

APPENDIX 1: GOVERNANCE WORK PLAN 2014/15

Work Area	Timescale	Responsible Officer	Action/Comment
Continue to review the Local Code of Corporate Governance and to monitor the Governance Work Plan for the year	½ yearly review	Legal and Democratic Services Manager	Reviews to be held in December 2014 and June 2015
Introduce a new Leadership and Development Programme for Managers	Commencing in October 2014	Director of Housing and Environmental Services	This will help to provide managers with the attributes required in order to take the Council forward within a slimmer management structure
Update Induction training for Members	March 2015	Legal and Democratic Services Manager	To review the induction process for Members ahead of the next District Council Election in May 2015
Development of Neighbourhood Plans for local communities	March 2015	Director of Community and Planning Services	Continue to provide support to Parishes as necessary through the Local Plan consultation and adoption process
Expand the publication of “open data” in accordance with the new Transparency Code for Local Government	March 2015	Director of Finance and Corporate Services	This has been completed. However, some further requirements have now been set out regarding Fraud, Contracts and data format. This will need to be reviewed and an area on the web site needs to be developed to consolidate all data, in a standard format.
Implement a Data Management Policy	September 2014	Director of Finance and Corporate Services	Completed, subject to Audit review.