

Please ask for Democratic Services
Phone (01283) 595722 / 595848
Typetalk 18001
DX 23912 Swadlincote
democraticservices@south-derbys.gov.uk

Our Ref: DS
Your Ref:

Date: 19 March 2019

Dear Councillor,

Overview and Scrutiny Committee

A Meeting of the **Overview and Scrutiny Committee** will be held in the **Council Chamber**, on **Wednesday, 27 March 2019 at 18:00**. You are requested to attend.

Yours faithfully,



Chief Executive

To:- **Conservative Group**
Councillor Swann (Chairman), Councillor Mrs Wyatt (Vice-Chairman) and Councillors
Atkin, Murray and Mrs Patten

Labour Group
Councillors Bambrick, Dr Pearson and Mrs Stuart

AGENDA

Open to Public and Press

- 1** Apologies.
- 2** To receive the Open Minutes of the following Meetings:

Overview and Scrutiny Committee 28th November 2018 Open Minutes **4 - 6**
Overview and Scrutiny Committee 16th January 2019 Open Minutes **7 - 11**
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 5** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 6** REGULATION OF INVESTGATORY POWERS ACT 2000 (RIPA) – **12 - 13**
QUARTERLY REPORT ON USAGE
- 7** ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2018-19 **14 - 23**
- 8** COMMITTEE WORK PROGRAMME **24 - 25**

Exclusion of the Public and Press:

- 9** The Chairman may therefore move:-
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 10** To receive any Exempt questions by Members of the Council

pursuant to Council procedure Rule No. 11.

OVERVIEW AND SCRUTINY COMMITTEE

28th November 2018

PRESENT:-

Conservative Group

Councillor Mrs Wyatt (Vice-Chairman) and Councillors Atkin and Mrs Patten

Labour Group

Councillor Mrs Stuart

OS/31 **APOLOGIES**

Apologies were received from Councillors Swann and Murray (Conservative Group) and Councillors Dr Pearson and Bambrick (Labour Group)

OS/32 **MINUTES**

The Open Minutes of the Meetings held on 25th September 2018 were taken as read, approved as a true record and signed by the Chairman.

OS/33 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations had been received.

OS/34 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/35 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/36 **SAFER AND STRONGER NEIGHBOORHOODS FUNDING STREAM**

The Communities Manager presented the report to Committee highlighting the Safer and Stronger Communities funding stream, explaining the application process and the projects that have been funded over the past five years.

RESOLVED:-

The Committee considered the current position of the Safer and Stronger Communities funding stream.

OS/37 **MULTI-TEAM WORKING (Scoping)**

The Strategic Director (Service Delivery) updated the Committee on the examples of multi-team working across the Council, highlighting the closer collaboration between the teams within the Council and external agencies such as the Police, the development of service standards and the provision of grounds maintenance schedule. The Strategic Director (Service Delivery) explained that the main initiative was to establish a combined customer service, and provision for mobile reporting to enable officers to report issues whilst they are on site. The Strategic Director (Service Delivery) explained that in addition, it is envisaged that a customer reporting system may be a possibility, however, there would be a cost to the new IT infrastructure. Members agreed that the customer reporting system would be a great idea.

Members queried the grounds maintenance schedules. The Strategic Director explained that a paper is going through the group Leaders, she would like officers to be flexible and would be content with Members to discuss the way forward at Group meeting.

RESOLVED:-

Members noted the Multi-Team Working update and acknowledged the progress that had been made.

OS/38 **COMMITTEE WORK PROGRAMME****RESOLVED:-**

Members considered and approved the updated work programme.

OS/39 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985****RESOLVED:-**

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER
COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 6.40pm.

COUNCILLOR S WYATT

VICE-CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

16th January 2019

PRESENT:-

Conservative Group

Councillor Swann (Chairman), Councillor Mrs Wyatt (Vice-Chairman) and Councillors Atkin, Murray and Mrs Patten

Labour Group

Councillors Bambrick and Mrs Stuart

OS/40 **APOLOGIES**

Apologies were received from Councillor Dr Pearson (Labour Group).

