

Funding Partners' Agreement 01 April 2022 - 31 March 2024

South Derbyshire District Council

Agreement between the Funding Partners of Active Derbyshire and Active Partners Trust 01/04/2022 - 31/03/2024

1. INTRODUCTION

- 1.1. In November 2004, the members of the Derbyshire and Peak Park Sport and Recreation Forum, formally adopted the Strategic Framework for Derbyshire Sport. Derbyshire Sport was established when the new constitution was adopted on 23 June 2005 and revised again April 2016.
- 1.2. The Derbyshire Sport Board at its meeting in April 2017, agreed to independence and formal collaboration with Sport Nottinghamshire (discussion having been undertaken from 2016 in line with a Sport England review of County Sports Partnerships). This was reported to the Partners' Group Annual General Meeting (AGM) held on 18 July 2017.
- 1.3. The new overarching company Active Partners Trust (APT) was incorporated on 20 July 2017 and became operational on 1 October 2017, with two operational units, two offices and two brands: Active Derbyshire and Active Notts. Active Partners Trust is the legal entity. Active Derbyshire is the operational brand.
- 1.4. All funding from Derbyshire Funding Partners is ring fenced to be spent in Derbyshire.
- 1.5. The Articles of Association for APT allocates one place on the Active Partnership Board for Local Authority Funding Partners from Derbyshire (councillors or officers) plus the independent chair of the Active Derbyshire Panel.
- 1.6. The Active Derbyshire Panel has eight members (plus co-options) and at least two of these are recruited from Funding Partners. See appendix 1 for details of current APT and Active Derbyshire Panel membership.

2. FUNDING PARTNERS

- 2.1. The Funding Partners of Active Derbyshire for the period covered by this Funding Partners' Agreement are shown in Table 1 below.
- 2.2. Schedule 1 details the agreed priorities for joint working in 2022/23. Regular meetings will be held between members of the Active Derbyshire team and South Derbyshire District Council (SDDC) officers to review progress and confirm priorities and actions.
- 2.3. Each Funding Partner will be invited to send representatives, councillors and officers, to Active Derbyshire Partner Group meetings which will take place at least annually.
- 2.4. The purpose of the Active Derbyshire Partner Group meetings will be to :-
 - 2.4.1. Engage Local Authority partners in the delivery of the Derbyshire strategic plan for physical activity
 - 2.4.2. Update on the meetings of the Active Derbyshire Panel and membership of this Panel and the Board
 - 2.4.3. Share good practice and learning
 - 2.4.4. Update on national agendas/trends

2.4.5. Training and CPD opportunities

- 2.5 The annual Funding Partner fees* for are shown in Table 1. These fees were agreed at the Derbyshire Sport AGM in July 2016 and will remain the same going forward.

Table 1

Funding Partners	Fees for 01/04/20 - 31/03/23
Derbyshire County Council	£104,000
Derby City Council	£25,056
Amber Valley Borough Council	£15,701
Bolsover District Council	£12,075
Chesterfield Borough Council	£14,610
Derbyshire Dales District Council	£11,823
Erewash Borough Council	£15,117
High Peak District Council	£13,603
North East Derbyshire District Council	£14,450
South Derbyshire District Council	£12,191
Total	£238,626

* Historical figure based on population and have remained fixed for over 15 years.

3. OBLIGATIONS OF FUNDING PARTNERS TO ACTIVE DERBYSHIRE

3.1 Funding Partners of Active Derbyshire agree:

- 3.2.1 to recognise Active Derbyshire's role, in providing a strategic lead for physical activity and sport in Derbyshire;
- 3.2.2 to pay the Funding Partners' fees for 2022/23 as agreed at the July 2016 AGM and to agree in principle to payment of fees for 23/24 as detailed in Table 1

4. FINANCIAL CONSIDERATIONS

- 4.1. Financial risk is managed by the APT Board and Audit sub-committee on a regular basis and all costs, claims, demands and liabilities are assessed as part of this rigorous process and a sinking fund is managed to cover any such liabilities.
- 4.2. In the event of any winding up of APT any net assets, after all its debts and liabilities have been paid, shall be transferred:
- 4.2.1. directly for the Objects of the company set out in the Articles of Association
- 4.2.2. transferred to any charity or charities for purposes similar to the Objects.
- 4.2.3 In making these decisions the Board of APT will consider the percentage of any net assets which are ring-fenced for Derbyshire.

5. DATA PROTECTION

- 5.1 To meet the terms of this agreement there may be a need to share Personal Data between the Funding Partner and employees of APT. An example of this could be during the organisation of the annual Derbyshire Physical Activity and Sports Awards.
- 5.2 Both parties may share Personal Data, when it is within the legitimate interest of either party to process that data and is necessary for the fulfilment of the Funding Partner Agreement.
- 5.3 Both parties will duly observe all their general obligations under the Data Protection Legislation, which arise in connection with delivery of this Funding Partner Agreement. Consideration will be given as to whether a separate Data Sharing Agreement or Data Processing Agreement is required to allow delivery of a specific joint work area. In the Data Agreement the responsibilities of the Data Controller and Data Processor would be confirmed.
- 5.4 Notwithstanding these general obligations, where Personal Data is shared, both parties shall ensure that it has in place appropriate technical and procedural measures to ensure the security of the Personal Data.

6. DECLARATION AND FINANCIAL COMMITMENT

- 6.1. The undersigned are duly authorised to sign this Funding Partner Agreement on behalf of the Funding Partner.

