



Service Plan 2017/2018

Community and Planning

South Derbyshire Changing for the better

Contents

Introduction	3
Key aims	
The importance of service planning	
Scene setting	4
Overview of Directorate	
Workforce	
Budget	
Service performance	10
Measures and projects	
People, Place, Progress, Outcomes	
Partnerships	19
Key considerations	20
Service transformation	
Managing risks	
Monitoring and review	

All information presented in this Service Plan was correct at the time of publication.

Introduction

The Corporate Plan 2016–2021 forms an important part of planning for the future and leads our performance management. As well as enabling effective monitoring, it links strategic priorities and objectives directly to the activities of service areas.

As part of this, Service Plans are created for our four directorates – Housing and Environmental Services, Community and Planning, Finance and Corporate Services and the Chief Executive's department.

Covering the 2017-2018 financial year, the Service Plans (updated annually) align current delivery arrangements with changing patterns of demand, making the most effective use of available and future resources.

Key aims

All priorities and activities undertaken by Community and Planning complement our collective vision of making 'South Derbyshire a better place to live, work and visit'.

We will:

- Positively contribute towards Council policies and procedures
- Deliver continuous improvements in performance
- Ensure compliance with relevant legislation
- Maintain a strong customer focus
- Ensure a widespread understanding of core values, key aims and performance measures and encourage participation in their development
- Ensure that data quality principles are applied
- Encourage a positive health and safety culture

All of these contribute to the main themes running through the Corporate Plan: People, Place, Progress and Outcomes.

The importance of service planning

Delivery of public services occurs in an increasingly dynamic environment, with high community expectations, Government priorities and technological advances.

While the budgetary setting is constrained, there are ever increasing pressures and demands to do more with less.

In this context, it is essential that services are well planned, with the capability to evolve in order to meet community needs.

This allows us to identify requirements and associated enabling services such as technology, workforce, funding, capital infrastructure and information management.

Scene setting

Overview of the directorate

The Community and Planning Directorate plays a key role in meeting our strategic objectives for supporting People, Place, Progress and Outcomes.

Here is a breakdown of statutory and non-statutory duties undertaken:

Statutory

- Planning Policy (Planning Services)
- Development Management (Planning Services)
- Planning enforcement (Planning Services)
- Building Control (Planning Services)
- Dangerous structures (Planning Services)
- Crime reduction and anti-social behaviour (Communities)
- Maintenance of the Local Land and Property Gazetteer (LLPG) under the Public Sector Mapping Agreement

Non Statutory

- Parks, open spaces, cemeteries, tree management and development (Cultural Services)
- Leisure, sport, forestry centre and community facility management and provision (Cultural Services)
- Flooding and drainage (Cultural Services)
- Sport and health (public) provision and development (Sport and Health Partnerships)
- Children's play provision (Cultural Services and Sport and Health Partnerships)
- Support for the voluntary and community sector (Communities)
- Community development (Communities)
- Street naming and numbering (Planning Services)
- South Derbyshire Partnership (Director)
- Cultural/public events (Cultural Services)
- Civic duties and events (Cultural Services)
- Built conservation and heritage (Planning Services)
- Environmental Education (Cultural Services)

The above functions are delivered within a five-unit structure, plus the managerial support for the South Derbyshire Partnership:

Cultural Services

Parks, open space and cemeteries: The division has responsibility for the management of three urban parks covering an area of approximately 15 hectares, the 30 hectare Swadlincote Woodland Forest Park, public open space that currently occupies an area in the region of 60 hectares, six cemeteries, 11 football pitches, eight allotment sites and large areas of common land. There is responsibility for the development of 47 equipped play areas.

Leisure facilities: Responsibility for the contracts that cover the management of the Green Bank Leisure Centre, Etwall Leisure Centre, Midway Community Centre and Swadlincote Market, plus two directly managed village halls and Swadlincote Town Hall.

Land drainage: Responsibility for the Council's statutory and discretionary land drainage functions as the land drainage authority, ancillary services during flooding and for investigation after flooding events.

