19 JANUARY 2023</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>CHIEF EXECUTIVE</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>FRANK MCARDLE ext. 5700</b> <a href="mailto:Frank.mcardle@southderbyshire.gov.uk">Frank.mcardle@southderbyshire.gov.uk</a>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>APPOINTMENT OF A RECRUITMENT AND SELECTION PANEL</b>	
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE: FM05</b>

## **1.0 Recommendations**

- 1.1 That the appointment and recruitment into the post of Chief Executive and Head of Paid Service (SM01) is delegated to a panel of five (5) Members from the Finance and Management Committee along with the Chair or Vice Chairs of the employing Committees namely Finance and Management, Environmental and Development Services and Housing and Community Services in accordance with the Appointment Procedure for the Chief Executive and Directors.
- 1.2 That the Committee confirms nominations for the Panel that reflects the current political balance of the Council.
- 1.3 Final arrangements regarding the recruitment and selection procedure to be followed including timescales, along with determining the selection process for the final appointment, will be agreed between the Chief Executive and Elected Members of the Panel.
- 1.4 That the Chief Executive appoints an external recruitment partner to support the recruitment process in line with the Council's Financial Procedures rules.

## **2.0 Purpose of the Report**

- 2.1 To appoint a Recruitment and Selection Panel to complete the recruitment in to the post of Chief Executive and Head of Paid Service (SM01).
- 2.2 That the recruitment is completed in accordance with the Appointment Procedure for the Chief Executive and Directors.
- 2.3 To propose the appointment of an external partner to support the recruitment process subject to the requirements of the Council's Financial Procedure rules being met.

### **3.0 Detail**

#### **Review of existing structure**

- 3.1 The current postholder in the post of Chief Executive and Head of Paid Service (SM01) has submitted his resignation and will retire with effect from 31 March 2023.
- 3.2 The Chief Executive has obtained independent advice from the Local Government Association to complete a review of the existing Leadership Team structure that has been in place from 1 December 2017 along with the revised Head of Service structure implemented from 1 April 2019. As reported to Council on 3 November 2022, it is considered that the existing arrangements provide the Council with the appropriate levels of resources and resilience to lead the delivery of high performing and customer focused services for the District.
- 3.3 A key consideration made on the effectiveness of the current arrangements was the work completed over the past two years to respond to the national, regional and local requirements arising from the pandemic. Throughout this period, the response from the Council was positive and at times at the forefront of the different arrangements that had to be put in place quickly and safely which has enhanced the Council's reputation within the District and wider whilst sustaining high levels of service for residents and customers.
- 3.4 It is now time to build on this position and to continue the excellent stewardship, leadership and direction provided by the current Chief Executive over the past 23 years. Completing this appointment in a timely and robust manner, with the support of the current Chief Executive, will place the Council in the best possible position to retain the reputation of South Derbyshire as a high performing, customer and business focused organisation that is open for business.
- 3.5 The Chief Executive has also completed a high level review of the remuneration terms currently being offered for the post and it is considered that they are within the current rates being paid in comparable Councils. However, the last formal independent review of the salary for the Chief Executive and Head of Paid Service (SM01) was completed in May 2013. Council should consider if it is now appropriate to complete a further review with the support of the Local Government Association.

#### **Appointment of a Recruitment and Selection Panel**

- 3.6 As this is a senior appointment at the Council it will require this Committee to appoint a Panel of Elected Members to complete the recruitment in line with the Appointment Procedure for Chief Executive and Directors. This Panel should consist of five members chosen from Finance and Management Committee along with the Chair or Vice Chairs of the employing Committees namely Finance and Management, Environmental and Development Services and Housing and Community Services.
- 3.7 Once appointed, this Panel will then have delegated authority from Council to:
  - Complete the appointment into the post of Chief Executive and Head of Paid Service (SM01)

- Agree the recruitment and selection procedure, including the use of selection criteria, the final shortlisting of candidates and assessment methods.

3.8 In line with the Appointment Procedure for Chief Executive and Directors Council is required to approve the following;

- To fill the vacant post
- To agree that an external recruitment process is commenced
- To agree that the Panel will meet and determine;
  - The final shortlisting of candidates
  - The arrangements for the formal panel interview and method of assessment
  - Procedure for making an appointment
  - Agreeing the convention for making an appointment. This would normally be a majority vote of the members of the Panel. Officers attend in an advisory capacity only

3.9 When appointing in to the post of Chief Executive and Head of Paid Service (SM01), all Elected Members of the Council will be informed when the final shortlisting of candidates has been completed and provided with an opportunity to view their applications.

3.10 Before any appointment is confirmed, the Chief Executive will notify all Members of Council of the decision taken. Elected Members will be given a maximum of three (3) working days in which to raise any objections to the decision taken.

### **Support for the recruitment process**

3.11 To support the recruitment in to the post of Chief Executive and Head of Paid Service (SM01), it is proposed that an external partner is appointed, subject to meeting the requirements of the Council's Financial Procedure rules.

3.12 Proposals have been sought from three companies to provide this support and the Chief Executive will review and appoint a partner to support the Council with this appointment.

3.13 The appointed partner will also support the Council with the recruitment in to the post of Strategic Director (Corporate Resources) (SM02).

## **4.0 Financial Implications**

4.1 There is no proposed changes to the grade for the post of Chief Executive and Head of Paid Service (SM01) so the salary budget is unaffected.

4.2 The cost of appointing an external recruitment partner is estimated to be around £25,000 and subject to the support that is required by the Council. This can be met from existing budgets including salary savings from the vacant post.

## **5.0 Corporate Implications**

### **Employment Implications**

- 5.1 There are no changes proposed to the existing terms and conditions of employment and duties of the post.
- 5.2 The recruitment is to be completed in line with the Appointment Procedure for Chief Executive and Directors which will provide a robust framework for the appointment to be completed in a fair and transparent manner.

### **Legal Implications**

- 5.3 None directly arising from the report.

### **Corporate Plan Implications**

- 5.4 This is the key Officer appointment for the Council and will be accountable for the delivery of the Council services that make South Derbyshire a 'great place to live, visit and invest' through the delivery of the Corporate Plan. In particular the Chief Executive and Head of Paid Service is accountable for;
- Being the lead officer for the provision of advice to Elected Members and to ensure that their strategic policy objectives are identified and achieved as effectively and economically as possible and, within the legal framework available to the Council
  - Acting as a role model to lead, motivate and inspire the organisation.
  - Effectively managing the Council's resources to achieve the highest possible performance to deliver the Council's objectives for the local community and stakeholders.
  - Building strong, visible and collaborative leadership between Elected Members, senior officers and partners which builds a supportive and positive culture, inspires people to achieve, encourages new ways of working and supports the delivery of strategic objectives.
  - Ensuring the needs of residents and service users inform the vision and strategies of the Council.
  - Carrying out the statutory role of Head of Paid Service.

### **Risk Impact**

- 5.5 None directly arising from the report.

## **6.0 Community Impact**

### **Consultation**

- 6.1 None directly arising from the report.

### **Equality and Diversity Impact**

- 6.2 None directly arising from the report.

### **Social Value Impact**

- 6.3 None directly arising from the report.

## **Environmental Sustainability**

6.4 None directly arising from the report.

### **7.0 Background Papers**

Appointment Procedure for the Chief Executive and Directors

<b>REPORT TO:</b>	<b>COUNCIL</b>	<b>AGENDA ITEM: 10</b>
<b>DATE OF MEETING:</b>	<b>19 JANUARY 2023</b>	<b>CATEGORY: RECOMMENDED</b>
<b>REPORT FROM:</b>	<b>STRATEGIC DIRECTOR (SERVICE DELIVERY)</b>	<b>EXEMPT:</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>MATT HOLFORD - HEAD OF ENVIRONMENTAL SERVICES, PAUL WHITTINGHAM – HEAD OF HOUSING SERVICES</b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>HOMES FOR UKRAINE</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE: FM05/08</b>

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## **1. Recommendations**

- 1.1 That Council approve the creation of a new temporary (18 month) Tenancy Sustainment Officer post dedicated to supporting the delivery of Homes for Ukraine and Asylum Dispersal demands upon the local authority.
- 1.2 That Council approve the continuation of the temporary restructure of Environmental Services described in the report to F&M Committee on 10 February 2022 until such time as the temporary Tenancy Sustainment Officer position is occupied.
- 1.3 That all existing revenue costs incurred to date and which are associated with the delivery of the Homes for Ukraine scheme are met from the Homes for Ukraine funding provided by Derbyshire County Council.
- 1.4 That the remaining funding described in this report be apportioned into existing capital funds and made available to officers in Housing Services and Environmental Services to draw down in order to provide the appropriate support for clients described in government guidance on the Homes for Ukraine scheme and Asylum Dispersal.

## **2. Purpose of Report**

- 2.1 To advise Council of the funding which has recently been received by the local authority to meet its obligations under the Homes for Ukraine and Asylum Dispersal schemes.
- 2.2 To seek Council approval for the allocation of that funding to enable the council to meet its duties.

## **3. Background**

### **Asylum Dispersal**

- 3.1 Up until summer 2022 Asylum Dispersal (AD) had only been distributed across 40% of Council areas in England. Due to the pressures on the AD system, it is now mandatory for all Local Authority areas to accept a proportion of asylum seekers.

- 3.2 Management of the various AD schemes is currently being administered locally by East Midlands Councils and Derbyshire County Council.
- 3.3 To date South Derbyshire has been relatively unaffected by Asylum Dispersal. In spring 2022 the Mercure Hotel in Newton Solney started being used as Asylum Contingency Accommodation housing for approximately 70 single male asylum seekers. The accommodation is being managed by SERCO.

### **Homes for Ukraine**

- 3.4 Following the Russian invasion of Ukraine on 24 February, it is estimated that 13 million Ukrainians have been displaced and five million have left the country to seek safety elsewhere.
- 3.5 The UK government has two schemes to enable displaced Ukrainians to come to the UK
- a family visa scheme for Ukrainians who have an immediate or extended family member in the UK. This has currently enabled 25,500 Ukrainians to join their families in the UK.
  - The Homes for Ukraine (H4U) scheme was set up to allow those without relatives in the UK to relocate. People in the UK can nominate an individual or family to stay with them rent-free for at least six months. Visitors who come via the scheme will be able to live and work in the UK for up to three years, and have access to healthcare, welfare and schools. Approximately 100,000 Ukrainian guests have been accommodated in the UK.
- 3.6 The overall management of the H4U scheme is by Derbyshire County Council. It has been reported that approximately 1,200 Ukrainian guests have been accommodated across Derbyshire and that approximately 1,500 visas have been applied for.
- 3.7 Approximately 130 Ukrainian are currently living in South Derbyshire.

## **4. Expectations of Local Authorities**

### **Asylum Dispersal**

- 4.1 SERCO have been contracted to lead on AD in the East Midlands. This involves organising temporary short stay accommodation in hotels, but increasingly this will involve finding private rented properties in which to provide longer term accommodation for asylum seekers (AS) on a 7-year lease.
- 4.2 Current proposals are that when a property is identified by SERCO as being suitable as AD accommodation, this will be communicated with the relevant Council who will have 5 days to comment on the proposals and confirm if they are supportive. The Council does not have right of veto but can express opposition to the proposal with an evidence-based rationale.
- 4.3 Once occupied, SERCO will inspect properties every month. Migrant Help will provide telephone support for asylum seekers in contingency accommodation, but there will be a reliance on local infrastructure to provide support. Once an asylum claim is resolved, AS's will be given 28 days-notice if it has been successful and 21 days-notice if not.
- 4.4 There are potential implications for Council's Homelessness Services if successful AS choose to remain in the local area.

## Homes for Ukraine

4.5 DLUHC have published [guidance for Councils](#) in relation to H4U.

4.6 Based on the guidance, the main functions which will fall to District Councils are;

- Pre arrival checks on the suitability of the sponsor and the safety of the proposed accommodation for the guest.
- Guest safeguarding and welfare checks after their arrival, particularly with attention to exploitation and trafficking, modern slavery, domestic abuse, child abuse, child exploitation and criminal exploitation.
- General advisory support for both the guest and sponsor to enable them to access all relevant public services.
- Supporting the integration of Ukrainian families into their local communities.
- Sponsor / guest conflict resolution to prevent sponsorship breakdown.
- Engagement with voluntary and support organisations providing support for people on the scheme.
- Rematching of the guest to an alternative sponsor in the event of sponsorship breakdown.
- Homelessness support and provision for the guest in the event of sponsorship breakdown.
- Data management and data processing on the Foundry case management system (CMS).
- Fraud identification and debt recovery.

4.7 While this list of tasks appears to be relatively simple, in practice it consists of a complex and diverse mix of activities. The activities reflect the complexity of dealing with language barriers, cultural differences and relationship breakdowns within a scheme which was developed and implemented at speed. Given the speed with which the scheme was implemented it has a number of flaws and significant areas of uncertainty which the officers delivering the scheme will need to navigate with care.

## 5. Finance

### Asylum Dispersal

- 5.1 Lower Tier Authorities have received a one-off payment of £250, per Asylum Seeker in their area on the 27 March 2022. Lower tier authorities will also receive £3,500 for each new bedspace in their area. This funding is completely un-ringfenced.
- 5.2 To date SDDC has received a single payment of £17,750, which reflects the number of asylum seekers resident in the Mercure hotel on the date of the allocation.

## Homes for Ukraine

- 5.3 Derbyshire County Council receive all of the government funding support for the H4U scheme. Derbyshire County Council have recently approved the following trickle-down funding to district councils;



- £300 reimbursement for each of the H4U property checks completed and full cost recovery for all emergency accommodation costs incurred up to 31st October 2022.
  - A one-off fixed allocation of funding of £50,000 for each Council to be supplemented by a payment of £2,000 per host household to support administration, re-housing, prevention of homelessness and any future emergency accommodation costs.
  - Reimbursement of £300 for any new accommodation checks completed from 1 November 2022 plus any new statutory costs.
- 5.4 There is no explicit agreement between the County and District Councils about how the respective support functions for the H4U scheme will be administered. This matter remains the subject of ongoing discussions at operational level.
- 5.5 Given that 60 H4U sponsors were hosting Ukrainian guests in November 2022, the allocation of funds is described in Table 1.

**Table 1**

Households	Pre- checks	Initial Resource Lump sum	Weighted £2k household payment	Emergency Accommodation Costs (awaiting costings)	Total payment due Nov 22
60	£18,000	£50,000	£120,000	0	£188,000

- 5.6 Overall, therefore the Council has received £205,750 to support the AD and H4U schemes.
- 5.7 There will be additional funding from Derbyshire County Council if additional H4U guests arrive and additional funding via East Midlands Councils if additional AD bedspaces in South Derbyshire are commissioned by SERCO.
- 5.8 In addition to this dedicated funding, the Council also has a homelessness reserve. Both AD and H4U schemes will have a direct and indirect effect on homelessness demands within the Council area and therefore the Council has the option to call upon the homelessness reserve to help support the proposed delivery of services to these two new client groups and by extension more broadly to all clients in need of homelessness support.

## **6. Service Demands to Date**

### **Asylum Dispersal**

- 6.1 To date, officer involvement with the Asylum Dispersal scheme has been relatively minimal, only involving monthly meetings with East Midlands Councils to discuss any issues arising from accommodation at the Mercure.

### **Homes for Ukraine**

- 6.2 Officer involvement with the Homes for Ukraine scheme has been considerable, with Council Officers providing the following services:
- Home safety inspections of all proposed sponsors properties prior to Ukrainian guests arrival.
  - Safeguarding checks in relation to the suitability of the proposed sponsor and guest;

- Ad hoc safety and wellbeing visits to guests following their arrival based on mitigating identified significant risks;
- Data processing of all guests admitted to South Derbyshire under the H4U scheme;
- Reactive support to both sponsor and guest in relation to all enquiries about the H4U scheme itself as well as many other enquiries.

- 6.3 Under the H4U scheme, Ukrainian guests qualify for broadly the same homelessness and social support that is offered to UK citizens. To date, officers in Environmental Services and Housing Services have provided an estimated 700 hours of officer time supporting the H4U scheme.
- 6.4 A significant proportion of these hours have been provided by an agency member of staff who currently occupies the Business Support Officer post in Environmental Services. This agency member of staff was appointed following a temporary restructure of Environmental Services in September 2020 and which was approved to address the short term increase in demand for services arising from the Covid pandemic. The temporary restructure is being paid for from funding provided by the Derbyshire County Council Director of Public Health. This funding expired at the end of December 2022 and the therefore the agency member of staff who has provided the majority of the Councils H4U activity to date was due to leave the Council at the end of December 2022.
- 6.5 At the end of December 2022, the homelessness spend on providing emergency accommodation for three Ukrainians totalled £5,066.41
- 6.6 At the end of December, the private sector housing revenue spend on consumables such as providing carbon monoxide monitor and smoke detectors to H4U sponsors was £1,543.

## **7. Predicted Future Demands on Service**

- 7.1 The cost-of-living crisis is already putting pressure on incomes. Most predictions are that homelessness generally will rise over the course of the next six to twelve months, meaning that there will be additional pressures on existing services without the additional burden of support for H4U and AD schemes.

### **Asylum Dispersal**

- 7.2 As SERCO identify candidate private sector properties and notify SDDC, officers will be required to provide rapid responses to the proposals.
- 7.3 Once AD properties are occupied, SDDC officer will need to regularly liaise with the SERCO property manager and ensure that problems which are brought to the attention of the Council are passed on and acted upon by SERCO.
- 7.4 It is anticipated that individuals who are accommodated in AD private rented properties will require some level of tenancy support, not dissimilar in scale and scope to that already being provided to Ukrainian guests.
- 7.5 This is a service which the Council does not currently have the capacity to provide.

### **Homes for Ukraine**

- 7.6 It is extremely difficult to map out with any certainty the nature and volume of the demands which will be made on the Council over the course of the next two and a half years of the H4U scheme.
- 7.7 In broad terms the necessary support can be characterised as
- Support for both the sponsor and guest for the duration of the sponsorship, and then
  - Support for the guest during their period of residence in South Derbyshire after the termination of the sponsorship.
- 7.8 The demands of item 1 are relatively well understood by the Council given that this support has already been provided for the last nine months using existing staff resources.
- 7.9 Keeping the sponsor and guest together is the preferred outcome for the H4U scheme. To maximise the chances of the relationship being maintained will require significant proactive and bespoke investment of time by Council officers performing a role which will have strong similarities to the existing Tenancy Sustainment Officer post in Housing Services.
- 7.10 If a guest chooses to exit from a sponsorship arrangement, then the Council's statutory homelessness duties will come into effect. Each guest will be dealt with on the merits of their own case, however in general the Council would seek to support the guest to find suitable private sector accommodation. This aligns with the known preferences and demographic of the current 130 guests in the District and the relative scarcity of appropriate SDDC housing.
- 7.11 This support is likely to require intensive one to one support for guests along with rapid access to funding support for rent deposits, furniture and domestic appliance purchases, translation services and other costs typically associated with homelessness services.
- 7.12 As the project develops it is anticipated that the support provided may need to evolve into areas such as education, skills and training support; healthcare; transport etc. Officers need to have flexibility and relatively speedy access to these funds in order to respond appropriately to emerging client needs.
- 7.13 Currently Ukrainian guests are not eligible to apply for our local council tax reduction scheme. This means that when they are moving into their own rented accommodation and on benefits such as UC or a low income, there is still a 50% charge to pay.
- 7.14 Nine households have been identified so far that this has affected. For the remainder of this financial year the amount chargeable will be c.£5k. This funding gap will be closed in 2023/24. It is proposed to utilise some of the H4U funding to support these households to assist in paying the Council tax charge given that ordinarily they would have been eligible to apply for Council tax reduction.

## **8. Proposed Allocation of Funding**

- 8.1 On the basis of the contents of this report and discussions with front line officers, it is recommended that the available funding described in section 6 be ringfenced for the purposes of providing support for Asylum Dispersal and Homes for Ukraine.
- 8.2 Specifically, it is proposed that the Council:

- 8.3 Create a new temporary Tenancy Sustainment Officer post dedicated to AD and Ukrainian guests.
- 8.4 The costs for a 18 month temporary contract at scale 5 (the current grading for a Tenancy Sustainment Officer) is calculated to be £26,300 × 1.5 = £39,450, plus 30% on costs = £51,285. If it proves necessary to appoint through an agency then the costs can reasonably be expected to be in the region of £80,000 to £90,000 for 18 months.
- 8.5 Approval of the continuation of the temporary restructure of Environmental Services described in the report to F&M Committee on 10 February 2022 until such time as the temporary Tenancy Sustainment Officer position is occupied.
- 8.6 Assuming a worst case scenario that it will take until end March 2023 to occupy the temporary Tenancy Sustainment Officer, the cost of this will be approximately £13,000.
- 8.7 Approval for allocation of funding to cover all the costs of revenue expenditure to date. At the time of the production of this report (late December 2022) these costs are relatively small – namely £1,543 from CEE20 R4000 and £5,066.41 from the homelessness budget, however additional costs are almost certain to be incurred up until the time Council considers this report.
- 8.8 That the remaining funding be apportioned into existing capital funds and made available to officers in Housing Services and Environmental Services to draw down in order to provide the appropriate support for clients described in government guidance on the [Homes for Ukraine](#) scheme and Asylum Dispersal.
- 8.9 Specifically, the proposal 4 relates to the following existing funds:
- Homelessness Prevention Fund:
  - New Homes Furnishing Fund:
  - Morrisons Food Voucher/ Food Parcels:
  - Emergency Accommodation Fund:
- 8.10 The apportionment of the allocation into each fund shall be agreed with the Head of Housing Services.
- 8.11 The financial details of the funding and allocation is summarised in Table 2. It should be noted that some of these costs are best estimates at the time of writing this report and may therefore be subject to change.

