

<b>REPORT TO:</b>	<b>FINANCE AND MANAGEMENT COMMITTEE</b>	<b>AGENDA ITEM: 9</b>
<b>DATE OF MEETING:</b>	<b>17 MARCH 2022</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>STRATEGIC DIRECTOR (CORPORATE RESOURCES)</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>VICKI SUMMERFIELD</b> <a href="mailto:Victoria.summerfield@southderbyshire.gov.uk">Victoria.summerfield@southderbyshire.gov.uk</a>	<b>DOC:</b> s/finance/committee/2021-22/March 2022/general fund revenue monitoring Q3
<b>SUBJECT:</b>	<b>GENERAL FUND REVENUE MONITORING 2021-22</b>	
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE: FM08</b>

## **1.0 Recommendations**

1.1 That the latest revenue financial position for 2021/22 as detailed in the report is considered and approved.

## **2.0 Purpose of the Report**

2.1 To provide an update on performance against budget for 2021/22.

2.2 The report details performance up to 31 January 2022 unless otherwise stated and is an update of income and expenditure for 2021/22.

2.3 The report covers the General Fund income and expenditure. There are no further changes to the Medium-Term Financial Plan (**Appendix 1**) approved by Full Council on 23 February 2022, although the projected out-turn position for 2021/22 as detailed in the report, could help to consolidate the current financial position.

2.4 The report also provides an update on the Council's additional costs due to the COVID-19 pandemic and how these have been financed.

## **3.0 Detail**

3.1 Apart from Council housing, day-to-day revenue income and expenditure for Council services is accounted for through the General Fund. The net expenditure is financed through the Council's Core Spending Power which includes:

- General Government Grant
- Council Tax
- Retained Business Rates
- New Homes Bonus

- 3.2 The Base Budget for 2021/22 approved in February 2021, estimated a budget deficit of £100,984. As previously reported in August and November 2021, the budgeted deficit was increased to £530,289 due to a review of contingent sums, together with the pay award for local government employees.
- 3.3 During the Budget Round for 2022/23, the Deficit was increased further by £211,620 to £741,909.
- 3.4 This included provision for additional costs in the Land Charges Service (£100,000) the installation of a new inspection pit at the Depot (£60,000) together with the approved loyalty payments made to staff in the Waste and Cleansing Service of £33,000. These amounts were approved by the Committee in February 2022.
- 3.5 Provisions and contingent sums now held within the Budget for 2021/22 are detailed in the following table.

	£
Operational Services - Allocated Growth Excluded From Base Budget	243,274
Land Charges Service Review Provision	100,000
Public Sector Audit Appointments - Additional External Audit Fees	20,000
Operating Licence Inspection Pit	60,000
Income Loss - Forestry England Reported January 2022	14,000
Licensing Posts Regrade - approved July 2021	2,445
PCI Compliance Reported January 2021	17,235
Parish Concurrent Functions and Grants to Voluntary Bodies	13,488
Driver and Mechanic Incentive Payment	33,350
Local Plan Review	15,000
Pay Award for Local Government Officers 2021/22 (2%)	151,173
Administration of Childcare Vouchers	1,750
Pension Earmarked Reserve Drawdown	-41,122
Provision for Employer's NIC on "off-payroll" payments	10,000
Contingent Sum - Growth	32,630
Waste and Recycling	50,000
<b>Total Provisions and Contingent Sums 2021/22</b>	<b>723,223</b>

### Position as at January 2022

- 3.6 A summary of the financial position for the year compared to the Base Budget for each Policy Committee is shown in the following table.

## COMMITTEE SUMMARY - BUDGET MONITORING JANUARY 2022

### Summary by Policy Committee

	ANNUAL			RESERVES	
	Full Year	Projected	Projected	Net effect on	
REVENUE	Budget	Actual	Variance	Earmarked	GF
	£	£	£	£	£
Environmental and Development Services	6,227,089	5,868,350	358,739	51,919	306,819
Housing and Community Services	2,650,462	2,040,013	610,448	581,740	28,708
Finance and Management	6,038,722	2,048,613	3,990,109	3,699,091	291,018
<b>TOTAL</b>	<b>14,916,273</b>	<b>9,956,977</b>	<b>4,959,297</b>	<b>4,332,750</b>	<b>626,546</b>

- 3.7 The above table shows that net expenditure is expected to be substantially lower than Budget. However, this includes approximately £4.3 million relating to grant income and external contributions received under Section 106 agreements for projects which stretch beyond the current financial year.
- 3.8 Although accounted for in the year of receipt, this funding is transferred to specific reserves and drawn down to finance expenditure when it is incurred.
- 3.9 Excluding transfers to specific reserves, the above table shows that based on current spending, there is a projected decrease in expenditure across services of £626,546. This would reduce the overall deficit for 2021/22 (noted at 3.3) to approximately £125,000.
- 3.10 Therefore, this will help to sustain the General Fund Reserve in the medium-term.
- 3.11 An analysis by the main service areas is shown in the following table with more detail by specific cost centre included in **Appendix 2**.