Rosliston Forestry Centre is managed in partnership with the Forestry Commission. It has attracted more than £3 million in external funding over the past 15 years and draws in around 190,000 daytime and overnight visitors per year.

Events: The unit leads or supports delivery of major public events, including the Festival of Leisure, which attracts an estimated 10,000 people over a June weekend, the switching on of the Christmas Lights in Swadlincote Town Centre, Liberation Day, South Derbyshire Day, performances at the Glade and Pancake Races on the Delph. The support for the Council Chairman and civic events is also undertaken by this unit.

Environmental Education: Based at Rosliston Forestry Centre, the Environmental Education partnership between the Council, Rolls-Royce and the National Forest Company aims to develop the knowledge, understanding and respect of the environment by young people and adults. In addition to hosting school and other group visits, the team manages a wide variety of events, co-ordinates the District-wide Environmental Forum and Cultural Forum, leads on the local Forest School initiative and continues to deliver contracts for the Woodland Trust.

The aspiration of Cultural Services for the coming year is:

- Procure a new management contract for Rosliston Forestry Centre
- Produce a joint Playing Pitch Strategy with Derby City
- Deliver new/improved community facilities in urban parks, Stenson Fields and Swadlincote
- Modernise delivery of services within the unit in order to create capacity
- Increase participation in outdoor activity and volunteering

Communities

Community Safety: The Safer South Derbyshire Partnership's support team is based in the Directorate and is responsible for the delivery of the 2017/18 Partnership Plan. All of the priorities will be delivered in accordance with the overarching principles set out in the Derbyshire Strategic Threat and Risk Assessment.

The service also manages the Safer Neighbourhoods initiative, which coordinates six Safer Neighbourhood areas and provides funding for local crime reduction projects.

Revenue support to the voluntary and community sector: Revenue support, totalling more than £250,000, is granted to nine organisations. The grants are managed through service level agreements, which are renewable annually. However, the agreement to provide funding lasts for three years.

Community development work includes support for the establishment of community hubs at facilities such as Gresley Old Hall.

The **Community Partnership Scheme** provides support and advice to the voluntary and community sectors in relation to funding (e.g. funding sources, bid writing and funding strategy) and project development.

Neighbourhood Planning and Parish Plan support is provided, along with the development of volunteering across the service.

The aspiration of Communities for the coming year is:

- Develop a community hub approach to multi agency service provision
- Develop closer working relationships with the Council for Voluntary Services and the voluntary sector

Sport and Health Partnerships

Sports Development: This involves developing an infrastructure, through partnership working, to enable local people to become involved in sport and physical activity as a vehicle for health improvement, social inclusion and community development. This is principally undertaken through the Council's membership of Derbyshire Sport and South Derbyshire Sport.

Play Development and Provision: More than 8,000 participations are achieved annually, mainly through the Summer Holidays Playscheme where Parish Councils hire in a variety of themed sessions.

Public Health Development and Improvement: The division leads on health promotion and improvement with respect to physical activity and has responsibility for GP exercise referral schemes, including the management of the Get Active In The Forest project which has engaged local people in activities including walking, cycling, outdoor pursuits, archery and environmental works. The team also manages a variety of contracts for Public Health.

School Sport Partnership: The unit is commissioned by the primary and secondary schools in the District to deliver the school sport agenda. This includes sport competitions, curricular and extracurricular activity, leadership and volunteering and teacher training.

The **South Derbyshire Village Games** project also sits within the unit, working with and empowering local communities to come together to develop and implement sporting activities in our villages. This is a partnership with the Community Sports Trust.

The aspiration of Sport and Health Partnerships for the coming year is:

- Deliver a community cycle event and promote cycling in general
- Develop a Physical Activity, Sport and Recreation Strategy
- Deliver a programme of activity which supports people living independently

Planning Services

Preparing and monitoring the statutory **Local Plan** sets out the long-term growth strategy for South Derbyshire. This includes identifying how essential infrastructure will be provided and funded. The policy team works closely with adjacent authorities in the wider Derby Housing Market Area on strategic issues such as housing, employment, transport and the Green Belt. Specialist advice and support is provided in relation to more than 700 listed buildings and 22 conservation areas and on the quality of design of major proposals to secure design excellence.

