

SOUTH DERBYSHIRE DISTRICT COUNCIL
Licensing Act 2003

REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES

Responsible Authority Police

Name	Gemma Rice
Job Title	Police Constable
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Contact telephone number	0300 122 5860

Name of the premises you are making a representation about	Kinara Restaurant
Address of the premises you are making a representation about	2 Castleway Willington DE65 6BT

Which of the four licensing objectives does your representation relate to?	Yes Or No	Please detail the evidence supporting your representation. Or the reason for your representation. Please use separate sheets if necessary
To prevent crime and disorder	Y	Protection of staff and customers – cctv at the premises to promote this objective. Staff training/refusal and incident logs required to promote this objective
Public safety		
To prevent public nuisance	y	Signs at all exits asking customers to respect needs of local residents required to promote this objective
To protect children from harm	y	Challenge 25 policy required to promote this objective

<p>Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist.</p>	<p style="text-align: center;"><u>Proposed Conditions Kinara Restaurant, 2 Castleway, Willington</u></p> <p>1) Training will be given to staff on commencement of employment about the policies of the business relating to the sale of alcohol and any system or procedures they are expected to follow in the course of dealing with these goods.</p> <p>2) A challenge 25 Proof of age scheme will be operated at all times. Anyone attempting to purchase alcohol that appears under the age of 25 years will be asked to produce a proof of age. Failure to produce satisfactory proof of age will result in a refused sale.</p> <p>Acceptable forms of identification will be:</p>
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- PASS – accreditation proof of age card.
- Photo Driving Licence.
- Current Passport.
- Ministry of Defence ID card

3) A system of recording sales refused under the proof of age scheme shall be operated at all times.

4) The refusal book/log shall be kept on the premises for production upon request of a Police Officer or other authorised person as defined in the Licensing Act 2003.

5) The records relating to the refusal book/log shall be retained on the premises for a minimum of 12 months.

6) The DPS shall ensure that a written incident log is maintained within the premises and details of all incidents are recorded within the log. This log shall be kept on the premises for a period of not less than 12 months and shall be produced upon request of a Police Officer or other authorised person as defined in the Licensing Act 2003.

7) A CCTV system will be installed and the recording system must be maintained in good working order and any faults repaired as soon as possible. (It is recommended that all maintenance paperwork be kept to show that the retailer has shown all due diligence in maintaining the system).

8) The CCTV recording system must be operating at all times when the premises are open for licensable activities. All CCTV recordings must be retained for a minimum of 28 days. A Police Officer or authorised person as detailed within Section 13 of the Licensing Act 2003 can view the recording at any reasonable time and obtain a copy if required.

9) The premises licence holder, DPS or a designated member of staff must be able to retrieve and copy any recording/images at the time of asking or within 48 hours if so required. (The police will not meet the cost for a recording or materials used for a reproduction of the image in respect of any crime and disorder; all costs are to be met by the owner of the system. If the incident was unrelated to the premises, the retrieval, if a cost incurred, would be met between the agencies requiring the image).

10) The CCTV recording unit is to be kept secure, to be opened only by the premises licence holder or authorised designated member of staff.

11) Installed CCTV cameras/monitors are to be positioned so as to ensure all areas to which the public have access are covered, excluding the toilets.

12) All digital recordings to be made in real time, time lapse not to be used.

13) Clear signs to be displayed at all exits requesting that customers respect the needs of the residents and to leave

	the premises quietly.
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Signed: 

Date: 01/09/16

Please return this form along with any additional sheets to the Licensing Section, South Derbyshire District Council, Council Offices, Civic Way, Swadlincote, Derbyshire, DE11 0AH or email to licensing@south-derbys.gov.uk This form must be returned within the statutory period. For more details please check with the Licensing Office on 01283 595 716/890/724