## COMMITTEE SUMMARY - BUDGET MONITORING JANUARY 2022

### Summary by Service Area

REVENUE	ANNUAL			RESERVES	
	Full Year	Projected	Projected	Earmarked	Net effect on GF
	Budget	Actual	Variance		
£	£	£	£	£	
Economic Development	344,350	348,429	-4,079	0	-4,079
Environmental Services	809,185	772,831	36,354	971	35,383
Highways & Parking	61,801	55,065	6,735	0	6,735
Licensing & Land Charges	-1,566	147,622	-149,188	0	-149,188
Planning	638,628	299,378	339,251	33,000	306,251
Street Scene	1,194,076	1,130,922	63,154	17,948	45,206
Waste & Transport	3,180,615	3,114,104	66,511	0	66,511
Community Development & Support	698,302	647,987	50,315	45,979	4,336
Recreational Activities	152,990	148,469	4,521	0	4,521
Leisure Centres & Community Facilities	757,807	328,587	429,221	407,518	21,703
Parks & Open Spaces	577,272	600,734	-23,461	-6,312	-17,149
Private Sector Housing	464,091	314,238	149,853	134,555	15,298
Central Support Services	4,075,361	3,994,264	81,096	6,772	74,324
Corporate & Democratic Costs	534,770	501,029	33,741	0	33,741
Elections & Registration	228,425	172,059	56,366	0	56,366
Parishes, Interest, S106 Receipts	769,220	2,859,135	3,628,355	3,604,213	24,142
Estate Management	-245,318	-316,787	71,469	0	71,469
Revenues & Benefits	676,265	557,184	119,081	88,106	30,975
	<b>14,916,273</b>	<b>9,956,977</b>	<b>4,959,297</b>	<b>4,332,750</b>	<b>626,546</b>

- 3.12 The main reasons for the projected variance are summarised in the following table and detailed in the sections (commentary) that follows.

## GENERAL FUND VARIANCE TO BUDGET JANUARY 2022

	<b>£'000</b>
Salary savings (vacancies, maternity etc.) - E&D	1,023
Salary savings (vacancies, maternity etc.) - F&M	229
Salary savings (vacancies, maternity etc.) - H&C	243
<b>Total Employee</b>	<b>1,495</b>
Increased Planning Fee Income	236
Waste Disposal	202
Election Savings	56
Professional Fees - Finance and NNDR Collection	40
Commercial Income	61
Investment Income	33
Unbudgeted Grant Income	16
Extra Refuse Collections	27
PSAA Audit Rebate	8
Members Allowance, Room Hire and Training	9
<b>Total Favourable Variances</b>	<b>2,183</b>
Responsive Tree Works in Churchyards	-6
Emergency Fire Support and Flood Mitigation	-8
Bank Charges	-10
Freighter Parking Charges	-12
Legal Support for Tender	-12
Recycling Calendars	-13
Telephone and Data Charges	-14
Bin and Sack Purchases	-15
Head of Service Recruitment	-17
PWC Vision Reform	-19
Fuel	-30
Vehicle Spare Parts	-35
Vehicle Hire	-84
Agency and Consultancy Costs	-1,280
Other Variances (net)	-3
<b>Total Adverse Variances</b>	<b>-1,558</b>
<b>TOTAL - OVERALL PROJECTED VARIANCE</b>	<b>626</b>

3.13 As at Quarter 2 (reported to the Committee in November 2021) the overall projected variance was approximately £257,000. The favourable increase is due to the continuing incidence of vacant posts across the Council, together with increasing income in planning fees, recycling income (from the new Contract) investment and commercial property receipts.

3.14 Salary savings in year relate to vacancies, although these savings are mainly offset by agency and consultancy to maintain services in the interim. Lower costs could also be realised following the announcement of the Pay Award for Local Government employees for 2021/22. The average settlement has recently been agreed at 1.75%, compared to 2% included in the Budget.

3.15 The following table shows the expected costs and savings on staffing in year.

	<b>Employee</b> <b>£'000</b>	<b>Agency</b> <b>£'000</b>	<b>Variance</b> <b>£'000</b>	
Recycling	410	-470	-60	Recruitment in progress
Parks and Open Spaces	156	-95	61	Recruitment in progress
Street Scene	164	-51	113	Recruitment in progress
Planning	114	-150	-36	Vacant Posts/Long-term sickness
Direct Services Administration and Management	142	-122	20	Recruitment in progress
Legal	72	-15	57	Recruitment in progress
Land Charges	61	-180	-119	Vacancies - Lichfield DC supporting
Revenues and Customer Services	73	0	73	Vacancies
Economic Development	53	-54	-1	Vacant post
Waste and Transport	37	-74	-37	Vacancies /Absences
Property and Public Buildings	17	-2	15	Vacancies
Democratic	42	-6	37	Long-term sickness
Organisational Development	31	-5	26	Vacancy recruited
Rosliston	22	-11	11	Vacant post
Environmental	37	-3	34	Recruitment in progress/Long-term sickness
Community Centres	22	-12	10	Vacant post
Licensing	15	-24	-9	Maternity cover
Business Change	4	-6	-2	Long-term sickness
Finance	23		23	Professional fees offset cost
	<b>1,495</b>	<b>-1,280</b>	<b>216</b>	

### **Favourable Variances**

- 3.16 Planning applications are significantly higher than forecast (£232k) and have picked up considerably in the past few months after a lower number during 2020/21. There is no slowdown in applications expected at this stage.
- 3.17 Additional income has been generated through increased recycling rates, which increased during Covid-19, and which appear to have been sustained following the easing and then lifting of restrictions.
- 3.18 The overall increase includes the first quarter's figures under the new Recycling Contract, which has generated additional income of £161k. This is detailed later in the Report.
- 3.19 Savings are expected on Conducting Elections and Registration of Electors. Grant income of £31k was received for COVID safe practices during the elections held earlier in 2021/22 of which costs of only £9k have been incurred. Changes to the canvas have also been implemented resulting in no casual staffing costs.

