

## Appendix 1

### SUMMARY GENERAL FUND REVENUE ACCOUNT 2003/2004

	Approved Estimate £	Actual Out-turn £	Variance
<b>Expenditure</b>			
Net Spending of Services	10,976,910	9,803,909	-1,173,001
Asset Management Revenue Account	-533,580	-208,941	324,639
Principal Repaid on Transferred Debt	18,305	18,305	0
Reverse Deferred Charges in Services	-1,165,865	-961,142	204,723
Commutation Adjustment	-265,565	-265,565	0
Provision for Bad and Doubtful Debts	40,000	32,614	-7,386

<b>Overall Net Revenue Expenditure</b>	<b>9,070,205</b>	<b>8,419,180</b>	<b>-651,025</b>
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#### Financing

Revenue Support Grant	2,347,067	2,347,012	-55
Redistributed Business Rates	2,852,258	2,852,258	0
Council Tax	3,432,209	3,432,209	0
Contributions from Earmarked Reserves	359,360	348,826	-10,534

<b>Total Financing</b>	<b>8,990,894</b>	<b>8,980,305</b>	<b>-10,589</b>
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<b>Deficit (-) / Surplus for the Year</b>	<b>-79,311</b>	<b>561,125</b>	<b>640,436</b>
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#### Appropriation of Deficit or Surplus

Proposed Contributions to Earmarked Reserves	0	442,060	442,060
Transfer from (-) / to General Reserves	-79,311	119,065	198,376

	<b>-79,311</b>	<b>561,125</b>	<b>640,436</b>
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#### GENERAL RESERVES

Balance B/F as at 1-4-03	2,468,935	2,468,935	0
Prior Year Adjustment	0	39,900	39,900
Appropriation as above	-79,311	119,065	198,376

<b>GENERAL BALANCES as at 31-03-2004</b>	<b>2,389,624</b>	<b>2,627,900</b>	<b>238,276</b>
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## GENERAL FUND - PROPOSED TRANSFERS TO EARMARKED RESERVES 2003/04

Proposal	£	Comment
<b>2003/04 Budgets - Now committed in 2004/05</b>		
Conservation/Historic Buildings Grants	8,400	Unused allocation
Building Regulations - Renewals/IT Upgrade	10,000	Virement from last year's additional income
Corporate Training and Employee Development	28,000	
Repairs to Industrial Units	6,040	Service Developments in 2003/04
Printing of Conservation Area Histories	3,900	To cover/complete planned work outstanding
Production of Tourist Footpath Leaflets	900	To cover/complete planned work outstanding
Etwell Pool - Supplement Repair and Improvements Budget	14,000	From additional income in 2003/04
Servicing Local Strategic Partnership	5,500	Remaining allocation
Best Value Newsletter	13,000	Delayed due to CPA report
Disability Access Works	12,500	Initial audit less than estimated - supplement capital works
Asbestos Audits	20,000	Not completed in 2003/04
Updating Property DataBase	3,240	Underspendings in 2003/04
Economic Development - extend temporary staffing	3,380	Underspendings in 2003/04
Economic Development Promotions	12,700	Underspendings in 2003/04
I. T. Training (project management & reporting systems)	1,500	Underspendings in 2003/04
Planning Delivery Grant	8,000	Unused allocation - but expenditure planned
Homelessness Grant	16,000	Unused allocation - but expenditure planned
Legal and Democratic Services - extend temporary staffing	15,000	Underspendings in 2003/04
Legal Fees - tribunals and appeals	30,000	Contingency not required in 2003/04
	<b>212,060</b>	
<b>Other Proposals</b>		
New Waste Disposal Site - Interim Costs	120,000	Full costs may not be reimbursed
Housing Benefit Due to DWP	60,000	Backdated rent assessments
Local Plan Inquiry	50,000	Additional legal fees subject to negotiation
<b>Total - Proposed Transfers to Earmarked Reserves</b>	<b>442,060</b>	

## SUMMARY HOUSING REVENUE ACCOUNT 2003/2004

	Approved Estimate £	Actual Out-turn £	Variance £
<b>Expenditure</b>			
Repairs and Maintenance	2,655,000	2,680,564	25,564
Balance on DSO Trading Account	69,260	23,338	-45,922
Supervision and Management	789,360	789,723	363
Sheltered Housing and Other Services	817,530	796,624	-20,906
Council Tax Payable on Empty Properties	19,770	11,751	-8,019
Leasing	16,780	15,869	-911
Rent Rebates Paid	4,757,870	4,750,981	-6,889
Provision for Non-payment/Bad Debts	60,000	0	-60,000
Revenue Contribution to Capital Works	194,510	0	-194,510
Loan and Financing - Interest Payments	566,400	616,135	49,735