**Table 2 - Summary of Funding and Proposed Allocation of Funding**

Funding Name	Total
Homelessness Reserve	£418,800.00
Homes for Ukraine	£188,000.00
Asylum Dispersal	£17,750.00
Sub Total	£624,550.00
<b>Proposed Expenditure</b>	
Temporary Tenancy Sustainment Officer	£51,285.00
Extension of Temporary restructure in Environmental Services	£13,000.00
Local Tax Reduction Scheme	£5,000.00

Repayment of revenue costs to date	£8,152.00
Sub Total	£77,437.00
<b>Balance</b>	<b>£547,113.00</b>

8.12 There is a relatively high level of uncertainty associated with the predicted demands outlined in Section 8 of this report. If the recommendations of this report are approved, it is proposed to review the agreed allocation of the funding within the next 18 months.

## 9. Corporate Implications

9.1 **Employment.** The proposals would directly lead initially to the continued employment of one temporary member of staff in Environmental Services, followed by the employment of one temporary member of staff within the Housing Services.

9.2 **Legal.** There are no new statutory duties imposed on the Council under either H4U or AD. However existing statutory duties, such as under homelessness legislation, apply to guests under both schemes.

9.3 The proposals within this report are intended to mitigate the legal risks.

9.4 **Corporate Plan implications** – The proposals align with the key Corporate Plan theme of ‘Our People’ as well as the key aim of “Supporting and Safeguarding the most Vulnerable”.

9.5 **Risk impact** – The report is not directly linked to any existing corporate or service level risks.

## 10. Community Implications

10.1 **Consultation.** The proposals have been developed on the basis of ongoing discussions with Derbyshire County Council and following discussion with internal frontline staff.

10.2 **Equality and Diversity.** See Equalities Impact Assessment.

10.3 **Social Value Impact.** Beneficial

10.4 **Environmental Sustainability.** Neutral.

## 11. Conclusion

11.1 The report recommends the appropriate use of funding to provide support for the Homes for Ukraine and Asylum Dispersal schemes.

11.2 The proposal to create a temporary Tenancy Sustainment Officer post along with allocation of funding to cover expenses already incurred and anticipated future costs is considered to be appropriate based on anticipated levels of demand.

11.3 The proposed allocation of funding will be reviewed within the next 18 months.

## 12. References

12.1 South Derbyshire Homelessness and Rough Sleeping Strategy 2020 -2025.

FINANCE AND MANAGEMENT COMMITTEE

17<sup>th</sup> March 2022

**PRESENT:**

**Labour Group**

Councillor Pearson (Chair), Councillor Rhind (Vice-Chair) and Councillors Richards, Southerd and Taylor.

**Conservative Group**

Councillors, Bridgen, Brown, Muller, Redfern, and Watson.

**Independent Group**

Councillor Fitzpatrick

**Non-Grouped**

Councillor Wheelton

**In Attendance**

Councillor Heath,  
Councillor Mulgrew

FM/147 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Ackroyd and Councillor Lemmon (Conservative Group) and Councillor Roberts (Independent Group)

FM/148 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

FM/149 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/150 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed no questions from Members of the Council had been received.

FM/151 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports of Overview and Scrutiny Committee had been received.

**MATTERS DELEGATED TO COMMITTEE**

FM/152 **CADLEY PARK (URBAN COUNTRY PARK) FUNDING**

The Strategic Director (Service Delivery) presented the report to the Committee summarising the benefits of the proposed park for Swadlincote and sought approval of the recommendations within the report.

Members discussed various suggestions for an alternative name for the park and agreed that on merit the suggestion of Cadley Park was appropriate.

Councillor Taylor addressed the Committee in support of the Park and in recognition of the significant benefits it would bring to the area.

Councillor Fitzpatrick raised a query regarding maintenance costs.

The Strategic Director (Corporate Resources) confirmed that there would be a commuted sum to cover the ongoing maintenance.

**RESOLVED:**

- 1.0 The Committee approved the updated funding package for Cadley Park (Urban Country Park) project adjacent to William Nadin Way.***
- 1.1 The Committee approved the acceptance of the Sport England Grant that supports the finances to deliver Cadley Park (Urban Country Park) project***
- 1.2 The Committee approved a permanent name for Cadley Park (Urban Country Park) as 'Cadley Park'.***

FM/153 **TREE, WOODLANDS, AND HEDGEROW MANAGEMENT POLICY**

The Strategic Director (Service Delivery) presented the report the Committee regarding the revised policy. It was noted that the resource implications agreed related to a backlog of works. The Committee was advised that the reviewed Policy incorporated best practice, regionally and considered local needs. The Strategic Director (Service Delivery) informed Members that the recommendation to move to a time bound red, amber, green ratings enabled better management of the workload and that when existing work had moved to the new ratings it had highlighted a number of trees that required urgent works.

Members welcomed the reviewed policy and highlighted the importance of trees to the District.

Councillor Fitzpatrick raised a query regarding the public interest in trees and who carried out tree works.

The Strategic Director (Service Delivery) informed the Committee that visibility of tree works and the need to inform residents of any such works had been discussed and would be included in the Heads of Terms.



**RESOLVED:**

- 1.1 The Committee adopted the Tree, Woodland and Hedgerow Policy as per Appendix 1 of the report including appendices as per Appendix 2 of the report.***
- 1.2 The Committee approved the resource implications outlined in the report to undertake the necessary identified tree works.***

**FM/154 CORPORATE PLAN 2020-24: PERFORMANCE REPORT (2021-2022 QUARTER 3– APRIL TO 31 DECEMBER)**

The Head of Organisational Development and Performance presented the report to the Committee and highlighted the performance measures on target and those that were red, one of which related to commercialisation which had been impacted by work carried out during Covid. However, it was noted that renewed focus would be given to this to bring improvement in the longer-term.

The Head of Customer Services addressed the Committee regarding the increased number of telephone calls received and explained that it was expected to be managed better with the use of alternative digital solutions and telephone call technology that can give information about the position in the queue, the expected call wait time and the offer of a call back to assist which was hoped to improve the customer experience and satisfaction. It was further noted that the length for call wait times had lengthened due to the increase in vulnerable customers contacting the Council regarding a number of grant schemes. The Head of Customer Services requested that Members inform her regarding customer complaints so that they can be addressed.

The Strategic Director (Corporate Resources) reiterated to the Committee that the Customer Services team was still dealing with Covid related issues and that following the increased number of calls resources would be reviewed. It was also noted that the short term increased incoming calls was not expected to improve due to the £150 energy rebate with a potential 14,000 people who may need to apply for the grant as they do not pay Council Tax via Direct Debit. The Strategic Director (Corporate Resources) asked for patience as it would take time to get the rebate paid out to residents.

Councillor Richards commended the report and enquired whether the replacement of the 01283 number with 0800 could be considered as it would be free to residents and help reduce costs. The Head of Customer Services noted the request and would bring a report back to the Committee regarding the suggestion if this was possible.

Councillor Southerd sought clarity regarding how the £150 was disseminated if there was an alternative solution. The Strategic Director (Corporate Resources) confirmed that the question had been raised nationally but the government had insisted that the Direct Debit and grant applicant method had to be used.



Councillor Brown raised a query regarding the average time to relet council homes 5 months and the loss housing of income.

The Strategic Director (Service Delivery) informed the Committee that a report had been presented the Housing and Community Services Committee regarding voids and the process of end to end checks and that the refurbishment of kitchens and bathrooms had been brought forward on vacated properties which had impacted on the reletting times. In addition, the Committee was advised that the report also included a number of difficult to let properties which was to be looked into to find a solution to letting those properties.

Councillor Fitzpatrick sought clarity regarding face to face interaction with residents.

The Head of Customer Services confirmed that a trial period regarding face to face interaction would be extended as it appeared that customers appeared to use telephone calls as the preferred method of contact.

The Head of Organisational Development and Performance informed the Committee that the use of other forms of interaction such as Facebook and Twitter were increasingly be used by residents.

**RESOLVED:**

- 1.1    *The Committee approved progress against performance targets set out in the Corporate Plan 2020 - 2024.***
- 1.2    *The Committee reviewed the Risk Register for the Committee's services.***

FM/155    **GENERAL FUND REVENUE MONITORING 2021-22**

The Strategic Director (Corporate Resources) presented the report to the Committee summarising the main points within the reported and that the General Fund surplus was expected to be above £400k. A potential risk in relation to the new recycling contract was highlighted.

Members welcomed the report and Councillor Richards raised concern regarding vacant posts and the use of temporary workers but informed the Committee that the East Midlands Regional Employers Forum acknowledged that it was the same for other local authorities as funding did not allow for councils to offer competitive rates of pay compared to the private section.

**RESOLVED:**

***The Committee considered and approved the latest revenue financial position for 2021/22 as detailed in the report.***

**FM/156 HOUSING REVENUE ACCOUNT REVENUE FINANCIAL MONITORING 2021-22**

The Strategic Director (Corporate Resources) presented the report to the Committee outlining the key points. It was noted that the £300k overspend previously reported, would not move the Housing Revenue Account into deficit and that an Internal Audit would investigate and report to Audit Sub-Committee.

Members raised concern regarding the overspend and the need for it to be looked at.

Councillor Dunn welcomed the attendance of Finance and Management Members to the Audit Sub-Committee regarding the Internal Audit overspend report.

**RESOLVED:**

***The Committee considered and approved the latest revenue financial position on the Housing Revenue Account for 2021/22 as detailed in the report.***

**FM/157 COLLECTION FUND 2021-22**

The Strategic Director (Corporate Resources) addressed the Committee and reported the good position of the collection fund highlighting the Council Tax surplus and Business Rates figures which had been helped by the government funding.

**RESOLVED:**

***The Committee considered and approved the latest Collection Fund position for 2021/22 as detailed in the report.***

**FM/158 CAPITAL FINANCIAL MONITORING 2021-22**

The Strategic Director (Corporate Resources) presented the report and outlined the position of the capital project expenditure, the Right To Buy figures and the Section 106 Agreement funding for the maintenance of parks.

Members raised queries regarding the use and promotion of the Disability Facility Grant.

The Strategic Director (Service Delivery) clarified that the Disability Facility Grant could not be used on council housing stock and agreed to recirculate the grant promotional material to Members.

**RESOLVED:**

- 1.1 The Committee considered and approved the latest capital financial position for 2021/22 as detailed in the report.***
- 1.2 The Committee noted the balance of Section 106 Funding available for use by the Council for capital projects as detailed in Appendix 2 of the report.***

FM/159 **TREASURY MANAGEMENT UPDATE 2021-22**

The Strategic Director (Corporate Resources) delivered the report to the Committee and outlined the key areas and sought approval of the recommendations within the report.

**RESOLVED:**

- 1.1 The Committee considered and approved the latest Treasury Management Update for Quarter 3 for 2021/22 as detailed in Appendix 1 of the report.***
- 1.2 The Committee approved the updated Counterparty List for investments and bank deposits as detailed in Appendix 2 of the report.***

FM/160 **LAND IN SWADLINCOTE**

The Strategic Director (Corporate Resources) introduced the report outlining the funding stream for the proposed Town Centre improvements and informed the Committee that the Chief Executive has offered to take Members to show them the proposed plans.

The Head of Corporate Property informed the Committee that a site visit would take place and that Planning permission was being sought for the proposed works. It was noted that the proposals to improve the indoor market area by removing the roof to create a multipurpose area was intended to be a back drop for evening and weekend outdoor events. The Head of Corporate Property summarised other works to be undertaken as part of the Town Centre regeneration

Members commended the report and the proposed works to improve the Town Centre and were keen that the free parking facilities in the area were maintained.

**RESOLVED:**

- 1.1 The Committee granted approval to transfer the remaining £375,204 from the Economic Regeneration Reserve into the Midland Road/Belmont Street capital budget to fund additional works.***

**1.2 The Committee approved that any underspend in the Town Centre Public Realm capital budget be transferred to the Midland Road/Belmont Street project.**

**1.3 The Committee approved the plans as detailed in Appendix 2 of the report, subject to planning permission and the project being phased and revised to meet budget constraints.**

FM/161 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the report to the Committee.

**RESOLVED:**

***The Committee considered and approved the updated work programme***

FM/162 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

***The Committee was informed no questions had been received.***

**REGRADING OF POST – BUILDING SERVICES MANAGER**

***The Committee approved the recommendations in the report.***

**ORGANIC WASTE CONTRACT**

***The Committee approved the recommendations in the report.***

**TRANSPORT OPERATOR LICENCE, PROPOSED CHANGES TO DEPOT AND STAFFING ARRANGEMENTS**

***The Committee approved the recommendations in the report***

**FUTURE SERVICE DELIVERY AND EMPLOYMENT MODELS UPDATE**

***The Committee approved the recommendations in the report***

The meeting terminated at 20:30 hours.

COUNCILLOR PEARSON

CHAIR

PLANNING COMMITTEE

5<sup>th</sup> April 2022

**PRESENT:**

**Labour Group**

Councillor Tilley (Chair), Councillor Shepherd (Vice-Chair) and Councillors Rhind (Substitute for Councillor Gee), Richards (Substitute for Councillor Pearson) and Southerd

**Conservative Group**

Councillors, Bridgen, Haines, (Substitute for Councillor Brown) Lemmon, Patten (Substitute for Councillor Muller) and Watson.

**Independent Group**

Councillors Dawson and MacPherson

**Non-Grouped**

Councillor Wheelton.

PL/133 **APOLOGIES**

The Committee was informed that apologies had been received from: Councillor Gee and Councillor Pearson (Labour Group); Councillor Brown and Councillor Muller (Conservative Group).

PL/134 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillor Wheelton declared a personal interest in Item PL/138 by virtue of representations made in relation to the A444.

PL/135 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE****PL/136 REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

**PL/137 DEMOLITION OF EXISTING INDUSTRIAL AND OFFICE BUILDINGS (INCLUDING RELEVANT DEMOLITION CONSENT) AND THE ERECTION OF 7 DWELLINGS, GARAGING AND ASSOCIATED DEVELOPMENT, THE PROVISION OF A GRP SUBSTATION, PEDESTRIAN ACCESS TO THE ADJACENT PUBLIC FOOTPATH AND ALTERATIONS TO THE ADJACENT BOUNDARY WALL AT SEYMOUR HOUSE AND KENDRICK MILLS, CHAPEL STREET, MELBOURNE, DERBY, DE73 8EH**

The Head of Planning and Strategic Housing presented the report to the Committee noting that the application had been deferred at the February Committee meeting to allow the applicant to consider the concerns raised by the Committee regarding overdevelopment and the size of the garden areas.

The Head of Planning and Strategic Housing outlined the application that proposed increased garden sizes, a reduced number of dwelling from nine to seven and an increase in parking spaces.

Councillor Wheelton raised a query regarding the ongoing maintenance and repair to the boundary wall.

The Head of Planning and Strategic Housing advised that the condition in relation to the wall could be amended to include the repairing of the wall long term.

***RESOLVED:***

***That planning permission be approved as per the recommendations, , in the report of the Strategic Director (Service Delivery), subject to an amendment to condition 4 to include ‘...and repair’.***

**PL/138 DEMOLITION OF EXISTING BUILDINGS AND CLEARANCE OF SITE (EXCEPT FOR EXISTING OFFICES AND SUBSTATION), ERECTION OF A PALLET DISTRIBUTION CENTRE (USE CLASS B8), WITH ASSOCIATED OFFICES AND WELFARE AREAS, FORKLIFT WASH AND STORAGE AREAS, GATEHOUSES, PARKING, LANDSCAPING AND OTHER ASSOCIATED WORKS. TETRON PARK, FORMER BISON PRECAST SITE, WILLIAM NADIN WAY, SWADLINCOTE, DE11 0BB**

The Head of Planning and Strategic Housing presented the report to the Committee noting the amendments to increase the height and size of the building that had been previously approved, to allow for an internal clearance height of 15 metres. The Committee was informed that whilst additional comments had been received from the public in relation to light,

noise, air quality, no objections had been received from either statutory consultees nor the Environmental Officer. It was further noted that the applicant would comply with the Wildlife Trust recommendations in relation to nesting birds, snakes and Great Crested Newts. The Head of Planning and Strategic Housing confirmed that all the issues of concern were covered by a number of conditions.

The Committee was informed that a new, more user friendly path route around the site had also been proposed. The Section 106 Agreement was highlighted.

Members raised queries regarding the hard surface area, shift patterns, the Section 106 contributions.

The Head of Planning and Strategic Housing clarified that the hard area surface had not increase and that shift patterns were not subject to conditions as this could be overly restrictive. Members were advised an additional Section 106 Agreement contribution in relation to transport feasibility study would be for the Committee to consider.

**RESOLVED:**

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery), subject to seeking an additional condition seeking further contribution towards transport modelling on the A444.***

PL/139 **APPROVAL OF RESERVED MATTERS (LAYOUT, SCALE, APPEARANCE AND LANDSCAPING) PURSUANT TO OUTLINE PERMISSION REF. 9/2013/0946 (RELATING TO THE RESIDENTIAL DEVELOPMENT UP TO 306 DWELLINGS, ACCESS, PARKING, PUBLIC OPEN SPACE, LANDSCAPING AND ASSOCIATED INFRASTRUCTURE) ON LAND AT SK2918 7125 OFF CHURCH STREET, CHURCH GRESLEY**

The Head of Planning and Strategic Housing presented the reported to the Committee noting that no objections had been received from the County Highways Authority and was content with the cycle route connectivity conditions covering the construction of streets, surface water drainage, the use of materials and gates were summarised. The Committee was advised of an amendment to condition 2 in relation to updated plan references and that there were to be two additional conditions pertaining to the removal of Permitted Development Rights regarding facias and verges and the design details.

The Applicant's Agent attended the meeting and addressed the Committee regarding the application.

Member raised queries regarding the involvement of local residents, a play area.



The Committee was advised that there was a Liaison Group in place that would include meeting with residents and that the play area was identified on the plan and would be covered by conditions.

**RESOLVED:**

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery), subject to the amendment to condition 2 in relation to the updated plan references and two additional conditions regarding the removal of Permitted Development Rights in relation to fascia boards and verges and Design Detailing.***

PL/ 140 **THE INCREASE IN HEIGHT OF EXISTING BALL STOP NETTING BY 1 METRE AT NEWHALL PARK, SPORTS COURT (MUGA) MAIN STREET, NEWHALL, DE11 0JY**

The Head of Planning and Strategic Housing summarised the report and advised that it was before the Committee for determination as South Derbyshire District Council was the applicant.

**RESOLVED:**

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery),***

PL/141 **THE ERECTION OF EXTENSIONS AT 2 PENKRIDGE ROAD, CHURCH GRESLEY, SWADLINCOTE, DE11 9FH**

It was reported that Members of the Committee had visited the site earlier in the day.

The Head of Planning and Strategic Housing delivered the report and advised that the report was before the Committee as whilst the proposal was considered to be acceptable it did not fully comply with the minimum distances within the Council's Design Guidance.

The Committee was informed that one objection had been received from a neighbour and that the plans had been revised to reduce the impact on the neighbouring property and that at its closest point it would be 11 metres from the property as opposed to the preferred 12 metres and had no overlooking windows.

Members who attended the site visit considered the policy guidance and impact of the extension on the neighbouring property.

**RESOLVED:**

***That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery),***

PL/142 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

PL/142 **EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions had been received.

The meeting terminated at hours. 18:55 hours

COUNCILLOR N TILLEY

CHAIR

FINANCE AND MANAGEMENT COMMITTEE

28<sup>th</sup> April 2022

**PRESENT:**

**Labour Group**

Councillor Pearson (Chair), Councillor Rhind (Vice-Chair) and Councillors Muller, Richards, and Taylor.

**Conservative Group**

Councillors, Bridgen, Brown, Muller, Redfern, and Watson.

**Independent Group**

Councillors Fitzpatrick and MacPherson

**Non-Grouped**

Councillor Wheelton

**In Attendance**

Councillor MacPherson

Councillor Mulgrew

FM/169 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Southerd (Labour Group), Councillor Ackroyd (Conservative Group) and Councillor Roberts (Independent Group),

FM/170 **DECLARATIONS OF INTEREST**

The Committee was informed that declarations of personal interest had been received from Councillor, Bridgen in respect of FM/182 by virtue of being a Member of the Planning Committee.

The Committee was informed that declarations of personal interest had been received from Councillor Brown in respect of FM/182 by virtue of being a Member of the Planning Committee.

The Committee was informed that declarations of personal interest had been received from Councillor MacPherson in respect of FM/182 by virtue of being a Member of the Planning Committee.

The Committee was informed that declarations of personal interest had been received from Councillor Muller, in respect of FM/182 by virtue of being a Member of the Planning Committee.

The Committee was informed that declarations of personal interest had been received from Councillor Pearson in respect of FM/182 by virtue of being a Member of the Planning Committee.

The Committee was informed that declarations of personal interest had been received from Councillor Wheelton in respect of FM/182 by virtue of being a Member of the Planning Committee.

FM/171 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/172 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed no questions from Members of the Council had been received.

FM/173 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports of Overview and Scrutiny Committee had been received.

**MATTERS DELEGATED TO COMMITTEE**

FM/174 **PUBLIC OPEN SPACE (POS) HISTORICAL ADOPTIONS**

The Strategic Director (Service Delivery) presented the report to the Committee and advised that the report had been considered and approved by the Environmental and Development Services Committee meeting on the 20<sup>th</sup> April 2022. The four elements of the report were outlined which included; the transfer of parcels of unadopted land; the transfer of land at Manor Farm Cadley into the Council's ownership, the endorsement by which land was transferred to Management Companies and to take appropriate action to recover land that was subject to encroachment.