The **Development Management** team dealt with over 1,000 planning applications in 2016/17. The diverse nature of the District means that a wide variety of applications are received. Officers, under the scheme of delegation, determine approximately 90% of applications. The remainder are determined by Elected Members at Planning Committee. Free, informal advice is provided to developers and householders. Development Management also deals with planning appeals, along with Tree Preservation Orders and consent for works to trees.

An average of 300 planning enforcement complaints regarding potential contravention of planning and associated legislation are investigated each year.

In terms of **Building Control**, officers appraise schemes and monitor building works that require building regulation approval. This work is won in competition with approved inspectors in the private sector. The unit has continued to retain a high market share of business.

The aspiration of Planning Services for the coming year is:

- Complete the options appraisal for a Building Control Partnership
- Complete the adoption of the Local Plan Part 2
- Improve the management of S106 funding

Business Systems and Information

With a commitment to performance and continuous improvement, the unit leads on **performance management and information systems** across the Directorate. By developing key links between business processes and information systems, we aim to continually improve the quality of service provided to customers.

The newly formed unit will be the definitive source of address data within the authority, with the functions of planning technical support, street naming and numbering, Local Land and Property Gazetteer (LLPG) Custodian and Geographical Information Systems (GIS) support combined into one team.

The unit promotes the use of spatial and address-based data, leading the Council's strategy development for spatial data that will facilitate channel shift and drive efficiencies across many service areas.

Using performance management and business improvement methodologies the unit will develop a Spatial Data Strategy setting out the long term aims for geographical and address-based data across the Council, promoting the use of this central 'hub' of location-based data to drive efficiency across all service areas.

The aspiration of Business Systems and Information for the coming year is:

- Support business improvement initiatives across the directorate
- Initiate the development of the Spatial Data Strategy for the Council

South Derbyshire Partnership

The service has the responsibility for coordinating the South Derbyshire Partnership, including the development of the **Sustainable Community Strategy**. Officers are key members of the Partnership's theme groups, which are Health and Wellbeing, Sustainable Development and Safer Communities.

The aspiration of the South Derbyshire Partnership for the coming year is:

- Deliver the Raising Aspirations project
- Initiate and support the Thriving Communities project

Workforce

As of March 31, 2017, 67.1 (fte) employees work in Community and Planning. This can be broken down as follows:

Planning Services	25	(1 externally funded)
Cultural Services	14.5	(4.5 externally funded)
Sport and Health Partnerships	6.6	(3.5 externally funded)
Communities	3.6	(2 externally funded)
Business Systems and Information	6.6	

Organisation charts, showing the structure of each service area, can be found on the Intranet.

In terms of workforce development, an annual training and development plan is produced after Performance Development Reviews are held. Some homeworking opportunities are provided and flexible working is considered crucial to motivate and engage high-performing staff.

Budgets

Details of the Community and Planning Directorate budgets for 2017/18 are outlined below:

Revenue budget 2017/18

Service area	Revenue budget 2017/18
Directorate Support	£217,603
Cultural Services	£948,685
Planning Services	£284,205
Communities	£405,105
Sport and Health Partnerships	£186,083
Total	£2,041,681

Capital budget 2017/18

Project	Capital budget 2017/18
Swadlincote Woodlands Nature Reserve	£37,000
Rosliston Forestry Centre	£130,000
Community Partnership Scheme	£100,000
Melbourne Leisure Centre	£65,000
Swadlincote Heritage Opportunities project	£155,165
Total	£487,165

Performance

The Performance Board details our key projects for the year. These are broken into quarters to help us monitor and manage our performance effectively.

All actions are essential if the Council is going to achieve its ambitions and aspirations. These are complemented by a set of performance measures which will help us to gauge whether we are meeting outcomes and providing excellent services.

In some instances, proxy measures will be used. These are outside of the Council's control but provide an indication of the overall health of the District.

