

FINANCE AND MANAGEMENT COMMITTEE

18th March 2010

PRESENT:-

Conservative Group

Councillor Harrison (Chairman), Councillor Wheeler (Vice-Chairman) and Councillors Bladen, Mrs. Brown, Mrs. Coyle, Lemmon (substitute for Councillor Grant), Roberts and Mrs. Wheeler.

Labour Group

Councillors Richards, Southerd, Taylor and Wilkins.

Independent/Non-Grouped Member

Councillor Pabla.

In attendance

Councillors Atkin, Mrs. Farrington and Jones (Conservative Group) and Councillor Rhind (Labour Group).

APOLOGY

An apology for absence from the Meeting was received from Councillor Grant (Conservative Group).

FM/96. **MINUTES**

The Open Minutes of the Special Meetings held on 14th and 25th January 2010 and of the Meeting held on 16th February 2010 were taken as read, approved as true records and signed by the Chairman.

MATTERS DELEGATED TO COMMITTEE

FM/97. **PARLIAMENTARY ELECTION**

It was reported that for each election, the Council designated a list of premises to be used as polling stations. In preparation for the forthcoming Parliamentary Election, a review of polling places had been undertaken and a proposed list of polling stations was submitted. In line with previous elections, the Committee was also requested to consider granting staff involved leave with pay. It was confirmed that the Count for this Parliamentary Election would be held on the evening of Election Day. A request was made that a future review be undertaken of the polling stations in part of Gresley, given the extensive development of that area.

RESOLVED:-

- (1) That the Committee approves the list of designated polling places for the forthcoming Parliamentary Election.***
- (2) That staff involved in the election be granted leave with pay at the discretion of the Chief Executive.***

FM/98. **RISK MANAGEMENT - UPDATED POLICY AND STRATEGY**

A report was submitted to update on the Council's approach to risk management, following the Use of Resources Assessment for 2009. The revision of the risk management process had involved ensuring the Council could demonstrate a number of reported requirements. Details were provided on the risk management policy, risk management strategy and risk register. There was also information on the risk rating matrix and reporting arrangements. The risk management policy statement and strategy were appended to the report.

RESOLVED:-

That the updated Risk Management Policy Statement and Strategy, as set out in the report be approved.

FM/99. **AUDIT SUB-COMMITTEE**

The Minutes of the Audit Sub-Committee Meeting held on 24th February 2010 were submitted. With regard to Minute No. AS/22 on the Audit Approach Memorandum, and in response to a Member's question, further information was provided on a particular matter raised at the Meeting and how this would be taken into account by the External Auditor.

RESOLVED:-

That the Minutes of the Audit Sub-Committee Meeting held on 24th February 2010 are received and any recommendations contained therein are approved and adopted.

FM/100. **JOINT CONSULTATIVE COMMITTEE**

The Minutes of the Joint Consultative Committee Meeting held on 4th February 2010 were submitted. With regard to Minute No. JC/4 on the Sickness Absence Management Procedure, it was questioned how the Council was responding to a change in certain requirements and information was duly provided.

RESOLVED:-

That the Minutes of the Joint Consultative Committee Meeting held on 4th February 2010 are received.

FM/101. **WORK PROGRAMME**

The Committee was asked to consider its Work Programme.

RESOLVED:-

That the Committee receives the updated Work Programme.

FM/102. **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

MINUTES

The Exempt Minutes of the Special Meeting held on 25th January 2010 and of the Meeting held on 16th February 2010 were received.

JOINT CONSULTATIVE COMMITTEE (Paragraph 4)

The Committee received the Exempt Minutes of the Joint Consultative Committee held on 4th February 2010 .

FORMER TENANT ARREARS – WRITE-OFFS (Paragraphs 1 and 5)

The Committee authorised the write-off of sums due to the Council in accordance with the Financial Regulations.

WRITE-OFF: BUSINESS RATES, COUNCIL TAX, HOUSING BENEFIT OVERPAYMENT AND SUNDRY DEBTORS (Paragraph 1)

The Committee authorised the write-off of sums due to the Council in accordance with the Financial Regulations.

LAND AT CHURCH GRESLEY (Paragraph 3)

The Committee approved terms for the disposal of an area of land at Church Gresley.

LAND AT REPTON (Paragraph 3)

The Committee approved terms for the disposal of an area of land at Repton.

LAND AND PREMISES AT REPTON (Paragraph 3)

The Committee approved the marketing of land and premises at Repton and authorised Officers to grant a lease.

THE RESTRUCTURING OF THE COMMUNITY SERVICES DIRECTORATE (Paragraph 1)

The Committee approved proposals for the restructuring of the Community Services Directorate.

CLIENT MANAGEMENT AND GOVERNANCE ARRANGEMENTS – CORPORATE SERVICES PARTNERSHIP (Paragraph 1)

The Committee approved the governance and contract management arrangements for the Corporate Services Partnership, subject to the consideration of a report at its next Meeting.

J. HARRISON

CHAIRMAN