- 3.20 Professional fee savings are now expected in Finance Services (£38k) due to the payroll service remaining in-house at this stage. Costs are being incurred for the unbudgeted payroll post, but this is covered by the saving.
- 3.21 Income from letting industrial units and collection of trade waste are exceeding the Budget. This is not expected to change now at this stage but is being kept under review.
- 3.22 Investment income is greater than budget due to the large value of cash deposits held by the Council. £4m is currently invested in a longer-term pooled property fund with an average return of 4%. The budget for investment income is prudently based on a low interest rate and is therefore likely to exceed the budget. This could increase further due to recent and expected rises in interest rates.
- 3.23 Grant income has been received for the administration of Housing Benefits. Costs have already been incurred against this sum in year due to resourcing for changes brought on by Covid-19, but the remaining balance of £16k is expected to be surplus.
- 3.24 Public Sector Audit Appointments have issued a rebate of £8k to the Council which was unbudgeted.
- 3.25 The Council has also received a one-off credit from the Central Midlands Audit Partnership of £43k, due to surplus reserves built-up since the Partnership was formed several years ago.

### **Adverse Variances**

- 3.26 Emergency tree works have been undertaken in churchyards to ensure health and safety measures are in place (£8k) and other emergency works on flood mitigation in Melbourne and equipment for a serious fire in Hilton have also been required (£6k).
- 3.27 Due to the additional number of transactions being processed through the Council's bank account, higher costs than budgeted are being incurred. These costs are covered however within the increase in investment income.
- 3.28 Recycling costs have been incurred for the annual calendars which were unbudgeted. Additional costs for fuel in excess of the budget approved in August (£30k) are being incurred. In addition, costs for parking of recycling freighters off-site are being incurred due to there being insufficient capacity at the Depot to store the vehicles overnight. This cost is expected to continue. Legal charges were also incurred for support for the tender for the new recycling contract (£12k).
- 3.29 Costs in excess of the budget are being seen on mobile and land line telephones. Mobile data usage (£7k) has increased since March 2020 due to working from home and the Council is incurring additional line charges (£7k).

### **Risk Areas**

#### **Recycling Contract**

- 3.30 As approved by the Committee in August 2021, the Recycling Service appointed three contractors for bulking, transportation and disposal of waste with the Council's Operational Services team continuing with recycling collection.

3.31 The Contract includes a risk share of the sales price of materials disposed of by the two main contractors. Sales prices are determined and based on the [Letsrecycle.com](https://letsrecycle.com) website and full analysis of the risk was presented to the Committee in August.

3.32 The Contract and revised way of working commenced on 7 October 2021. In the first quarter of operation, the income generated for the Council under the risk share arrangement is shown in the table below.

Quarter 3	Tonnes	£
Mixed papers	635.24	-79,379
Aluminium cans	28.22	-30,841
Steel cans	73.98	-16,598
Clear blue PET	80.38	-24,740
HDPE natural	26.80	-16,613
Other plastics (PTT)	130.00	-7,338
Plastic Film	2.04	61
Hard Plastics	7.49	-169
Mixed Glass	722.57	0
General waste	151.18	14,589
<b>Lets Recycle Income Generation</b>		<b><u>-161,027</u></b>

3.33 As can be seen above, income on materials for the first quarter of the new Contract has performed extremely well. As part of the Contract, general waste is chargeable to the Council, but it is expected that as the Contract progresses, the tonnage for general waste will reduce as the contractor will find more of the materials previously considered as general waste to be recyclable.

3.34 To ensure the recycling costs are kept within the approved budget of £920k, an income of approximately £400k needs to be generated in the year.

3.35 Past performance is of course no guarantee of future performance, but a straight-line projection of the first quarter, would see the £400k exceeded in the first year.

3.36 As a contingency, £350,000 has been set-aside in an earmarked reserve to protect against a fall in prices over the life of the Contract. Depending on the final out-turn performance for 2021/22, consideration will be given to topping-up this reserve.

3.37 It is intended to update the Committee each quarter with details of the recycling contract identifying any risks and potential benefits as the new service model matures.

### **Vacancies**

3.38 As can be seen at the table in 3.15, there are a significant number of vacant posts within the General Fund. Whilst a number of these are in the process of being recruited, there are areas where significant costs are being incurred to support services.

3.39 The main financial risk to note is that due to the current economic climate, there are vacant roles within service areas that may be difficult to recruit into due either to a shortage of candidates or market salary levels being greater than the Council's core evaluated pay structure. This is being kept under review.

## Land Charges

- 3.40 As previously reported, this Service is being supported by Lichfield District Council. The cost of support from Lichfield is expected to be approximately £180k by March (unchanged from Quarter 2).
- 3.41 Land searches however have increased during the year and there is expected to be a favourable outturn of approximately £14k on income.
- 3.42 The future delivery of the Service is under review and as previously approved, this will be overseen by the Overview and Scrutiny Committee. In the meantime, an additional £200k was included in the MTFP during the Budget Round for 2022/23 to cover the increased costs.