All projects and measures for Community and Planning Directorate are listed below under the themes of People, Place, Progress and Outcomes. Projects and measures with a reference number before them are classed as strategic.

People measures

Aim	Key actions to achieve the aim	Measures	Target 2017/18
Increase levels of participation in sport, health, environmental and physical activities	PE4.1 Delivery of sport, health, physical activity and play scheme participations.	Throughput at Etwall Leisure Centre, Green Bank Leisure Centre and Rosliston Forestry Centre	Rosliston 195,000 Leisure centres 681,616
Increase levels of participation in sport, health, environmental and physical activities	Delivery of sport, health and physical and environmental activity opportunities	Number of sport, health, physical activity and play scheme participations.	29,500
Increase levels of participation in sport, health, environmental and physical activities	Delivery of sport, health and physical and environmental activity opportunities	Number of environmental education participations.	5,900
Increase levels of participation in sport, health, environmental and physical activities	Delivery of sport, health and physical and environmental activity opportunities	Number of Parklife opportunities/participations	2,600

People projects

Aim	Project	Outcomes	Q1 Task	Q2 Task	Q3 Task	Q4 Task
Protect and help support the most vulnerable including those affected by financial challenges	Maintain Healthy Communities accreditation, implement Safe Place initiative and support community development projects	Reduce social isolation by improving access to services and activities	<ol style="list-style-type: none"> 1. Apply for accreditation to Safe Place Scheme. 2. Deliver Healthy Communities Plan. 3. Develop and submit funding application for Gresley Old Hall Community Hub. 	<ol style="list-style-type: none"> 1. Staff to attend Safe Place awareness training. 2. Deliver Healthy Communities Plan. 3. Deliver community activities at Gresley Old Hall. 	<ol style="list-style-type: none"> 1. Promote Safe Place scheme and encourage other venues to sign up. 2. Deliver Healthy Communities Plan. 3. Support community development projects. 	<ol style="list-style-type: none"> 1. Monitor number of Safe Place interventions and report back to DCC. 2. Produce Healthy Communities Annual Report. 3. Support community development projects.
Increase levels of participation in sport, health, environmental and physical activities	PE4.2 Develop and implement a Sport, Health and Physical Activity Strategy	Tackling physical inactivity	Strategy to be adopted by Committee	Deliver targeted physical activity programme	Deliver targeted physical activity programme	Review strategy progress
Increase levels of participation in sport, health, environmental and physical activities	Provide a consistent, corporate approach to recruiting and managing volunteers. Maintain SDDC grant funding to the voluntary and community sector.	Improve use of volunteers in supporting Council activities.	Set up steering group to deliver development plan and arrange volunteer management training for SDDC staff.	Draft internal application procedure and conduct pilot.	Develop induction procedure and pack for new volunteers and offer VCI Passport training course (provided by CVS).	Work to further develop South Derbyshire Day.
Develop the workforce of South Derbyshire to support growth	PE6.1 Provide opportunities for young people to reach their potential.	Increase Council engagement to raise aspirations.	Communicate Raising Aspirations programme to Elected Members and partners	Review impact of Raising Aspirations programme	Review working relationship with schools	Deliver renewed action plan

Place measures

Aim	Key actions to achieve the aim	Measures	Target 2017/18
Support provision of cultural facilities and activities throughout the District	Develop, approve and help deliver an annual programme of cultural events	Number of participations	16,400
Facilitate and deliver a range of integrated and sustainable housing and community infrastructure	Speed of Planning applications	Number of decisions delivered within the statutory period or as agreed with the applicant	85%
Facilitate and deliver a range of integrated and sustainable housing and community infrastructure	Proportion of good quality development schemes delivered	Measured against the parameters set out in the Building For Life Scheme (using the 'Twenty' method)	90%
Enhance understanding of the planning process	Monitor customer satisfaction with the planning process	Achieve satisfaction target	80%
Help maintain low crime and anti-social behaviour levels in the District	Number of Anti-Social behaviour calls recorded by the police per 1,000 population	Number of calls (Quarterly)	28.40
Help maintain low crime and anti-social behaviour levels in the District	Number of domestic burglaries recorded by the police per 1,000 households	Number of burglaries (Home Office statistics reporting structure changed)	Gather figures to benchmark for 2018-19
Help maintain low crime and anti-social behaviour levels in the District	Number of vehicle crimes recorded by the police per 1,000 population	Number of thefts from vehicle and theft of vehicles (Quarterly)	3.80
Help maintain low crime and anti-social behaviour levels in the District	Number of incidents of criminal damage recorded by the police per 1,000 population	Number of incidents (Quarterly)	5.40
Facilitate and deliver a range of integrated and sustainable housing and community infrastructure	To monitor the number of additional new homes built in South Derbyshire annually	Number of dwellings	742