OS/41 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations had been received.

OS/42 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/43 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/44 **VISIT TO NORTH WARWICKSHIRE BOROUGH COUNCIL**

The Strategic Director (Service Delivery) presented the report to Committee and outlined the key differences between the two Authorities regarding Street Scene Collection following a visit in December 2017, primarily being the amount of fulltime staff available and the zoned collection regime within South Derbyshire. The Strategic Director (Service Delivery) noted the improvements made in the delivery of the service following the visit, such as an increase in operational staff, equipment and an additional refuse freighter.

Councillor Atkin welcomed the report and queried how the service aimed to continue to make improvements. The Strategic Director (Service Delivery) highlighted the service is taking steps to regularly take stock of current

performance to determine how improvements could be made, which include signing up to the Keep Britain Tidy initiative that would allow access to comparable data figures and allow for the Council to measure the quality of the Street Scene.

The Chairman made reference to a good team ethic and sense of pride in clean areas being a key for sustained improvement within the service. The Strategic Director (Service Delivery) acknowledged the Chairman's comments, noting this was regularly followed up.

Further queries were raised by Members regarding the dedicated line for the Clean Team, noting the previous line was found to be easier to use than currently utilised. The Strategic Director (Service Delivery) noted the queries, remarking a new management structure for Customer Services was being considered to deliver this service to ensure customer care would be dealt with in a professional, consistent way. The Strategic Director (Service Delivery) further highlighted all of the new refuse vehicles were fitted with cameras, which resulted in improved accountability amongst the teams.

The Chairman made reference to the commendable service delivered over the Christmas period, which was agreed by the Committee.

Councillor Atkin enquired as to who picked up the cost of fly-tipping. The Service Director (Service Delivery) confirmed if it were private land, this would be the landowner; otherwise the Council would accept the cost for Council-owned land, which was not an insignificant amount. Councillor Atkin commended the Clean Team, who liaise closely with the Environmental Wardens to efficiently address fly-tipping. The Service Director (Service Delivery) highlighted social media is utilised to deter people from fly-tipping.

RESOLVED:-

The Committee noted the information provided in the report.

OS/45 **REGULATION OF INVESTGATORY POWERS ACT 2000 (RIPA) – QUARTERLY REPORT ON USAGE**

The Strategic Director (Corporate Services) outlined the report to Committee, noting no authorisations had been sought.

A discussion took place regarding scenarios of when recordings could take place, such as CCTV with signage, without authorisation being sought under the Regulation of Investigatory Powers Act 2000.

RESOLVED:-

The Committee noted the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.

OS/46 **BUDGET SCRUTINY 2019**

The Strategic Director (Corporate Services) presented the report to Committee advising the detailed budget proposals had been reported and considered by the relevant Committees. It was highlighted the General Fund was performing positively in the short term, mainly due to growth. The Committee was updated that Derbyshire was not selected to participate in the 75% business rates retention pilot scheme again, which meant reverting back to the previous arrangements of a pooling system, which remains beneficial. It was explored how the base budget has increased, which was anticipated due to provision being made for the District Election in May 2019, through other factors such as purchasing replacement wheelie bins and computer licensing to upgrade to a new Microsoft Cloud-based package, which had not been anticipated.

Risks relating to Planning and Licensing income, recycling, growth and funding for community and leisure services were also referenced. It was noted that funding was available for two years regarding community schemes, but if not topped up, project delivery would need to be reviewed.

