



F. McArdle
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Our ref:

Your ref:

Date: 7th November 2011

Dear Councillor,

Finance and Management Committee

A Meeting of the Finance and Management Committee will be held in the Council Chamber, Civic Offices, Civic Way, Swadlincote on **Thursday, 1st December 2011 at 6.00 p.m.** You are requested to attend.

Yours faithfully,

Chief Executive

To:- **Conservative Group**

Councillor Wheeler (Chairman), Councillor Mrs. Watson (Vice-Chairman) and Councillors Jones, Lemmon, Murray, Smith and Watson.

Labour Group

Councillors Frost, Rhind, Richards, Southerd, Taylor and Wilkins.



AGENDA

1. Apologies.
2. To receive the Open Minutes of the Special Committees held on 29th September and 12th October and of the Committee Meeting held on 20th October 2011.
3. To note any declarations of interest arising from any items on the Agenda.
4. To receive any questions by members of the public pursuant to Council Procedure Rule No. 10.
5. To receive any questions by Members of the Council pursuant to Council Procedure Rule No. 11.
6. Reports of Overview and Scrutiny Committee.

OPEN REPORTS

7. COMPLAINTS AND FREEDOM OF INFORMATION REQUESTS - APRIL TO SEPT 2011.
8. CORPORATE DOCUMENT RETENTION POLICY.
9. CORPORATE SERVICES STRATEGIC PARTNERSHIP - ANNUAL REPORT 2010/11.
10. PROGRESS REPORT ON PROCUREMENT AND BUSINESS IMPROVEMENT WORK PLAN.
11. CORPORATE PLAN 2009 TO 2014: PERFORMANCE MANAGEMENT REPORT (1ST JULY TO 30TH SEPTEMBER 2011).
12. BUDGET AND FINANCIAL MONITORING 2011/12.
13. CAPITAL INVESTMENT PROPOSALS – PROGRESS ON EVALUATION.
14. COUNCIL TAX DISCOUNT AND REFORM.
15. WORK PROGRAMME.

EXEMPT REPORTS

16. The Chairman may therefore move:-

That in accordance with Section 100 (A) of the Local Government Act 1972 the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

17. To receive the Exempt Minutes of the Committee held on 20th October 2011.
18. To receive any questions by Members of the Council pursuant to Council Procedure Rule No. 11.
19. PROPOSAL TO INSTALL A GROUND SOURCE HEAT PUMP DISTRICT HEATING SYSTEM TO 18NO. FLATS BROOK STREET, HARTSHORNE. (Paragraph 3)
20. REVIEW OF THE DEMOCRATIC SERVICES UNIT - CONSULTATION FEEDBACK AND REVIEW. (Paragraph 1) (Report to follow)