Place projects

Aim	Project	Outcomes	Q1 Task	Q2 Task	Q3 Task	Q4 Task
Facilitate and deliver a range of integrated and sustainable housing and community infrastructure	Deliver an adopted South Derbyshire Local Plan, parts 1 and 2, and key supplementary documents.	PL1.2 Local Plan and relevant documents adopted.	Examination in public of Local Plan Part 2. Approval to consult on Development Plan and supplementary planning documents.	Consult on Development Plan and Supplementary Planning documents.	Review consultation responses.	Report to Council. Adopt Local Plan Part 2, Development Plan and supplementary planning documents.
Facilitate and deliver a range of integrated and sustainable housing and community infrastructure .	Consider the introduction of a Community Infrastructure Levy. (Awaiting information from the Government)	PL1.3 Facilitate and deliver sustainable infrastructure	N/A	Elected members to be updated	N/A	Elected members to be updated
Help maintain low crime and anti-social behaviour levels in the District.	PL3.2 Review, publish and deliver the Safer South Derbyshire Community Safety Partnership Plan.	Plan published. Actions within the plan delivered.	Work with schools to develop delivery plan for community safety input in schools in 2017/18.	Deliver summer activities in urban core hot spot areas for young people to participate in.	Deliver hate crime campaign around Hate Crime Awareness Week.	Review and refresh Partnership plan for 2018/19.
Support provision of cultural facilities and activities throughout the District	PL5.1 Implement and manage the leisure facility capital build programme.	Number of completed projects	Agree capital investment programme with Forestry Commission for Rosliston Forestry Centre	Produce development plan for Green Bank Leisure Centre	Produce Development Plan for Etwall Leisure Centre	Update play area audit and prioritise sites

Enhance understanding of the planning process	Support the development of neighbourhood plans	Specific communities have had the chance to influence the planning process through the development and potential adoption of a neighbourhood plan.	Continue to support parishes ready for submission	Repton - Submission to the District for final consultation, with a view to go to a referendum	Melbourne - Submission to the District for final consultation, with a view to go to a referendum	Review outcomes of submissions with a view to go to referendum.
Connect with our communities, making them feel safe and secure	Promote the Safer Neighbourhood concept and support the local community to develop and deliver community safety projects	Hold minimum of three public forums per annum, produce quarterly newsletters and update Facebook page weekly	Promote public meetings and communicate regularly with the public	Promote and hold public meetings and communicate regularly with the public	Promote and hold public meetings and communicate regularly with the public	Promote and hold public meetings and communicate regularly with the public
Support provision of cultural facilities and activities throughout the District	Develop approve and help deliver an annual programme of cultural events	Number of events held and supported	To deliver two events in The Glade; two large SDDC events and the ongoing programme of dance.	To deliver two events in The Glade and the ongoing programme of dance.	To deliver one event in The Glade; one large SDDC event and the ongoing programme of dance.	To deliver two medium sized SDDC events and the ongoing programme of dance.
Support provision of cultural facilities and activities throughout the District	Deliver site management plans for wildlife sites	Increase the number of people involved in managing sites for biodiversity	Carry out one wildlife survey and three conservation action days. Deliver one family wildlife event at Swadlincote Woodlands.	Carry out one wildlife survey and three conservation action days. Deliver one family wildlife event at Swadlincote Woodlands	Carry out one wildlife survey and three conservation action days. Deliver one family wildlife event at Swadlincote Woodlands.	Carry out one wildlife survey and three conservation action days. Deliver three Community Woodfuel events at Swadlincote Woodlands
Support provision of cultural facilities and activities throughout the District	PL5.3 Provide training and expert advice to parishes/ community groups for small scale environmental improvements to their land	Support/ expertise provided to at least three parishes, businesses and/or sites via Environmental Forum	Deliver one practical environmental volunteering day for a local business. Provide support/ advice to one parish/business or group	Deliver one practical environmental volunteering day for a local business. Provide support to one parish/business or group	Facilitate one training event or networking visit. Deliver one practical environmental volunteering day for a business	Identify projects for 2018/19

