

Finance and Management Committee – 1st September 2016
Work Programme 2016 onwards

Work Programme Area	Date of Committee meetings	Contact Officer (Contact details)
Reports Previously Considered By Last 3 Committees		
Debt Management and Credit Control Policy	28 th April 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Corporate Plan Performance Management Framework	28 th April 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Open Space, Sport and Community Facility Strategy	28 th April 2016	Stuart Batchelor Director of Community and Planning Services (01283 595820)
Corporate Services Performance Monitoring Quarter 4 and Final Ou-turn 2015/16	16 th June 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Consultation Annual report 2015/16	16 th June 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Communications Annual Report 2015/16	16 th June 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)

Data Quality Strategy Annual Report 2015/16	16 th June 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Corporate Equalities and Safeguarding Annual Report 2015/16	16 th June 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Health and Safety Annual Report 2015/16	16 th June 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Compliments, Complaints and Freedom of Information Requests October 2015 to March 2016	16 th June 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Corporate Services Directorate: Service Plan 2016/17	16 th June 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Treasury Management Out-turn Report 2015/16	21 st June 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Budget Out-turn Report 2015/16	21 st June 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Corporate Plan: Performance Monitoring 2016/17 Quarter 1	1 st September 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)

Open Space, Sport and Community Facility Development Update	1 st September 2016	Stuart Batchelor Open Space and Facility Development Manager (01283) 5955820
Procurement Strategy and Framework 2016 to 2020	1 st September 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Health and Safety: Quarterly Report April to June 2016	1 st September 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Budget and Financial Monitoring 2016/17	1 st September 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Leasehold Flat Insurance	1 st September 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Accounts and Financial Statements 2015/16	22 nd September 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Final Budget Out-turn 2015/16	22 nd September 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Updated Medium Term Financial Position	13 th October 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)

A Review of the Local Council Tax Support Scheme	13 th October 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Universal Credit Update	13 th October 2016	Chris Holloway Housing Operations Manager (01283 595957)
Corporate Plan: Performance Monitoring 2016/17 Quarter 2	1 st December 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Budget and Financial Monitoring 2016/17	1 st December 2016	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Compliments, Complaints and Freedom of Information Requests April to September 2016	12 th January 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Service Base Budgets 2017/18	12 th January 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Budget 2017 (Incorporating Consolidated Base Budgets 2017/18 and the MTFP to 2022)	12 th January 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Corporate Plan: Performance Monitoring 2016/17 Quarter 3	16 th February 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)

Annexe A

Treasury Management Strategy and Prudential Indicators 2017/18	16 th February 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Final Budget Proposals 2017/18 and Financial Plan to 2022	16 th February 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Corporate Plan: Review of Work Plan 2017/18	16 th March 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Budget and Financial Monitoring 2016/17	16 th March 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)