<b>Total Expenditure</b>	<b>9,946,480</b>	<b>9,684,985</b>	<b>-261,495</b>
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<b>Income</b>			
Rents from Tenants	8,297,390	8,281,386	16,004
Other Rents (mainly garages)	97,220	92,462	4,758
Other Fees and Charges	71,330	79,246	-7,916
Recharges to Other Services	25,920	25,378	542
Housing Subsidy	525,440	527,537	-2,097
Supporting People Grant	337,300	374,651	-37,351
Interest Received	51,700	57,778	-6,078

<b>Total Income</b>	<b>9,406,300</b>	<b>9,438,438</b>	<b>-32,138</b>
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<b>Deficit/Surplus(-) for the Year</b>	<b>540,180</b>	<b>246,547</b>	<b>-293,633</b>
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HRA General Reserve

Balance b/f 1-4-03	1,415,243	1,415,243	0
Less Deficit (as above)	540,180	246,547	-293,633

<b>Balance as at 31/3/03</b>	<b>875,063</b>	<b>1,168,696</b>	<b>-293,633</b>
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## CAPITAL SCHEMES - AMOUNTS TO BE CARRIED FORWARD TO 2004/05

	Total Cost £	Spent in Year £	Carry Forward £
<b>Community Facilities</b>			
Green Bank Leisure Centre - Refurbishment of Plant	20,000	15,000	5,000
Swadlincote Woodlands - Access Improvements	50,294	39,665	10,629
Initial Works - Maurice Lea Park Refurbishment	12,500	0	12,500
National Cycle Route 63 -	9,780	8,780	1,000
Skateboard Park	70,000	59,051	10,949
Mount Pleasant Football Pitches - Drainage	20,000	0	20,000
Play Areas and Safety Surfacing	17,100	2,000	15,100
Youth Facilities	15,000	1,000	14,000
Community Partnership Scheme	200,000	82,357	117,643
Rosliston Log Cabins	25,000	81,061	-50,000
Newhall Park Improvements	0	6,000	-6,000
	<b>439,674</b>	<b>294,914</b>	<b>150,821</b>
<b>Total - Community Facilities</b>			
<b>Environmental Schemes</b>			
Heritage Economic Regeneration Scheme	102,949	79,242	23,707
Burglary Prevention Project	40,000	29,208	10,792
	<b>142,949</b>	<b>108,450</b>	<b>34,499</b>
<b>Total - Environmental Schemes</b>			
<b>I.T. Systems</b>			
Financial Management System	171,021	109,525	61,496
Kiosks	13,000	0	13,000
Housing Management System	248,000	36	247,964
	<b>432,021</b>	<b>109,561</b>	<b>322,460</b>
<b>Total - I.T. Systems</b>			

Funds allocated but not yet paid  
Grant outstanding to cover costs incurred  
Cost reimbursed in June 2004

Project commenced in 2004/05

CAPITAL SCHEMES - AMOUNTS TO BE CARRIED FORWARD TO 2004/05

	Total Cost £	Spent in Year £	Carry Forward £
<b>Property Improvements</b>			
Repairs to Village Halls and General Properties	100,000	4,622	95,378
Environmental Improvements	0	16,285	-16,285
Alterations of Civic Offices	80,000	42,005	37,995
			Funding due in 2004/05
			Virement from Delph roof repairs
<b>Total - Property Improvements</b>	<b>180,000</b>	<b>62,912</b>	<b>117,088</b>
<b>Private Sector Housing</b>			
Grants	711,000	693,790	17,210
Housing Needs Survey	40,000	111	39,889
<b>Total - Private Sector Housing</b>	<b>751,000</b>	<b>693,901</b>	<b>57,099</b>
<b>Sheltered Housing</b>			
Upgrade of Piper Lifeline Equipment	60,000	31,349	28,651
General Improvements	100,000	22,533	77,467
Replacement of Internal Doors	20,000	0	20,000
<b>Total - Sheltered Housing</b>	<b>180,000</b>	<b>53,882</b>	<b>126,118</b>
<b>Council Housing Improvements</b>	<b>2,296,801</b>	<b>1,887,492</b>	<b>162,754</b>

# APPENDIX 5

## GENERAL FUND REVENUE ACCOUNT

Updated 3-Year Financial Forecast (July 2004)