Councillor MacPherson and Councillor Taylor commended the work under taken and the recommendations within the report

**RESOLVED:**

***1.1 That the Committee approved that officers negotiate the transfer of parcels of unadopted land at the following locations:***

- ***Grampian Way/Nairn Close, Stenson Fields***
- ***Auden Close, Church Broughton***
- ***Eureka Park, Belmont Primary School***
- ***Kingfisher Lane, Willington***
- ***Bretby Heights, Newhall.***

***1.2 The Committee agreed to the Strategic Director (Service Delivery) negotiating the transfer of land at Manor Farm Cadley from the***

***developer into the Council's ownership with an accompanying additional Section 106 Agreement contribution.***

***1.3 The Committee endorsed the process by which land was transferred to Management Companies and monitored thereafter be fully reviewed and a new policy statement be included in the new Local Plan.***

***1.4 The Committee approved the Council's general policy not to sell public open space and authorised officers to take all appropriate action to recover land subject to encroachment.***

FM/175 **D2N2 FUNDING PROGRAMME FOR A PILOT HYDROGEN FUELLED WASTE COLLECTION SERVICE**

The Strategic Director (Service Delivery) presented the report to the Committee which was considered and approved at the Environmental & Development Services Committee meeting on the 20<sup>th</sup> April 2022

Councillor Taylor advised that this was debated fully in terms of its implications and the health and safety aspects of the proposal and congratulated the Officers in bringing this forward for the Authority.

Councillor MacPherson felt that this is an exciting project and queried whether consideration has been made to road sweepers being included going forward. The Strategic Director – Service Delivery advised that consideration cannot be made until the pilot is completed, however the Authority will be looking at a blend of vehicles and it may be more appropriate for some vehicles to be electric.

Councillor Watson advised that Councillor Singh was very helpful at the Committee Meeting giving advice from his professional background.

**RESOLVED:**

***1.1 That the Committee accepted the terms of the D2N2 Future Funding Programmes that will enable South Derbyshire District Council (SDDC) to deliver a Pilot Hydrogen Project for the waste collection services in 2022/23.***

***1.2 That the Committee acknowledged that by accepting the D2N2 Future Funding of £310,000 the Council will commit to match funding of £360,000 for the purchase of two new Refuse Collection Vehicles (RCV's) as part of the Operational Fleet replacement programme within the next financial year.***

***1.3 That the Committee welcomed this Pilot Hydrogen Project for the Waste Collection Service as an external funding opportunity that will support the ongoing transition of the Council's vehicle fleet from diesel to low carbon emission fuel and the overall carbon neutral ambitions of the Council.***

***1.4 That the Committee welcomed the innovative approach that the Council is taking with this Pilot Hydrogen Project which will increase***

***the operational learnings of hydrogen dual fuelled vehicles, the operational adjustments and the refuelling infrastructure required, both for the Council, the D2N2 region and the wider waste collection audience.***

FM/176 **COVID ADDITIONAL RELIEF FUND**

The Head of Customer Services presented the report to the Committee and advised that £1.9m Covid Additional Relief had been allocated to the Authority by the government which had to be spent by 30<sup>th</sup> September 2022. It was noted that monies from the fund would be targeted at businesses who did not benefit from previous covid relief and business grants. The Committee was informed that the fund could benefit up to 600 businesses including manufacturing, storage and less customer facing businesses but would only apply to businesses who could substantiate that they had made a loss.

Councillor MacPherson sought clarity regarding the agricultural sector. The Head of Customer Services would seek clarity and advise Members.

**RESOLVED:**

***1.1 The Committee approved the proposed COVID-19 Additional Relief Fund (CARF) Policy as detailed in Appendix 1 of the report.***

FM/177 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the report to the Committee.

**RESOLVED:**

***1.1 The Committee considered and approved the updated work programme.***

FM/178 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

The meeting terminated at 19:30 hours

**QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

*The Committee was informed that Pursuant to Council Procedure Rule No.11 the Chair would invite Councillor Watson to raise an exempt question.*

**COLLECTION RATES, DEBT RECOVERY AND WRITE OFFS**

*The Committee approved the recommendations in the report.*

**HOUSING DIRECT LABOUR ORGANISATION (DLO) TEAM – MODERNISING EMPLOYMENT CONDITIONS**

*The Committee approved the recommendations in the report.*

**ACQUISITION OF NEW COUNCIL HOUSING AT MOAT STREET**

*The Committee approved the recommendations in the report.*

**FORMER TENANT ARREARS WRITE OFF**

*The Committee approved the recommendations in the report.*

**SUSTAINABLE WARMTH FUNDING AND LOW CARBON HOMES**

*The Committee approved the recommendations in the report.*

**ACTIVE COMMUNITIES AND HEALTH STAFFING**

*The Committee approved the recommendations in the report.*

**REGRAIDING OF POST – TECHNICAL OFFICER (DS160)**

*The Committee approved the recommendations in the report.*

**CREATION OF ADDITIONAL PLANNING ASSISTANT POSTS**

*The Committee approved the recommendations in the report.*

The meeting terminated at 19:30 hours

COUNCILLOR R PEARSON

FINANCE AND MANAGEMENT COMMITTEE

9 June 2022

**PRESENT:**

**Labour Group**

Councillor Pearson (Chair), Councillor Rhind (Vice-Chair) and Councillors, Heath, Mulgrew, and Taylor.

**Conservative Group**

Councillors, Ackroyd, Dawson, Fitzpatrick, Ford, Lemmon and Redfern

**Independent Group**

Councillors MacPherson

**Non-Grouped**

Councillor Churchill

**In Attendance**

Councillor Smith  
Councillor Wheelton

FM/01 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Richards, Councillor Southerd (Labour Group) and Councillor Corbin (Conservative Group)

FM/02 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

FM/03 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/04 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed no questions from Members of the Council had been received.

FM/05 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports of Overview and Scrutiny Committee had been received.



**MATTERS DELEGATED TO COMMITTEE****FM/06 SERVICE PLANS 2022-23**

The Strategic Director Corporate Resources presented the report to the Committee outlining the plans for the Chief Executive's Directorate and the Committee's Service Areas and noted that how Personal Development Reviews (PDRs) were linked to the plans and that project performance indicators would be used to measure performance of all service areas. It was further noted that some targets used were local and some were national benchmarks and that the plans included performance indicators for projects.

Councillor Churchill raised a query regarding the use of the prompt payment code.

The Head of Finance confirmed that the Council did not sign up to the prompt payment code.

Councillor Fitzpatrick raised concern regarding sickness absence and sought clarity regarding IT improvements for the Planning Portal.

The Strategic Director (Service Delivery) informed the Committee that the planning system had been recently updated and that the Planning Portal was a National System.

**RESOLVED:**

***The Committee approved the Service Plans for the Chief Executive's Directorate and Corporate Resources Directorate as the basis for overall service delivery over the period 1 April 2022 to 31 March 2023.***

**FM/07 CORPORATE PLAN 2020-24: PERFORMANCE REPORT (2021-2022 QUARTER 4 – 01 APRIL TO 31 MARCH)**

The Head of Organisational Development and Performance presented the report to the Committee. It was noted that the report included briefing sessions and staff surveys. The Committee was informed that the Employee Forum had been put on hold during the pandemic but would resume and that more briefing sessions would be carried and an annual staff survey was on the horizon.

Members raised queries regarding the opening of the reception area and publicity regarding the new telephone system.

The Head of Customer Services confirmed that the new telephone system had been tested and was on target and that information would be shared with members of the public via a number of communication methods. The Committee was also informed that a pilot was underway regarding access to the Council offices and that on average fourteen people per day were visiting the office but that the number of telephone enquires had increased significantly. It was further noted that once the pilot had concluded and new doors installed information regarding arrangements for attending the offices would be shared with Members.

Councillor Mulgrew raised concern about complaints received from residents about not being able to get through to the Council via telephone.

The Strategic Director (Corporate Resources) addressed the Committee and acknowledged that the increased number of telephone enquiries had caused delays and meant that not all calls had been answered but the situation was improving. The Head of Customer Services informed the Committee that a position in the queue message system was being explored.

Members discussed the importance for residents to be able to contact the Council via telephone and have access to the building for face to face contact.

The Chair of the Committee thanked Members for their comments which had been noted.

Head of Organisational Development and Performance addressed the Committee giving an overview of the performance measures. The Committee was updated regarding some measures that were in red, which included an improvement in unemployment figures in South Derbyshire, how rateable values had been affected by government legislation and the replacement of the Head of Operational Services.

The Head of Business Change and ICT addressed the Committee in relation to the Transformation Action Plan and confirmed that a report was expected to be brought to Committee in the near future regarding lessons learnt during the previous two years and updates regarding projects that had been placed on hold.

Members raised a concerns regarding the staff survey and safe spaces for staff to make comments.

The Head of Organisational Development and Performance informed the Committee that during the Pandemic staff engagement had been via various platforms.

**RESOLVED:**

- 1.1 The Committee approved progress against performance targets set out in the Corporate Plan 2020 - 2024.***
- 1.2 The Committee reviewed the Risk Register for the Committee's services.***
- 1.3 The Committee approved that the plan target for P3.4A: Increase the level of staff engagement, be amended for 22-23 and 23-24 to: An annual upward trend in the number of staff who have engaged with the Council. To replace the current target of: Annual Increase in the % of staff completing the survey.***
- 1.4 The Committee approved that the measure for P3.4D: % of employees that consider that the Council has a positive health and***

***safety culture be amended to The Council has a positive health and safety culture. The annual target to be amended to achieving measures linked to the Health & Safety Policy and training.***

FM/08 **RECRUITMENT OF ACTIVE SCHOOLS' PARTNERSHIP (ASP) BIKEABILITY INSTRUCTOR**

The Strategic Director (Service Delivery) presented the report that had been approved by the Housing and Community Service Committee, summarising the main points. The recommendations were outlined including the delegated authority regarding recruitment and the extension of contracts if necessary and noted that if the extension was required for more than 2 years then there would be a further report.

As Chair of Housing and Community Services Committee, Councillor Rhind recommended the report for approval.

**RESOLVED:**

- 1.1 The Committee approved a new post of an Active Schools' Partnership (ASP) Bikeability Instructor, within the Active Communities and Health Team to support the delivery of the South Derbyshire ASP's (SDASP) Bikeability programme.***
- 1.2 The Committee approved the new post to be on a fixed term contract commencing from 1 September 2022 until 23 July 2023 for 30 hours per week.***
- 1.3 The Committee approved that the grade of the post to be Scale 3, subject to job evaluation in line with the Council's scheme.***
- 1.4 The Committee approved delegated authority for the Strategic Director (Service Delivery) to recruit additional ASP Bikeability Instructors on similar terms and conditions of employment subject to available funding and increased service demand for the SDASP Bikeability programme.***
- 1.5 The Committee approved delegated authority for the Strategic Director (Service Delivery) to extend the contracts of existing ASP Bikeability Instructors subject to continued and/or growing service demand of the SDASP Bikeability programme and funding being secured.***
- 1.6 The Committee approved that a further report be submitted to both Housing and Community Services and Finance and Management Committees for any extensions to employment contracts that exceed two years so the position in relation to additional payments and subsequent liabilities are considered.***

**FM/09    £150 ENERGY REBATE: DISCRETIONARY SCHEME**

The Head of Customer Services presented the report to Committee and highlighted who would be eligible for the additional funding and how it would be distributed.

Members enquired about those who were suffering hardship and how they would know that the funding was available in addition to the government rebate fund.

The Head of Customer Services informed the Committee that to reduce confusion there would be a gap between the government rebate payments and the launch of the discretionary scheme and all those residents that did not pay by Direct Debit would be written to informing them about what was available.

The Chair requested that an informative about the discretionary payment, be shared with all Councillors.

**RESOLVED:**

***1.1    The Committee approved the proposed £150 Energy Rebate Discretionary Scheme Policy.***

**FM/10    COMPLIMENTS, COMMENTS, COMPLAINTS AND FOI REQUESTS: OCTOBER 2021 TO MARCH 2022**

The Strategic Director (Corporate Resources) presented the report to the Committee, highlighting the reduction in Freedom of Information Requests. It was explained that the increase in planning related complaints was linked to the resource shortages but assured Members that the complaints were being responded to.

Councillor Smith raised a query regarding the charges of planning pre-meetings.

The Strategic Director (Service Delivery) informed the Committee that the planning charging policy had been approved by Finance and Management and Housing and Community Services Committees but would not be launched until resources were in place to deliver the services.

**RESOLVED:**

***1.1    The Committee considered and noted the comments, compliments, complaints and FOI requests, as detailed in the report.***

FM/11 **COMMITTEE WORK PROGRAMME**

The Strategic Director – Service Delivery presented the report to the Committee.

**RESOLVED:**

***1.1 The Committee considered and approved the updated work programme.***

FM/12 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

***The Committee was informed no questions had been received.***

**LAND IN THULSTON**

***The Committee approved the recommendations in the report.***

**MINOR VARIATION TO ESTABLISHMENT – CREATION OF TREE OFFICER POST**

***The Committee approved the recommendations in the report.***

The meeting terminated at 19:30 hours

COUNCILLOR R PEARSON

CHAIR

FINANCE AND MANAGEMENT COMMITTEE

21 July 2022

**PRESENT:**

**Labour Group**

Councillor Pearson (Chair), Councillor Rhind (Vice-Chair) and Councillors Southerd, Richards, and Taylor.

**Conservative Group**

Councillors, Ackroyd, Bridgen, Dawson, Fitzpatrick, Ford, Patten,

**Independent Group**

Councillors MacPherson

**Non-Grouped**

Councillor Churchill

**In Attendance**

Councillor Wheelton

Councillor Smith

FM/16 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Lemmon and Councillor Corbin (Conservative Group)

FM/17 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

FM/18 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/19 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed no questions from Members of the Council had been received.

FM/ 20 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports of Overview and Scrutiny Committee had been received.

**MATTERS DELEGATED TO COMMITTEE****FM/21 FINAL REVENUE BUDGET OUT-TURN 2021-22**

The Strategic Director (Corporate Resources) introduced the report and informed the Committee highlighted those areas of the budget that had been affected by the Covid Pandemic. The Strategic Director (Corporate Resources) summarised key areas within the report that included the General Fund surplus, the Section 106 Agreement funding, the work carried out by the Customer Services Team in relation to the collection of debts and how capital projects would be drawn down from Reserves. The Committee was informed that there would be a separate report later in the year in relation to earmarked reserves.

Members of the Committee commended the report and the good news regarding the surplus and thanked the Finance Team for the good work.

Councillor Patten raised a query regarding the costs in relation to Land Charges.

The Strategic Director (Corporate Resources) advised the Committee that the costs related to a temporary arrangement with Lichfield District Council who had employed agency staff in the delivery of land charges and that earmarked reserves had been allocated to meet the additional costs for the future system changes.

**RESOLVED:*****1.1 The Committee approved the final outturn position for:***

- ***The General Fund Revenue Account 2021/22***
- ***The Housing Revenue Account 2021/22***
- ***The Collection Fund 2021/22***
- ***The Balance of Reserves as at 31 March 2022.***

***1.2 The Committee approved that a net appropriation of £5,360k in 2021/22 be made between the General Fund Reserve and other Earmarked/Usable Reserves and a net appropriation of £45k be made from the HRA General Reserve to Earmarked Reserves as detailed in the report.******1.3 The Committee noted the following contributions and write-offs adjustments had been made to Bad Debt and Appeal Provisions in 2021/22.***

<b>Sundry Debtors</b>	<b>-31,728</b>	<b>General Fund</b>
<b>Temporary Accommodation</b>	<b>2,147</b>	<b>General Fund</b>
<b>Housing Benefit Overpayments</b>	<b>-78,506</b>	<b>General Fund</b>
<b>Council Tax Arrears</b>	<b>87,813</b>	<b>General Fund</b>
<b>Business Rates Arrears</b>	<b>28,087</b>	<b>General Fund</b>

<b><i>Business Rates Appeals</i></b>	<b><i>42,764</i></b>	<b><i>General Fund</i></b>
<b><i>Planning Appeals</i></b>	<b><i>-75,000</i></b>	<b><i>General Fund</i></b>
<b><i>Housing Rent Arrears</i></b>	<b><i>27,266</i></b>	<b><i>HRA</i></b>

## FM/22 **TREASURY MANAGEMENT ANNUAL REPORT 2021-22**

The Strategic Director (Corporate Resources) delivered the report and highlighted the that the Council was within the prudential indicators and interest rates had been very low over the year, but returns had started to increase which would have a beneficial effect on the General Fund and the Housing Revenue Account as debts were paid with variable interest rate. The Strategic Director (Corporate Resources) highlighted the £4 million investment and explained that investments made were pretty low risk but that investments would always be kept under review.

Councillor MacPherson raised a query regarding the housing scheme and the numbers in the long term. The Strategic Director (Corporate Resources) informed the Committee that housing would be covered in the next report but confirmed that opportunities were regularly considered regarding the acquisition, or the building of properties and that Housing Reserves would be used.

### **RESOLVED:**

***1.1 The Committee approved the Treasury Management Annual Report for 2021/22 as per Appendix 1 of the report.***

***1.2 The Committee noted the Prudential Indicators and Limits for 2021/22 to 2026/27 as per Appendix 2 in the report, as approved in February 2022.***

***1.3 The Committee approved the updated counterparty (lending) list as at 31<sup>st</sup> March 2022 as per Appendix 3 of the report.***

## FM/23 **FINAL CAPITAL OUTTURN 2021/22**

The Strategic Director (Corporate Resources) presented the report the Committee and explained how capital projects spend would be spread over several years with underspends carried over to complete the builds. It was further noted that 70% had been spent over all on the schemes and explained that delays had been due to the Covid Pandemic but that all were moving forward. The Strategic Director (Corporate Resources) informed the Committee that the capital reserves in section 4 of the report would be held in the Housing Revue Account reserves which had a new reserve for the upgrade of existing properties or the purchase of new housing stock.

Councillor Wheelton raised queries regarding the number of Right To Buy houses sold compared to the number of acquisitions made and expenditure for village halls.

The Strategic Director (Corporate Resources) confirmed that about 10 properties had been acquired during the year and that there was a planned



maintenance programme in place for village halls and that funds available for this would be for the Committee to consider in the future.

Members discussed the repair status of village halls but noted that there were some under the parish precepts and that an audit of who had responsibility for which village halls would need to be undertaken before a decision could be made regarding repair funds.

**RESOLVED:**

***1.1 The Committee approved the final Capital outturn position for both the General Fund and Housing Revenue Account (HRA) for 2021/22.***

***1.2 The Committee approved the final balance on Capital Reserves for 2021/22.***

FM/24 **EQUALITY, DIVERSITY AND INCLUSION STRATEGY AND ACTION PLAN 2021/25: PROPOSED RESOURCING**

The Head of Organisational Development and Performance presented the report and informed the Committee about the work that had been carried out and summarised work planned for 2022/23 with the assistance of the requested part-time additional resource. It was explained how the strategy and action plan fed into actions within the Corporate Plan and assisted to meet statutory requirements. It was further noted that a dedicated resource could support all service areas to deliver statutory duties along with the Council's visions and commitments.

Members commended the report and the work that had been undertaken and affirmed that they were fully supportive of Equality, Diversity and Inclusion.

**RESOLVED:**

***1.1 The Committee approved the addition of a part time post (22.5 hours) of a Equality, Diversity and Inclusion Officer on a fixed term contract of 18 months.***

***1.2 The Committee approved that the post be subject to job evaluation in line with the Council's local scheme.***

***1.3 The Committee approved that the Council's Guidance on Organisational Change be followed to implement these proposals, including formal consultation with employees and Trade Union representatives.***

***1.4 The Committee approved that the change be implemented with effect from 1 September 2022.***

***1.5 The Committee approved that any change to the dates as detailed in the report be delegated to the Strategic Director (Corporate***

***Resources) in consultation with the Chief Executive and Chair of the Committee.***

- 1.6 The Committee approved that the cost of the new post be funded from the General Fund Reserve.***

FM/25 **ANNUAL TRAINING REPORT 2021-2022 AND PRIORITIES FOR 2022/23**

The Head of Organisational Development and Performance presented the report to the Committee and gave an overview of the training undertaken and the priorities and actions for the year ahead, which included an increased level of engagement with the use of a variety of learning platforms and an increase in apprenticeships. The involvement with the East Midlands Council Pitstops and partnership working with Derby Museums were highlighted as success stories. It was further noted that that leadership and management training, development and coaching programmes would be available to aid the progress of staff using a wide range of platforms.

Members commended the report and the increase in the number of apprenticeships.

**RESOLVED:**

- 1.1 The Committee noted the investment and outcomes made in learning and development activities from 1 April 2021 to 31 March 2022 which were linked to the delivery of the key priorities of the Council's Corporate Plan.***
- 1.2 The Committee approved the priority areas for learning and development during 2022-2023.***
- 1.3 The Committee approved that the Council continues to provide employment and work experience opportunities under the national Modern Apprenticeship Scheme and other vocational based learning initiatives working with local schools and other academic centres.***

FM/26 **DISCRETIONARY HOUSING PAYMENT FUND ENHANCEMENTS 2022/2023**

The Head of Customer Services delivered the Report to the Committee and noted that every year the funding amount set by government to help where tenancies may be at risk was spent and that every year the funding pot had been reduced. The Head of Customer Services explained that the additional pot requested was for those who were stuck in properties where they could not move out of and would assist those that would want to move. The positive benefits were summarised and the Committee was informed that after the trial period an update report would be brought back to the Committee the following year.

Members commended the report and spoke of their pride in the way the Council supported residents in need.

**RESOLVED:**

- 1.1 The Committee approved a total of £56,586.97 be transferred into the Council's Discretionary Housing Payments (DHP) budget.***
- 1.2 The Committee approved that a further £30,000 be set aside in a separate DHP rent arrears top-up budget.***
- 1.3 The Committee approved the Council's updated DHP Policy as per Appendix 1 of the report.***

FM/27 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the report to the Committee.