It was noted the decision relating to a possible Council Tax increase had been deferred until the subsequent Finance and Management Committee in February; if agreed, Council Tax could be increased up to £5 above the current Band D figure. The future projections of the budget were examined, including earmarked reserves, describing a potential worst case scenario of spending exceeding income and reducing the reserves by 2022/2023 and other scenarios beyond the Council's control, such as a change in the New Homes Bonus. Overall, it was reported the budget stands in a relatively good position with a healthy figure in reserves, though there will be an increase in cost following a restructure submission, with the effect due to be shown in February. It was noted all recommendations have been approved at the previous Finance and Management Committee, with the exception of the level of Council Tax.

Councillor Bambrick queried the decision to defer the Council Tax setting, as the current standing of the budget seemed reasonable. The Strategic Director (Corporate Services) noted it was a decision of the Members to make.

In relation to the Housing Revenue Account, the Strategic Director (Corporate Services) noted this was similar to the General Fund in that there was capacity to review spending over a period of time. There is uncertainty around the roll-out of Universal Credit and contracts around supported housing, which may impact funding. Financial reserves have been built up, though there is the potential for these to be exhausted quickly in bids to secure new council houses, although this would increase the amount of council homes available and would replenish reserves through increased rent collection.

Councillor Atkin queried if the Strategic Director (Corporate Services) felt confident the rent reduction would be sustainable with the HRA debt repayments. The Strategic Director (Corporate Services) responded to the query, explaining that the payment gaps would allow the reserves to be built back up in between loan repayments.

Councillor Mrs Patten and Councillor Atkin thanked the Strategic Director (Corporate Services) for the detailed analysis, noting their confidence of the Council's financial standing.

RESOLVED:-

- 1.1 The Committee considered the proposed budgets of the Council for 2019/20 and made any recommendations to Finance and Management Committee as part of the consultation process.***
- 1.2 The Committee considered the medium term financial plans of the General Fund and Housing Revenue Accounts and made any recommendations to Finance and Management Committee to support budget and policy development.***

OS/47 **COMMITTEE WORK PROGRAMME**

Councillor Mrs Patten requested information pertaining to standards' issues relating to the amount of complaints received regarding Parish Councillors, the amount of officer time and financial cost it takes to investigate such complaints, and the percentage of complaints which are of a vexatious nature to be added to the March 2019 agenda.

RESOLVED:-

Members considered and approved the updated work programme.

OS/48 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 7.05PM.

COUNCILLOR S SWANN

CHAIRMAN

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| REPORT TO: | OVERVIEW AND SCRUTINY COMMITTEE | AGENDA ITEM: 6 |
| DATE OF MEETING: | 27th MARCH 2019 | CATEGORY: DELEGATED |
| REPORT FROM | CHIEF EXECUTIVE | OPEN |
| MEMBERS' CONTACT POINT: | ARDIP KAUR – 595715 ardip.kaur@south-derbys.gov.uk | DOC: |
| SUBJECT: | REGULATION OF INVESTGATORY POWERS ACT 2000 (RIPA) – QUARTERLY REPORT ON USAGE | REF: |
| WARD(S) AFFECTED: | All | TERMS OF REFERENCE: |

1.0 Recommendations

- 1.1 To note the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.

2.0 Purpose of Report

- 2.1 To note the report on the Council's use of the Regulation of Investigatory Powers Act 2000 since 1st December 2018.

3.0 Detail

- 3.1 The Committee, on 5th September 2018 approved the Council's amended RIPA Policy and Guidance document. The Overview and Scrutiny Committee is authorised to review the Council's use of RIPA, set the Council's general surveillance policy, and consider quarterly reports on the use of RIPA to ensure that it is being used as per the Council's policy.
- 3.2 RIPA is intended to regulate the use of investigatory powers and ensure they are used in accordance with human rights. This is achieved by requiring certain investigations involving covert surveillance to be authorised by an appropriate Authorising Officer and then a JP before they are carried out.
- 3.3 Directed surveillance is often conducted by local authorities to investigate benefit fraud or to collect evidence of anti-social behaviour. It may involve covertly following people, covertly taking photographs of them or using hidden cameras to record their movements.
- 3.4 RIPA stipulates that the person (Authorising Officer) granting an authorisation for directed surveillance must believe that the activities to be authorised are necessary on one or more statutory grounds. The members of the Leadership Team, identified in the Council's Policy and Procedure, consider all applications for authorisation. The Authorising Officer must ensure that there is satisfactory reason for carrying out the

