

**APPENDIX 1: GENERAL FUND MONITORING REPORT 2011/12 (AS AT SEPTEMBER 2011)**

**Revenue Summary**

<b>Committee</b>	<b>Latest Approved Budget</b>	<b>Forecast Outturn</b>	<b>Projected Variance</b>	<b>Previous Month Variance</b>	<b>Month on Month Movement</b>
Environmental and Development Services	3,820,754	3,831,304	10,550	49,030	(38,480)
Housing and Community Services	2,108,231	2,125,778	17,547	10,994	6,553
Finance and Management	5,518,040	5,465,315	(52,726)	(9,834)	(42,892)
<b>TOTAL</b>	<b>11,447,025</b>	<b>11,422,397</b>	<b>(24,629)</b>	<b>50,190</b>	<b>(74,819)</b>

## Environmental and Development Services

### Summary

The Committee is projecting a year end overspend of £10,550.

The projected variances at Month 6 are:

- Economic Development - £0 no under/over spend
- Environmental Services – £(13,950) under spend
- Highways – £7,000 over spend
- Licensing and Land Charges – £3,000 over spend
- Planning – £(22,000) under spend
- Town Centre – £0 no under/over spend
- Waste Collection and Street Cleansing – £13,500 over spend
- Environmental Education – £0 no under/over spend
- Transport Account - £23,000 over spend

The main contributing factors to the overspend are as follows:

- o £44,000 over spend on agency temps costs
- o £10,000 over spend on fuel transport costs
- o £(12,000) additional income in food safety licence fees
- o £(10,000) additional income in other licence fees
- o £(17,000) additional income in planning fees and building regulations
- o £(13,500) saving on sub-contractors

## Housing and Community Services

### Summary

The Committee is projecting a year end overspend of £17,547.

The projected variances at Month 6 are:

- Leisure and Recreational Activities - £0 no under/over spend
- Leisure Centres and Community Facilities – £0 no under/over spend
- Parks and Open Spaces – £(5,000) under spend
- Private Sector Housing – £3,300 over spend
- Community and Development Support – £17,394 over spend
- Internal Trading Accounts – £1,600 over spend

The main contributing factors to the overspend are as follows:

- o £9,647 over spend incurred in repairing a wall at the Melbourne Leisure Centre
- o £8,000 over spend on room hire
- o £(5,000) additional income in cemetery fees
- o £3,300 compensation payment

## Finance and Management

### Summary

The Committee is projecting a year end under spend of £(52,726).

The projected variances at Month 6 are:

- Central and Departmental Accounts - £(43,866) under spend
- Concessionary Travel – £(4,677) under spend
- Corporate and Democratic Costs – £(2,599) under spend
- Electoral Registration – £0 no under/over spend
- Interest Payments and Receipts – £(4,002) under spend
- Payments to Parish Councils – £0 no under/over spend
- Property and Estates – £5,945 over spend
- Revenues and Benefits – £3,537 under spend

The main contributing factors to the under spend are as follows:

- o £(19,000) saving from vacant post of Senior Auditor
- o £(19,000) under spend on corporate training
- o £(4,000) additional interest income

## ENVIRONMENTAL AND DEVELOPMENT SERVICES

	Impact		
	YTD	YTD	Mth on Mth
	Variance	Previous	Movement
	£	£	£
<b>Economic Development</b>	0	0	0

No budget variances are reported at this time.

<b>Environmental Services</b>	(13,950)	550	(14,500)
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We are projecting additional income in Food Safety in the amount of £12,000 due to an increase in the licence fee this year. This is projected in the month-on-month movement. We are also showing an under spend of £3,000 on professional fees in Community Safety, along with additional income of £1,500 in Pollution Reduction fees. This is offset by a £2,000 over spend on drainage fees, together with £550 over spend on medical fees in Welfare Burials.

<b>Highways</b>	7,000	0	7,000
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We are currently projecting a £7,000 overspend on repairs and maintenance to bus shelters due to increased damage.

<b>Licensing and Land Charges</b>	3,000	3,980	(980)
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Whilst we are forecasting additional licensing income in the amount of £13,000, this is offset by the reduction of income on local land charges in the amount of £10,000.