**RESOLVED:**

- 1.1 The Committee considered and approved the updated work programme.***

FM/28 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

***The Committee was informed no questions had been received.***

**APPOINTMENT OF A RECRUITMENT AND SELECTION PANEL**

***The Committee approved the recommendations in the report.***

**RE-GRADING OF POST – ACTIVE SCHOOLS PARTNERSHIP OFFICER (CP10)**

***The Committee approved the recommendations in the report.***

The meeting terminated at 19:30 hours

COUNCILLOR R PEARSON

CHAIR

## HOUSING & COMMUNITY SERVICES COMMITTEE

### DRAFT NOTES

18 August 2022

**OPEN**

### **PRESENT:**

#### **Labour Group**

Councillor Rhind (Chair) and Councillor Mulgrew (Vice-Chair) and Councillors Dunn, Richards, and Shepherd

#### **Conservative Group**

Councillors Ackroyd, Dawson, Ford, Lemmon, Patten and Redfern

#### **Independent Group**

Councillor Roberts

#### **In attendance**

Councillor Smith and Councillor Wheelton

### HCS/15 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Redfern (Conservative Group).

### HCS/16 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillors Ford and Patten had personal interests by virtue of being County Councillors.

### HCS/17 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public had been received.

### HCS/18 **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE****HCS/19 CORPORATE PLAN 2020-24: PERFORMANCE REPORT (2022-2023 QUARTER 1 – (1 APRIL TO 30 JUNE))**

The Strategic Director (Corporate Resources) introduced the report to the Committee and outlined the indicators that related to the Committee highlighting the community groups, spend management and housing measures that were not on target. It was further noted that no additional risks had been added.

The Head of Housing addressed the Committee regarding hard to let properties and issues that impacted on reletting vacant properties. The Committee was informed that it took an average of 144 days to relet a property and the main issues was the electrical checking process for which a new protocol had recently been introduced. It was further noted that following comments received from Audit regarding the issuing of certificates to enable properties to be let a new software system had been introduced and staff training undertaken.

Members raised queries regarding the letting of bungalows, the impact of the cost of living crisis and hard to let properties.

The Head of Housing informed the Committee that there was very little demand for 1 bedroom bungalows and that the greatest demand was 2 bedroom properties. It was further noted that there was expected to be an increased demand from private tenants but the Council does support these residents and offer advice regarding their rights as a private tenant in the first instance. The Head of Housing clarified that hard to let properties included lower floor 1 bedroom flats, that were reserved for people over the age of 60 and that a reclassification of properties would be required.

**RESOLVED:**

- 1.1 *The Committee approved progress against performance targets set out in the Corporate Plan 2020 - 2024.***
- 1.2 *The Risk Register for the Committee's services were approved.***

**HCS/20 FINANCIAL CONTRIBUTION TOWARDS AN ACTIVE SCHOOLS PARTNERSHIP PE & SCHOOL SPORT APPRENTICE THROUGH AMBER VALLEY SCHOOL SPORT PARTNERSHIP (AVSSP)**

The Head of Cultural and Community Services delivered the report to the Committee outlining the main benefits of the role and the arrangements covered by the Service Level Agreement.

**RESOLVED:**

- 1.1** *The Committee approved a financial contribution set out in section 4 of the report, towards funding a PE and School Sport Apprentice post to be employed directly by the Amber Valley School Sports Partnership (AVSSP).*
- 1.2** *The Committee approved the recruitment of further PE and School Sport Apprentice's through any appropriate partner moving forwards subject to service demand*

HCS/21 **COMMUNITY AND ENVIRONMENTAL PARTNERSHIPS GRANT SCHEME**

The Community Partnership Officer presented the report to the Committee and sought approval for the grants to be awarded as recommended within the report.

**RESOLVED:**

*The Committee accepted the recommendations of the Community and Environmental Partnership Grant Scheme Assessment Panel, to award a grant as detailed in section 4 of the report.*

HCS/22 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented to report to the Committee.

**RESOLVED:**

*The Committee considered and approved the updated work programme.*

HCS/23 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

The Chairman may therefore move:

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs*

*of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**ANY EXEMPT QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

*The Committee was informed that no exempt questions from Members of the Council had been received.*

**BETTER CARE FUNDING ALLOCATION – FINANCIAL POSITION**

**RESOLVED:**

*That the Committee approved the recommendations in the report.*

The meeting terminated at 18:35 hours

COUNCILLOR G RHIND

CHAIR



## HOUSING & COMMUNITY SERVICES COMMITTEE

29 September 2022

**OPEN**

### **PRESENT:**

#### **Labour Group**

Councillor Rhind (Chair) and Councillor M. Mulgrew (Vice-Chair) and Councillors Heath, Tilley, Shepherd and Southerd

#### **Conservative Group**

Councillors Dawson (Substitute for Cllr Ford), Lemmon, Patten, Redfern and Smith

#### **In attendance**

Councillor Wheelton,

### HCS/26 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Dunn and Councillor Richards (Labour Group), Councillor Ackroyd and Councillor Ford (Conservative Group) and Councillor Roberts (Independent Group)

### HCS/27 **MINUTES**

The Open Minutes of the Meetings held on 6 January 2022, 27 January 2022, 10 March 2022, 19 April 2022 and 1 June 2022, were approved as a true record and signed by the Chair.

### HCS/28 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillor Shepherd declared a personal interest in Item HCS/ 31 by virtue of involvement with the Citizens Advice.

### HCS/29 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public had been received.

### HCS/30- **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

### **MATTERS DELEGATED TO COMMITTEE**

#### **HCS/31 SDDC SUPPORTED VOLUNTARY & COMMUNITY SECTOR ORGANISATIONS: OVERVIEW REPORTS 2021-22**

The Head of Cultural and Community Services presented the report to the Committee and delivered an overview of the work and organisations that had been supported and the amount of funding that had been received.

Members raised queries regarding the Service Level Agreements and organisations that can be considered for funding.

The Strategic Director (Corporate Resources) clarified that a list of those organisations to be considered for funding was looked at each year at the Budget setting stage and that Members, if they so wish to, could recommend other organisations to be considered to receive and further noted that the process for Service Level Agreements could be brought back to the Committee.

#### **RESOLVED:**

***1.1 The Committee noted the work carried out during 2021/22 in South Derbyshire by the Voluntary and Community Sector (VCS) organisations supported financially by the Council.***

#### **HCS/32 FIELDS IN TRUST PROTECTION OF GREEN SPACES**

The Head of Cultural and Community Services presented the report to the Committee and noted the intention to protect Cadley and Eureka parks. It was explained how the report outlined what the status meant and the benefits it would bring in safeguarding the futures of parks.

Councillor Southerd commended the report and enquired about the status of Maurice Lea Park and Swadlincote Woodlands.

The Head of Cultural and Community Services informed the Committee that Maurice Lea Park was classed as common land and that Swadlincote the Woodland would be looked into but may be considered to be nature reserve status.

Members acknowledge the benefits the areas brought to the communities and discussed the benefit of a map that outlined the different types of green areas in the District along with information about which land was in the ownership of the Council and which were Parish Council land.

**RESOLVED:**

- 1.1 The Committee approved protection of Cadley Park and Eureka Park with a Fields in Trust deed of dedication designation.***

HCS/33 **CATERING CONCESSION OPPORTUNITIES ON PARKS AND GREEN SPACES**

The Head of Cultural and Community Services, presented the report to the Committee noting that the recommendations would enhance parks and green spaces in the District and how concessions to provide cakes snacks drinks would be considered whilst creating a new income stream for Authority and a new experience for residents.

Members commended the report and agreed it was an excellent idea and discussed a number of different options to be considered.

**RESOLVED:**

- 1.1 The Committee supported the introduction of Catering Concessions on selected parks and green spaces within the urban area of Swadlincote.***

HCS/33 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented to report to the Committee.

**RESOLVED:**

***The Committee considered and approved the updated work programme. For 11***

HCS/34 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

The Chairman may therefore move:

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**MINUTES**

*The Exempt Minutes of the Meetings held on 27 January 2022, 10 March 2022, 19 April 2022 and 1 June 2022 were received.*

**ANY EXEMPT QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

*The Committee was informed that no exempt questions from Members of the Council had been received.*

**ROSLISTON FORESTRY CENTRE STAFFING**

**RESOLVED:**

*That the Committee approved the recommendations in the report.*

The meeting terminated at 18:30 hours

COUNCILLOR G RHIND

CHAIR

## HOUSING & COMMUNITY SERVICES COMMITTEE

17 November 2022

**OPEN**

**PRESENT:**

**Labour Group**

Councillor Rhind (Chair) and Councillor M. Mulgrew (Vice-Chair) and Councillors Dunn, Richards, Shepherd and Southerd (Substitute for Councillor Heath)

**Conservative Group**

Councillors Corbin, Ford, Patten, Redfern and Smith

**In attendance**

Councillor Wheelton,

HCS/38 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Heath (Labour Group) and Councillor Lemmon (Conservative Group) Roberts (Independent Group)

HCS/39 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillor Ford declared a person interest in item HCS/45 by virtue of being a County Councillor.

HCS/40 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public had been received.

HCS/41- **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE****HCS/42 CORPORATE PLAN 2020-24: PERFORMANCE REPORT (2022-2023 QUARTER 2 – (1 APRIL TO 30 SEPTEMBER))**

The Strategic Director (Corporate Resources) introduced the report noting that relets was the only measure in the red and that improvement was expected. Changes to the Risk Register were also noted for the Committee.

The Head of Housing addressed the Committee regarding the reletting of Council Properties and explained that the issue had been exacerbated by the shortage of skilled labour, the condition of vacated properties and the introduction of a new system in relation to gas and electrical safety checks and certification. The Committee was also informed that the contractor improving the turn around time for vacated properties and the Council could claim for loss of rental income if targets were not met. The Head of Housing also confirmed that progress was being made and that a plan was being developed to make further improvements.

Members sought clarity regarding timelines for the plan and the improvement of relet times.

The Head of Housing confirmed that the report regarding the plan would be before the Committee in April 2023 and that work was being undertaken to improve the turnaround relet times and the back log of void properties was expected to be dealt with before the end of the financial year. The Committee was informed that the use of new software could enable times to be allocated to each process related to the reletting of properties but caveated this by explaining that they were not always linear and that repairs were only part of the process.

Members requested information to demonstrate how the number of relet days would be brought down.

The Head of Housing confirmed that a chart containing the information requested would be shared with Members in the near future.

**RESOLVED:**

- 1.1 The Committee approved progress against performance targets set out in the Corporate Plan 2020 - 2024.***
- 1.2 The Committee reviewed the Risk Register for the Committee's services.***

**HCS/43    SWADLINCOTE WOODLANDS UPDATE**

The Head of Cultural and Community Services presented the report to the Committee and summarised the progress for the application for Local Nature Reserve status along with an update on improved signage. The Head of Cultural and Community Services sought approval for the recommendations within the report.

Members thanked the Head of Cultural and Community Services for the speed in which this had been dealt with speed dealt and acknowledged the benefits this would bring for the residents.

**RESOLVED:**

- 1.1 Members noted that the Local Nature Reserve status for Swadlincote Woodlands had been granted and the Committee approved protection of Swadlincote Woodlands with a Fields in Trust deed of dedication designation.***

**HCS/44    REPURPOSING OF SHOPMOBILITY GRANT TO SOUTH DERBYSHIRE CVS**

The Community Partnership Officer presented the report to the Committee and outlined the request from South Derbyshire CVS following a decision to provide a wider more accessible service that included a mini bus service one day week responsive to needs if bookings which would be a change to the purpose of grant. It was noted that the service was originally designed to include 5 mobility scooters but now the proposal was to keep 1 as demand had dropped however this could only be secured if the Council could provide a storage facility in the Town Centre.

Members supported the proposal and stated that weekend access to the scooter should be considered.

**RESOLVED:**

- 1.1 The Committee considered the proposal (attached to the report as Appendix 1) from South Derbyshire CVS to repurpose the Shopmobility Service into a wider, more inclusive accessible community transport service.***
- 1.2 The Committee accepted the proposal in order that a new Service Level Agreement be drawn up and the 2022/23 grant of £12,123 (previously paid to South Derbyshire CVS to operate the Shopmobility service) be paid to support the delivery of the widened accessible community transport service on a trial basis for a year.***

**1.3 The Committee approved that a limited Mobility Scooter Service be retained on a trial basis as part of the repurposed Shopmobility proposal.**

**1.4 The Committee considered the request from South Derbyshire CVS for secure storage for one mobility scooter at the Council Offices or other suitable Council premises in Swadlincote town centre (If there was a desire from Committee for South Derbyshire CVS to continue with a limited Mobility Scooter service).**

HCS/45 **COMMUNITY AND ENVIRONMENTAL PARTNERSHIP GRANT SCHEME**

The Community Partnership Officer presented the report to the Committee and summarised the applications for which grant approval was sought.

**RESOLVED:**

**1.1 The Committee accepted the recommendations of the Community and Environmental Partnership Grant Scheme Assessment Panel, to award grants as detailed in section 4 of the report.**

HCS/46 **ADOPTION OF MEMORIAL BENCH SCHEME**

The Head of Cultural and Community Services addressed the Committee and outlined the report and sought support for the recommendation with in the report.

**RESOLVED:**

**1.1 The Committee supported the introduction of a Memorial Bench Scheme for District Council managed cemeteries, parks and green spaces.**

HCS/47 **BEAT THE STREET**

The Head of Cultural and Community Services presented the report to the Committee outlining the activities during the initial 12 month period that intended to encourage school children to take part in active travel and to visit outdoor places of interest. It was noted that the scheme had been endorsed by Sport England who had funded 40% of the costs. The Committee was informed that the launch of the scheme would coincide with the 2023 Easter Holidays and the opening of Cadley Park.



Members commended the report and fully supported the scheme and felt that information should be shared with all Members of the Council.

Members raised queries regarding replacement cards.

The Head of Cultural and Community Services explained that there would be an App that cards would be linked to and where replacement cards could be requested as well as a facility in libraries for new cards

**RESOLVED:**

***1.1 The Committee approved the financial contribution from earmarked reserves to fund the 12 month physical activity and active travel intervention project called Beat the Street.***

HCS/48 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented to report to the Committee.

**RESOLVED:**

***The Committee considered and approved the updated work programme. For 11***

HCS49 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

The Chairman may therefore move:

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**ANY EXEMPT QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

***The Committee was informed that no exempt questions from Members of the Council had been received.***

**PREMISES IN MELBOURNE**

**RESOLVED:**

*That the Committee approved the recommendations in the report.*

**LONG TERM LEASE TO EGGINTON PARISH COUNCIL**

**RESOLVED:**

*That the Committee approved the recommendations in the report.*

**LAND AT NETHERSEAL**

**RESOLVED:**

*That the Committee approved the recommendations in the report.*

**DELETION OF QUANTITY SURVEYOR POST CREATION OF FINANCE  
AND CONTRACTS OFFICER**

**RESOLVED:**

*That the Committee approved the recommendations in the report.*

The meeting terminated at 19:15 hours

COUNCILLOR G RHIND

CHAIR

## **SOUTH DERBYSHIRE COMMUNITY MEETING**

### **LINTON – AREA 6**

**Meeting Minutes – Wednesday, October 5, 2022**

#### **Lullington Village Hall**

#### **PRESENT: -**

##### **South Derbyshire District Council Representatives**

Councillor Amy Wheelton (Chair)

Kevin Stackhouse – Strategic Director Corporate Resources

Chris Smith – Communities Team Manager

Steph Thandi – Public Health Officer, Environmental Health

Rosie Collins – Communities Team Service Assistant (Taking Notes)

##### **Derbyshire County Council Representatives**

Councillor Stuart Swann

##### **Derbyshire Police Representatives**

PC Mark Holmes

PCSO Andrea Thompson

##### **Parish Council/ Meeting Representatives**

Sheila Jackson – Castle Gresley Parish Council

Beverly Evans – Rosliston Parish Council

Christine Davoll – Rosliston Parish Council

S. Sharpe – Overseal Parish Council

Kevin Tizzard – Linton Parish Council

Karen Bradford – South Derbyshire CVS/ Coton in the Elms Parish Council

##### **Members of the Public**

Margaret Leech

##### **L/A 8 Open Meeting**

**a) Introductions and Housekeeping**

**b) Apologies**



Councillor Simon Ackroyd, Councillor Melanie Bridgen, Mac Cummings (Drakelow Parish Council), Paul Marbrow (Rosliston Parish Council), Stephanie Marbrow (Rosliston Parish Council), Councillor Dan Pegg, Inspector Mike Sisman.

### **c) Chair's Announcements**

The Area Forum Meeting was not quorate, so the meeting continued as an un-constituted Community Meeting at which the following was discussed.

#### **The Chair's Chosen Charity**

The Chair of South Derbyshire District Council has officially named the NSPCC as his chosen charity for the remainder of his year in office. (It was formally Bank House, but unfortunately, they no longer exist as a charity).

#### **Family Halloween Event**

Our Park's Officer is holding an afternoon Family Halloween event at Swadlincote Woodlands, in partnership with Derbyshire County Council Adult and Family Learning, on Tuesday 25th October 2022 from 2pm to 4pm. Event is free.

Activities include:

- Find all the Xplorer Halloween Plaques and answer the clues.
- Children get a Certificate to show they have completed the questions correctly.
- Make a Halloween Craft to take home.

There are posters available here tonight, so please help yourself.

#### **Summer Scheme**

The Active Communities and Health Team have received a lot of appreciation for the Summer Playschemes return after the two-year absence for Covid.

Over 80 sessions of sports and activity took place across the District over the Summer Holidays and a great deal of praise and thanks have been received from grateful parents for the free Sessions.

Participation this year was fantastic with 5,547 young people attending the sessions, which is an increase of nearly 1000 on 2019 figures.

#### **Green Homes Grant**

Chair, Councillor Wheelton invited Steph Thandi to explain in detail about the Green Homes Grant.

Steph Thandi explained in order to be eligible for the Green Homes Grant, the household needs to have an income of less than £31,000 per year to qualify for the grant.



The grant is available to improve loft insulation and potentially cavity wall insulation.

An Energy Performance Certificate is required for work to be carried out which must be at a Grade D or below to qualify. If unsure of your household EPC, it can be found on the Government website at [www.epc.gov.uk](http://www.epc.gov.uk). It provides an easy to follow, step by step guide of what to do to find your homes EPC Grade.

Karen Bradford asked where the EPC information is drawn from?

Steph explained, initially it was set for a house of four bedrooms or more, now it is a requirement for every property, which came into play in 2007. If you owned your house prior to 2007, it may not have an EPC. However, an assessment can be arranged which usually costs between £50 - £100 but the cost can be absorbed within the scheme.

#### **d) To Receive the Minutes of the Last Meeting**

The minutes were approved as a true and correct record of the meeting.

#### **e) Matters Arising from the Last Minutes**

Chair, Councillor Wheelton gave the following update:

Since the last meeting, the Senior Licensing Officer (SLO) has met with a premises licence holder responsible for some of the events and had discussions around the complaints that have been received. As it was the first-time complaints have been received, a warning letter has been issued, in line with the Council's Enforcement Policy, and the organiser has indicated he is keen to work more closely with all the relevant Authorities to prevent issues occurring again.

Although SDDC Officers receive and review all the event documents they are not experts in all areas and rely on other authorities to comment and ensure that plans are sufficient i.e., Highways for traffic management, Environmental Health for noise and ambulance service for medical. All these authorities receive the documents prior to the events and work with the organisers to ensure that they are sufficient and preventative measures are put in place.

All event documents are also sent to Emergency Planning at County who hold the Safety Advisory Group meetings and produce the emergency plans for the event.

Complaints regarding noise, litter and traffic management were received in relation to another event. A meeting with the organisers of that event will take place at the end of October with all relevant agencies in attendance.

One of the Events has a new organiser, the SLO will contact them once the transfer application has been received.

A meeting has recently taken place at Catton Hall between Highways and the Event organisers to discuss traffic management for next year, in light of the change in weight restrictions at the Chetwynd Bridge. DCC have put forward a number of



suggestions to the event's organisers for their traffic management plans for 2023. These Traffic Management plans will be made available to Parish Councils when complete, and DCC Highways have offered to attend Parish Council meetings in January/ February time with event organisers to discuss the plans.

Other options are being explored to reduce the number of lorries required for the events.

Licensing will be conversing with the landowners about the events and their responsibilities prior to the events. They will also commence engagement earlier with the Event organisers for next year's events and obtaining sign off from all relevant agencies prior to the events to ensure everyone is aware and satisfied with all the required plans.

Enforcement will be carried out by Licensing Officers on Event weekends to ensure compliance with the premises licences. There will be inspections before the event, during and after. They will also look at taxis as well as ensuring the traffic management and litter picking plans are put in place.

Licensing staff will receive additional training in large events which will include requirements under 'the Purple guide' and the Safety Advice Group meetings.

Licensing will ensure that litter picking (including on road verges leading to the venues) will be adequately covered in the Waste Management Plan and monitored during and after the events. If this is not cleared sufficiently, enforcement action can be taken.

Licensing will liaise with DCC Highways and Local Police to ensure Traffic management plans are suitable be covered in Event Management Plans and adhered to.

### **L/A 9. Police Safer Neighbourhood Team (SNT) Report and Police Q&A**

PCSO Thompson gave the following update:

SNT have set new priorities for this quarter, based on new survey results. The new priorities which have been set are:

1. Engagement, education and prevention on social media
2. E-Scooters - education and enforcement
3. Offroad bikes and vehicle nuisance
4. ASB around Midway Community Centre

In terms of social media, there are a lot of instances at the moment with children getting onto social media sites which they should not, so we are doing a lot of engagement work with youth groups and schools around prevention.

Regarding the Rural Crime Team, we are usually staffed with six Officers, but at the moment, five are extracted on an operation. Internal vacancies are soon to be announced.



PCSO Thompson urged people to call 999 if a crime is in progress or 101 if a crime is no longer in progress.

RCT routinely patrol Area 6 when resources allow them too.

Farm Watch is still up and running and positive action is taken where required.

There has been a rise in reports of Hare Coursing within the area. If you have suspicions or see anything, members of the public need to report it and call us.

Additionally, Swadlincote SNT Facebook page is not monitored 24/7, so people should not report crimes or incidents via the page. PCSO Thompson urged people to call 101 or 999 depending on the situation rather than using the Facebook page.