## Housing Benefit

- 3.43 The Council has an allowance for errors for awarding housing benefit incorrectly and generally keeps within this limit each year.
- 3.44 If errors are less than or equal to 0.48% of total benefit awarded, the Council is able to keep 100% of the benefit issued through Subsidy. If errors are between 0.49% and 0.54%, the Council retains 40% of the total error awarded.
- 3.45 In 2021/22, one particularly claim has resulted in a benefit error of £15k going back to 2015. This now creates a risk to the overall error rate reported through the subsidy system. The Council has an error rate of around £40k per annum which is generally fully reclaimable, but this one large error could potentially exceed the 0.54% error rate in year.
- 3.46 The Benefits team have worked on processes and are hopeful that they will still fall below the 0.54% error rate as it currently stands. If however this is not achieved, a reduction in subsidy of up to £60k could be seen in year which would be an unbudgeted General Fund cost.

## COVID-19: Income and Expenditure

- 3.47 The Government issued £490k of additional funding in Quarter 1 of 2021/22 to assist with additional expenditure due to the Pandemic.
- 3.48 During 2020/21, the Council received four tranches of funding for expenditure pressures totalling just over £1.4m. A carry forward of £181k into 2021/22 was approved as part of the outturn report in July 2021.
- 3.49 The following table shows the funding received, the carry forward from 2020/21 and the expected expenditure during 2021/22.

	£
Bought Forward 2020/21	-181,218
Grant Payment Q1	-490,231
<b>Total Funding</b>	<b>-671,449</b>
Discretionary Housing Additional Funds	40,000
Discretionary Grant Awards (funds committed)	84,300
<b>Total Funding to Spend</b>	<b>-547,149</b>



Agency	62,116
ICT and Home Working	37,245
Bank Charges	3,593
Recycling Costs	-11,257
Casual Wages & Overtime	42,006
Committee Sound System and Chairs	24,599
Active Nation Room Hire for Committees	6,240
Kennelling Costs	35,814
PPE	7,575
Market Safety Measures	2,380
Cleaning of Public Buildings	9,629
Ventilation in Council Chamber	18,656
Audit Fees	12,941
Kiosk Corridor Changes	2,747
Car Parking Deficit	7,222
Active Nation Management Fee	4,719
Vehicle Hire	8,099
<b>Total Spending to 31st January 2022</b>	<b>274,325</b>
<b>Remaining Funding</b>	<b>-272,824</b>

- 3.50 Costs for kennelling animals under the Animal Welfare Act are no longer being incurred as the court case has now been heard. The animals have been rehomed and therefore there will be no further costs.
- 3.51 Overtime costs are being incurred for additional work related to the Business Grant schemes and Test and Trace. Following the full lifting of restrictions, it is expected based on current data and Government deadlines, that these schemes will end by April 2022. In addition to the overtime, banking costs are being incurred for same day payments for the schemes.
- 3.52 The cleaning regime currently in place in Public Buildings is expected to continue for the remainder of the year and PPE expenditure is likely to remain at a higher level in the short-term.
- 3.53 Most employees are now set up to work from home where they are able to but there are still potentially areas of cost yet to be seen. This will be kept under review pending a final decision on the proposed Flexible Working Policy.
- 3.54 The Council set-aside £100k for discretionary grants where businesses, charitable and voluntary/community organisations did not qualify for a mandatory Business Grant or other support through national schemes. To-date, £15,700 has been paid out with £84,300 remaining.
- 3.55 The credit amount for Recycling relates to an over accrual at the year-end for the previous Contract. This in effect was a bigger draw down than required in 2020/21 and is to be rectified in 2021/22.
- 3.56 Income losses are not yet included. It is expected that these losses will be reimbursed through a separate scheme introduced by the Government and should not be a significant overall cost to the Council in any case.

## **Core Grants and Funding**

3.57 The Council's central funding, besides Business Rates, is fixed for the year and is shown in the following table.

	£
Council Tax	5,915,215
Retained Business Rates	3,779,996
Lower Tier Services Grant	519,414
New Homes Bonus	3,381,317
Collection Fund Surplus	124,054
<b>Total Funding</b>	<b><u>13,719,996</u></b>

3.58 The final amount retained for Business Rates will depend upon income and expenditure during the year, which includes provisions and any return from the Derbyshire Business Rates Pool. This will be determined during Quarter 4.

### **4.0 Financial Implications**

4.1 As detailed in the report.

### **5.0 Corporate Implications**

#### **Employment Implications**

5.1 None.

#### **Legal Implications**

5.2 None.

#### **Corporate Plan Implications**

5.3 There are no specific targets within the Corporate Plan but ensuring sustainability of the Council's financial position enables services to deliver targets included within the Plan.

