

Audit Sub-Committee – Specific Audit Report Summary

Type: Computer

Date: November 2008

SUBJECT: *Academy Revenues System – Ctax***Introduction**

This computer system is used to administer the Authority's Revenue functions. The Council Tax (CTax) module, in particular the system control information, has been examined in detail.

Scope and Coverage

The review was undertaken to verify the accuracy and completeness of the CTax module's control data.

All documentation has been updated as appropriate. Findings, conclusions and recommendations are being discussed with management prior to being included in a formal report or memorandum.

This audit concentrated on the overall system control management information, the data conversion from the legacy system and the year-end procedures in use. The main accounting and CTax system audits undertaken earlier in the year identified the need for this additional work.

Recommendations

High/Significant risk recommendations – none

A number of recommendations were made all of which were either medium or low risk.

Governance Statement assessment

Additional work on the CTax module of the *Academy Revenues System* has confirmed the control information is functioning as designed.