## ENVIRONMENTAL AND DEVELOPMENT SERVICES

	Impact		
	YTD Variance	YTD Previous	Mth on Mth Movement
	£	£	£
<b>Planning</b>	(22,000)	(22,000)	0
<p>Planning departments are forecasting additional income in the amount of £10,000 in Development Control Applications and £7,000 in Building Regulations fee income. Also, due to the retirement of the Design and Conservation Officer, there is a saving in the amount of £5,000.</p>			
<b>Town Centre</b>	0	0	0
<p>No budget variances are reported at this time.</p>			
<b>Waste Collection and Street Cleansing</b>	13,500	13,500	0
<p>While Street Cleansing are reporting a £13,500 saving on sub-contractors and Trade Waste disposal are reporting a £9,000 saving on landfill charges, this has been offset by an over spend in the amount of £36,000 by Household Waste Collection on agency temp fees due to sickness absence.</p>			
<b>Environmental Education</b>	0	0	0
<p>No budget variances are reported at this time.</p>			

## ENVIRONMENTAL AND DEVELOPMENT SERVICES

	Impact			
	YTD	YTD	Mth on Mth	
	Variance	Previous	Movement	
	£	£	£	
<b>Transport Account</b>	<b>23,000</b>	<b>53,000</b>	<b>(30,000)</b>	

We are projecting an £8,000 overspend on agency temps, a £10,000 overspend on fuel costs along with a £5,000 overspend on maintenance due to engine damage on a freighter. It should be noted that an additional budget was allocated to fuel costs in the amount of £30,000 as a one-off for 2011/12, provided for in the MTFP.

## HOUSING AND COMMUNITY SERVICES

	Impact		
	YTD	YTD	Mth on Mth
	Variance	Previous	Movement
	£	£	£
<b>Leisure and Recreational Activities</b>	0	0	0
No budget variances are reported at this time			
<b>Leisure Centres and Community Facilities</b>	0	0	0
No budget variances are reported at this time			
<b>Parks and Open Spaces</b>	(5,000)	0	(5,000)
We are forecasting an increase in fee income by the Cemeteries cost centre in the amount of £5,000, based upon current income stream.			
<b>Private Sector Housing</b>	3,300	0	3,300

We are showing an over spend in the amount of £3,300 in Homelessness Administration due to compensation being paid to council house tenants. This was because them having to be re-housed by council due to the demolition of their home.



## HOUSING AND COMMUNITY SERVICES

### Community and Development Support

The Community Safety (Crime Reduction) department are showing an over spend on room hire, which is forecasted to be £8,000. This is in addition to the over spend incurred in repairing a wall at Melbourne Leisure Centre in the amount of £9,647.

### Internal Trading Accounts

We are projecting an over spend of £1,600 due to additional overtime payments to cleaners and caretakers.

	Impact		
	YTD	YTD	Mth on Mth
	Variance	Previous	Movement
	£	£	£
	17,647	9,394	8,253
<b>Internal Trading Accounts</b>	<b>1,600</b>	<b>1,600</b>	<b>0</b>

## FINANCE AND MANAGEMENT

### Central and Departmental Accounts

There are a number of small under spends and over spends within the various cost centres, the main variances include £19,000 savings on a vacant post of Senior Auditor and £20,000 under spend on corporate training.

### Concessionary Travel

This variance is due to a current £4,322 under spend on stationery combined with additional fee income in the amount of £345.

### Corporate and Democratic Costs

Income in Corporate Finance Management, being credit card charges, is up by £2,500, while other small variances even themselves out.

### Electoral Registration

There is an over spend of £67,000 on the Elections Fees account which can be offset by £37,000 from reallocating printing and stationery expenses. The net additional amount of £30,000 will be substantially reimbursed by the Government for Referendum costs included within the current expenditure figures.

#### Impact

YTD	YTD	Mth on Mth
Variance	Previous	Movement
£	£	£
(43,866)	(9,834)	(34,032)

(4,667) 0 (4,667)

(2,599) 0 (2,599)

0 0 0

## FINANCE AND MANAGEMENT

### Interest Payments and Receipts

We are projecting an additional £4,000 in interest receivable, together with an under spend of £748 on professional indemnity insurance. This has been offset against an over spend of £746 for printing costs.

### Payments to Parish Councils

No budget variances are reported at this time as it is anticipated that parishes will claim the maximum amount for the year.