Funding Partner: South Derbyshire District Council

Authorised Officer Name:

Position:

Signature:

Date:

Active Derbyshire

Authorised Officer Name: Stuart Batchelor

Position: Strategic Director

Signature:

Date:

Schedule 1

1. Agreed support for joint working in 2022/23

Core Offer

- To provide Strategic Lead support to work across the local authority area to develop physical activity and sport
- To share good practice from the local authority area across the county and region
- To lobby, advocate and promote Derbyshire to secure resources from Sport England and other national, regional, and county organisations, including the Health and Wellbeing Boards, Place Alliances and forming Integrated Care Partnerships.
- To provide support in terms of funding advice and promotion of funding opportunities to the local authority and its communities
- To deliver Sport England funded programmes such as:
 - Children and Young Peoples' programme
 - Active Lives Young People's Survey - a nationwide survey to measure sport and physical activity levels of school children
 - Together Fund.
- To share and promote good practice and celebrate stories and achievements
- To provide support and guidance in the development of a marketing led approach to the physical activity offer in the local authority area, including:
 - Workforce training to develop marketing skills
 - Support and training to create digital tools such as videos
 - Opportunities to promote district work through Business-to-Business (B2B) Active Derbyshire communications e.g. website, newsletters and social media
 - General marketing and communications advice and support
 - To provide specific marketing approaches that support and encourage the least active populations to become active.
- To provide support and guidance in the development of safe and accessible spaces including:
 - Championing the use of engagement of local communities in facility provision
 - Provide support for the use of Active Design principles

- Provide support, advice and comment on facility project and strategy groups
- Delivering the Walk Derbyshire programme

Specific Offer

As agreed between Strategic Lead and LA lead officer

- Support the proposals/requirements of the Council's wider strategic review utilising Sport England's Strategic Outcomes Planning Model (SOPM) to inform how the Council can transform its local play, sport, physical activity and wellbeing services etc. sustainably and the following being undertaken/refreshed as the evidence base for the SOPM to be completed by April 2023:
 - - Facilities Planning Model (FPM)
 - Built Facilities Strategy (BFS)
 - Playing Pitch Strategy (PPS)
 - Local Football Facility Plan (LFFP)
 - Recreation Facilities Strategy (RFS)
- Following the SOPM, Active Derbyshire will support the Council's Leisure Services Delivery review with the aim of transforming local services and support the wider roll-out of Sport England's Moving Communities agenda which in collaboration with partners will track progress, performance and improvement of leisure services in the District.
- Support the development of the Active South Derbyshire Strategy refresh considering National and County strategy adoptions, following the SOPM work
- Support work across the District, encouraging the inactive to become active by enabling and widening the local physical activity system.
 - Supporting a person-centred approach and the community voice being heard and informing future direction.
 - Support the development of place-based working. Following an insight-led approach, supporting local models and advocacy.
 - Support community infrastructure to tackle inequalities in participation across the District to help those groups supporting the less active enable physical activity by connecting them to funding, training and other resources.
- Work with South Derbyshire District Council to achieve carbon neutrality by 2030, by supporting the developments of this agenda and wider Active Travel opportunities.
- Support the development of the districts paid and volunteer workforce by providing opportunities and safe spaces to be active.

- Support a key theme area and focus on young people through various pieces of work including Community Use of Schools, Moving on with Covid and Healthy Weight collaboration.

2 Measurement Objectives and Key results

OKR 1 Support the facilitation of the Locality Active Partnership to develop and sustain a strategic approach to physical activity across South Derbyshire.

OKR 2 Develop and strengthen locality physical activity partnership working and delivery of 'Insight-Led' working to support local priority setting and decision-making.

3 Monitoring Information, Management and Review Arrangements:

- 3.1 An annual delivery plan of OKR 1 and OKR 2 is to be agreed with the Council.
- 3.2 Monitoring reports will be provided as agreed with a minimum of and an annual Year End Report.
- 3.3 Annual review meeting with APT and the Council.

Appendix 1

Board and Active Derbyshire Panel membership as of March 2021.

Name	Director Position
Chair of the Board of Directors	Derek Higton
Senior Independent Director from Nottinghamshire, Derbyshire or outside	Louise Bainbridge
Resident Directors from Nottinghamshire, 1 of whom chairs the Active Notts Panel, *other is a member of the AN Panel	Graham Feek Danny Bouckley
Resident Directors from Derbyshire, 1 of whom chairs the Active Derbyshire Panel	Sarah Fowler Richard Irons
Local Authority Funding Partner Director who is a councillor or officer of the Local Authority Funding Partners in Derbyshire	Cllr Carol Hart
Resident Directors from Nottinghamshire	Jane Laughton Mark Shardlow
Directors from Nottinghamshire, Derbyshire or outside	Vacant

ACTIVE DERBYSHIRE PANEL

All Panel members are recruited by open advertisement and on the basis of his or her skills and experience

1 x Resident Independent Board Director from Derbyshire <i>(Panel Chair)</i>	Sarah Fowler
1 x Local Authority Funding Partner Board Directors from Derbyshire	Cllr Carol Hart
1 x Non-Director Panel Member from Derbyshire <i>who is a councillor or officer from a Local Authority Funding Partner)</i>	Rachel North
5 x Resident Non-Director Panel Members from Derbyshire	Debbie Chesterman Kevin Lane Dr Sally Akehurst James Bromley Iain Little
Co-opted	Ben Williams