	<u>Approved Estimate</u>	<u>Actual Out-turn</u>	<u>Base Budget</u>	<u>Projection</u>	<u>Projection</u>
	<u>2003/04</u>	<u>2003/04</u>	<u>2004/05</u>	<u>2005/06</u>	<u>2006/07</u>
	£	£	£	£	£
Net Committee Spending	10,976,910	9,803,909	8,669,930	9,180,575	9,673,580
New Spending Proposals (approved in 04/05 budget)	0	0	273,858	272,008	249,333

### Capital Adjustments

Asset Management Revenue Account	-533,580	-208,941	-45,616	-35,412	-8,288
Principal Repaid on Transferred Debt	18,305	18,305	19,004	19,764	17,834
Reverse Deferred Charges allocated to Services	-1,165,865	-961,142	0	0	0
Commutation Adjustment	-265,565	-265,565	-175,973	-133,000	-76,000

### Overall Net Spending

**9,030,205    8,386,566    8,741,203    9,303,935    9,856,459**

### Provisions

Bad and Doubtful Debts	40,000	32,614	40,000	40,000	40,000
On-going Revenue Costs of new Capital Projects	0	0	0	8,000	25,000

### Anticipated/Known Variations to Base Budget

Car Leasing Scheme/Cash Alternative	0	0	0	-19,000	-56,600
Loss of Rent from 46-48 Grove Street	0	0	11,000	11,000	11,000
Local Plan	0	0	25,000	12,880	12,880
Backfunded Pensions falling out	0	0	0	-55,000	-60,000
Capital Charges falling out	0	0	0	-17,100	-33,450
Increase in Pension Contributions	0	0	0	186,000	186,000
Increase in Members' Allowances	0	0	0	25,210	53,030

APPENDIX 5

GENERAL FUND REVENUE ACCOUNT  
Updated 3-Year Financial Forecast (July 2004)

	<u>Approved</u>	<u>Actual</u>	<u>Base</u>	<u>Projection</u>	<u>Projection</u>
	<u>Estimate</u>	<u>Out-turn</u>	<u>Budget</u>	<u>2005/06</u>	<u>2006/07</u>
	£	£	£	£	£
Rent Rebate Subsidy from HRA falling out	0	0	0	23,925	47,850
Financial Management System - Running Costs	0	0	25,000	25,000	25,000
Revenues & Benefits - Partnership Contribution	0	0	80,000	80,000	80,000
Revenues & Benefits - Verification Framework	0	0	40,000	40,000	40,000
Annual Regradings	0	0	9,600	9,600	9,600
Running costs of Laptop Computers	0	0	0	28,100	28,100
Savings on Debt Repayments	0	0	-126,000	-167,000	-208,000
Maurice Lee Park - Running Costs	0	0	24,000	24,000	24,000

**OVERALL NET REVENUE EXPENDITURE**  
**9,070,205 8,419,180 8,869,803 9,559,550 10,080,869**

FINANCING (Income)

<b>Government's Formula Grant</b>					
Revenue Support Grant	2,347,067	2,347,012	2,727,074	2,781,615	2,837,248
Redistributed Business Rates	2,852,258	2,852,258	2,284,541	2,330,232	2,376,836
<b>Total - Formula Grant</b>	<b>5,199,325</b>	<b>5,199,270</b>	<b>5,011,615</b>	<b>5,111,847</b>	<b>5,214,084</b>
<b>Council Tax</b>	<b>3,432,209</b>	<b>3,432,209</b>	<b>3,708,790</b>	<b>3,925,795</b>	<b>4,160,551</b>
<b>Total - External Income</b>	<b>8,631,534</b>	<b>8,631,479</b>	<b>8,720,405</b>	<b>9,037,642</b>	<b>9,374,635</b>

# APPENDIX 5

## GENERAL FUND REVENUE ACCOUNT

Updated 3-Year Financial Forecast (July 2004)

	<u>Approved Estimate</u>	<u>Actual Out-turn</u>	<u>Base Budget</u>	<u>Projection</u>	<u>Projection</u>
	<u>2003/04</u>	<u>2003/04</u>	<u>2004/05</u>	<u>2005/06</u>	<u>2006/07</u>
	£	£	£	£	£

### Contributions from Earmarked Reserves

I.T.	155,400	150,397	21,600	22,356	23,138
Section 106 - Swadlincote Woodlands	20,490	17,859	29,740	30,781	31,858
DSO Reserve (For Depot Alterations)	21,550	21,550	0	0	0
Commitments	161,920	159,020	14,600	0	0

### TOTAL FINANCING

	<b>8,990,894</b>	<b>8,980,305</b>	<b>8,786,345</b>	<b>9,090,779</b>	<b>9,429,632</b>
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### Surplus / Deficit (-) for the Year