### Property and Estates

We are currently showing an over spend of £11,000 in repairs and maintenance, along with an over spend of £2,500 in water charges. Unfortunately, rental income is also down by £6,000 at this time. However these overspends are offset against a £10,000 saving on agency staff, additional fee income of £2,500 and an under spend on subscriptions in the amount of £1,000.

### Revenues and Benefits

The Council Tax/NNDR Collection department are showing an under spend in the amount of £639 on professional fees and combined a number of small under/over spends in the Housing Benefits administrative department, we are forecasting an under spend of just over £3,500.

	Impact	
	YTD	YTD
Variance	Previous	Mth on Mth
£	£	Movement
(4,002)	0	£ (4,002)

0	0	0
5,945	0	5,945

(3,537)	0	(3,537)
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## CAPITAL EXPENDITURE &amp; FINANCING (as at OCTOBER 2011)

	Approved Budget		Approved B/fwd	Adjs	Total Budget					
	2011/12	2010/11			2011/12	2011/12	2012/13	2013/14	2014/15	2015/16
	£	£			£	£	£	£	£	£
<b>COUNCIL HOUSE IMPROVEMENTS</b>										
Capital Improvements	1,935,839	155,152			2,090,991	0	0	0	0	0
Sheltered Housing Vision	0	0		307,709	307,709					
Buxton Close Garage Site Redevelopment	0	27,929			27,929					
Repayment of Covenants (Council House Improvements)	390,800	0			390,800					
<b>Total Expenditure</b>	<b>2,326,639</b>	<b>183,081</b>		<b>307,709</b>	<b>2,817,429</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Financed From</b>										
	2011/12	2010/11	Adjs	2011/12	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
	£	£		£	£	£	£	£	£	£
Major Repairs Allowance (Government Grant)	1,935,839	105,152			2,040,991	0	0	0	0	0
Capital Reserve	0	0	307,709	307,709						
Revenue Contributions	0	50,000			50,000					
External Contributions	0	27,929			27,929					
General Capital Receipts (repaying Covenants)	390,800	0			390,800					
<b>Total Financing</b>	<b>2,326,639</b>	<b>183,081</b>	<b>307,709</b>	<b>2,817,429</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PRIVATE SECTOR HOUSING RENEWAL</b>										
	2011/12	2010/11	Adjs	2011/12	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
	£	£		£	£	£	£	£	£	£
Disabled Facility Grants and other Works	300,000	117,810	-31,000	386,810	250,000	250,000	250,000	250,000	250,000	250,000
Strategic Housing Market Assessment	0	0		0	60,000					
Public Sector Stock Condition Survey	0	0		0		60,000				
<b>TOTAL EXPENDITURE</b>	<b>300,000</b>	<b>117,810</b>	<b>-31,000</b>	<b>386,810</b>	<b>310,000</b>	<b>310,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>

<b>Financed From</b>										
	2011/12	2010/11	Adjs	2011/12	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
	£	£		£	£	£	£	£	£	£
Government Grant	300,000	0	-31,000	269,000	250,000	250,000	250,000	250,000	250,000	250,000
External Contributions	0	79,708		79,708						
Derbyshire County Council (to be confirmed)	0	0								
General Capital Receipts	0	38,102		38,102	60,000	60,000	60,000	60,000	60,000	60,000
<b>TOTAL INCOME</b>	<b>300,000</b>	<b>117,810</b>	<b>-31,000</b>	<b>386,810</b>	<b>310,000</b>	<b>310,000</b>	<b>310,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>

## CAPITAL EXPENDITURE &amp; FINANCING (as at OCTOBER 2011)

	Approved Budget		Adjs	Total Budget						
	2011/12	2010/11		2011/12	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
	£			£					£	
<b>GENERAL FUND INVESTMENT PROGRAMME</b>										
<b>COMMUNITY SERVICES</b>										
Hilton Village Hall Extension - Growth Point Funded	0	270,732		270,732						
Hilton Multi Games Area - Growth Point Funded	0	23,058		23,058						
Melbourne Leisure Centre - Feasibility Study - Growth Point	0	48,003		48,003						
Greenbank Leisure Centre - Wet Side Refurbishment	0	60,920	221,080	282,000						
Chestnut Avenue Recreation Ground, Midway - Growth Point	0	0		0						
Eureka Park - Growth Point Funded	0	50,694		50,694						
Youth and Play Facilities	0	137,072		137,072						
Rosliston - Business Units and the Glade	0	0		0						
Community Partnership Scheme	0	42,978		42,978						

