

## APPENDIX 1: GOVERNANCE WORK PLAN 2013/14

<b>Work Area</b>	<b>Timescale</b>	<b>Responsible Officer</b>	<b>Progress as at November 13</b>
Continue to review the Local Code of Corporate Governance and to monitor the Governance Work Plan for the year	½ yearly review	Legal and Democratic Services Manager	Completed and included in this report
A new Leadership and Development Programme for Managers	Expected to commence in October 2013	Director of Housing and Environmental Services	Independent service provider appointed. However, discussions on-going regarding specific programmes and affordability.
On-going review of Members' training and development and in particular, their role and responsibilities as community leaders	March 2014	Legal and Democratic Services Manager	No action as yet, induction process for Members ahead of the next District Council Election to be reviewed.
Application of the new Internal Auditing Standards for the Public Sector	March 2014 with a progress report in September 2013	Director of Finance and Corporate Services	Detail of new standards and areas to be addressed were reported to the Committee in September. Application of standards to be formally assessed by March 2014 as planned. This will be reported to the Committee in April 2014.
Introduction of E-Committees	October 2013	Legal and Democratic Services Manager	Implemented
Development of Neighbourhood Plans for local communities	March 2014	Director of Community and Planning Services	As planned, to be reviewed following recent consultation on second part of proposed Local Plan.

Update the Council's Scheme of Delegation to reflect the Council's new structure	July 2013	Legal and Democratic Services Manager	Completed
Review Whistleblowing policy	December 2013	Director of Finance and Corporate Services	<p>Completed.</p> <p>The Code was updated in September following some legislative changes which came into effect on 25<sup>th</sup> June 2013.</p> <p>Changes were made to clarify what constitutes a qualifying disclosure under the policy, how potential breaches of employment contracts should be dealt with, together with protection afforded to whistle blowers.</p>
A Review of the Corporate Plan, 2009 - 2014	March 2014	Director of Finance and Corporate Services	Not yet commenced.