

SOUTH DERBYSHIRE DISTRICT COUNCIL
Licensing Act 2003

REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES

Responsible Authority (please delete as applicable):

Police / Fire / Environmental Protection / Health and Safety / Child Protection / Trading Standards/ Planning Authority / Licensing Authority / Health Authority

Name	Mark Dunn
Job Title	Police Licensing Enforcement Officer PC2013
Postal and email address	Derby Divisional HQ St Marys Wharf Derby DE1 3AB
Contact telephone number	0300 122 5408

Name of the premises you are making a representation about	Brobot Petroleum, A38 Southbound,
Address of the premises you are making a representation about	Derby Road, Eggington, Derbyshire, DE65 6GY

Which of the four licensing objectives does your representation relate to?	Yes Or No	Please detail the evidence supporting your representation. Or the reason for your representation. Please use separate sheets if necessary
To prevent crime and disorder	yes	The conditions offered initially by the applicant are not adequate if as requested they replace the existing conditions.
Public safety	yes	The conditions offered initially by the applicant are not adequate if as requested they replace the existing conditions.
To prevent public nuisance	yes	The conditions offered initially by the applicant are not adequate if as requested they replace the existing conditions.
To protect children from harm	yes	The conditions offered initially by the applicant are not adequate if as requested they replace the existing conditions.

Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist.	I would ask that the attached conditions at appendix 1 are considered by the Licensing Sub Committee in an effort to give the responsible authorities the confidence that the licensing objections are indeed being promoted satisfactorily.
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Signed:



Date: 4th August 2016

Please return this form along with any additional sheets to the Licensing Section, South Derbyshire District Council, Council Offices, Civic Way, Swadlincote, Derbyshire, DE11 0AH or email to licensing@south-derbys.gov.uk This form must be returned within the statutory period. For more details please check with the Licensing Office on 01283 595 716/890/724

APPENDIX 1

1. A CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose.
 2. The CCTV system shall be capable of producing immediate copies of recordings on site. Copies of recordings will be capable of being recorded digitally on to CD/DVD or other equivalent medium.
 3. Any recording shall be retained and stored in a suitable and secure manner for a minimum of 31 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection on request.
 4. The CCTV system will incorporate a camera covering the entrance door and the alcohol display areas and will be capable of providing an image which is regarded as identification standard. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
 5. The system will display, on any recording, the correct time and date of the recording.
 6. A system will be in place to maintain the quality of the recorded image.
 7. The CCTV system will be maintained so as to be fully operational throughout the hours that the premises are open for any licensable activity.
 8. The applicant will at all times maintain adequate levels of staff. Such staff levels will be disclosed, on request, to the licensing authority and police.
 9. Adequate waste receptacles for use by customers shall be provided in and immediately outside the premises.
 10. The premises licence holder will ensure that an age verification policy will apply to the premises whereby all cashiers will be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photo card driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.
 11. All staff engaged or to be engaged in the sale of alcohol on the premises shall receive the following training in age restricted sales:
 - Induction training which must be completed and documented prior to the sale of alcohol by the staff member.
 - Refresher/reinforcement training at intervals of no more than 6 months.
- Training records will be available for inspection by a police officer or other officer on request.
12. All cashiers shall be trained to record refusals of sales of alcohol in a refusals book/register. The book/register will contain:
 - details of the time and date the refusal was made;
 - the identity of the staff member refusing the sale;
 - details of the alcohol the person attempted to purchase.

This book/register will be available for inspection by a police officer or other officer on request.

13. A written delegation of authority record will be kept at the premises whereby non personal licence holders are authorised to make sales on behalf of a personal licence holder.

14. The entrance door to the shop will be closed to customers between the hours of 2200 and 0500. Any sales between these hours will be made through the night pay window.

15. Notices informing customers of the age verification policy adopted at the premises will be displayed at the alcohol display area, the point of sale and at the night pay window.

16. Appropriate written risk assessments covering single staff working at the premises shall be maintained and made available upon request to a police officer or other authorised officer.

17. A monitored alarm system with panic button facility shall be maintained and working at all times that the premises are open.