surveillance, the covert nature of the investigation is necessary, proper consideration has been given to collateral intrusion, and the proposed length and extent of the surveillance is proportionate to the information being sought. This involves balancing the seriousness of the intrusion into the privacy of the subject of the operation against the need for the activity in investigative and operational terms. Following legislative changes, in addition to the aforementioned, the Council is required to obtain judicial approval prior to using covert techniques and the Councils use of directed surveillance under RIPA will be limited to the investigation of crimes which attract a six month or more custodial sentence.

- 3.5 The usage of RIPA during the period December 2018 to February 2019 has been nil. No authorisations have been requested or granted.

4.0 Financial Implications

- 4.1 None arising directly from this report.

5.0 Corporate Implications

- 5.1 The Council must act in accordance with recent legislative changes regarding the authorisation process and the surveillance crime threshold.

6.0 Community Implications

- 6.1 Covert surveillance is carried out in a manner calculated to ensure that the person subject to the surveillance is unaware of it taking place. The Council carries out directed surveillance which is covert, not intrusive, is not carried out in an immediate response to events, and is undertaken for the purpose of a specific investigation or operation in a manner likely to obtain private information about an individual.
- 6.2 Section 8 of the application form asks the applicant to supply details of any potential collateral intrusion and to detail why the intrusion is unavoidable. The idea behind collateral intrusion is to identify who else, apart from the subject of the surveillance, can be affected by the nature of the surveillance. Any application for authorisation should include an assessment of the risk of the collateral intrusion and this should be taken into account by the Authorising Officer when considering proportionality. The Authorising Officer needs to know by those carrying out the surveillance if the investigation or operation would unexpectedly interfere with the privacy of individuals not covered by the authorisation. An Authorising Officer must be made aware of any particular sensitivities in the local community.

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| REPORT TO: | OVERVIEW AND SCRUTINY COMMITTEE | AGENDA ITEM: 7 |
| DATE OF MEETING: | 27th MARCH 2019 | CATEGORY: DELEGATED |
| REPORT FROM: | CHIEF EXECUTIVE | OPEN |
| MEMBERS' CONTACT POINT: | DEMOCRATIC SERVICES 01283 59 5848/5722 democraticservices@south-derbys.gov.uk | DOC: |
| SUBJECT: | ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2018/19 | REF: N/A |
| WARD(S) AFFECTED: | ALL | |

1.0 Recommendation

- 1.1 That Members give further consideration to the Committee's Annual Report for 2018/19 and agree to delegate amendments to the Legal and Democratic Services Manager for the completion of the Annual Report.

2.0 Purpose of Report

- 2.1 To submit the Annual Report of the Overview and Scrutiny Committee for 2018/19.

3.0 Detail

- 3.1 The draft Annual Report will be considered at the Committee's meeting on 27th March 2019. Members' feedback from that meeting will be incorporated in the updated report attached at Annexe A.
- 3.2 Some minor alterations may still be required to incorporate decisions taken at today's Committee meeting. Accordingly, delegated authority is sought for the Legal and Democratic Services Manager to finalise the Annual Report, in consultation with the Chairman, Vice-Chairman and Opposition Group lead Member for the Committee. The Annual Report will then be submitted to the Annual Council Meeting.

4.0 Financial / Corporate / Community Implications

- 4.1 None.

5.0 Background Papers

- 5.1 Annual Report 2018/19 attached as Annexe A.

