

**Frank McArdle**  
Chief Executive

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Our Ref: PS  
Your Ref:

Date: 10th June 2008

**PLEASE NOTE  
VENUE AND  
TIME OF  
MEETING**

Dear Councillor,

**Audit Sub-Committee**

A Meeting of the Audit Sub-Committee will be held in the Committee Room, Civic Offices, Civic Way, Swadlincote on **Wednesday, 18th June 2008 at 2.30 p.m.** You are requested to attend.

Yours faithfully,

Chief Executive

To:- **Conservative Group**  
Councillors Atkin, Jones and Timms

**Labour Group**  
Councillors Lane and Shepherd.

FOR INFORMATION: All other Members of the Council.

## **AGENDA**

1. Appointment of Chairman
2. Apologies.
3. Appointment of Vice-Chairman
4. To receive the Open Minutes of the Meeting held on 23rd April 2008 (copy attached).
5. To note any Declarations of Interest arising from any items on the agenda.
6. To receive any questions by Members of the public pursuant to Council Procedure Rule No. 10.
7. To receive any questions by Members of the Council pursuant to Council Procedure Rule No. 11.

### **OPEN REPORTS**

8. ANNUAL REPORT OF THE INTERNAL AUDIT SERVICE 2007/08  
Appendix 1  
Annexe A
9. LOCAL CODE OF CORPORATE GOVERNANCE  
Annexe A  
Annexe B
10. ANNUAL GOVERNANCE STATEMENT 2007/08  
Appendix A  
Appendix B  
Annexe A
11. SUMMARY OF INTERNAL AUDIT REPORTS (FEBRUARY TO MAY 2008)  
Appendix 1  
Annexe A1  
Annexe A2  
Annexe A3

### **EXEMPT REPORTS**

12. The Chair may therefore move:-

That in accordance with Section 100 (A) of the Local Government Act 1972 the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

13. To receive any questions by Members of the Council pursuant to Council Procedure Rule No 11.