There was a recent report of Badger Sets being disturbed in Castle Gresley where new houses are being built. This has been investigated, and no Badger Sets are being disturbed.

Chair, Councillor Wheelton explained that in terms of Farm Watch, crimes that are reported, some Officers are not familiar with. Conversations between Councillor Wheelton and Inspector Sisman have taken place and new training is going to be offered for some Officers.

Overseal Parish Council questioned who decided on 101 if an incident becomes a crime?

PCSO Thompson stated that calls are categorised, and statistics are run. PSO Thompson urged people to call 101 if they're suspicious, 999 is something is happening, and calls will be prioritised through risk and threat. PCSO Thompson discouraged people to report via Facebook.

PCSO Thompson explained recruitment is ongoing.

Since the last meeting, Sergeant Nizzer, PCSO Thompson and Coton in the Elms Parish Council have met and since done several Community Speed Watch Operations on Coal Pit Lane.

If HGV's do pass unlawfully, PCSO Thompson encourage people to take photos, note the registration, date and time and report it.

In terms of good new stories, PC Holmes updated on the Sir Tom Moore statue.

Today [5.10.22], one person has been arrested in connection with two burglaries in Netherseal.

The SNT have been giving out Faraday Bags for keyless cars. They have a special lining inside which prevents the signal to open the car. If you require one, please contact the Communities Team at SDDC.





## **L/A 10. South Derbyshire Community Safety Partnership/ Safer Neighbourhood Grants Update**

### **ASB Awareness Week**

July 18<sup>th</sup> marked the start of ASB Awareness Week which was promoted by the South Derbyshire Community Safety Partnership (SDCSP) at Swadlincote Fire Station Open Day on Saturday, July 16, 2022. SDDC held a stand at the Open Day (just prior to the beginning of ASB Awareness Week) to help promote ASB Awareness Week and other services. Other partners in attendance at the event were South Derbyshire CVS, promoting the Safer Homes and Handy Person Help at Home Schemes and the local Police Safer Neighbourhood Team (and the Fire Service of course!). ASB Awareness Packs were provided to anyone residing in South Derbyshire, who were experiencing issues with ASB, and included an ASB incident diary log, information about what is/ is not classed as ASB together with contact information for Core Victim Services.

### **School Parking!**

Following reports of inconsiderate and potentially dangerous parking around schools at drop off and pick up times letters have been sent to schools in Police Area Six for circulation amongst Parents and Carers of children attending those schools to think about where they park and the potential consequences of not doing so. DCC have confirmed that at this time they are not able to resource the introduction of waiting restrictions to address many of the localised parking issues on our residential roads, including those as generated by school parking. However, enquiries have been made to DCC regarding the potential use/ funding support available for Parking Buddies, further updates on this will be provided in due course.

### **Hate Crime Awareness Week**

Saturday 8<sup>th</sup> through to Saturday 15<sup>th</sup> October marks Hate Crime Awareness Week. The national week aims to encourage the authorities (Government, Police and Councils), key partners and communities affected by hate crime to work together to tackle local hate crime incidents across the UK. For more information about Hate Crime, including types and how you can report hate crime you can visit [www.nationalhcaw.uk](http://www.nationalhcaw.uk) and look out for updates via the SDCSP and SDDC FB pages.

### **Safer and Stronger Neighbourhoods Funding Stream**

To date no applications have been received for Police Area Six for this financial year (ending 31.03.23). Funding is still available for local community groups, parish councils, clubs & associations and not for profit organisations. The aim of the funding is to give local groups and organisations the opportunity to develop projects to make their community feel safer and stronger and to enhance the local community. The maximum amount that can be applied for (per project) is £2,500 and applications will need to demonstrate how the project will impact on reducing or preventing crime and disorder/ anti-social behaviour/ support development of new community groups and





projects. For more details, please visit the Council Website or contact Debbie Punter in the Communities Team on 01283 595858.

### **L/A 11. Local Community and Voluntary Sector Projects/ Update**

Karen Bradford gave the following update:

#### **Active Travel**

This service supports people who have no transport and are unable to use public transport to take them to medical appointments (GP's and hospital appointments). In the last three months we have supported 82 individuals and had 243 contacts. We are looking for more volunteers to help deliver this service. For referrals and enquiries call 01283 219761 or email, [projectsupport@sdcvcs.org.uk](mailto:projectsupport@sdcvcs.org.uk).

#### **Befriending**

Since March 2020 our Befriending Service has been carried out through telephone calls. We are beginning to talk to volunteers and service users who want to resume face to face visits. In the last three months we have supported 52 individuals and 624 contacts based on one visit per week. We are looking for more volunteers to help deliver this service. For referrals and enquiries call 01283 219761 or email, [connect@sdcvcs.org.uk](mailto:connect@sdcvcs.org.uk).

#### **Handy Person Help at Home Support Service**

This service provides practical solutions for those who need a bit of help to stay independent in their own homes. We can help with grab rails, key safes and other minor adjustments. In the last three months we have received 81 referrals and 124 visits. For referrals and enquiries call, 01283 219761 or email, [handysupport@sdcvcs.org.uk](mailto:handysupport@sdcvcs.org.uk)

#### **Home From Hospital**

This service has been continuing to support people throughout the pandemic. We have been helping people with shopping and prescription/ medication collection doing doorstep deliveries and these are continuing too. In the last three months we have supported 190 new clients across all the areas (South Derbyshire, Derby City & Chesterfield). We are beginning to plan to introduce home visits again, but we will be doing so with caution and with procedures in place to keep everyone involved safe. We are looking for volunteers to help deliver this service. For referrals and enquiries call, 01283 817417 or email [home@dhfh.org.uk](mailto:home@dhfh.org.uk)

#### **Safer Homes**

This service is available to offer advice and practical assistance to people who have been victims of crime or are vulnerable. People will feel safer at home and have some things in place to protect their home. Over the last three months we have supported 133 people. We deliver Safer Homes in South Derbyshire District Council



area and Erewash. For referrals and enquiries please call, 01283 219761 or email [projectsupport@sdcv.org.uk](mailto:projectsupport@sdcv.org.uk).

### **Food Bank**

Our Food Bank has now moved to Unit G First Floor, Sharpe's Industrial Estate, Alexandra Road, Swadlincote DE11 9AZ Swadlincote and collection of food parcels is by appointment only on Monday, Tuesday and Thursday from 8am - 3:30pm. The service provides free emergency food parcels to families and individuals in the South Derbyshire area. In the period April – June we distributed 306 food parcels to families/single people/homeless people, supported 402 adults and 244 children and signposted people to 58 different services. To find out more contact Petra on 07458 305314.

### **Community Development Team**

The team support local communities, not-for-profit groups and volunteers in South Derbyshire. Our aim is to provide support, information and advice to volunteer trustees, voluntary and community groups, registered charities and social enterprises. We help new groups to set up with the appropriate governance (constitution, trustee board, policies and procedures and funding). For further information please email [development@sdcvs.org.uk](mailto:development@sdcvs.org.uk).

In the period April – June 2022 the Team supported 89 individual groups supporting them with funding searches, governance, community engagements, finance and volunteer recruitment. We organised five funders' workshops, a Volunteer Fayre, a Children & Young People's Network, a Food Network and four Community Networks (Hilton, Hatton and Etwell).

### **Connected South Derbyshire**

A project to connect, engage and socialise local citizens in South Derbyshire with the volunteers, groups and organisations providing social connection in their communities. Since September 2021, we have set networks up in Hilton, Etwell and Hatton and will be developing more networks in Repton and Willington in the next few weeks. Our new Development Officer, Helen Adcock has just joined SDCVS on this project and will be focusing on developing more community networks within South Derbyshire.

### **Volunteer Force**

The Volunteer Force helps to develop and promote volunteering in South Derbyshire with particular reference to the advertising, recruiting, training and referring potential volunteers and providing recruitment support to voluntary and community groups and social enterprises. For more information please email, [volunteer@sdcvs.org.uk](mailto:volunteer@sdcvs.org.uk).

### **Corporate Volunteers**



We have started to work with corporate businesses who are keen for their staff to volunteer to give something back to their local community and be more aware of the many issues that residents in South Derbyshire are experiencing. So far, we've had support with a gardening and a painting project.

### **Covid Connectors Project – To Set up a Covid Connectors Network Throughout South Derbyshire**

Since January 2021 the team have been working with 32 Covid Connectors in South Derbyshire. Through these networks, covid related information has been shared with the Connectors who then disseminate the information to their local communities. The funding has now been extended until December 2022 and will be focusing more around health and wellbeing and moving into recovery from the pandemic. For more information contact, [Selinaw@sdcv.org.uk](mailto:Selinaw@sdcv.org.uk).

### **Communications**

We continue to send out regular newsletters/e-bulletins, events, training, job vacancies, volunteering opportunities and funding – [www.sdcvs.org.uk](http://www.sdcvs.org.uk).

You can sign up to receive these communications via the homepage of our website – [www.sdcvs.org.uk](http://www.sdcvs.org.uk), and if you would like anything advertised, please email [communications@sdcv.org.uk](mailto:communications@sdcv.org.uk).

We continue to target our non-digital audiences through our outreach work – leaflets/posters on parish notice boards, using the community magazines and attending more community events.

### **Other Exciting News**

Our Active Travel contract which we felt was under threat has been extending for a further year to 30 September 2023.

We've recently secured a brand-new contract with Derbyshire County Council called Derbyshire Time Swap. This contract is about supporting people across the county to embrace the benefits of time banking which is a way of exchanging skills without any money changing hands. You do what you love, when you want to... and get a little help when you need it. For every hour you spend helping someone, you earn an hour back from your time bank. SDCVS will be employing five new staff in the following areas - South Derbyshire & Erewash, Bolsover & NE Derbyshire, High Peak & ½ Derbyshire Dales and Amber Valley & ½ Derbyshire Dales.

Derbyshire Befriending – Our new Derbyshire Befriending website ...is now live at [www.derbyshirebefriending.org.uk](http://www.derbyshirebefriending.org.uk). You can find out all about befriending, what it is, how to find services or maybe even become a volunteer.

### **L/A 12. Local Authority Update and Public Q&A**



## South Derbyshire Local Plan

South Derbyshire has an adopted Local Plan which sets out where new housing, employment, retail, and other development should go, up to 2028. The Local Plan also includes policies that are used to determine planning applications.

Government policy requires that Local Plans are reviewed every five years to see if they need updating and the Council has decided that the time is right to update the Local Plan.

This 'Issues and Options' consultation, is the first formal consultation as part of this update to the Local Plan. Its purpose is to ensure that the Emerging Local Plan covers all the right issues including housing, jobs, infrastructure, health, climate change and the built and natural environment. We would like to hear your views and ideas on the issues and options we will need to take into account.

How you can have your say ...

The consultation commences on 10<sup>th</sup> October 2022. Information regarding the consultation and how you can have your say, can be found on our website at: [www.southderbyshire.gov.uk/issuesandoptions](http://www.southderbyshire.gov.uk/issuesandoptions), and on the leaflets at the back of the room.

A series of drop-in consultation events have been held around the District throughout October and November. The events are open to all, and you do not have to attend your nearest one.

Drop-in sessions will also take place on Tuesdays and Wednesdays, 10am – 4pm at the Council Offices throughout the consultation.

We welcome your comments on the consultation document until 5pm on 5<sup>th</sup> December 2022.

## Social Decarbonisation Funding Update

The Government has proposed a £3.8bn Social Housing Decarbonisation Fund over a 10-year period, to improve the energy performance of social rented homes.

There has been a slight delay to the original programme as we have worked with the designer to identify measures that despite unprecedented cost inflationary pressures, can be delivered within the original budget whilst meeting the improvement target set by central government. It is anticipated that work to install measures under the wave 1 scheme will commence by early November 2022 and the first schemes to benefit will be sheltered homes at Resthaven (Swadlincote), Peniston Rise/ Close (Melbourne) and Kendricks Close (Hartshorne) with other sites following on and completed by 31 March 2023.

The council intends to submit a bid to fund a further 160 properties under Wave 2.1 which if successful will commence in April 2023 and be delivered over two years.



Many lessons have been learned during the SHDF wave 1 project that will improve both the quality of the bid and the delivery programme.

A member of the public asked if there is now extra staff in planning?

Kevin Stackhouse explained they as a department have been struggling to recruit – it is not something that is specific to our District, it is a National issue. The Head of Planning is taking a report to Committee to gather more funding for more staff in the department and to start a modern apprentice programme too.

### **L/A 13. Summary of Agreed Actions**

None.

### **L/A 14. Close and Date of Next Meeting**

The next meeting will be held at St. Matthews Church Centre, Overseal on Thursday 16<sup>th</sup> February 2023.

**Councillor Amy Wheelton**

CHAIR

The meeting terminated at 7:37pm.





**SOUTH DERBYSHIRE AREA FORUM MEETING**  
**REPTON AREA 2**  
**Meeting Minutes – October 11, 2022, at 6:30pm**

**Stenson Fields Community Centre**

**PRESENT: -**

**South Derbyshire District Council Representatives**

Councillor Kerry Haines (Chair), Councillor Lakvinder Singh, Councillor David Shepherd.

Frank McArdle – Chief Executive Officer  
Sean McBurney – Head of Cultural and Community Services  
Debbie Punter – Community Safety Officer  
Rosie Collins – Communities Team Service Assistant (Taking Notes)

**Derbyshire County Council Representatives**

Councillor Neil Atkin and Councillor David Muller.

**Derbyshire Police Representatives**

Inspector Mike Sisman  
PCSO Supervisor Kerry Wallington-Waite PC Stefan Bancroft

**Parish Council/ Meeting Representatives**

Susan Browne – Findern Parish Council  
Paul Collyshaw – Ticknall Parish Council  
David Dickinson – Repton Parish Council  
Charles Fellows – Stenson Fields Parish Councils  
Jonathan Sheldon – Repton Parish Council

**Members of the Public**

Findern Footpaths Group

**R/A 8. Open Meeting**

**Introductions and Housekeeping**

Councillor Kerry Haines introduced herself and informed the meeting she would be sitting in as Chair of Meeting in Councillor MacPherson's absence.

**Apologies**

Councillor Martin Ford, Councillor Andrew MacPherson.

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[www.southderbyshire.gov.uk](http://www.southderbyshire.gov.uk)





## **Chair's Announcements**

### **The Chair's Chosen Charity**

The Chair of South Derbyshire District Council has officially named the NSPCC as his chosen charity for the remainder of his year in office. (It was formally Bank House, but unfortunately, they no longer exist as a charity).

### **Summer Scheme**

The Active Communities and Health Team have received a lot of appreciation for the Summer Playschemes return after the two-year absence for Covid.

Over 80 sessions of sports and activity took place across the District over the Summer Holidays and a great deal of praise and thanks have been received from grateful parents for the free Sessions.

Participation this year was fantastic with 5,547 young people attending the sessions, which is an increase of nearly 1000 on 2019 figures.

Councillor Shepherd thanked Councillor Atkin for all his work with the previous report back.

### **R/A 9. Police Safer Neighbourhood Team (SNT) Report and Police Q&A**

PC Bancroft and Inspector Sisman gave the following update:

The SNT have supported many events around the Queen's Funeral.

In the coming months, we will be welcoming new Officer's into South Derbyshire SNT with the amount of Student Officers increasing.

Our goal is to get on PC in each area of South Derbyshire.

Recently, we have had lots of local incidents resolved positively.

Regarding burglaries at the moment, they are pretty low but there have been a few on business premises.

Safeguarding is always a priority as well as vulnerability. Domestic Abuse is also a huge priority at the moment in the local area.

Regarding Foremark Reservoir, we have recently attended a meeting to discuss the issues and how they've been resolved over the past year. There were no issues brought up at the meeting, a very positive outcome.

We are trying to arrange a Community Speed Watch Group in Milton and Willington. We are liaising with an Officer at the moment to get that started.

In Willington, there have been no major concerns. One shop has recently been the target of a robbery, they have been supported and we have been out and offered reassurance to local residents and other businesses.



In terms of good results, we received intelligence from the Public which was extremely helpful in catching two drink drivers. One blew 153 and the other 75 – the legal limit stands at 55.

In Ticknall, positive action has been taken on a ridiculously parked car. It has been dealt with and will be going to Court.

We have recently set out new priorities:

- Off-Road Bikes (community intelligence will be key for this)
- E-Scooters (education around them and the enforcement which can take place)
- Online Safety) prevention and education for all ages)

Councillor Haines thanked the SNT for all their hard work.

Councillor Atkin asked how many traffic vehicles we have, and do they cover this area regularly?

Inspector Sisman responded; the traffic vehicles are all part of our Road Policing Team. They are mostly task driven and they have both marked and plain cars too. We regularly task the A50 and A38 but primarily their job is to deal with Road Traffic Accidents (RTA's). We do have a well-covered area here and we do come into the rural areas of the District too.

Councillor Shepherd expressed the worry of Stenson Fields Parish Council in terms of lack of Police presence in the Ward.

Inspector Sisman explained, recently a large number of PCSO's have gone onto become PC's. We are looking at the growth of the area and looking at how we can reevaluate as to where our sources will be based. Hopefully, next year, we will be back up to the levels which we expect.

Repton Parish Council raised concerns over the increasing number of Deer on the road leading from Milton to Ticknall.

**ACTION: Debbie Punter report to DCC regarding Deer Signage between Milton and Ticknall.**

Bretby Parish Council raised concerns over inconsiderate parking on Bretby Lane.

**ACTION: SNT to look at the nuisance parking on Bretby Lane.**

Findern footpaths group brought up the vandalism and graffiti in some areas. They kindly asked if anything could be done to remove what has currently been done and prevent anything happening again in the future.

**ACTION: Debbie Punter to liaise with SDDC Environmental Health Team RE: Wildlife Cameras for Findern Footpaths Group**

Findern Parish Council raised concerns over, school children waiting for the bus and potentially misusing the Village Green.

**ACTION: SNT to visit Findern Green Area due to youths playing football inconsiderately**





**Action: SNT to speak to John Port School about youths playing football inconsiderately on Findern Green Area**

### **R/A 10. South Derbyshire Community Safety Partnership/ Safer Neighbourhood Grants Update**

Debbie punter gave the following update:

#### **ASB Awareness Week**

July 18<sup>th</sup> marked the start of ASB Awareness Week which was promoted by the South Derbyshire Community Safety Partnership (SDCSP) at Swadlincote Fire Station Open Day on Saturday, July 16, 2022. SDDC held a stand at the Open Day (just prior to the beginning of ASB Awareness Week) to help promote ASB Awareness Week and other services. Other partners in attendance at the event were South Derbyshire CVS, promoting the Safer Homes and Handy Person Help at Home Schemes and the local Police Safer Neighbourhood Team (and the Fire Service of course!). ASB Awareness Packs were provided to anyone residing in South Derbyshire, who were experiencing issues with ASB, and included an ASB incident diary log, information about what is/ isn't classed as ASB together with contact information for Core Victim Services.

#### **Hate Crime Awareness Week**

Saturday 8<sup>th</sup> through to Saturday 15<sup>th</sup> October marks Hate Crime Awareness Week. The national week aims to encourage the authorities (Government, Police and Councils), key partners and communities affected by hate crime to work together to tackle local hate crime incidents across the UK. For more information about Hate Crime, including types and how you can report hate crime you can visit [www.nationalhcaw.uk](http://www.nationalhcaw.uk) and look out for updates via the SDCSP and SDDC FB pages.

#### **ASB in Hillside Playing Field, Findern**

Following reports of ASB and littering around a particular park bench located at Hillside Playing Field it was decided to install an additional waste bin next to the problem area and works are also planned to cut back some of the trees and hedges around the entrance to the park to help improve visibility and deter individuals from causing ASB in the area.

#### **Safer and Stronger Neighbourhoods Funding Stream**

To date only one application has been received for this area during this financial year (ending 31.03.23). The successful project was submitted by Repton Parish Council for funding towards a streetlight along a well-used footpath to make people feel safer. (£1410 towards a total project cost of £1880).

Funding is still available for local community groups, parish councils, clubs & associations and not for profit organisations. The aim of the funding is to give local groups and organisations the opportunity to develop projects to make their community feel safer and stronger and to enhance the local community. The maximum amount that can be applied for (per project) is £2,500 and applications will need to demonstrate how the project will impact on reducing or preventing crime and disorder/ anti-social behaviour/ support development of new community groups and projects. For more details, please visit the Council Website or contact Debbie Punter in the Communities Team on 01283 595858.



## **R/A 11. Local Community and Voluntary Sector Projects/ Update**

Roger Moors gave the following update:

### **Active Travel**

This service supports people who have no transport and are unable to use public transport to take them to medical appointments (GP's and hospital appointments). In the last three months we have supported 82 individuals and had 243 contacts. We are looking for more volunteers to help deliver this service. For referrals and enquiries call 01283 219761 or email, [projectsupport@sdcv.org.uk](mailto:projectsupport@sdcv.org.uk).

### **Befriending**

Since March 2020 our Befriending Service has been carried out through telephone calls. We are beginning to talk to volunteers and service users who want to resume face to face visits. In the last three months we have supported 52 individuals and 624 contacts based on one visit per week. We are looking for more volunteers to help deliver this service. For referrals and enquiries call 01283 219761 or email, [connect@sdcv.org.uk](mailto:connect@sdcv.org.uk).

### **Handy Person Help at Home Support Service**

This service provides practical solutions for those who need a bit of help to stay independent in their own homes. We can help with grab rails, key safes and other minor adjustments. In the last three months we have received 81 referrals and 124 visits. For referrals and enquiries call, 01283 219761 or email, [handysupport@sdcv.org.uk](mailto:handysupport@sdcv.org.uk).

### **Home From Hospital**

This service has been continuing to support people throughout the pandemic. We have been helping people with shopping and prescription/ medication collection doing doorstep deliveries and these are continuing too. In the last three months we have supported 190 new clients across all the areas (South Derbyshire, Derby City & Chesterfield). We are beginning to plan to introduce home visits again, but we will be doing so with caution and with procedures in place to keep everyone involved safe. We are looking for volunteers to help deliver this service. For referrals and enquiries call, 01283 817417 or email [home@dhfh.org.uk](mailto:home@dhfh.org.uk).