Overview and Scrutiny Committee Annual Report 2018-2019

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Acknowledgement

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 - 1.4 Functions of Overview and Scrutiny Committee
 - 1.5 Meetings
 - 1.6 Call-In of Policy Committee Decisions
 - 1.7 Member Requests
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 - 2.1 The Annual Report
 - 2.2 Setting the Committee Work Programme
3. Challenges for 2019-2020

Acknowledgements

I am pleased to present this year's Overview and Scrutiny Annual Report, which contains information about the Committee's activity over the past year.

It has been a demanding year for the Council which continues to face challenges in delivering services to the residents of South Derbyshire. The Overview and Scrutiny Committee has been tasked with analysing and monitoring services in order to provide constructive feedback to increase efficiency as well as, where possible, reduce costs.

This Annual Report demonstrates the wide range of issues that have been considered within the scrutiny process and providing committee members the opportunity to select areas to review. It has also been noted that the Overview and Scrutiny Committee's interest in a number of work programme areas has inspired action aimed at improving key services elsewhere in the Council's democratic structure, e.g. waste collection and street scene, which can only be a positive move for the benefit of local residents.

The Overview and Scrutiny Committee recognises and appreciates the valuable contributions that Elected Members, Officers and representatives of organisations have made towards its work, and acknowledges that without this support and co-operation, it could not fulfil its aim to improve services for the benefit of South Derbyshire residents.

Councillor Stuart Swann
Chairman of the Overview & Scrutiny Committee

1. Background

1.1 Purpose of the Report

This is the Annual Report to Council from Overview and Scrutiny, as required by Article 6 of the Council's Constitution.

Overview and Scrutiny plays an important part in local government decision-making and is a principal way of achieving open, democratic accountability for the provision of public services. The aim of Overview and Scrutiny is to improve public services and quality of life for local residents. Its main value is in holding the Council and other service providers to account, monitoring performance and in its capacity to inform and influence the actions of the Council and its partners. Overview and Scrutiny is a legal requirement, introduced by the Local Government Act 2000, extended in later legislation, and consolidated in the Localism Act of 2011. Overview and Scrutiny allows Councillors to examine, question and evaluate various functions of the Council and other providers of public services on behalf of the public in an open and effective way.

The report outlines how the Overview and Scrutiny Committee has discharged its functions during the municipal year 2018/19 and details the current position and outcomes of its activities.

1.2 Composition of Overview and Scrutiny Committee

The Committee consists of eight Members; five Members of the Conservative Group and three Members of the Labour Group, in accordance with the political balance of the Council.

For the period of May 2018 to May 2019, the following Members were appointed to the Committee:

Conservative Group

Councillor Swann (Chairman), Councillor Wyatt (Vice-Chairman), Councillor Atkin, Councillor Murray and Councillor Mrs Patten

Labour Group

Councillor Bambrick, Councillor Dr Pearson and Councillor Mrs Stuart

1.3 Main Purposes of Overview and Scrutiny Committee

The main purposes of the Committee are as follows:-

- (a) Write reports and/or make recommendations to Council, Policy Committees or Area Forums in connection with the formulation of policy and the discharge of any functions.
- (b) Consider any matter affecting the District or its residents.

- (c) Review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (d) Exercise the Call-In procedure in respect of decisions made, but not yet implemented, by any Policy Committee or Area Forum.
- (e) Oversee the appropriate processes and report findings to the relevant Policy Committee.

1.4 Functions of Overview and Scrutiny Committee

- (a) Holding the Council and its statutory partners to account in the public interest, enabling transparent and effective decision-making. This includes the power to 'call-in' a decision made by any policy committee that has not yet been implemented. (See 1.6)
- (b) Supporting effective policies and initiatives, which have a beneficial impact on the community through policy review and development.
- (c) Contributing to continuous improvement in services through monitoring quarterly departmental performance reports and the implementation of improvement plans.
- (d) Having a positive impact on the work and outcomes of external agencies and providers of public services.
- (e) Aiding Councillors in engaging with their communities and playing the role of community representatives and leaders.