**ENVIRONMENTAL AND DEVELOPMENT SERVICES**

Town Centre Improvements	0	0		0						
Partnership Schemes in Conservation Areas	30,000	0		30,000						

**PROPERTY and OTHER ASSETS**

Repairs to Village Halls and Community Facilities	0	48,762		48,762						
Public Buildings - Planned Maintenance Programme	0	58,032		58,032						
Vehicles - Contribution to Renewals Fund	225,000	0		225,000						250,000
Civic Car	0	0		0						20,000
Repayment of Covenants	81,345	0		81,345						

**TOTAL EXPENDITURE - GENERAL FUND**

	<b>336,345</b>	<b>740,251</b>	<b>221,080</b>	<b>1,297,676</b>	<b>255,000</b>	<b>250,000</b>	<b>250,000</b>	<b>270,000</b>	<b>250,000</b>
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**Financed From**

External Funding (Growth Point and DDEP)	0	453,407	133,080	586,487						
External Contributions	30,000	137,072		167,072	30,000					
Revenue Contributions	0	0	88,000	88,000						
General Capital Receipts	306,345	149,772		456,117	225,000	250,000	270,000	250,000	250,000	

**TOTAL INCOME - GENERAL FUND**

	<b>336,345</b>	<b>740,251</b>	<b>221,080</b>	<b>1,297,676</b>	<b>255,000</b>	<b>250,000</b>	<b>270,000</b>	<b>250,000</b>
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**TOTAL EXPENDITURE - ALL SCHEMES**

	<b>2,962,984</b>	<b>1,041,142</b>	<b>497,789</b>	<b>4,501,915</b>	<b>565,000</b>	<b>560,000</b>	<b>520,000</b>	<b>500,000</b>
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## CAPITAL EXPENDITURE &amp; FINANCING (as at OCTOBER 2011)

	Approved Budget 2011/12	Approved B/fwd 2010/11	Adjs 2011/12	Total Budget 2011/12	Projected 2012/13	Projected 2013/14	Projected 2014/15	Projected 2015/16	Projected 2016/17
	£	£	£	£	£	£	£	£	£
<b>TOTAL INCOME - ALL SCHEMES</b>	<b>2,962,984</b>	<b>1,041,142</b>	<b>497,789</b>	<b>4,501,915</b>	<b>565,000</b>	<b>560,000</b>	<b>500,000</b>	<b>520,000</b>	<b>500,000</b>

## ANALYSIS OF GENERAL CAPITAL RECEIPTS

Balance b/fwd	328,047	841,099		841,099	1,215,899	980,899	720,899	520,899	300,899
Add - New receipts in the Year (Net after Pooling and Fees)	0	0	75,000	75,000	50,000	50,000	50,000	50,000	50,000
Add - Sale of Crematorium		0	3,074,276	3,074,276					
Less - Receipts Transferred to Capital Reserve (below)		-150,000		-150,000					
Less - Amount required to Fund Council Housing	-390,800	0		-390,800	0	0	0	0	0
Less - Amount required to Fund GFund Programme	-306,345	-149,772		-456,117	-225,000	-250,000	-250,000	-270,000	-250,000
Less - Amount required to Fund Other Housing	0	-38,102		-38,102	-60,000	-60,000	0	0	0
Less- Resources Available	0	0	-1,739,457	-1,739,457					
<b>Balance c/fwd</b>	<b>-369,098</b>	<b>503,225</b>	<b>1,409,819</b>	<b>1,215,899</b>	<b>980,899</b>	<b>720,899</b>	<b>520,899</b>	<b>300,899</b>	<b>100,899</b>

## CAPITAL RESERVE (Low Cost Affordable Housing)

Balance b/fwd	0	107,709		107,709	0	0	0	0	0
Add - New Receipts in the Year	0	0	50,000	50,000					
Add - Receipts Transferred from General Capital Receipts	0	150,000		150,000					
Less - Amount required to Fund Council Housing	0	0	-307,709	-307,709					
<b>Balance c/fwd</b>	<b>0</b>	<b>257,709</b>	<b>-257,709</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