Enhance the understanding of the planning process	Enhancement of web and GIS information for self-help.	Support the digital channel shift by facilitating self-help online for customers	New unit structure to be in place by June 1 (with the exception of the Spatial Data and Systems Officer. Interviews due to take place in June)	SDSO to be in place. New unit staff training to be implemented	Assess corporate requirements for GIS	Draft Spatial Data strategy
Support provision of cultural facilities and activities throughout the District	PL5.1 Deliver the Open Space, Sport and Community Facility Strategy	Number of facilities enhanced	Produce site development plan for one facility	Produce site development plan for one facility	Update facility action plan	Produce draft Playing Pitch Strategy

Progress measures

Aim	Key actions to achieve the aim	Measures	Target 2017/18
Work to maximise the employment, training and leisure uses of The National Forest by residents and increase the visitor spend by tourists	Deliver the National Forest Walking Festival	Number of participants	1,000
Work to attract further inward investment	To monitor the floor space of additional employment development in South Derbyshire	Number of square metres	12,246

Progress projects

Aim	Project	Outcomes	Q1 Task	Q2 Task	Q3 Task	Q4 Task
Unlock development potential and ensure the continuing growth of vibrant town centres.	PR2.1 Delivery of Swadlincote Townscape project.	Deliver objectives of scheme.	Completion of construction work to Diana Memorial Garden. Grants panel to be held.	Opening events for Diana Memorial Garden. Stage one grant bids to be submitted.	Annual maintenance day held.	Tree planting at Diana Memorial Garden. All grants to be promoted.
Unlock development potential and ensure the continuing growth of vibrant town centres.	PR2.2 Events, such as a wedding fair, the Christmas Lights Switch On, Festival of Leisure and markets, delivered and/or supported.	Organise and/or support town centre events.	Four events, including Swadlincote Wedding Fair	Three events, including Makers' Market	Two events, including Christmas lights Switch On	One event, including Pancake Races
Unlock development potential and ensure the continuing growth of vibrant town centres.	PR2.3 Vacant premises in Swadlincote, Hilton and Melbourne (proxy)	N/a. Currently 15 out of 150 units vacant in Swadlincote.	N/A	N/A	Record November return	Record February return
Work to maximise the employment, training and leisure uses of The National Forest by residents and increase the visitor spend by tourists	PR3.2 Review and procure new management for Rosliston Forestry Centre	Secure sustainable management option	Develop an options appraisal for site's future	Continue procurement process	Select management contractor and prepare contract	Sign new management contract
Help to influence and develop the infrastructure for economic growth	Review and update the Infrastructure Delivery Plan	Review and update the Infrastructure Delivery Plan	N/A	N/A	N/A	Annual target