	<b>-79,311</b>	<b>561,125</b>	<b>-83,458</b>	<b>-468,771</b>	<b>-651,237</b>
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### Appropriation of Surplus or Deficit

Contributions to Earmarked Reserves	0	442,060	0	0	0
Transfer to / from (-) General Reserves	-79,311	119,065	-83,458	-468,771	-651,237

	<b>-79,311</b>	<b>561,125</b>	<b>-83,458</b>	<b>-468,771</b>	<b>-651,237</b>
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### GENERAL RESERVES

Balance as at 1st April	2,468,935	2,468,935	2,627,900	2,544,442	2,075,671
Prior Year Adjustment	0	39,900	0	0	0
Appropriation (as above)	-79,311	119,065	-83,458	-468,771	-651,237

### Balance as at 31st March

	<b>2,389,624</b>	<b>2,627,900</b>	<b>2,544,442</b>	<b>2,075,671</b>	<b>1,424,434</b>
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## REVISED CAPITAL INVESTMENT and FINANCING TO 2008/09

	Approved 2004/05 £	Projected 2005/06 £	Projected 2006/07 £	Projected 2007/08 £	Projected 2008/09 £	Total £
<b>COUNCIL HOUSE IMPROVEMENTS (HRA)</b>						
Major Repairs (funded from MRA)	2,035,000	1,840,000	1,839,550	1,845,400	1,857,150	9,417,100
<b>Investment funded by SDDC</b>						
Upgrade of Piper Lifeline Equipment	28,650					28,650
General Improvements - Sheltered Properties	77,450					77,450
Internal Doors - Sheltered Properties	20,000					20,000
Housing Management System	247,950					247,950
<b>Total - HRA Investment funded by SDDC</b>	<b>374,050</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>374,050</b>
<b>TOTAL - HRA</b>	<b>2,409,050</b>	<b>1,840,000</b>	<b>1,839,550</b>	<b>1,845,400</b>	<b>1,857,150</b>	<b>9,791,150</b>
<b>NON-HRA INVESTMENT</b>						
<b>Community Facilities</b>						
Green Bank Leisure Centre - Refurbishment of Plant	5,000					5,000
Swadlincote Woodlands - Access Improvements	10,650					10,650
Maurice Lea Park - Renovation	149,500					149,500
National Cycle Route 63	1,000					1,000
Skateboard Park	10,950					10,950
Mount Pleasant Football Pitches - Drainage	20,000					20,000
Modernisation of Play Areas and Safety Surfacing	75,100					75,100
Provision of Youth Facilities	14,000					14,000
Community Partnership Scheme	267,650	150,000	150,000	150,000	150,000	867,650
Etwell Leisure Centre (provision)	260,000					260,000
Geographical survey in Gresley Cemetery	10,000					10,000
Renovation of Cemeteries (rolling programme)	25,000	25,000	25,000	25,000	25,000	125,000
Provision of Artificial Sports Pitch	72,250					72,250

## REVISED CAPITAL INVESTMENT and FINANCING TO 2008/09

	Approved 2004/05	Projected 2005/06	Projected 2006/07	Projected 2007/08	Projected 2008/09	Total
	£	£	£	£	£	£
Development of Coton Park Community Facility	165,000					165,000
Rosliston Forestry Centre - Window Replacements	9,000					9,000
Skateboard/BMX Facility - Hilton	67,000					67,000
Football Changing Rooms - Hilton	40,000					40,000
<b>Total - Community Facilities</b>	<b>1,202,100</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>1,902,100</b>
<b>Environmental Services</b>						
Heritage Economic Regeneration Scheme	23,700					23,700
Burglary Prevention Project/Other Crime Prevention	48,800	60,000	60,000	60,000	60,000	288,800
Hatton Flood Alleviation Works	394,500					394,500
<b>Total - Environmental Services</b>	<b>467,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>707,000</b>
<b>E-Government</b>						
Financial management System	61,500					61,500
Provision of Kiosks	13,000					13,000
Schemes (funded by IEG Grant)	350,000	150,000				500,000
<b>Total - E-Government</b>	<b>424,500</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>574,500</b>
<b>Property Improvements</b>						
Repairs to Village Halls and General Properties	95,400					95,400
Civic Offices	38,000					38,000
Disability Access and Other Improvements	100,000	150,000	150,000	150,000	150,000	700,000
<b>Total - Property Improvements</b>	<b>233,400</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>833,400</b>

