

Work Plan for 2012/13 – Finance and Management Committee – Standing Reports

Work Programme Area	Date of committee meetings	Anticipated completion date	Submitted to Council target date	Contact Officer
Mortgage Interest Rate	6 September 2012	August 2012	Delegated	Kevin Stackhouse (595811)
Performance Management 2012/13 – 1 st Quarter to June 2012	6 September 2012	August 2012	Delegated	David Clamp (595729)
Budget and Financial Monitoring 2012/13 – 1 st Quarter to June 2012	6 September 2012	August 2012	Delegated	Kevin Stackhouse (595811)
Corporate Services Strategic Partnership – Annual Report 2011/12	18 October 2012	September 2012	Delegated	Kevin Stackhouse (595811)
Review of the Medium term Financial Strategy and Spending Plans	18 October 2012	September 2012	Delegated	Kevin Stackhouse (595811)
Performance Management 2012/13 – 2 nd Quarter to September 2012	6 December 2012	November 2012	Delegated	David Clamp (595729)
Budget and Financial Monitoring 2012/13 – 2 nd Quarter to September 2012	6 December 2012	November 2012	Delegated	Kevin Stackhouse (595811)

Work Programme Area	Date of committee meetings	Anticipated completion date	Submitted to Council target date	Contact Officer
Comments, Compliments, Complaints and FOI Requests – April – September 2012	6 December 2012	November 2012	Delegated	Kevin Stackhouse (595811)
FOI Publication Scheme (Note: Every three years or at major reorganisation)	6 December 2012	November 2012	Delegated	Kevin Stackhouse (595811)
Service Base Budgets 2013/14	17 January 2013	December 2012	Delegated	Kevin Stackhouse (595811)
Budget Report 2013/14 (incorporating Consolidated Budget Proposals and Financial Plan to 2017)	17 January 2013	December 2012	Delegated	Kevin Stackhouse (595811)
Consultation on the Council's Proposed Budget 2013/14 and Spending Plans to 2017	17 January 2013	December 2012	Delegated	Kevin Stackhouse (595811)
Asset Management Plan 2012 to 2017	21 February 2013	January 2013	Delegated	Kevin Stackhouse (595811)
Treasury Management Strategy 2013/14	21 February 2013	January 2013	Delegated	Kevin Stackhouse (595811)

Work Programme Area	Date of committee meetings	Anticipated completion date	Submitted to Council target date	Contact Officer
Final Budget Proposals 2013/14 and Financial Plan to 2017	21 February 2013	January 2013	Delegated	Kevin Stackhouse (595811)
Performance Management 2012/13 3 rd Quarter to December 2012	21 February 2013	January 2013	Delegated	David Clamp (595729)
Budget and Financial Monitoring 2012/13 – 3 rd Quarter to December 2012	21 February 2013	January 2013	Delegated	Kevin Stackhouse (595811)
Mortgage Interest Rate	21 March 2013	February 2013	Delegated	Kevin Stackhouse (595811)
Corporate Plan – Priorities for 2013/14	21 March 2013	February 2013	Delegated	David Clamp (595729)
Provisional Budget Out-turn 2012/13	25 April 2013	March 2013	Delegated	Kevin Stackhouse (595811)

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