### **Safer Homes**

This service is available to offer advice and practical assistance to people who have been victims of crime or are vulnerable. People will feel safer at home and have some things in place to protect their home. Over the last three months we have supported 133 people. We deliver Safer Homes in South Derbyshire District Council area and Erewash. For referrals and enquiries please call, 01283 219761 or email [projectsupport@sdcv.org.uk](mailto:projectsupport@sdcv.org.uk).

### **Food Bank**

Our Food Bank has now moved to Unit G First Floor, Sharpes Industrial Estate, Alexandra Road, Swadlincote DE11 9AZ. Swadlincote and collection of food parcels is by appointment only on Monday, Tuesday and Thursday from 8am - 3:30pm. The service provides free



emergency food parcels to families and individuals in the South Derbyshire area. In the period April – June we distributed 306 food parcels to families/single people/homeless people, supported 402 adults and 244 children and signposted people to 58 different services. To find out more contact Petra on 07458 305314.

## **Community Development Team**

The team support local communities, not-for-profit groups and volunteers in South Derbyshire. Our aim is to provide support, information and advice to volunteer trustees, voluntary and community groups, registered charities and social enterprises. We help new groups to set up with the appropriate governance (constitution, trustee board, policies and procedures and funding). For further information please email [development@sd cvs.org.uk](mailto:development@sd cvs.org.uk). In the period April – June 2022 the Team supported 89 individual groups supporting them with funding searches, governance, community engagements, finance and volunteer recruitment. We organised five funders' workshops, a Volunteer Fayre, a Children & Young People's Network, a Food Network and four Community Networks (Hilton, Hatton and Etwell).

## **Connected South Derbyshire**

A project to connect, engage and socialise local citizens in South Derbyshire with the volunteers, groups and organisations providing social connection in their communities. Since September 2021, we have set networks up in Hilton, Etwell and Hatton and will be developing more networks in Repton and Willington in the next few weeks. Our new Development Officer, Helen Adcock has just joined SDCVS on this project and will be focusing on developing more community networks within South Derbyshire.

## **Volunteer Force**

The Volunteer Force helps to develop and promote volunteering in South Derbyshire with particular reference to the advertising, recruiting, training and referring potential volunteers and providing recruitment support to voluntary and community groups and social enterprises. For more information please email, [Volunteer@sd cvs.org.uk](mailto:Volunteer@sd cvs.org.uk).

## **Corporate Volunteers**

We have started to work with corporate businesses who are keen for their staff to volunteer to give something back to their local community and be more aware of the many issues that residents in South Derbyshire are experiencing. So far, we've had support with a gardening and a painting project.

## **Covid Connectors Project**

Since January 2021, the team have been working with 32 Covid Connectors in South Derbyshire. Through these networks, Covid related information has been shared with the Connectors who then disseminate the information to their local communities. The funding has now been extended until December 2022 and will be focusing more around health and wellbeing and moving into recovery from the pandemic. For more information contact, [Selinaw@sd cvs.org.uk](mailto:Selinaw@sd cvs.org.uk).

## **Communications**

We continue to send out regular [Newsletters](#), [Bulletins](#), events, training, job vacancies,



volunteering opportunities and funding – [www.sdcvs.org.uk](http://www.sdcvs.org.uk).

You can sign up to receive these communications via the homepage of our website – [www.sdcvs.org.uk](http://www.sdcvs.org.uk), and if you would like anything advertised, please email [communications@sdcv.org.uk](mailto:communications@sdcv.org.uk).

We continue to target our non-digital audiences through our outreach work – leaflets/posters on parish notice boards, using the community magazines and attending more community events.

### Other Exciting News

- Our Active Travel contract which we felt was under threat has been extending for a further year to 30 September 2023.
- We've recently secured a brand-new contract with Derbyshire County Council called Derbyshire Time Swap. This contract is about supporting people across the county to embrace the benefits of time banking which is a way of exchanging skills without any money changing hands. You do what you love, when you want to... and get a little help when you need it. For every hour you spend helping someone, you earn an hour back from your time bank. SDCVS will be employing five new staff in the following areas - South Derbyshire & Erewash, Bolsover & NE Derbyshire, High Peak & ½ Derbyshire Dales and Amber Valley & ½ Derbyshire Dales.
- Derbyshire Befriending – Our new Derbyshire Befriending website is now LIVE at [www.derbyshirebefriending.org.uk](http://www.derbyshirebefriending.org.uk). You can find out about befriending, what it is, how to find services or maybe even become a volunteer.

This year the Foodbank has supported individuals living in more outlying areas as follows: 8 Findern, 21 Willington, 46 Repton, 23 Littleover, 11 Stenson Fields, 48 Etwall, 2 Egginton, 42 Hilton and 16 Hatton.

We have been helping the Ukrainian refugees in the area. We have worked very closely with one Landlord who has gone out and helped around five families.

We have now moved premises and our building is called “The Hive”. We can be found at the back of Sharpe’s Pottery in Swadlincote (The Old Bank House Building).

Councillor Haines asked how the logistics of the foodbank work in getting the food to Swadlincote from villages in the Repton Area?

Roger explained, as far as donations are concerned, if schools or large groups do a collection, we can arrange to collect to save people traveling to Swadlincote.

### R/A 12. Local Authority Update and Public Q&A

Frank McArdle gave the following update:

#### South Derbyshire Local Plan

South Derbyshire has an adopted Local Plan which sets out where new housing, employment, retail, and other development should go, up to 2028. The Local Plan also includes policies that are used to determine planning applications.





Government policy requires that Local Plans are reviewed every five years to see if they need updating and the Council has decided that the time is right to update the Local Plan.

This 'Issues and Options' consultation, is the first formal consultation as part of this update to the Local Plan. Its purpose is to ensure that the Emerging Local Plan covers all the right issues including housing, jobs, infrastructure, health, climate change and the built and natural environment. We would like to hear your views and ideas on the issues and options we will need to take into account.

How you can have your say ...

The consultation commences on 10th October 2022. Information regarding the consultation and how you can have your say, can be found on our website at: [www.southderbyshire.gov.uk/issuesandoptions](http://www.southderbyshire.gov.uk/issuesandoptions), and on the leaflets at the back of the room.

A series of drop-in consultation events have taken place around the District throughout October and the beginning of November.

Drop-in sessions will also take place on Tuesdays and Wednesdays, 10am – 4pm at the Council Offices throughout the consultation.

We welcome your comments on the consultation document until 5pm on 5th December 2022.

### **Social Decarbonisation Funding Update**

The Government has proposed a £3.8bn Social Housing Decarbonisation Fund over a 10-year period, to improve the energy performance of social rented homes.

There has been a slight delay to the original programme as we have worked with the designer to identify measures that despite unprecedented cost inflationary pressures, can be delivered within the original budget whilst meeting the improvement target set by central government. It is anticipated that work to install measures under the wave 1 scheme will commence by early November 2022 and the first schemes to benefit will be sheltered homes at Resthaven (Swadlincote), Peniston Rise/ Close (Melbourne) and Kendricks Close (Hartshorne) with other sites following on and completed by 31 March 2023.

The council intends to submit a bid to fund a further 160 properties under Wave 2.1 which if successful will commence in April 2023 and be delivered over two years. Many lessons have been learned during the SHDF wave 1 project that will improve both the quality of the bid and the delivery programme.

### **Green Homes Grant**

Update given by Steph Thandi

The Council is encouraging eligible homeowners in South Derbyshire to apply for free grant funding to improve the energy efficiency of their home and reduce their fuel bills.

The grant, of up to £10,000, is part of a government-backed scheme to help successful applicants improve the energy performance of their home through loft and cavity wall insulation.

A homeowner's total household income must be below £30k and the property must have an Energy Performance Certificate rating of D or lower to be eligible for the free grant.



Links to the application forms and further information can be found on the Council Webpage, just search for Green Homes Grant.

Councillor Atkin asked if there would be a local planning consultation in Aston on Trent?

**ACTION: Frank McArdle to liaise with Steffan Saunders RE: drop-in sessions for the Local Plan at Aston.**

Councillor Shepherd raised concerns over the difficulties with the online form for the Local Plan: Issues and Options Consultation.

**ACTION: Frank McArdle to feedback to Head of Planning difficulties raised with the online form for the Local Plan: Issues and Options Consultation Form.**

### Summary of Agreed Actions

Action	Person responsible
Debbie Punter report to DCC regarding deer signage between Milton and Ticknall	Debbie Punter
SNT to look at the nuisance parking on Bretby Lane	SNT
Debbie Punter to liaise with SDDC Environmental Health Team RE: Wildlife Cameras for Findern Footpaths Group	Debbie Punter
SNT to visit Findern Green Area due to youths playing football inconsiderately	SNT
SNT to speak to John Port School about youths playing football inconsiderately on Findern Green Area	SNT
Frank McArdle to liaise with Steffan Saunders RE: drop-in sessions for the Local Plan at Aston.  Steffan to email Cllr Atkin with an update.	Frank McArdle
Frank McArdle to feedback to Head of Planning difficulties raised with the online form for the Local Plan: Issues and Options Consultation Form.	Frank McArdle

### Close and Date of Next Meeting

Tuesday 14<sup>th</sup> February, 2023 at Findern Village Hall.

Councillor Kerry Haines  
CHAIR

The meeting terminated at 19:38.



## **SOUTH DERBYSHIRE COMMUNITY MEETING**

### **ETWALL – AREA 1**

**Meeting Minutes – October 14, 2022 at 6:30pm**

**Foston and Scropton Village Hall**

#### **PRESENT: -**

##### **South Derbyshire District Council Representatives**

Councillor Gillian Lemmon (Chair)

Frank McArdle – Chief Executive Officer

Sean McBurney – Head of Cultural and Community Services

Claire Rawlins – Anti-Social Behaviour Officer

Rosie Collins – Communities Team Service Assistant

##### **Derbyshire County Council Representatives**

Councillor Martin Ford

##### **Derbyshire Police Representatives**

PC Stefan Bancroft

##### **Parish Council/ Meeting Representatives**

David Neal – Etwall Parish Council

Jacky Allen – Foston and Scropton Parish Council

Graham Andrew – Hilton Parish Council

##### **Members of the Public**

Sue Creeth.

##### **E/A 8. Open Meeting**

###### **a) Introductions and Housekeeping**

###### **b) Apologies**

Councillor Peter Smith, Councillor Lisa Brown and Councillor Julie Pattern.

###### **c) Chair's Announcements**

The Area Forum Meeting was not quorate, so the meeting continued as an un-constituted Community Meeting at which the following was discussed.



### **The Chair's Chosen Charity**

The Chair of South Derbyshire District Council has officially named the NSPCC as his chosen charity for the remainder of his year in office. (It was formally Bank House, but unfortunately, they no longer exist as a charity).

### **Family Halloween Event**

Our Park's Officer is holding an afternoon Family Halloween event at Swadlincote Woodlands, in partnership with Derbyshire County Council Adult and Family Learning, on Tuesday 25<sup>th</sup> October 2022 from 2pm to 4pm. Event is free.

Activities include:

- Find all the Xplorer Halloween Plaques and answer the clues.
- Children get a Certificate to show they have completed the questions correctly.
- Make a Halloween Craft to take home.

There are posters available here tonight, so please help yourself.

### **Summer Scheme**

The Active Communities and Health Team have received a lot of appreciation for the Summer Playschemes return after the two-year absence for Covid.

Over 80 sessions of sports and activity took place across the District over the Summer Holidays and a great deal of praise and thanks have been received from grateful parents for the free Sessions.

Participation this year was fantastic with 5,547 young people attending the sessions, which is an increase of nearly 1000 on 2019 figures.

### **d) To Receive the Minutes of the Last Meeting**

All received as a true and accurate record of the meeting.

### **e) Matters Arising from the Last Minutes**

Councillor Ford raised the Freeport at Etwall. He explained there has been a series of meetings but there is nothing yet to report.

PC Bancroft updated on behalf of PCSO Supervisor Wallington-Waite that the weight restriction on Bellfield Road is 7.5 tonne.

### **E/A 9. Police Safer Neighbourhood Team (SNT) Report and Police Q&A**





There are 2 new PCSO's who have very recently joined the team We are just finalising details for putting two new PC's into the SNT in the next couple of months.

We have recently lost a Neighbourhood Investigation Officer which we are currently in the process of recruiting for.

We are looking to increase staffing across the SNT in the next 12 months.

Coming up, we have Op-Sceptre from 14<sup>th</sup> November, a campaign around knife crime. We are seen as a leading area for such an initiative; by the next meeting we will have good results to update you on from that.

The SNT have supported many events around the Queen's Funeral.

Safeguarding is always a priority as well as vulnerability. Domestic Abuse is also a huge priority at the moment in the local area.

We now have an e-bike coming over to Hilton with thanks to Hilton Parish Council for the accommodation of the bike.

We are doing lots of patrols around Hilton Skate Park and keeping a close eye on the area. We need reports to come in via the correct channels – either 101 or 999 in an emergency. No action can be taken on an incident unless it is reported via these channels – our resources cannot be put out to these areas if we do not know about it.

We have been visiting both primary and secondary schools in the area doing school talks and having presence around peak school parking times.

Many speed operations have been carried out through Etwall.

We carried out a speed operation in Dalbury Lee's as requested, however there was not a large amount of traffic coming through.

We have recently set out new priorities:

- Off-Road Bikes (community intelligence will be key for this)
- E-Scooters (education around them and the enforcement which can take place)
- Online Safety) prevention and education for all ages)

A discussion took place around the Tom Moore statue in Hatton which has recently been part of a Social Media stunt dealt with by the Police.

Due to a robbery which took place in Etwall, we have been doing reassurance patrols around the area.

We have been made aware of Car Meets in Burnaston near the Toyota Factory. We have had a strong Police presence there doing drug swipes and it has dispersed over the recent months.

We have been continuing with our regular patrols in all areas.



Councillor Ford asked if E-Scooters are illegal, why are they not seized straight away?

PC Bancroft explained that it requires a PC not a PCSO to be present to do so due to a Section 165 being given.

A member of the public raised concerns over the amount of graffiti in Hatton and Stenson Fields.

PC Bancroft explained that the SNT are reliant upon people putting in calls to service. Posts on 'spotted' pages on Facebook are not monitored by the Police and is not a suitable way of reporting such matters.

## **E/A 10. South Derbyshire Community Safety Partnership/ Safer Neighbourhood Grants Update**

### **ASB Awareness Week**

July 18<sup>th</sup> marked the start of ASB Awareness Week which was promoted by the South Derbyshire Community Safety Partnership (SDCSP) at Swadlincote Fire Station Open Day on Saturday, July 16, 2022. SDDC held a stand at the Open Day (just prior to the beginning of ASB Awareness Week) to help promote ASB Awareness Week and other services. Other partners in attendance at the event were South Derbyshire CVS, promoting the Safer Homes and Handy Person Help at Home Schemes and the local Police Safer Neighbourhood Team (and the Fire Service of course!). ASB Awareness Packs were provided to anyone residing in South Derbyshire, who were experiencing issues with ASB, and included an ASB incident diary log, information about what is/ isn't classed as ASB together with contact information for Core Victim Services.

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### **Off Road Bikes**

Following reports off road bikes being used on and around the Boundary Road area near to Etwall a joint site visit was completed by the Police and SDDC to establish access points, who the land in question belongs to and potential target hardening measures. Further enquiries are currently being made with the landowner (Severn



Trent Water if anybody asks). Further updates on this matter will be provided in due course.

### **Safer and Stronger Neighbourhoods Funding Stream**

To date no applications have been received for this area yet for this financial year (ending 31.03.23). Funding is still available for local community groups, parish councils, clubs & associations and not for profit organisations. The aim of the funding is to give local groups and organisations the opportunity to develop projects to make their community feel safer and stronger and to enhance the local community. The maximum amount that can be applied for (per project) is £2,500 and applications will need to demonstrate how the project will impact on reducing or preventing crime and disorder/ anti-social behaviour/ support development of new community groups and projects. For more details please visit the Council Website or contact Debbie Punter in the Communities Team on 01283 595858.

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### **Communications**

We continue to send out regular newsletters/e-bulletins, events, training, job vacancies, volunteering opportunities and funding – [www.sdcvs.org.uk](http://www.sdcvs.org.uk).

You can sign up to receive these communications via the homepage of our website – [www.sdcvs.org.uk](http://www.sdcvs.org.uk), and if you would like anything advertised, please email [communications@sdcv.org.uk](mailto:communications@sdcv.org.uk).

We continue to target our non-digital audiences through our outreach work – leaflets/posters on parish notice boards, using the community magazines and attending more community events.

### **Other Exciting News**

- Our Active Travel contract which we felt was under threat has been extending for a further year to 30 September 2023.
- We've recently secured a brand-new contract with Derbyshire County Council called Derbyshire Time Swap. This contract is about supporting people



across the county to embrace the benefits of time banking which is a way of exchanging skills without any money changing hands. You do what you love, when you want to... and get a little help when you need it. For every hour you spend helping someone, you earn an hour back from your time bank. SDCVS will be employing five new staff in the following areas - South Derbyshire & Erewash, Bolsover & NE Derbyshire, High Peak & ½ Derbyshire Dales and Amber Valley & ½ Derbyshire Dales.

- Derbyshire Befriending – Our new Derbyshire Befriending website is now LIVE at [www.derbyshirebefriending.org.uk](http://www.derbyshirebefriending.org.uk). You can find out about befriending, what it is, how to find services or maybe even become a volunteer.

## **E/A 12. Local Authority Update and Public Q&A**

### **South Derbyshire Local Plan**

South Derbyshire has an adopted Local Plan which sets out where new housing, employment, retail, and other development should go, up to 2028. The Local Plan also includes policies that are used to determine planning applications.

Government policy requires that Local Plans are reviewed every five years to see if they need updating and the Council has decided that the time is right to update the Local Plan.

This 'Issues and Options' consultation, is the first formal consultation as part of this update to the Local Plan. Its purpose is to ensure that the Emerging Local Plan covers all the right issues including housing, jobs, infrastructure, health, climate change and the built and natural environment. We would like to hear your views and ideas on the issues and options we will need to take into account.

How you can have your say ...

The consultation commences on 10th October 2022. Information regarding the consultation and how you can have your say, can be found on our website at: [www.southderbyshire.gov.uk/issuesandoptions](http://www.southderbyshire.gov.uk/issuesandoptions), and on the leaflets at the back of the room.

A series of drop-in consultation events have taken place around the District throughout October and the beginning of November.

Drop-in sessions will also take place on Tuesdays and Wednesdays, 10am – 4pm at the Council Offices throughout the consultation.

We welcome your comments on the consultation document until 5pm on 5th December 2022.

### **Social Decarbonisation Funding Update**

The Government has proposed a £3.8bn Social Housing Decarbonisation Fund over a 10-year period, to improve the energy performance of social rented homes.





There has been a slight delay to the original programme as we have worked with the designer to identify measures that despite unprecedented cost inflationary pressures, can be delivered within the original budget whilst meeting the improvement target set by central government. It is anticipated that work to install measures under the wave 1 scheme will commence by early November 2022 and the first schemes to benefit will be sheltered homes at Resthaven (Swadlincote), Peniston Rise/ Close (Melbourne) and Kendricks Close (Hartshorne) with other sites following on and completed by 31 March 2023.

The council intends to submit a bid to fund a further 160 properties under Wave 2.1 which if successful will commence in April 2023 and be delivered over two years. Many lessons have been learned during the SHDF wave 1 project that will improve both the quality of the bid and the delivery programme.

### **Green Homes Grant**

Update given by Steph Thandi:

The Council is encouraging eligible homeowners in South Derbyshire to apply for free grant funding to improve the energy efficiency of their home and reduce their fuel bills.

The grant, of up to £10,000, is part of a government-backed scheme to help successful applicants improve the energy performance of their home through loft and cavity wall insulation.

A homeowner's total household income must be below £30k and the property must have an Energy Performance Certificate rating of D or lower to be eligible for the free grant.

Links to the application forms and further information can be found on the Council Webpage, just search for Green Homes Grant.

A member of the public raised concerns over the length of the online consultation form for the Local Plan.

Frank McArdle explained you can go back to it as many times as you wish, the information will be saved.

A discussion took place around the Village Boundary.

Councillor Ford raised concerns over the inaccessibility of the web-link. However, urged people to take part as it is vital that information is gathered.

Councillor Lemmon expressed the need for a consultation to take place in Hilton.

### **E/A 13. Summary of Agreed Actions**

#### **Suggestion**



Frank McArdle suggested Food Banks to be an item on the next agenda with South Derbyshire CVS.

**E/A 14. Close and Date of Next Meeting**

Wednesday 1<sup>st</sup> February 2023 at Egginton Village Hall.

**Councillor Gillian Lemmon**

CHAIR

The meeting terminated at 7:25pm





## **SOUTH DERBYSHIRE AREA FORUM MEETING**

### **SWADLINCOTE – AREA 4**

**Meeting Minutes – November 2, 2022**

#### **St. George & St. Mary's Church**

#### **PRESENT: -**

##### **South Derbyshire District Council Representatives**

Councillor Mick Mulgrew (Chair), Councillor Malcolm Gee, Councillor Vonnice Heath, Councillor Neil Tilley, Councillor Gordon Rhind, Councillor Trevor Southerd and Councillor Louise Mulgrew.

Max Boyce – Community Safety Enforcement Officer  
Rosie Collins – Communities Team Service Assistant  
Liz Page – Principal Legal Officer  
Chris Smith – Communities Team Manager

##### **Derbyshire County Council Representatives**

##### **Derbyshire Police Representatives**

Inspector Mike Sisman  
PC Stefan Bancroft  
PCSO Egan Gibson  
PCSO Dean Badham-Spalding

##### **Parish Council/ Meeting Representatives**

Alan Jones – Hartshorne Parish Council  
Hollie Benton – South Derbyshire CVS

##### **Members of the Public**

Sylvia Cornford, David Cornford, Glenis Weinman, Helen Miller, Paul Miller, A. Reuter, S. Allen, Ron Causer.