#### **Risk Impact**

5.4 Budget risks are detailed in the Report.

### **6.0 Community Impact**

#### **Consultation**

6.1 None.

#### **Equality and Diversity Impact**

6.2 None.

#### **Social Value Impact**

6.3 None.

## **Environmental Sustainability**

6.4 None.

### **7.0 Background Papers**

7.1 None

## GENERAL FUND MEDIUM TERM FINANCIAL PLAN

## FEBRUARY 2022

	Budget £ 2021.22	Projection £ 2022.23	Projection £ 2023.24	Projection £ 2024.25	Projection £ 2025.26	Projection £ 2026.27
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**BASE BUDGET**

Environmental & Development	6,227,089	6,127,447	6,459,707	6,648,845	6,841,902	7,042,482
Housing & Community	2,650,462	2,765,816	2,871,210	2,924,361	2,978,079	3,048,401
Finance & Management	6,038,722	6,167,461	6,307,621	6,475,909	6,645,992	6,818,113
<b>Net Service Expenditure</b>	<b>14,916,273</b>	<b>15,060,724</b>	<b>15,638,538</b>	<b>16,049,115</b>	<b>16,465,973</b>	<b>16,908,996</b>

**Accounting Adjustments**

Reverse out Depreciation	-1,435,413	-1,268,382	-1,268,382	-1,268,382	-1,268,382	-1,268,382
Minimum Revenue Provision (MRP)	181,932	174,654	167,668	160,962	154,523	148,342
Voluntary Revenue Provision (VRP - Recycling Bins & Grove Active Zone)	75,891	20,556	20,556	1,639	0	0
	<b>13,738,682</b>	<b>13,987,551</b>	<b>14,558,379</b>	<b>14,943,334</b>	<b>15,352,114</b>	<b>15,788,956</b>

**Add: Known Variations**

Vehicle Maintenance Plan (Tyres and Spare Parts)	0	0	25,000	30,000	40,000	55,000
Operational Services - Allocated Growth Excluded From Base Budget	243,274	146,652	382,329	160,367	164,376	168,486
Growth Provision Drawdown	0	0	-172,294	0	0	0
Land Charges Service Review Provision	100,000	100,000	0	0	0	0
Public Sector Audit Appointments - Additional External Audit Fees	20,000	20,000	20,000	20,000	20,000	20,000
Drakelow Concurrent Functions	0	2,185	2,229	2,273	2,319	2,365
Operating Licence Inspection Pit	60,000	0	0	0	0	0
Income Loss - Forestry England Reported January 2022	14,000	0	0	0	0	0
Licensing Posts Regrade - approved July 2021	2,445	0	0	0	0	0
PCI Compliance Reported January 2021	17,235	0	0	0	0	0
Parish Concurrent Functions and Grants to Voluntary Bodies	13,488	10,452	10,661	10,874	11,092	11,313
Driver and Mechanic Incentive Payment	33,350	33,350	0	0	0	0
Route Optimisation Potential Project Delay	0	43,235	0	0	0	0
Local Plan Review	15,000	15,000	0	0	0	0
Potential Pay Award	151,173	156,385	160,295	164,302	168,410	172,620
Incremental Salary Increases	0	0	18,425	6,671	2,253	0
Investment Income	0	0	51,000	68,040	70,000	70,000
Administration of Childcare Vouchers	1,750	1,750	1,750	1,750	1,750	1,750
Potential Cost of New Waste Disposal Site	0	47,560	49,938	52,435	55,057	57,809

Potential Loss of Industrial Unit Income	0	0	196,500	196,500	196,500	196,500
Pension Earmarked Reserve Drawdown	-41,122	-43,589	-6,783	0	0	0
District Election May 2023	0	0	125,000	0	0	0
<b>TOTAL ESTIMATED SPENDING</b>	<b>14,369,275</b>	<b>14,520,532</b>	<b>15,422,429</b>	<b>15,656,546</b>	<b>16,083,869</b>	<b>16,544,799</b>

#### Provisions

Provision for Employer's NIC on "off-payroll" payments	10,000	10,000	10,000	10,000	10,000	10,000
Contingent Sum - Growth	32,630	160,000	105,000	143,254	143,144	113,144
New Parishes - Concurrent Functions	0	0	2,500	5,000	10,000	15,000
Waste and Recycling	50,000	50,000	50,000	50,000	50,000	50,000
<b>TOTAL PROJECTED SPENDING</b>	<b>14,461,905</b>	<b>14,740,532</b>	<b>15,589,929</b>	<b>15,864,800</b>	<b>16,297,013</b>	<b>16,732,943</b>

#### FINANCING

Business Rates Retention	-3,779,996	-3,795,025	-3,795,025	-3,795,025	-3,795,025	-3,795,025
Services Grant Allocation	0	-173,984	0	0	0	0
Lower Tier Services Grant Allocation	-519,414	-291,393	-3,045,089	-2,740,580	-2,524,205	-2,524,205
New Homes Bonus	-3,381,317	-3,018,486	0	0	0	0
Council Tax Income	-5,915,215	-6,346,143	-6,619,037	-6,900,088	-7,198,224	-7,505,363
<b>Core Spending Power</b>	<b>-13,595,942</b>	<b>-13,625,031</b>	<b>-13,459,151</b>	<b>-13,435,692</b>	<b>-13,517,453</b>	<b>-13,824,592</b>
Add Estimated Collection Fund Surplus - Council Tax	-124,054	-204,767	-55,000	-55,000	-55,000	-55,000
<b>TOTAL FINANCING</b>	<b>-13,719,996</b>	<b>-13,829,798</b>	<b>-13,514,151</b>	<b>-13,490,692</b>	<b>-13,572,453</b>	<b>-13,879,592</b>
<b>Revenue Surplus (-) / Deficit</b>	<b>741,909</b>	<b>910,734</b>	<b>2,075,778</b>	<b>2,374,108</b>	<b>2,724,560</b>	<b>2,853,351</b>

