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| REPORT TO:                 | ENVIRONMENTAL AND<br>DEVELOPMENT SERVICES<br>COMMITTEE                          | AGENDA ITEM: 12                        |
| DATE OF<br>MEETING:        | 8 JULY 2004   | CATEGORY:<br>DELEGATED                 |
| REPORT FROM:               | DEPUTY CHIEF EXECUTIVE  | OPEN<br>PARAGRAPH NO:                  |
| MEMBERS'<br>CONTACT POINT: | RICHARD GROVES  | DOC:                                   |
| SUBJECT:                   | INDUSTRIAL AND OFFICE DESIGN<br>AND LAYOUT – SUPPLEMENTARY<br>PLANNING GUIDANCE | REF:<br>u:/Richard/Committees/<br>EDS3 |
| WARD(S)<br>AFFECTED:       | ALL   | TERMS OF<br>REFERENCE: EDS03           |

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### 1.0 Recommendations

1.1 It is recommended that:

- (i) the Draft Industrial and Office Design and Layout Supplementary Planning Guidance be made available for public consultation and
- (ii) a further report setting out details of any representations received and amendments recommended for inclusion in the adopted version of the document be presented to a future meeting of this committee.

### 2.0 Purpose of Report

2.1 To seek member approval for the Draft Industrial and Office Design and Layout Supplementary Planning Guidance, attached at Annexe A, to be made available for public consultation.

### 3.0 Detail

- 3.1 Supplementary Planning Guidance (SPG) is employed by Local Planning Authorities to add detail to, and aid the application of, policies contained in the Local Plan. SPG is a material planning consideration and the Council is required to consult widely as to its format and content prior to adoption in order to ensure that it will carry weight when applied as part of the development control process.
- 3.2 Industrial and office development has not previously been addressed in SPG produced by this Council. The attached draft document is intended to assist applicants in achieving a high standard in the design and layout for such proposals. It is intended to apply to new development, redevelopment and alterations to existing premises where planning permission is required.

#### **4.0 Financial Implications**

- 4.1 The cost of the preparation of the document, including consultation, can be met within existing budget resources.

#### **5.0 Corporate Implications**

- 5.1 The guidance will assist in addressing the following key aims of the Council, as set out in the Corporate Plan:

- safeguard and enhance a sustainable environment
- develop a vibrant and sustainable economy
- reduce crime and disorder along with the fear of crime

- 5.2 Public consultation on the draft edition of the guidance will also contribute toward the key aim to:

- listen to and provide leadership to the people of South Derbyshire in local, regional and national arenas.

#### **6.0 Community Implications**

- 6.1 The draft guidance is intended to assist in maintaining and where possible enhancing the quality of life of those who live and work within the district in terms of the environment, the economy, sustainable access and crime and disorder.

#### **7.0 Conclusions**

- 7.1 The Council is committed to the continuous updating and improvement of all its SPG in accord with the Best Value Improvement Plan for Development Control. After the consultation period any comments and proposed amendments will be brought back to committee for consideration prior to adoption.

#### **8.0 Background Papers**

South Derbyshire Local Plan Revised  
Deposit Draft

South Derbyshire District Council  
2003