

AUDIT SUB-COMMITTEE

21<sup>st</sup> September 2016

**PRESENT:-**

**Conservative Group**

Councillor Grant (Chairman) and Councillor Ford (Vice Chairman)

**Labour Group**

Councillors Shepherd and Dunn

AS/11 **APOLOGIES**

Apologies for absence were received from Councillor Mrs Wyatt (Conservative Group)

AS/12 **MINUTES**

The Open Minutes of the Meetings held on 30<sup>th</sup> March 2016 and 15<sup>th</sup> June 2016 were taken as read, approved as a true record and signed by the Chairman.

AS/13 **DECLARATIONS OF INTEREST**

Councillor Ford declared a personal interest in Item 6 by virtue of his acquaintance with Mr Clarke of the external auditors.

AS/14 **TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO.10**

The Committee was informed that no questions from members of the public had been received.

AS/15 **TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO SUB-COMMITTEE**

AS/16 **AUDIT RESULTS REPORT ISA 260 REPORT FOR THE YEAR ENDING 31st MARCH 2016**

The external audit representatives presented the report to the Sub-Committee, highlighting certain elements, including risks, adjustments, asset valuations, bad debt provision, financial instruments, contracts of employment, the Letter of Representation contents and value for money issues and pressures.

Councillor Ford queried when new housing assets were valued, the response being on their completion. The Chairman queried the lessons learned from this year's audits. The main issue identified related to the calculation and impact of financial adjustments.

Councillor Ford also cited having some employees on unsigned contracts as a concern. The Director of Finance and Corporate Services confirmed that the Human Resources Section were aware of this issue, but understood that whilst any such incident was unfortunate, they all related to part-time or temporary employees, many of which are no longer employees. A tightening of procedures in this area was seen as desirable.

Councillor Shepherd also requested and received clarification on the efficiency savings figures quoted in the report.

**RESOLVED:-**

***Members considered and approved the report of the External Auditor.***

AS/17 **INTERNAL AUDIT PROGRESS REPORT**

The internal auditor presented the report to the Sub-Committee, drawing particular attention to audits completed to date, along with alterations to the audit schedule as a consequence of other commitments.

The auditor noted the further fall in outstanding recommendations, also referencing the higher risk and aged items still marked as outstanding. The aged items are to be subject to a discussion with the Director of Finance and Corporate Services, to determine whether or not they should still be presented to Members.

**RESOLVED:-**

***Members considered the report of the Audit Manager and agreed that any issues identified are referred to the Finance and***

***Management Committee or subject to a follow-up report as appropriate.***

AS/18 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

***The Committee was informed that no questions from Members of the Council had been received.***

The Meeting terminated at 4.35pm.

COUNCILLOR J GRANT

CHAIRMAN