

## South Derbyshire Local Strategic Partnership

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Minutes of a meeting of the **Strategic Co-ordinating Group**  
Tuesday 16<sup>th</sup> June 2009

At the South Derbyshire District Council Offices, Swadlincote

**Present:** Councillor Heather Wheeler (Leader – SDDC) LSP Board Chairman  
Jo Smith (Vice Chairman of the LSP Board and Vibrant Communities Chairman)  
Vicki Price (Chairman of the Healthier Communities Group)

In attendance:

Mike Roylance (South Derbyshire District Council)  
Andy Wright (Safer Communities)  
Mick Evans (Derbyshire County Council)  
Mark Alflat (South Derbyshire District Council)  
Stuart Batchelor (South Derbyshire District Council)  
Martin Guest (South Derbyshire District Council)  
Sally Cope (South Derbyshire District Council)  
Helen Bovey (Icarus Consultants)

Meeting commenced 2.00 pm Councillor Heather Wheeler in the Chair.

**SCG/1      Apologies**

Apologies were received from: -

Chris Smith (Safer Communities)  
Maureen Evans (Connexions Derbyshire)  
Frank McArdle (Chief Executive, South Derbyshire District Council)

**SCG/2      Approve the Minutes of the SCG Meeting held 4<sup>th</sup> March 2009**

The minutes were agreed as a true record.

**Matters Arising**

No matters arising.

**SCG/3      Approve the Minutes of the LSP Board held on 25<sup>th</sup> March 2009**

The draft minutes from the LSP Board – 25<sup>th</sup> March 2009 were circulated for information and to progress any actions that may need doing before the next Board Meeting. No actions to progress.

**SCG/4****Performance Monitoring – Reports from Working Group**

A report was submitted detailing performance for the End of Year, it was agreed that instead of running through the Performance Monitoring Report, the theme group chairs would give a brief summary of key achievements. The key achievements were detailed for each of the theme groups:

- Sustainable Development
- Safer Communities
- Healthier Communities
- Vibrant Communities
- Children & Young People Trust

No action plan to report for the Children & Young People’s Trust. SB was asked to liaise with Maureen Evans and provide key achievements for the Board Meeting. **SB**

SB to provide a report for the Board summarising the Community Strategy Action Plan, including examples of key achievements and to highlight partnership working. **SB**

**SCG/5****Sustainable Community Strategy and Action Plan - Update**

MG gave a brief overview on the work that had been undertaken. The consultant Helen Bovey from Icarus had submitted a draft Strategy and a draft set of aims, objectives and outcomes. The Sustainable Community Strategy Working Group had drafted a Vision, which HB had amended. The Group agreed the Vision with the additions from HB. HB was asked to revise the Strategy, ready for the LSP Board meeting. **MG/HB**

A ‘Strap Line’ to use on South Derbyshire Partnership material was also agreed to take forward for approval at the Board. **MG**

It was agreed to take the revised version of the Strategy to the Board to get approval to develop, design and produce the final document and then launch the Strategy.

It was agreed to get approval for the Chair and Vice Chair to authorise any changes to the Strategy and Action Plan before publication. **MG**

The Action Plan which details the Outcome/Objectives and broad Actions will be presented to the Board for approval, the final version would also include milestones, board representative and organisation representative. The new Action Plan will focus on added value actions and this is a chance to show what the LSP is doing in partnership. **MG**

It was agreed to change the wording on page 5 of the action plan from ‘Audit’ services post-hospital .... to ‘Review’ services post-hospital ... . **MG**

It was suggested to develop the Children & Young People’s Trust by linking with either the Healthier Communities or Safer Communities.

**ACTION**

A discussion took place on how the outcomes would be captured. It was agreed each outcome would be measured on a performance monitoring form for officers to measure and relate to the LAA National Indicators.

**MG/SB**

The new County Council LSP Board representative was unknown at present.

**SCG/6 Financial Report for 2009/10**

SB presented a financial report for 2009/10, which outlines the LSP's current financial position indicating the levels of funding available to deliver the actions. It was noted to amend the budget figure on the first paragraph to £36,350 and on page 2 change 'Breath of Fresh Air/Cultural Olympiad to £2,000.

VP informed the group of the intention to raise the profile of mental health in South Derbyshire by utilising a PCT funded conference in October by building on a mini stakeholder event in South Derbyshire.

It was noted that no resources had been allocated to the Diversity actions, initially no resources will be needed but this will need to be reviewed in the future.

The theme group chairs will be given the responsibility of managing the funding. Any alternative funds/match funding captured by the theme group chairs to be reported back to the SCG.

The Strategic Co-ordinating Group approved the report.

**SCG/7 Agenda Items for the LSP Board Meeting – 24<sup>th</sup> June 2009**

The Agenda Items were discussed and it was agreed to defer the 'Infrastructure Strategic Group' until the next LSP Board Meeting in September.

It was agreed SB to contact Glenys Williams and defer until the next LSP Board the proposed agenda item 'position of old post centre' to a more general item following on from the 'Economic Downturn' report. A suggested report to be 'the impact of recession on the voluntary sector'.

**SB**

A future agenda item was suggested by JS as 'Community Profile'.

**SCG/8 Any Other Business**

The communications team had produced an information leaflet which outlines the feedback from the 'local priorities' consultation event and explains how we are 'taking ideas forward', the leaflet will be presented to or distributed to the Consultees who attended the event.

The LSP Board on the 24<sup>th</sup> June will be held at Repton School. Car parking will be at the leisure centre.

**SCG/9**     **Next Meeting**

**ACTION**

The next meeting will be held on Wednesday 19<sup>th</sup> August 2009 at 9:30 am in the Committee Room.

Meeting finished 3:30 pm.