##### **S/A 8. Open Meeting**

##### **a) Introductions and Housekeeping**

##### **b) Apologies**

Councillor Gary Musson, Councillor Roger Redfern, Ardip Sandhu, Councillor Peter Smith.



## **c) Chair's Announcements**

### **The Chair's Chosen Charity**

The Chair of South Derbyshire District Council has officially named the NSPCC as his chosen charity for the remainder of his year in office. (It was formally Bank House, but unfortunately, they no longer exist as a charity).

### **Summer Scheme**

The Active Communities and Health Team have received a lot of appreciation for the Summer Playschemes return after the two-year absence for Covid.

Over 80 sessions of sports and activity took place across the District over the Summer Holidays and a great deal of praise and thanks have been received from grateful parents for the free Sessions.

Participation this year was fantastic with 5,547 young people attending the sessions, which is an increase of nearly 1000 on 2019 figures.

## **d) To Receive the Minutes of the Last Meeting**

All received as a true and accurate record.

## **e) Matters Arising from the Last Minutes**

Chris Smith updated as per the Report Back.

### **S/A 9. Police Safer Neighbourhood Team (SNT) Report and Police Q&A**

Inspector Sisman Updated:

There are 2 new PCSO's who have very recently joined the team We are just finalising details for putting two new PC's into the SNT in the next couple of months.

We have recently lost a Neighbourhood Investigation Officer which we are currently in the process of recruiting for.

We are looking to increase staffing across the SNT in the next 12 months.

Coming up, we have Op-Sceptre from 14<sup>th</sup> November, a campaign around knife crime. We are seen as a leading area for such an initiative; by the next meeting we will have good results to update you on from that.

Also, on November 26<sup>th</sup> the Anti-Violence Bee will be installed in Morrisons Car Park and will visit two local schools in the area too.

In terms of Vehicle Crime, last week we have 14 occurrences. A lot of these attribute to the A50 regarding fuel theft of HGV's and breaking into the back of lorries.



In terms of the Response Team, we will be getting more Officer's. We also have three detectives coming to train with us who will be joining our Response Team.

PCSO Badham-Spalding gave the following update:

Our Mini-Police scheme is now set up at our chosen school. We currently have a group of 10 or 11 year six children who take part in a three-part block of training. We deliver a PowerPoint, take the children out in the Community and then Reward the children for their positive work in the Community. So far, it has been incredibly popular and we are currently looking at sourcing this into other schools in the future.

In terms of Resthaven, initially we went about the children playing football but those calls to service are now none. Regarding other issues that are on going in Resthaven, we will be holding a separate meeting to this.

In terms of parking issues, it is always a working progress. It is important that people report the key times it is happening, then we can go and investigate.

Regarding Goesley Estate, there is an old shed behind the Community Centre which the youths had broken into. The shed has now been removed and the calls to service are now none.

Councillor Heath asked if there will be Knife Surrender Bins in the area again?

PCSO Badham-Spalding explained all of that is part of Op-Sceptre. We are looking at running this initiative again.

Councillor Louise Mulgrew asked if anything can be done about the noise of the Police Vehicles between 4:15am – 4:45am every morning.

**ACTION: Inspector Sisman to take back complain of noise from Police Vehicles between 4:15-4:45am every morning.**

A member of the Public thanked the Police for their work regarding a parking issue which has recently been resolved.

#### **S/A 10. South Derbyshire Community Safety Partnership/ Safer Neighbourhood Grants Update**

Chris Smith gave the following update:

#### **ASB Awareness Week**

July 18<sup>th</sup> marked the start of ASB Awareness Week which was promoted by the South Derbyshire Community Safety Partnership (SDCSP) at Swadlincote Fire Station Open Day on Saturday, July 16, 2022. ASB Awareness Packs were provided to anyone residing in South Derbyshire, who were experiencing issues with ASB, and included an ASB incident diary log, information about what is/ is not classed as ASB together with contact information for Core Victim Services.



### **Hate Crime Awareness Week**

Saturday 8<sup>th</sup> through to Saturday 15<sup>th</sup> October marked Hate Crime Awareness Week. The national week aimed to encourage the authorities (Government, Police and Councils), key partners and communities affected by hate crime to work together to tackle local hate crime incidents across the UK. For more information about Hate Crime, including types and how you can report hate crime you can visit [www.nationalhcaw.uk](http://www.nationalhcaw.uk) and look out for updates via the SDCSP and SDDC Facebook pages.

### **ASB in John Street, Swadlincote**

Following a report of a man hiding behind bushes (shouting offensive comments to a young girl) next to Eureka Park in John Street work has been scheduled as a priority to crown lift the individual trees and clear any growth around the base of the trees and surrounding shrubbery to open the area up and create clear sightlines. The incident was also called into the Police and the SNT have been keeping a watchful eye on the area during their park patrols.

### **Partnership ASB Warning Letters**

A number of Partnership ASB Warning Letters have been issued to the Parents of young people engaging in ASB within Swadlincote Town Centre. Also, two Acceptable Behaviour Contracts have been issued to put conditions around behaviour for two young people.

### **CBO**

We currently have a CBO (previously known as an old ASBO) application in Court for a juvenile offender that's been involved in ASB in and around Eureka Park and Swadlincote Town Centre.

### **Safer and Stronger Neighbourhoods Funding Stream**

Funding is still available for local community groups, parish councils, clubs & associations and not for profit organisations. The aim of the funding is to give local groups and organisations the opportunity to develop projects to make their community feel safer and stronger and to enhance the local community. The maximum amount that can be applied for (per project) is £2,500 and applications will need to demonstrate how the project will impact on reducing or preventing crime and disorder/ anti-social behaviour/ support development of new community groups and projects. For more information, please visit the Council Website or contact Debbie Punter in the Communities Team on 01283 595858.

Councillor Gee asked if there is a procedure for off-license drinking?



Chris Smith explained, there is not a procedure as such. We do have a Violence, Alcohol, Harm and Licensing (VAHL) Meeting which we discuss any premises where any report of sales to underage drinkers, street drinkers etc takes place.

### **S/A 11. Local Community and Voluntary Sector Projects/ Update**

#### **Active Travel**

This service supports people who have no transport and are unable to use public transport to take them to medical appointments (GP's and hospital appointments). In the last three months we have supported 82 individuals and had 243 contacts. We are looking for more volunteers to help deliver this service. For referrals and enquiries call 01283 219761 or email, [projectsupport@sdcv.org.uk](mailto:projectsupport@sdcv.org.uk).

#### **Befriending**

Since March 2020 our Befriending Service has been carried out through telephone calls. We are beginning to talk to volunteers and service users who want to resume face to face visits. In the last three months we have supported 52 individuals and 624 contacts based on one visit per week. We are looking for more volunteers to help deliver this service. For referrals and enquiries call 01283 219761 or email, [connect@sdcv.org.uk](mailto:connect@sdcv.org.uk).

#### **Handy Person Help at Home Support Service**

This service provides practical solutions for those who need a bit of help to stay independent in their own homes. We can help with grab rails, key safes and other minor adjustments. In the last three months we have received 81 referrals and 124 visits. For referrals and enquiries call, 01283 219761 or email, [handysupport@sdcv.org.uk](mailto:handysupport@sdcv.org.uk).

#### **Home From Hospital**

This service has been continuing to support people throughout the pandemic. We have been helping people with shopping and prescription/ medication collection doing doorstep deliveries and these are continuing too. In the last three months we have supported 190 new clients across all the areas (South Derbyshire, Derby City & Chesterfield). We are beginning to plan to introduce home visits again, but we will be doing so with caution and with procedures in place to keep everyone involved safe. We are looking for volunteers to help deliver this service. For referrals and enquiries call, 01283 817417 or email [home@dhfh.org.uk](mailto:home@dhfh.org.uk).

#### **Safer Homes**

This service is available to offer advice and practical assistance to people who have been victims of crime or are vulnerable. People will feel safer at home and have some things in place to protect their home. Over the last three months we have supported 133 people. We deliver Safer Homes in South Derbyshire District Council





area and Erewash. For referrals and enquiries please call, 01283 219761 or email [projectsupport@sdcv.org.uk](mailto:projectsupport@sdcv.org.uk).

### **Food Bank**

Our Food Bank has now moved to Unit G First Floor, Sharpes Industrial Estate, Alexandra Road, Swadlincote DE11 9AZ Swadlincote and collection of food parcels is by appointment only on Monday, Tuesday and Thursday from 8am - 3:30pm. The service provides free emergency food parcels to families and individuals in the South Derbyshire area. In the period April – June we distributed 306 food parcels to families/single people/homeless people, supported 402 adults and 244 children and signposted people to 58 different services. To find out more contact Petra on 07458 305314.

### **Community Development Team**

The team support local communities, not-for-profit groups and volunteers in South Derbyshire. Our aim is to provide support, information and advice to volunteer trustees, voluntary and community groups, registered charities and social enterprises. We help new groups to set up with the appropriate governance (constitution, trustee board, policies and procedures and funding). For further information please email [development@sdcv.org.uk](mailto:development@sdcv.org.uk).

In the period April – June 2022 the Team supported 89 individual groups supporting them with funding searches, governance, community engagements, finance and volunteer recruitment. We organised five funders' workshops, a Volunteer Fayre, a Children & Young People's Network, a Food Network and four Community Networks (Hilton, Hatton and Etwell).

### **Connected South Derbyshire**

A project to connect, engage and socialise local citizens in South Derbyshire with the volunteers, groups and organisations providing social connection in their communities. Since September 2021, we have set networks up in Hilton, Etwell and Hatton and will be developing more networks in Repton and Willington in the next few weeks. Our new Development Officer, Helen Adcock has just joined SDCVS on this project and will be focusing on developing more community networks within South Derbyshire.

### **Volunteer Force**

The Volunteer Force helps to develop and promote volunteering in South Derbyshire with particular reference to the advertising, recruiting, training and referring potential volunteers and providing recruitment support to voluntary and community groups and social enterprises. For more information please email, [Volunteer@sdcv.org.uk](mailto:Volunteer@sdcv.org.uk).

### **Corporate Volunteers**



We have started to work with corporate businesses who are keen for their staff to volunteer to give something back to their local community and be more aware of the many issues that residents in South Derbyshire are experiencing. So far, we've had support with a gardening and a painting project.

### **Covid Connectors Project**

Since January 2021, the team have been working with 32 Covid Connectors in South Derbyshire. Through these networks, Covid related information has been shared with the Connectors who then disseminate the information to their local communities. The funding has now been extended until December 2022 and will be focusing more around health and wellbeing and moving into recovery from the pandemic. For more information contact, [Selinaw@sdcvcs.org.uk](mailto:Selinaw@sdcvcs.org.uk).

### **Communications**

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- Derbyshire Befriending – Our new Derbyshire Befriending website is now LIVE at [www.derbyshirebefriending.org.uk](http://www.derbyshirebefriending.org.uk). You can find out about befriending, what it is, how to find services or maybe even become a volunteer.

A member of the public asked if we know the number of homeless people in Swadlincote?

Chris Smith agreed to take the question back and report back at the next meeting.



**ACTION: Chris Smith to contact SDDC Housing Officer for a rough figure of how many homeless people there are in Swadlincote.**

### **S/A 12. Local Authority Update and Public Q&A**

Liz Page gave the following update:

#### **South Derbyshire Local Plan**

South Derbyshire has an adopted Local Plan which sets out where new housing, employment, retail, and other development should go, up to 2028. The Local Plan also includes policies that are used to determine planning applications. Government policy requires that Local Plans are reviewed every five years to see if they need updating and the Council has decided that the time is right to update the Local Plan.

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(Melbourne) and Kendricks Close (Hartshorne) with other sites following on and completed by 31 March 2023.

The council intends to submit a bid to fund a further 160 properties under Wave 2.1 which if successful will commence in April 2023 and be delivered over two years. Many lessons have been learned during the SHDF wave 1 project that will improve both the quality of the bid and the delivery programme.

### **Green Homes Grant**

Update given by Steph Thandi

The Council is encouraging eligible homeowners in South Derbyshire to apply for free grant funding to improve the energy efficiency of their home and reduce their fuel bills.

The grant, of up to £10,000, is part of a government-backed scheme to help successful applicants improve the energy performance of their home through loft and cavity wall insulation.

A homeowner's total household income must be below £30k and the property must have an Energy Performance Certificate rating of D or lower to be eligible for the free grant.

Links to the application forms and further information can be found on the Council Webpage, just search for Green Homes Grant.

A member of the Public raised the County Bus Service Improvement Plan. Arriva have cut the Number Two bus service around Goesley. Midland Classic have moved their half hourly bus too. There seems to be no coordination between the services.

Councillor Kevin Richards raised a note for a reaction from County Councillors on the devolution to the Local Mayoral Authority.

**ACTION: Councillor Kevin Richards raised a note for a reaction from County Councillors on the devolution to the Local Mayoral Authority.**

A member of the public asked for a report to be complete regarding the Island outside of Springfield School as the overgrown tree's/ bushes currently restrict the vision of drivers.

**ACTION: A report to be complete regarding the Island outside of Springfield School as the overgrown tree's/ bushes currently restrict the vision of drivers.**

A member of the public raised the state of the Tree's in Swadlincote Town Centre.

**ACTION: Chris Smith to report back to SDDC Town Centre Team RE: overgrown trees in the Highstreet.**



A member of the public raised that they help run a volunteer group but they have outgrown their current space. A question of different venues in the area which could be used was raised.

**ACTION: Chris Smith to liaise with colleagues about a local volunteer group who have outgrown their venue and searching for a new venue.**

A member of the public raised concerns over a dog attack on Woodville Park.

**ACTION: Chris Smith to get the details of a member of the public RE: dog attack on Woodville Park and contact Inspector Sisman to follow up**

A member of the public raised concerns over the walkway between the Police Station and Toulmin Drive. The trees are overgrown and there is no lighting.

**ACTION: Chris Smith to report the overgrown trees and no lighting for the walkway down the side of Swadlincote Police Station onto Toulmin Drive.**

A member of the public asked if the trees outside Sainsbury's which lead onto Darklands Road could be cut back.

**ACTION: Chris Smith to report overgrown trees opposite Sainsburys in Swadlincote onto Darklands road.**

### S/A 13. Summary of Agreed Actions

Action	Person responsible
Inspector Sisman to take back complain of noise from Police Vehicles between 4:15-4:45am every morning.	Inspector Sisman
Chris Smith to contact SDDC Housing Officer for a rough figure of how many homeless people there are in Swadlincote.	Chris Smith
Councillor Kevin Richards raised a note for a reaction from County Councillors on the devolution to the Local Mayoral Authority.	County Councillors
A report to be complete regarding the Island outside of Springfield School as the overgrown tree's/ bushes currently restrict the vision of drivers.	SDDC Officers
Chris Smith to report back to SDDC Town Centre Team RE: overgrown trees in the Highstreet.	Chris Smith
Chris Smith to get the details of a member of the public RE: dog attack on Woodville Park and contact Inspector Sisman to follow up.	Chris Smith



<b>Chris Smith to report the overgrown trees and no lighting for the walkway down the side of Swadlincote Police Station onto Toulmin Drive.</b>	Chris Smith
<b>Chris Smith to report overgrown trees opposite Sainsburys in Swadlincote onto Darklands road.</b>	Chris Smith

**S/A 14. Close and Date of Next Meeting**

Tuesday 31<sup>st</sup> January 2023 at 6:30pm.

Goesley Community Centre

**Councillor Mick Mulgrew**  
CHAIR

The meeting closed at 19:24 pm



## **SOUTH DERBYSHIRE AREA FORUM MEETING**

### **NEWHALL – AREA 5**

**Meeting Minutes – November 8<sup>th</sup>, 2022**

**St. John's Church, Newhall**

#### **PRESENT: -**

##### **South Derbyshire District Council Representatives**

Councillor Sean Bambrick (Chair), Councillor Paul Dunn, Councillor Kevin Richards, Councillor Linda Stuart.

Frank McArdle – Chief Executive Officer  
Claire Rawlins – Anti-Social Behaviour Officer  
Rosie Collins – Communities Team Service Assistant

##### **Derbyshire County Council Representatives**

Councillor Peter Smith

##### **Derbyshire Police Representatives**

Sergeant Nizzer  
PC Jo Saddington  
PCSO Rachael Jackson

##### **Parish Council/ Meeting Representatives**

Alan Jones – Hartshorne Parish Council

##### **Members of the Public**

Pamela & Howard Foy, Glenys Tagg, D.E. James, Pat Bambrick, Ron Hughes, Rev. Patrick Douglas, Lynn Murdoch, Carol Smith, Ron Trim, Mick Chilver and Mary Richards.

##### **N/A 8. Open Meeting**

##### **a) Introductions and Housekeeping**

##### **b) Apologies**

Alan Argent, Alan Hillier, Mike Lacey

##### **c) Chair's Announcements**



### **The Chair's Chosen Charity**

The Chair of South Derbyshire District Council has officially named the NSPCC as his chosen charity for the remainder of his year in office. (It was formally Bank House, but unfortunately, they no longer exist as a charity).

### **Summer Scheme**

The Active Communities and Health Team have received a lot of appreciation for the Summer Playschemes return after the two-year absence for Covid.

Over 80 sessions of sports and activity took place across the District over the Summer Holidays and a great deal of praise and thanks have been received from grateful parents for the free Sessions.

Participation this year was fantastic with 5,547 young people attending the sessions, which is an increase of nearly 1000 on 2019 figures.

#### **d) To Receive the Minutes of the Last Meeting**

The minutes were approved as a true and correct record of meeting.

#### **e) Matters Arising from the Last Minutes**

Councillor Peter Smith explained that in the last meeting, the mini-islands on Oversettes Road were brought up as an issue with people not looking to the right when driving.

It has been investigated and the road which does not have a sign is not a maintainable road by DCC Highways.

**ACTION: Councillor Smith to ask DCC for new road markings/updated road markings Oversettes Road and Alma Road.**

### **N/A 9. Police Safer Neighbourhood Team (SNT) Report and Police Q&A**

PC Jo Saddington and PCSO Jackson gave the following update:

There are 2 new PCSO's who have very recently joined the team We are just finalising details for putting two new PC's into the SNT in the next couple of months.

In terms of off road bikers, we have been monitoring this issue. Since July, there has been one report of this. PCSO Jackson explained, she attended and engaged with the bikers.

SNT urged members of the Public not to report incidents through Facebook; to either use 101 or 999 in an emergency.

Speed checks have been carried out on the A444.



We've been very busy over the summer, visiting lots of Festivals and different events going on in and around the area.

We have been continuing our School Talks and School Parking Patrols.

Coming up, we have Op-Sceptre from 14<sup>th</sup> November, a campaign around knife crime. We are seen as a leading area for such an initiative; by the next meeting we will have good results to update you on from that.

Also, on November 26<sup>th</sup> the Anti-Violence Bee will be installed in Morrisons Car Park and will visit two local schools in the area too.

In terms of Vehicle Crime, last week we have 14 occurrences. A lot of these attribute to the A50 regarding fuel theft of HGV's and breaking into the back of lorries.

Our Mini-Police scheme is now set up at our chosen school. We currently have a group of 10 or 11 year six children who take part in a three-part block of training. We deliver a PowerPoint, take the children out in the Community and then Reward the children for their positive work in the Community. So far, it has been incredibly popular, and we are currently looking at sourcing this into other schools in the future.

We have attended numerous engagement events, at Garden King and the Old Post Centre in Newhall. We have been trying to encourage the community to engage with us, give away crime prevention goodies, make Safer Homes Referrals and Fire Service Visits. At such events, we have given out numerous Faraday Bags and Bike Marking Kits to help the community.

As of next week, PCSO Jackson will be starting a Crime Prevention Qualification and will be more than happy to pass that education onto the community.

We have recently set out new priorities:

- Off-Road Bikes (community intelligence will be key for this)
- E-Scooters (education around them and the enforcement which can take place)
- Online Safety) prevention and education for all ages)

Regarding Midway Community Centre, we looked at the CCTV footage of the young offenders causing damage, identified them and letters have been sent to the parents of the young people and visits have been done to their home.

A member of the public asked what the Police Drone is being used for?

PC Saddington explained that there is a set criteria for the use of the Drone. For example, a missing person etc. but it all depends on the availability of the Drone as they are based at the Head Quarters. The SNT have trained officers and it will be used when necessary.

A member of the public explained they live on Meadow Lane in Newhall and the smell of cannabis from their neighbour is awful. They asked how they should report this for a positive outcome to be taken.



PC Saddington explained that the individuals who are being affected should continue to report it to 101 at every opportunity. This will then provide the evidence for a warrant to be carried out.

A member of the public raised nuisance off road motorcycles being ridden at the weekend near the Gun Club down Newhall Road.

SNT explained they do regular patrols but it needs to be reported consistently for evidence to build up. PC Saddington urged people to get the registration of any vehicles which may help with intelligence.

Councillor Richards thanked the team for their hard work and went onto ask when the staffing numbers will be back up to the 2018 figures?

Sergeant Nizzer explained that there is currently 1000 Officers coming through training etc. A lot of work is being done behind the scenes and we are hoping to be back up to staffing capacity in the near future.

#### **N/A 10. South Derbyshire Community Safety Partnership/ Safer Neighbourhood Grants Update**

Claire Rawlins gave the following update:

##### **ASB Awareness Week**

July 18<sup>th</sup> marked the start of ASB Awareness Week which was promoted by the South Derbyshire Community Safety Partnership (SDCSP) at Swadlincote Fire Station Open Day on Saturday, July 16, 2022. ASB Awareness Packs were provided to anyone residing in South Derbyshire, who were experiencing issues with ASB, and included an ASB incident diary log, information about what is/ is not classed as ASB together with contact information for Core Victim Services.