#### Capital Contributions

Melbourne Sports Park Drainage	166,020	0	0	0	0	0
IT and Digital Strategy	166,000	160,000	160,000	160,000	166,500	173,000
Purchase of Town Centre Land	44,335	0	0	0	0	0
Community Partnership Scheme	264,853	0	0	0	0	0
Rosliston Forestry Centre - Play Project	50,000	0	0	0	0	0
Asset Replacement and Renewal Fund	358,000	357,000	356,000	355,000	355,000	355,000
<b>TOTAL CAPITAL CONTRIBUTION</b>	<b>1,049,208</b>	<b>517,000</b>	<b>516,000</b>	<b>515,000</b>	<b>521,500</b>	<b>528,000</b>
<b>TOTAL GENERAL FUND SURPLUS (-) / DEFICIT</b>	<b>1,791,117</b>	<b>1,427,734</b>	<b>2,591,778</b>	<b>2,889,108</b>	<b>3,246,060</b>	<b>3,381,351</b>

**GENERAL FUND RESERVE BALANCE**

Balance b/fwd	-13,193,524	-11,402,407	-9,974,673	-7,382,894	-4,493,786	-1,247,726
Revenue Surplus (-) / Deficit	741,909	910,734	2,075,778	2,374,108	2,724,560	2,853,351
Capital Contributions	1,049,208	517,000	516,000	515,000	521,500	528,000
<b>Balance c/fwd</b>	<b>-11,402,407</b>	<b>-9,974,673</b>	<b>-7,382,894</b>	<b>-4,493,786</b>	<b>-1,247,726</b>	<b>2,133,625</b>

## ENVIRONMENTAL &amp; DEVELOPMENT SERVICES - BUDGET MONITORING JANUARY 2022

## SUMMARY OF PERFORMANCE

REVENUE	Full Year			RESERVES		
	Budget	Projected Actual	Variance	Earmarked	General Fund	
	£	£	£	£	£	
Tourism Policy, Marketing & Development	61,071	66,483	-5,412		-5,412	
Promotion and Marketing of the Area	273,252	273,279	-27		-27	Fav pay £53k, subsistence £1k; adv agency £54k,
Community Development	10,027	8,667	1,360		1,360	
<b>ECONOMIC DEVELOPMENT</b>	<b>344,350</b>	<b>348,429</b>	<b>-4,079</b>	<b>0</b>	<b>-4,079</b>	
Food Safety	81,771	54,402	27,369		27,369	Fav pay £8k; prof fees £6k, £3k fees; adv agency £3k
Pollution Reduction	410,289	373,798	36,491		36,491	Fav pay £25k, consultancy income £11k
Pest Control	15,752	14,733	1,019		1,019	Fav pay £4k; adv Fee income £3k
Public Health	0	28	-28		-28	
Public Conveniences	30,367	29,151	1,216		1,216	
Community Safety (Safety Services)	173,485	199,100	-25,614		-25,614	Adv pay £10k, £15k kennelling fees
Environmental Education	95,721	100,120	-4,399	971	-5,370	
Welfare Services	1,800	1,500	300		300	
<b>ENVIRONMENTAL SERVICES</b>	<b>809,185</b>	<b>772,831</b>	<b>36,354</b>	<b>971</b>	<b>35,383</b>	
Environmental Maintenance (Other Roads)	-70,557	-70,557	0		0	
Public Transport	29,001	22,266	6,735		6,735	No contract cleaning of bus shelters
Off-Street Parking	103,357	103,356	0		0	
<b>HIGHWAYS &amp; PARKING</b>	<b>61,801</b>	<b>55,065</b>	<b>6,735</b>	<b>0</b>	<b>6,735</b>	
Local Land Charges	-3,539	126,316	-129,855		-	Fav pay £61k, fee income £14k; adv Lichfield support £180k, software licence £5k
Licensing	1,973	21,305	-19,332		-19,332	Fav pay £15k; adv agency £24k, fee income £5k
<b>LICENSING &amp; LAND CHARGES</b>	<b>-1,566</b>	<b>147,622</b>	<b>-149,188</b>	<b>0</b>	<b>149,188</b>	
Emergency Planning and Works	16,000	19,487	-3,487		-3,487	Emergency works fire in Hilton

Building Regulations	35,200	35,216	-16
Dealing with Development Control Applications	281,178	6,517	274,661
Structure and Local Planning	313,807	258,422	55,385
Street Name & Numbering	-7,556	-20,264	12,707

	-16	
33,000	241,661	Fav pay £89k, fee income £295k (20% fee to be earmarked); adv agency £150k, staff advertising £2k
	55,385	Fav pay £25k, grants £10k
	12,707	

**PLANNING**

**638,628 299,378 339,251**

**33,000 306,251**

Grounds Maintenance	653,399	618,287	35,112
Countryside Recreation & Management	0	0	0
Street Cleansing (not chargeable to highways)	540,678	512,635	28,042

	35,112	Fav pay £39k
	0	
17,948	10,094	Fav pay £125k; adv agency £54k, bins and sacks £5k