1.5 Meetings

The Overview and Scrutiny Committee usually meets every six weeks, on Wednesday evenings at the Council's Civic Offices. In order to engage on a more direct level with residents, meetings can also be taken out into the community. Meetings are held in Open session, unless there are Exempt items for consideration by the Committee. Additional task groups can be set-up to undertake work on the Committee's behalf, which usually happens when there is a need to review a topic in greater depth.

1.6 Call-In of Policy Committee Decisions

The Overview and Scrutiny Committee has the power to determine 'call-in' requests of any policy committee decision made but not implemented. During the year 2018/19, the Committee was not required to deal with any 'called in' decisions or requests from Policy Committees for specific investigations.

1.7 Member Requests

Any Member of the Council is able to request an item, relevant to the functions of the Committee, to be included in the Work Programme for review. During the 2018/19 municipal year, the Chairman of the Overview and Scrutiny Committee and a Member of the Council requested Multi-Team Working and Section 106 Health Allocations be added to the Work Programme for a detailed review.

2. Specific Areas of Activity

2.1 The Annual Report

In March 2019, the Committee considered the draft Annual Report for the 2018/19 municipal year, which looks at each of the priorities in turn and provides an overview of some of the outcomes achieved by the Committee and how it has discharged its function throughout the year.

2.2 Setting the Committee Work Programme

The Committee held a scoping meeting in June 2018 outlining suggestions on how the Committee might identify and agree possible issues to form the basis of its Work Programme during the forthcoming municipal year. Members considered a range of potential areas for the Committee to review and the specific focus of their attention.

The key areas identified were:

- (a) Regulation of Investigatory Powers Act (RIPA) 2000
- (b) The Budget 2019/2020
- (c) Update on Section 106 Health Allocations
- (d) Rural Play Provision
- (e) Universal Credit
- (f) Rural Broadband
- (g) Customer Services/Engagement
- (h) Housing Stock/Allocations/Monitoring
- (i) Litter Collection
- (j) Multi-Team Working
- (k) Safer Neighbourhood Grants

A short summary of the Committee's work during the year is set out below.

(a) Regulation of Investigatory Powers Act 2000 (RIPA)

The Committee has a standing function to monitor the Council's use of Regulation of Investigatory Powers (RIPA) on a quarterly basis, following the Council's Inspection by the Office of Surveillance Commissioners. The Committee noted the Council's use of Regulation of Investigatory Powers Act 2000 Policy and Guidance during the municipal year 2018/19.

(b) The Budget 2019/20

The Committee has a responsibility to assist the Finance and Management Committee to review the budget proposals. The Committee considered the Budget, the General Fund and capital at a meeting in January 2019. Members were also invited to attend policy-setting meetings and Area Forums where detailed presentations were given. The Committee was satisfied with the work undertaken and the outcome of the review of the Budget. The Committee Chairman also delivered a verbal update to the Finance and Management Committee, noting its review of the budgetary matters presented by the Strategic Director (Corporate Resources). He reported that the Committee had carefully considered the budget reports and acknowledged the potential financial challenges facing the Council, but no matters of significance from an overview and scrutiny perspective were cited for further investigation.

(c) Update on Section 106 Health Allocations

The Committee invited a representative from the Clinical Commissioning Group to attend a Committee Meeting, where an update was provided by the NHS Senior Primary Care Commissioning Manager, who informed Committee the four Clinical Commissioning Groups in Derbyshire were developing a Derbyshire-wide Strategy and Sustainable Transformation Plan, updating the Estates Plan and a South Derbyshire influenced Section 106 template was now in place across Derbyshire.

In relation to Section 106 matters, monies were being used flexibly to accommodate recruitment challenges to support existing resources. The Committee took note that strategic planning was improving, which was allowing for an improved ability to meet changing needs with better working practices.