## REVISED CAPITAL INVESTMENT and FINANCING TO 2008/09

	Approved 2004/05 £	Projected 2005/06 £	Projected 2006/07 £	Projected 2007/08 £	Projected 2008/09 £	Total £
<b>Private Sector Housing</b>						
Improvement and Renewal Grants	567,200	550,000	550,000	550,000	550,000	2,767,200
Housing Needs Survey (condition and energy saving)	50,000				40,000	90,000
	617,200	550,000	550,000	550,000	590,000	2,857,200
<b>Other</b>						
Repayment of Covenants	470,000	385,000	415,000	450,000	490,000	2,210,000
<b>TOTAL EXPENDITURE</b>	<b>5,823,250</b>	<b>3,310,000</b>	<b>3,189,550</b>	<b>3,230,400</b>	<b>3,322,150</b>	<b>18,875,350</b>
<b>FINANCING</b>						
Central Government Borrowing Allocations	815,950	615,000	0	0	0	1,430,950
Central Government Grants	527,550	150,000	0	0	0	677,550
Major Repairs Allowance (MRA)	2,035,000	1,840,000	1,839,550	1,845,400	1,857,150	9,417,100
Revenue Contributions	0	0	0	0	0	0
Housing IT Reserve	98,000	0	0	0	0	98,000
External Contributions	260,200	0	0	0	0	260,200
Section 106 Planning Agreements	117,950	0	0	0	0	117,950
General Capital Receipts	1,968,600	1,000,000	1,000,000	600,000	600,000	5,168,600
<b>TOTAL FINANCING</b>	<b>5,823,250</b>	<b>3,605,000</b>	<b>2,839,550</b>	<b>2,445,400</b>	<b>2,457,150</b>	<b>17,170,350</b>
Remaining or Shortfall (-) in Financing	0	295,000	-350,000	-785,000	-865,000	-1,705,000

## OVERVIEW OF EARMARKED RESERVES

### 1. Housing DSO

This was built up during the years of compulsory competitive tendering from surpluses earned on the DSO's housing maintenance trading account. Some of this surplus had been recycled directly back to the Housing Revenue Account on an annual basis.

Its main purpose in recent years was to meet any deficit in recharges that may occur on the DSO's trading account. The reserve was used for this purpose in 2003/04, and was fully utilised to help cover a deficit on the DSO account in the year.

### 2. "Soft Split" DSO

As the Housing DSO - although with the ending of the client/contractor split in Technical Services, there is effectively no surplus or deficit to be accounted for. This reserve is currently earmarked to fund one-off expenditure associated with transport and technical works.

Around £21,000 was used in 2003/04 to fund alterations to Darklands Road Depot as part of the Division's restructure. It is proposed that the remaining balance should be earmarked to meet any vehicle leasing costs associated with early termination or non-recoverable insurance costs.

### 3. Commutation Adjustment

This reserve had been built up on annual basis to meet the negative effect of the commutation adjustment, which would have been a cost on the Council's General Fund from 2008/09. However, accounting regulations under the Local Government Act 2003, has effectively revoked this.

However, as part of the budget round in February 2004, the Council approved that the accumulated reserve be "frozen" pending a review of future budget deficits as highlighted in the financial projections.

### 4. HRA - Housing IT System

This reserve has been set-aside as a contribution to the procurement of the new housing management/maintenance system, currently in the initial stages of implementation. This project is included in the Council's capital programme, and this reserve has been earmarked as a contribution to the overall costs.

### 5. IT/IEG Reserve

This reserve is to fund the replacement of computer hardware and software to generally upgrade I.T. and to help meet the requirements as set out in the

Council's IEG Statement. It has been funded by Government grants and from savings on current computer leases and other running costs.

#### **6. Woodlands Section 106 Agreement**

This reserve is to fund the costs of staffing, equipment upgrades and other running costs, associated with Swadlincote Woodlands. On current costs, up to £25,000 will be used each year, until the reserve is fully utilised, a further 13 years, unless any "one-off expenditure" is funded. In accordance with the Section 106 agreement, this money must be spent on the Woodlands.

#### **7. Commitment Reserve**

This is to meet various commitments mainly stemming from budget underspends in previous years and to earmark sums as contingencies. The proposed contributions for 2003/04 are detailed in **Appendix 2** to this report, a substantial part of which will be spent in 2004/05.

In addition, an amount of £17,000 remains in this reserve. This is based on a Government threshold to meet costs associated with emergencies (typically used for dealing with Flooding in the District) which are not recoverable from Government (known as the Bellwin Scheme).

Furthermore, the reserve includes an amount for Risk Management initiatives (£10,000) which remains unspent.

#### **8. Repton Parish Contributions**

An amount remaining from the sale proceeds of Repton Depot which is earmarked to be spent on projects in Repton Parish.