Work to attract further inward investment	Deliver Swadlincote Townscape project	To increase knowledge and experience of the Swadlincote Conservation Area	Two school activity/sessions, six engagement activities/sessions	One training/advice activity sessions, four school activities/sessions, seven engagement activities/sessions	Two training/advice activity sessions, nine school activities/sessions, four engagement activities/sessions	Two school activities
Unlock development potential and ensure the continuing growth of vibrant town centres	Organise and/or support town centre events	Environmental learning/ 'have a go' heritage activities	Deliver one teacher training events and one public event	Deliver one public event and two school activities based on geography/tourism	Deliver environmental activities as part of Food Festival	Advertise self-led trails for public and schools
Help to influence and develop the infrastructure for economic growth	Efficient and effective management of Section 106 agreements	Ensuring all resources are allocated in line with local and national policy	Testing of new Section 106 monitoring software	Commence installation of Section 106 software	Full migration of data and introduction of new software as the primary monitoring system	Report of Section 106 activity for 2017/18

Outcomes measures

Aim	Key actions to achieve the aim	Measures	Target 2017/18
Maintain Financial Health	Generate additional income to help the Council achieve its aim of doing more for less	Share of the Buildings Regulations market expressed as a percentage	60%
Maintain a skilled workforce	Ensure ongoing training and development for individuals and groups of employees where applicable.	% of all employees to complete mandatory training	95%
Maintain a skilled workforce	Ensure ongoing training and development for individuals and groups of employees where applicable.	% of all employees to have an annual performance appraisal	95%

Outcomes projects

Aim	Project	Outcomes	Q1 Task	Q2 Task	Q3 Task	Q4 Task
Be aware of and plan for financial, legal and environmental risks	Maintain a proper Risk Management framework	Strategic and service risk registers reviewed, updated and reported to Policy Committee on a quarterly basis	Review Risk Register	Review Risk Register	Review Risk Register	Review Risk Register
Maintain Financial Health	Generate additional income to help the Council achieve its aim of doing more for less	Explore potential commercialisation opportunities and identify areas for competing with the private sector	Deliver reviews	Deliver reviews	Deliver reviews	Deliver reviews
Maintain a skilled workforce	Approval and implementation of Healthy Workplaces within SDDC	A healthier workforce	To initiate a cross departmental Healthy Workplace project team	Conduct a staff survey to identify key health and wellbeing priorities for the organisation	Produce a Healthy Workplace plan for SDDC	Implement SDDC Healthy Workplace plan

Partnerships

Our significant partnerships are outlined below:

Partnership	Main purpose
South Derbyshire Partnership	Statutory partnership of public, private and voluntary sector to promote the District. The Partnership has theme groups which focus on health, community safety and sustainable development.
Safer South Derbyshire Partnership	Statutory partnership to reduce the level of crime and disorder
South Derbyshire Sport	Partnership of bodies having an interest in promoting sport and health in the District.
Etwall Joint Management Committee	Partnership between SDDC, John Port School and County Council to operate the Leisure Centre.
National Forest and Beyond Partnership	Forestwide partnership to increase visitors to the area.
South Derbyshire School Sport Partnership	Partnership approach to increasing sports participation by young people.
Rosliston Forestry Centre Executive	Partnership between SDDC and Forestry Commission to operate the Forestry Centre.
Swadlincote Cultural Partnership	Partnership of public, private and voluntary sector organisations that work to promote the heritage and environment of Swadlincote.
Melbourne Sporting Partnership	Sports club, Parish and District Council partnership that is developing facilities and opportunities at the Cockshut Lane Recreation Ground.
Emergency Planning	Shared service delivery with Derbyshire County Council to ensure civil resilience.
Out of Hours Dangerous Building Service	A service provided in partnership with East Staffordshire Borough Council.

Key considerations

Service transformation

In order for the Community and Planning Directorate to positively meet the challenges facing the Council, it will create and develop innovative solutions which will help to deliver the outcomes communities need and want at a cost the Council can afford.

Environmental impact

By implementing the requirements of ISO 14001 across all significant environmental aspects associated with Community and Planning Directorate, this Service Plan seeks to ensure continual improvement of our environmental performance.

Further information can be found at: <http://sddcintranet/index.php/essentials/83-ems>

Managing risks

The process set out in our Risk Management Strategy has been adhered to. The risk registers are reported back to committee on a quarterly basis.

Monitoring and review

This Service Plan will be monitored on a quarterly basis as part of our Performance Management Framework and will be used throughout the year to manage service delivery.