(d) Rural Play Provision

Following the completion of an audit on play facilities within the District carried out by an external contractor, the draft findings were presented to the Committee to be reviewed. It was determined that overall, the play facilities within the District were above average quality, though there were identified issues with some sites relating to poor signage and appearance. A proposed action plan would include the development of a rolling programme to ensure signage remained up to date. A further recommendation, which was welcomed by the Committee, was the move to a bespoke electronic system to improve the accuracy of recording identified issues and efficiency in responding.

(e) Universal Credit

The Committee was updated by the Strategic Director (Corporate Resources) on the preparations undertaken by the Council in anticipation of the full rollout of Universal Credit. Actions taken to date have included contacting tenants affected by the rollout, securing IT facilities to accommodate electronic application submissions, applicable staff have received necessary training through the Department of Work and Pensions, budgeting support surgeries for tenants have been implemented and a revision of performance processing monitoring has been completed. Members considered the preparations made to ensure a smooth transition, but remain vigilant to the potential impact Universal Credit may have on debt and arrears.

(f) Rural Broadband

A presentation was delivered to the Committee by the Programme Manager from Digital Derbyshire, which outlined the progress of supplying fibre broadband to 105,000 households by 2020, with a majority of premises having been completed. The scheme was initiated to assist those in rural communities, though there remained some difficulties for some local residents and businesses to access broadband, even though this was now available and is something Rural Broadband will continue to address.

(g) Customer Service/Engagement

This item was added to the Work Programme as the Committee wished to monitor the measures taken to ensure a consistent approach to customer services and engagement was instilled across the Council. The Strategic Director (Corporate Resources) updated the Committee that a new matrix to monitor service provision would be piloted, which would assist in identifying and tailoring training requirements.

(h) Housing Stock/Allocations/Monitoring

The Housing Services Manager provided the Committee with specific details of the current housing stock and outlined Savills had been commissioned to undertake a physical survey of 10% of current housing stock to help assist in revising the management strategy and planned improvement programme; an analysis of fire safety of Council owned dwellings was also being undertaken. The Committee was updated on the Council's Allocations Policy and explored the priority banding system based on housing needs. The Allocations Policy is due to be reviewed following the introduction of the new choice based lettings software. The Committee also noted the service plan to monitor Housing Services performance outlined proactive approaches to address challenges, which had been identified for over the next five years.

(i) Litter Collection

The Committee reviewed the current activities undertaken by the Council to tackle litter within the District that is complimentary to the Government's Litter Strategy for England. Such activities reviewed included evaluating the Council's proactive response to fly tipping, including the legal powers utilised by the Council and using social media to deter people from fly tipping, and the Green Dog Walkers Pledge initiative, which encourages the community to be invested in reducing issues of dog fouling. The Committee noted the main provisions outlined from the litter strategy and the possible implications upon Council resources.

(j) Multi-Team Working

The Chairman requested this item was brought to Committee for discussion. The Strategic Director (Service Delivery) advised the Committee, outlining the strategies that have been developed to ensure a consistent performance standard is carried out across all remits of service delivery.

(k) Safer Neighbourhood Grants

The Committee was updated on the performance of the Safer and Stronger Neighbourhood funding stream, specifically the community development initiatives successfully supported through the scheme. The Committee gave consideration on how the funding stream should continue to operate and the different approaches to advertising were noted.

3 Challenges for 2019-2020

- To build on, and update, the achievements of Overview & Scrutiny.
- To ensure that Overview and Scrutiny continues to make a positive contribution to the development of policy and the continuous improvement of the Council's operations.
- To continue to ensure the Overview and Scrutiny work programme reflects concerns of service users, community and the public.
- To continue to ensure Overview and Scrutiny works with the community and key partners to respond to local concerns.
- To continue to ensure that the work of Overview and Scrutiny has a positive effect on decision-makers and provides evidence that it has made a real difference.
- To ensure Overview and Scrutiny takes a more active, appropriate role in respect of the work of the Policy Committees and their decisions.
- To balance the focus of the Overview and Scrutiny Committee both inward on existing and proposed Council services, and outward to other areas of the community and partner organisations.
- To build on the existing scoping procedure to make it more robust, to ensure the original scope is used as a point of reference for each work programme item and a tool to measure progress and the value being added by the committee as it completes its work.