**STREET SCENE**

**1,194,076 1,130,922 63,154**

**17,948 45,206**

Household Waste Collection	1,745,163	1,822,025	-76,862
Trade Waste Collection	-99,563	-103,185	3622.69
Recycling	450,835	141,083	309,752
Direct Services Central Admin	323,206	327,570	-4,364
Transport Services	760,974	926611.8	165638.2

	-76,862	Fav pay £21k, DCC contribution £40k, extra collections £27k; adv agency £74k, vehicle hire £80k
	3,623	Fav fee income £41k, disposal costs £21k; adv bins & sacks £10k
	309,752	Fav DCC contribution £100k, pay £410k, £210k recycling income, £64k vehicle hire, £5k insurance claim; adv agency £470k, vehicle parking £12k, recycling calendars £13k, legal support tender £12k
	-4,364	Fav pay £142k; adv agency £122k
	165,638	Fav pay £16k; adv agency £24K, fuel £30k, spare parts £35k

**WASTE & TRANSPORT**

**3,180,615 3,114,104 66,511**

**0 66,511**

**6,227,089 5,868,350 358,739**

**51,919 306,819**



**HOUSING & COMMUNITY SERVICES - BUDGET MONITORING JANUARY 2022**

**SUMMARY OF PERFORMANCE**

REVENUE	Full Year			RESERVES		
	Budget £	Projected Actual £	Variance £	Earmarked £	General Fund £	
General Grants, Bequests & Donations	300,510	299,258	1,252		1,252	Fav pay £6k
Community Centres	210,725	252,168	-41,443	-46,800	5,357	Fav pay £22k; adv agency £12k, fee income £5k
Community Safety (Crime Reduction)	129,952	28,873	101,079	101,079	-0	Fav pay £20k, Liberation day cancellation £5k, BCU £35k, PCC contribution £7.8k, Grants £26k
Defences Against Flooding	56,237	66,281	-10,044	-8,300	-1,744	Adv flooding works across district
Market Undertakings	878	1,406	-529		-529	Adv trade waste
Village Halls	-0	0	-0		-0	
<b>COMMUNITY DEVELOPMENT &amp; SUPPORT</b>	<b>698,302</b>	<b>647,987</b>	<b>50,315</b>	<b>45,979</b>	<b>4,336</b>	
Arts Development & Support	15,040	5,048	9,992		9,992	Fav prof fees £10k, Room hire £1.2k; adv fees £2k
Events Management	115,668	112,825	2,843		2,843	Fav salaries £4k, events £13k; adv fees £14k
Midway Community Centre	13,066	23,722	-10,656		-10,656	Adv fee income due to covid and extension, Adv gas charges
Stenson Fields Community Centre	9,216	6,874	2,342		2,342	Fav materials £3k; Adv gas £1k
<b>RECREATIONAL ACTIVITIES</b>	<b>152,990</b>	<b>148,469</b>	<b>4,521</b>	<b>0</b>	<b>4,521</b>	
Melbourne Assembly Rooms	-1,668	-1,568	-100		-100	
Get Active in the Forest	31,175	1,114	30,061	30,061	0	Fav pay £17k, income £7k, service delivery £6k
Sports Development & Community Recreation	171,118	-24,258	195,376	195,376	-0	
Indoor Sports & Recreation Facilities	537,233	515,431	21,802		21,802	Fav utility over accrual 20/21 £22k
Outdoor Sports & Recreation Facilities (SSP)	0	-158,733	158,733	158,733	-0	
Play schemes	19,950	-3,399	23,348	23,348	0	
<b>LEISURE CENTRES &amp; COMMUNITY FACILITIES</b>	<b>757,807</b>	<b>328,587</b>	<b>429,221</b>	<b>407,518</b>	<b>21,703</b>	
Allotments	-1,091	-1,028	-63		-63	

Rosliston Forestry Centre	249,137	203,482	45,655	45,655	Fav pay £42k, R&M £31k, car park income £10k, log cabin income £9k; adv agency £11k, FE contribution £14k, Fees £13k
Cemeteries	18,950	12,485	6,465	6,465	Fav fees £13k; adv memorial testing £5k, prof fees £2k
Closed Churchyards	7,241	19,565	-12,324	-12,324	Adv reactive tree works
Parks and Open Spaces	303,035	366,229	-63,194	-6,312	Fav pay £156k; adv agency £95k, tree works £43k, £20k park repairs, income £13k, tree consultant £17k

**PARKS & OPEN SPACES**

<b>577,272</b>	<b>600,734</b>	<b>-23,461</b>	<b>-6,312</b>	<b>-17,149</b>
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Housing Standards	93,369	80,044	13,325	13,325	Fav fixed penalties £6k; adv staff advertising £2k
Housing Strategy	97,880	93,748	4,132	4,132	Fav pay £1k, Training £3k
Administration of Renovation & Improvement Grants	50,298	48,254	2,044	2,044	Fav pay £1k, Training £1k
Bed / Breakfast Accommodation	6,500	105	6,395	2,566	
Pre-tenancy Services	190,421	45,934	144,487	131,989	
Other Housing Support Costs (GF)	25,623	46,153	-20,530	-20,530	Adv comp maintenance crossover in charges for upgrade £11k