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##### **ASB in John Street, Swadlincote**

Following a report of a man hiding behind bushes (shouting offensive comments to a young girl) next to Eureka Park in John Street work has been scheduled as a priority to crown lift the individual trees and clear any growth around the base of the trees and surrounding shrubbery to open the area up and create clear sightlines. The





incident was also called into the Police and the SNT have been keeping a watchful eye on the area during their park patrols.

### **Partnership ASB Warning Letters**

A number of Partnership ASB Warning Letters have been issued to the Parents of young people engaging in ASB within Swadlincote Town Centre. Also, two Acceptable Behaviour Contracts have been issued to put conditions around behaviour for two young people.

### **CBO**

We currently have a CBO (previously known as an old ASBO) application in Court for a juvenile offender that's been involved in ASB in and around Eureka Park and Swadlincote Town Centre.

### **Safer and Stronger Neighbourhoods Funding Stream**

Funding is still available for local community groups, parish councils, clubs & associations and not for profit organisations. The aim of the funding is to give local groups and organisations the opportunity to develop projects to make their community feel safer and stronger and to enhance the local community. The maximum amount that can be applied for (per project) is £2,500 and applications will need to demonstrate how the project will impact on reducing or preventing crime and disorder/ anti-social behaviour/ support development of new community groups and projects. For more information, please visit the Council Website or contact Debbie Punter in the Communities Team on 01283 595858.

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### **Covid Connectors Project**

Since January 2021, the team have been working with 32 Covid Connectors in South Derbyshire. Through these networks, Covid related information has been shared with the Connectors who then disseminate the information to their local communities. The funding has now been extended until December 2022 and will be focusing more around health and wellbeing and moving into recovery from the pandemic. For more information contact, [Selinaw@sdcv.org.uk](mailto:Selinaw@sdcv.org.uk).

### **Communications**

We continue to send out regular newsletters/e-bulletins, events, training, job vacancies, volunteering opportunities and funding – [www.sdcvs.org.uk](http://www.sdcvs.org.uk).

You can sign up to receive these communications via the homepage of our website – [www.sdcvs.org.uk](http://www.sdcvs.org.uk), and if you would like anything advertised, please email [communications@sdcv.org.uk](mailto:communications@sdcv.org.uk).



We continue to target our non-digital audiences through our outreach work – leaflets/posters on parish notice boards, using the community magazines and attending more community events.

### Other Exciting News

- Our Active Travel contract which we felt was under threat has been extending for a further year to 30 September 2023.
- We've recently secured a brand-new contract with Derbyshire County Council called Derbyshire Time Swap. This contract is about supporting people across the county to embrace the benefits of time banking which is a way of exchanging skills without any money changing hands. You do what you love, when you want to... and get a little help when you need it. For every hour you spend helping someone, you earn an hour back from your time bank. SDCVS will be employing five new staff in the following areas - South Derbyshire & Erewash, Bolsover & NE Derbyshire, High Peak & ½ Derbyshire Dales and Amber Valley & ½ Derbyshire Dales.
- Derbyshire Befriending – Our new Derbyshire Befriending website is now LIVE at [www.derbyshirebefriending.org.uk](http://www.derbyshirebefriending.org.uk). You can find out about befriending, what it is, how to find services or maybe even become a volunteer.

### N/A 12. Local Authority Update and Public Q&A

#### South Derbyshire Local Plan

South Derbyshire has an adopted Local Plan which sets out where new housing, employment, retail, and other development should go, up to 2028. The Local Plan also includes policies that are used to determine planning applications. Government policy requires that Local Plans are reviewed every five years to see if they need updating and the Council has decided that the time is right to update the Local Plan.

This 'Issues and Options' consultation, is the first formal consultation as part of this update to the Local Plan. Its purpose is to ensure that the Emerging Local Plan covers all the right issues including housing, jobs, infrastructure, health, climate change and the built and natural environment. We would like to hear your views and ideas on the issues and options we will need to take into account.

How you can have your say ...

The consultation commences on 10th October 2022. Information regarding the consultation and how you can have your say, can be found on our website at: [www.southderbyshire.gov.uk/issuesandoptions](http://www.southderbyshire.gov.uk/issuesandoptions), and on the leaflets at the back of the room.

A series of drop-in consultation events have taken place around the District throughout October and the beginning of November. Drop-in sessions will also take place on Tuesdays and Wednesdays, 10am – 4pm at the Council Offices throughout the consultation.



We welcome your comments on the consultation document until 5pm on 5th December 2022.

## **Social Decarbonisation Funding Update**

The Government has proposed a £3.8bn Social Housing Decarbonisation Fund over a 10-year period, to improve the energy performance of social rented homes.

There has been a slight delay to the original programme as we have worked with the designer to identify measures that despite unprecedented cost inflationary pressures, can be delivered within the original budget whilst meeting the improvement target set by central government. It is anticipated that work to install measures under the wave 1 scheme will commence by early November 2022 and the first schemes to benefit will be sheltered homes at Resthaven (Swadlincote), Peniston Rise/ Close (Melbourne) and Kendricks Close (Hartshorne) with other sites following on and completed by 31 March 2023.

The council intends to submit a bid to fund a further 160 properties under Wave 2.1 which if successful will commence in April 2023 and be delivered over two years. Many lessons have been learned during the SHDF wave 1 project that will improve both the quality of the bid and the delivery programme.

## **Green Homes Grant**

Update given by Mansoor Swati:

The Council is encouraging eligible homeowners in South Derbyshire to apply for free grant funding to improve the energy efficiency of their home and reduce their fuel bills.

The grant, of up to £10,000, is part of a government-backed scheme to help successful applicants improve the energy performance of their home through loft and cavity wall insulation.

A homeowner's total household income must be below £30k and the property must have an Energy Performance Certificate rating of D or lower to be eligible for the free grant.

Links to the application forms and further information can be found on the Council Webpage, just search for Green Homes Grant.

A member of the public asked if 100% of the Green Homes Grant is given to the Household or whether the household/ homeowner has to make a contribution?

Mani explained that the full grant is given to the household.

Councillor Dunn explained to members of the meeting that there is a local plan in force which sets criteria and policies for development in South Derbyshire. This plan runs to



2028, however the District is currently consulting to identify the relevance of policies and criteria to put a revised local plan in place.

A member of the public raised concerns over 'very mature oak trees' opposite Homebase from Park Road onto William Nadin Way as there seems to be no Tree Protection Order's on them and they may be at risk with the new planning applications and new developments.

**ACTION: Claire Rawlins to liaise with SDDC Tree Officer RE: TPO's on Oak Trees next to the new development opposite Home Base.**

A member of the public asked if the ownership of the footpath opposite Home Base near the new development could be checked due to the unsuitable state.

**ACTION: Frank McArdle to check the ownership of the footpath opposite Home Base near the new development due to the state of the footpaths.**

A member of the public raised concerns over the state of the footpaths on The Country Park and the lack of dog bins in the area.

**ACTION: Frank McArdle to investigate the Country Park footpaths and lack of bins around the area.**

A member of the public raised the overgrown hedges between the Paddocks and the Pastures on Meadow Lane, Newhall.

**ACTION: Councillor Smith to take back to DCC the overgrown hedges between the Paddocks and Pastures on Meadow Lane, Newhall.**

A lengthy discussion took place between members on the Devolution Deal Proposals.

A member of the public raised concerns over the extremely large pothole outside of St. John's Church, Newhall.

**ACTION: Councillor Smith to take back to DCC concerns over the large pothole outside St Johns Church, Newhall which is now showing metal work underneath.**

A member of the public raised concerns over lack of visibility at Robinson's Road junction due to the Mast.

**ACTION: Councillor smith to take back concerns over visibility at Robinsons Road junction due to the Mast blocking drivers view.**

A member of the public raised concerns over the HGV's going down Rose Valley when to residents knowledge they should be using Kinder Avenue.

**ACTION: Claire Rawlins to liaise with Planning Enforcement over HGV's going down Rose Valley when they should be using Kinder Avenue as per the Planning Document.**



A member of the public explained there are loose D rings on the goal posts at Newhall Park.

**ACTION: Claire Rawlins to inform SDDC Parks Officer about the loose D rings on Newhall Park (on the goal posts).**

A member of the public expressed the need for more “Dog on Lead” signs on the entrances of Newhall Park.

**ACTION: Claire Rawlins to inform SDDC Parks Officer of request for more “Dog on Lead” signs on the entrances of Newhall Park.**

A member of the public raised concerns over a damaged bush on Higgins Road/ Parliament Street leading into Newhall Actions.

**ACTION: Claire Rawlins to report back to SDDC Parks Officer about the damaged bush on Higgins Road/ Parliament Street leading onto Newhall Park.**

### N/A 13. Summary of Agreed Actions

Action	Person responsible
Councillor Smith to ask DCC to consider refreshing the road markings near Oversetts Road and Alma Round roundabout.	Councillor Smith
Claire Rawlins to liaise with SDDC tree Officer RE: TPO's on Oak Trees next to the new development opposite Home Base.	Claire Rawlins
Frank McArdle to check the ownership of the footpath opposite Home Base near the new development due to the state of the footpaths.	Frank McArdle
Frank McArdle to investigate the Country Park footpaths and lack of bins around the area.	Frank McArdle
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Councillor Smith to take back to DCC concerns over the large pothole outside St Johns Church, Newhall which is now showing metal work underneath.	Councillor Smith
Councillor Smith to take back concerns over visibility at Robinsons Road junction due to the Mast blocking drivers view.	Councillor Smith
Claire Rawlins to liaise with Planning Enforcement over HGV's going down Rose Valley when they should be using Kinder Avenue as per the Planning Document.	Claire Rawlins
Claire Rawlins to inform SDDC Parks Officer about the loose D rings on Newhall Park (on the goal posts)	Claire Rawlins





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Claire Rawlins to report back to SDDC Parks Officer about the damaged bush on Higgins Road/ Parliament Street leading onto Newhall Park.	Claire Rawlins

**N/A 14. Close and Date of Next Meeting**

Tuesday 24<sup>th</sup> January 2023, at 6:30pm at St. John's Church, Newhall.

**Councillor Sean Bambrick**

CHAIR

The meeting terminated at 7:58pm



## **SOUTH DERBYSHIRE COMMUNITY MEETING**

### **MELBOURNE – AREA 3**

**Meeting Minutes – November 9, 2022**

### **Aston Recreation Centre**

#### **PRESENT: -**

#### **South Derbyshire District Council Representatives**

Councillor Martin Fitzpatrick (Chair), Councillor Neil Atkin, Councillor Jim Hewlett and Councillor Peter Watson.

Kevin Stackhouse – Strategic Director of Corporate Resources  
Chris Smith – Communities Team Manager  
Rosie Collins – Communities Team Service Assistant  
Mansoor Swati – Community Safety Enforcement Officer

#### **Derbyshire County Council Representatives**

Councillor Neil Atkin and Councillor David Muller.

#### **Derbyshire Police Representatives**

Sergeant Nizzer  
PCSO Supervisor Wallington-Waite  
PCSO Greville

#### **Parish Council/ Meeting Representatives**

Bill Fereday – Aston on Trent Parish Council  
Jean Longley – Aston on Trent Parish Council  
Fiona Kepple-Spoor – Aston on Trent, Shardlow and Elvaston Parish Council  
Toni Kent-Chadman – Barrow on Trent Parish Council  
Julie Collett - Barrow on Trent Parish Council  
Linda Freeman – Weston on Trent Parish Council  
Chris Scott - Weston on Trent Parish Council  
Avril Relord – Weston on Trent Parish Council  
Ed Green - Weston on Trent Parish Council  
Terry Summerlin – Melbourne Parish Council  
Nancy Hawksworth – Shardlow and Great Wilne Parish Council

Stella Collishaw – South Derbyshire CVS

#### **Members of the Public**

Ray Freeman, Bob Read, Gillian Ryan, David Smith, Frank Hughes and Alicia Mitchell





## **M/A 8. Open Meeting**

### **a) Introductions and Housekeeping**

### **b) Apologies**

Councillor Dan Corbin, Sharon Bowler

### **c) Chair's Announcements**

#### **The Chair's Chosen Charity**

The Chair of South Derbyshire District Council has officially named the NSPCC as his chosen charity for the remainder of his year in office. (It was formally Bank House, but unfortunately, they no longer exist as a charity).

#### **Summer Scheme**

The Active Communities and Health Team have received a lot of appreciation for the Summer Playschemes return after the two-year absence for Covid.

Over 80 sessions of sports and activity took place across the District over the Summer Holidays and a great deal of praise and thanks have been received from grateful parents for the free Sessions.

Participation this year was fantastic with 5,547 young people attending the sessions, which is an increase of nearly 1000 on 2019 figures.

### **d) To Receive the Minutes of the Last Meeting**

### **e) Matters Arising from the Last Minutes**

## **M/A 9. Police Safer Neighbourhood Team (SNT) Report and Police Q&A**

There are 2 new PCSO's who have very recently joined the team We are just finalising details for putting two new PC's into the SNT in the next couple of months.

Since the last meeting, we have continued to tackle ASB, Vital Safeguarding and giving Crime Prevention Advise.

PCSO Claire Robbins is leaving the force and PCSO Greville will be taking over in area three.

We've been very busy over the summer, visiting lots of Festivals and different events going on in and around the area.

We have been continuing our School Talks and School Parking Patrols.



Coming up, we have Op-Sceptre from 14<sup>th</sup> November, a campaign around knife crime. We are seen as a leading area for such an initiative; by the next meeting we will have good results to update you on from that.

Also, on November 26<sup>th</sup> the Anti-Violence Bee will be installed in Morrisons Car Park, Swadlincote and will visit two local schools in the area too.

In terms of Vehicle Crime, last week we have 14 occurrences. A lot of these attribute to the A50 regarding fuel theft of HGV's and breaking into the back of lorries.

We have recently set out new priorities:

- Off-Road Bikes (community intelligence will be key for this)
- E-Scooters (education around them and the enforcement which can take place)
- Online Safety) prevention and education for all ages)

Regarding burglaries at the moment, they are pretty low but there have been a few on business premises.

Safeguarding is always a priority as well as vulnerability. Domestic Abuse is also a huge priority at the moment in the local area.

Regarding Foremark Reservoir, we have recently attended a meeting to discuss the issues and how they've been resolved over the past year. There were no issues brought up at the meeting, a very positive outcome.

We recently made an arrest in Melbourne for drug offences, both in possession of and driving under the influence in.

We have attended numerous engagement events in Schools and we recently visited the Ukrainian Centre in Weston on Trent.

Sergeant Nizzer thanked those at the meeting and other members of the public for all of their help and cooperation.

Weston Parish Council asked what the SNT are doing about parking in the village?

PCSO Sup. Wallington-Waite explained they have been into the school (which the layout of the school provides a slight issue for pick up and drop off). The SNT have an appointment at the school tomorrow where they will discuss options and send out letters to parents. There will be a Police presence and we will do what we can to improve it.

A member of the public raised concerns over the lack of parking outside of Aston Primary School.

**ACTION: County Council to take back issues of school parking at Aston School.**

A member of the public raised concerns of speeding on Snelsmoor Lane, Aston.



**ACTION: SNT to carry out speed checks on Snelsmoor Lane, Aston.**

A member of the public raised concerns over car meets on Infinity Park and speeding.

A discussion took place around Infinity Park and the Boundary with Derby City.

**ACTION: SNT to liaise with colleagues over speed checks and car meets at Infinity Park.**

Councillor Atkin thanked the Police for their work.

A member of the public raised concerns over the timed traffic lights on the A50/ A6 spur (with traffic tailing back from Elvaston around 4pm).

**ACTION: Councillor Atkin to take back concerns over traffic backlog at the A6 spur.****M/A 10. South Derbyshire Community Safety Partnership/ Safer Neighbourhood Grants Update****ASB Awareness Week**

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We have started to work with corporate businesses who are keen for their staff to volunteer to give something back to their local community and be more aware of the many issues that residents in South Derbyshire are experiencing. So far, we've had support with a gardening and a painting project.

## Covid Connectors Project

Since January 2021, the team have been working with 32 Covid Connectors in South Derbyshire. Through these networks, Covid related information has been shared with the Connectors who then disseminate the information to their local communities. The funding has now been extended until December 2022 and will be focusing more around health and wellbeing and moving into recovery from the pandemic. For more information contact, [Selinaw@sdcvcs.org.uk](mailto:Selinaw@sdcvcs.org.uk).

## Communications

We continue to send out regular newsletters/e-bulletins, events, training, job vacancies, volunteering opportunities and funding – [www.sdcvs.org.uk](http://www.sdcvs.org.uk).

You can sign up to receive these communications via the homepage of our website – [www.sdcvs.org.uk](http://www.sdcvs.org.uk), and if you would like anything advertised, please email [communications@sdcvcs.org.uk](mailto:communications@sdcvcs.org.uk).

We continue to target our non-digital audiences through our outreach work – leaflets/posters on parish notice boards, using the community magazines and attending more community events.

## Other Exciting News

- Our Active Travel contract which we felt was under threat has been extending for a further year to 30 September 2023.
- We've recently secured a brand-new contract with Derbyshire County Council called Derbyshire Time Swap. This contract is about supporting people across the county to embrace the benefits of time banking which is a way of exchanging skills without any money changing hands. You do what you love, when you want to... and get a little help when you need it. For every hour you spend helping someone, you earn an hour back from your time bank. SDCVS will be employing five new staff in the following areas - South Derbyshire &



Erewash, Bolsover & NE Derbyshire, High Peak & ½ Derbyshire Dales and Amber Valley & ½ Derbyshire Dales.

- Derbyshire Befriending – Our new Derbyshire Befriending website is now LIVE at [www.derbyshirebefriending.org.uk](http://www.derbyshirebefriending.org.uk). You can find out about befriending, what it is, how to find services or maybe even become a volunteer.

## **M/A 12. Local Authority Update and Public Q&A**

### **South Derbyshire Local Plan**

South Derbyshire has an adopted Local Plan which sets out where new housing, employment, retail, and other development should go, up to 2028. The Local Plan also includes policies that are used to determine planning applications. Government policy requires that Local Plans are reviewed every five years to see if they need updating and the Council has decided that the time is right to update the Local Plan.

This 'Issues and Options' consultation, is the first formal consultation as part of this update to the Local Plan. Its purpose is to ensure that the Emerging Local Plan covers all the right issues including housing, jobs, infrastructure, health, climate change and the built and natural environment. We would like to hear your views and ideas on the issues and options we will need to take into account.

How you can have your say ...

The consultation commences on 10th October 2022. Information regarding the consultation and how you can have your say, can be found on our website at: [www.southderbyshire.gov.uk/issuesandoptions](http://www.southderbyshire.gov.uk/issuesandoptions), and on the leaflets at the back of the room.

A series of drop-in consultation events have taken place around the District throughout October and the beginning of November. Drop-in sessions will also take place on Tuesdays and Wednesdays, 10am – 4pm at the Council Offices throughout the consultation.

We welcome your comments on the consultation document until 5pm on 5th December 2022.

### **Social Decarbonisation Funding Update**

The Government has proposed a £3.8bn Social Housing Decarbonisation Fund over a 10-year period, to improve the energy performance of social rented homes.

There has been a slight delay to the original programme as we have worked with the designer to identify measures that despite unprecedented cost inflationary pressures, can be delivered within the original budget whilst meeting the improvement target set by central government. It is anticipated that work to install measures under the wave 1 scheme will commence by early November 2022 and the first schemes to benefit will be sheltered homes at Resthaven (Swadlincote),



Peniston Rise/ Close (Melbourne) and Kendricks Close (Hartshorne) with other sites following on and completed by 31 March 2023.

The council intends to submit a bid to fund a further 160 properties under Wave 2.1 which if successful will commence in April 2023 and be delivered over two years. Many lessons have been learned during the SHDF wave 1 project that will improve both the quality of the bid and the delivery programme.

### **Green Homes Grant**

Update given by Mansoor Swati:

The Council is encouraging eligible homeowners in South Derbyshire to apply for free grant funding to improve the energy efficiency of their home and reduce their fuel bills.

The grant, of up to £10,000, is part of a government-backed scheme to help successful applicants improve the energy performance of their home through loft and cavity wall insulation.

A homeowner's total household income must be below £30k and the property must have an Energy Performance Certificate rating of D or lower to be eligible for the free grant.

Links to the application forms and further information can be found on the Council Webpage, just search for Green Homes Grant.

A member of the public raised concerns over the amount of questions on the Local Plan Consultation Form online.

Kevin Stackhouse explained that all information will be saved to the form and you can come and go to the online form as many times as necessary.

Councillor Fitzpatrick explained that all information gathered is more than helpful. Currently, there is a Local Plan in force which sets criteria and policies for development in South Derbyshire. This plan runs to 2028, however the District is currently consulting to identify the relevance of policies and criteria to put a revised local plan in place.

Councillor Watson urged anyone who has an opinion on the Local Plan to leave comments. He encouraged the good and the bad comments and urged people to take part.

Councillor Atkin encouraged members of the public to attend Council meetings. If there are particular issues which you would like to raise, there is chance whereby questions can be submitted in the meeting.

Councillor Muller explained he is an advocate of trying to do something about the HG issues in the area whereby they seem to be getting lost due to following normal car sat-navs.





Councillor Muller explained there has been a proposal made to the Secretary of State that all HGV drivers should have a HGV sat nav not a normal car sat nav. There will be more information to give on this matter at future meetings.

### **M/A 13. Summary of Agreed Actions**

Action	Person responsible
County Council to take back issues of school parking at Aston School.	County Councillor(s)
SNT to carry out speed checks on Snelsmoor Lane, Aston.	SNT
SNT to liaise with colleagues over speed checks and car meets at Infinity Park.	SNT
Councillor Atkin to take back concerns over traffic backlog at the A6 spur.	Councillor Atkin

### **M/A 14. Close and Date of Next Meeting**

**Councillor Martin Fitzpatrick**  
CHAIR

The meeting terminated at 7:48pm