Chairman, Vice-Chairman and Members of the Overview and Scrutiny Committee
March 2019

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|------------------------------------|--|----------------------------------|
| REPORT TO: | OVERVIEW AND SCRUTINY COMMITTEE | AGENDA ITEM: 8 |
| DATE OF MEETING: | 27th MARCH 2019 | CATEGORY: DELEGATED |
| REPORT FROM: | CHIEF EXECUTIVE | OPEN |
| MEMBERS' CONTACT POINT: | DEMOCRATIC SERVICES democraticservices@south-derbys.gov.uk | DOC: |
| SUBJECT: | COMMITTEE WORK PROGRAMME | REF: |
| WARD(S) AFFECTED: | ALL | TERMS OF REFERENCE: G |

1.0 Recommendations

1.1 That the Committee considers and approves the updated work programme.

2.0 Purpose of Report

2.1 The Committee is asked to consider the updated work programme.

3.0 Detail

3.1 Attached at Annexe 'A' is an updated work programme document. The Committee is asked to consider and review the content of this document.

4.0 Financial Implications

4.1 None arising directly from this report.

5.0 Background Papers

5.1 Work Programme.

| Overview & Scrutiny Committee Work Programme 2018/19 | | | | | | | | | | | | | | | | | | | | | | | | | Annexe A | |
|--|--|----------------|----|--|--------|--|--|--------|--|--|--------|--|--|--------|--|--|--------|--|--|--------|----|--|--|--|-----------------------------|--|
| Project | | Committee Date | | | | | | | | | | | | | | | | | | | | | | | Responsible Head of Service | |
| | | Jun-18 | | | Sep-18 | | | Oct-18 | | | Nov-18 | | | Jan-19 | | | Feb-19 | | | Mar-19 | | | | | | |
| | | | 20 | | 5 | | | 17 | | | 28 | | | 16 | | | 13 | | | | 27 | | | | | |
| Annual Report | | | | | | | | | | | | | | | | | | | | | | Legal and Democratic Services Manager. | | | | |
| RIPA | | | | | | | | | | | | | | | | | | | | | | Legal & Democratic Services Manager | | | | |
| Setting the Work Programme | | | | | | | | | | | | | | | | | | | | | | Strategic Director (Corporate Resources) | | | | |
| Budget | | | | | | | | | | | | | | | | | | | | | | Strategic Director (Corporate Resources) | | | | |
| Update on Section 106 Health Allocations | | | | | | | | | | | | | | | | | | | | | | Strategic Director (Service Delivery) | | | | |
| Rural Play Provision | | | | | | | | | | | | | | | | | | | | | | Strategic Director (Service Delivery) | | | | |
| Universal Credit | | | | | | | | | | | | | | | | | | | | | | Strategic Director (Corporate Resources) | | | | |
| Rural Broadband | | | | | | | | | | | | | | | | | | | | | | Strategic Director (Service Delivery) | | | | |
| Customer Services / Engagement | | | | | | | | | | | | | | | | | | | | | | Strategic Director (Corporate Resources) | | | | |
| Housing Stock / Allocations / Monitoring | | | | | | | | | | | | | | | | | | | | | | Strategic Director (Service Delivery) | | | | |
| Litter Collection | | | | | | | | | | | | | | | | | | | | | | Strategic Director (Service Delivery) | | | | |
| Multi-Team Working | | | | | | | | | | | | | | | | | | | | | | Strategic Director (Service Delivery) | | | | |
| Safer Neighbourhood Grants | | | | | | | | | | | | | | | | | | | | | | Strategic Director (Service Delivery) | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Key | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Report to Committee | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Report to Task Group | | | | | | | | | | | | | | | | | | | | | | | | | | |