**PRIVATE SECTOR HOUSING**

<b>464,091</b>	<b>314,238</b>	<b>149,853</b>	<b>134,555</b>	<b>15,298</b>
<b>2,650,462</b>	<b>2,040,013</b>	<b>610,448</b>	<b>581,740</b>	<b>28,708</b>

SUMMARY OF PERFORMANCE

REVENUE	Full Year			RESERVES		
	Budget £	Projected Actual £	Variance £	Earmarked £	General Fund £	
Business Change	98,042	107,393	-9,351		-9,351	Fav pay £4k, training £5k; adv agency £6k, £2k advertising
Digital Services	153,559	150,225	3,334		3,334	Fav printing £2k
Caretaking	135,993	126,067	9,926		9,926	Fav pay £17k; adv agency £2k, void clean £5k
Senior Management	445,826	463,554	-17,728		-17,728	Adv HoS recruitment £17k
Financial Services	387,047	355,154	31,892		31,892	Fav prof fees £38k; adv pay £23k
Internal Audit	109,307	81,078	28,229		28,229	Adv Inflation
Merchant Banking Services	61,200	71,196	-9,996		-9,996	Adv increased banking transactions £10k
ICT Support	732,555	718,748	13,807	20,826	-7,019	Adv mobile phones £7k, land lines £7k
Legal Services	264,534	217,038	47,496		47,496	Fav pay £69k, Fees £4K; adv agency £15k, staff advertising £5k, recruitment exp £5k, legal support £4k
Performance & Policy	36,720	36,580	141		141	
Personnel/HR	361,327	350,444	10,884	4,946	5,938	Fav pay £21k; adv medical fees £11k, recruitment expenses £3k
Communications	75,667	73,938	1,728		1,728	Fav pay £10k; consultancy support £5k
Customer Services	492,308	466,840	25,468		25,468	Fav pay £20k; stationary £5k
Health & Safety	48,073	44,477	3,595		3,595	Fav pay £3k
Admin Offices & Depot	632,236	684,681	-52,445	-19,000	-33,445	adv utilities £12k
Protective Clothing	28,819	34,556	-5,737		-5,737	
Procurement	12,149	12,296	-147		-147	
<b>CENTRAL SUPPORT SERVICES</b>	<b>4,075,361</b>	<b>3,994,264</b>	<b>81,096</b>	<b>6,772</b>	<b>74,324</b>	
Democratic Representation & Management	85,473	51,242	34,231		34,231	Fav pay £42k; Adv Agency £5.5K, Cllr investigations £1k
Corporate Management	64,458	82,724	-18,266		-18,266	PWC vision reform
Corporate Finance Management	37,437	28,650	8,788		8,788	PSAA audit rebate
Elected Members	347,401	338,414	8,987		8,987	Fav allows £5k, room hire £1k, mileage £2k

## CORPORATE &amp; DEMOCRATIC COSTS

<b>534,770</b>	<b>501,029</b>	<b>33,741</b>	<b>0</b>	<b>33,741</b>
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Registration of Electors	56,531	24,344	32,188	32,188	Fav canvas saving
Conducting Elections	171,893	147,715	24,179	24,179	Fav grant income for covid safety £31k; adv costs of safety measures £9k

## ELECTIONS &amp; REGISTRATION

<b>228,425</b>	<b>172,059</b>	<b>56,366</b>	<b>0</b>	<b>56,366</b>
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Funded Pension Schemes	280,072	168,844	111,228	111,228	0	Earmark for pension revaluation
Increase/Decrease in Provision for Bad or Doubtful Debts (GF)	175,000	175,000	0		0	
Planning Agreements	0	-3,492,985	3,492,985	3,492,985	0	
Parish Councils	417,607	426,711	-9,104		-9,104	
Interest & Investment Income (GF)	-147,585	-180,831	33,245		33,245	Fav investment income
External Interest Payable (GF)	500	500	0		0	
Other Operating Income & Expenditure	43,627	43,627	0	0	0	

## PARISHES, INTEREST, S106 RECEIPTS &amp; PROVISIONS

<b>769,220</b>	<b>-2,859,135</b>	<b>3,628,355</b>	<b>3,604,213</b>	<b>24,142</b>
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Estate Management	-245,318	-316,787	71,469	71,469	Fav sals £10k, rent £40k
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## ESTATE MANAGEMENT

<b>-245,318</b>	<b>-316,787</b>	<b>71,469</b>	<b>0</b>	<b>71,469</b>
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Council Tax Collection	116,327	107,122	9,206	9,206	Fav sals £9k	
Non Domestic Rates Collection	-84,500	-88,251	3,751	3,751	Fav prof fees £2k over budgeted	
Revenues & Benefits Support & Management	136,633	96,854	39,779	32,338	7,441	Fav pay £7k
Rent Allowances Paid	53,047	53,047	0		0	
Net cost of Rent Rebates Paid	81,999	81,999	0		0	
Corporate Fraud	45,474	45,002	472		472	
Housing Benefits Administration	327,285	271,516	55,768	55,768	0	Fav pay £37k, grant income £16k
Concessionary Fares	0	-10,106	10,106		10,106	

## REVENUES &amp; BENEFITS

<b>676,265</b>	<b>557,184</b>	<b>119,081</b>	<b>88,106</b>	<b>30,975</b>
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<b>6,038,722</b>	<b>2,048,613</b>	<b>3,990,109</b>	<b>3,699,091</b>	<b>291,018</b>
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