

## Appendix 4 – Planned Consultations by the Council in 2013/14.

### Housing and Environmental Services

Area	Detail	Purpose of consultation	Undertaken by	Survey Y/N	Date(s) when consultation will take place
Senior Housing Management	Allocations Policy	To consult on a revised Allocations Policy.	Senior Housing Management	N	May – June 2013
Senior Housing Management	Tenancy Policy	To consult on a revised Tenancy Policy.	Senior Housing Management	N	June – August 2013
Performance & Projects	Quarterly performance and policy areas	To provide the Tenant led Performance & Scrutiny Panel with in depth information to allow them to scrutinise our services to ensure our services are high quality and of benefit to tenants.	Performance & Projects	N	Quarterly
Tenant Participation	Publications Panel	To review editions of the Housing News and Annual Report.	Tenant Participation	N	Quarterly
Tenant Participation	Supported Housing Working Group	To consult on improvements to services to elderly and vulnerable people in South Derbyshire.	Tenant Participation	N	Quarterly
Tenant Participation	Home Standard Panel	To consult on ongoing delivery of the repairs service, contracts and improvement initiatives.	Tenant Participation	N	Quarterly
Tenant Participation	Home Standard Panel	Reviewing the fit to let standard.	Tenant Participation	N	October 2013
Environmental Health	Better regulation survey	To determine how the work of the Environmental Health service is valued by businesses within the context of maintaining a vibrant local business community.	Environmental Health	Y	Throughout the year

## Community and Planning

Area	Detail	Purpose of consultation	Undertaken by	Survey Y/N	Date(s) when consultation will take place
Safer Communities	Community Safety Road shows	These are being piloted in 2013 with two planned for April. They will include partners having stalls, Police surgeries, number plate security screws fitted and property marking scheme.	SSDP CVS	N	Quarterly
Safer Communities	Liberation Day	Consultation and evaluation with key groups on the day.	In house	Y	May 2013
Safer Communities	Safer Neighbourhood Meetings	Regular consultation take place quarterly at each of the six wards across the district, offering residents the opportunity to share their crime and disorder issues, help set priorities in their areas and give feedback on possible solutions suggested.	SSDP	N	Quarterly
Planning Policy	Publication of Local Plan Pt 1	Statutory consultation on draft Core Strategy prior to formal submission to Government.	In house	Yes	Quarter 3
	Initial Consultation Local Plan Pt 2	Consultation on Local Plan part 2 'Site and Settlement Boundaries'.	In house	Yes	Quarter 3/4
Culture and Community	Leisure Facilities	APSE, QUEST, Forestry Commission and National Forest Commission surveys.	SDDC and partners	Y and N	Annually
Culture and Community	Festival of Leisure	Consultation and evaluation takes place at the event to find out what residents think about the event, why they attend, where they travel from to attend and what they would like to see at future festivals so that it can be improved.	In house	Y	June 2013
Culture and Community	Football Pitches	Questionnaire given out annually to check on satisfaction with pitches and booking service.	In house	Y	May/June 2013
Culture and	Xmas Lights	Consultation and evaluation takes place at the	In house	Y	November 2013

Community		event.			
Area	Detail	Purpose of consultation	Undertaken by	Survey Y/N	Date(s) when consultation will take place
Culture and Community	Open Spaces	Urban parks will be the subject of consultation to find out who attends them, their current recreational use, reasons why or why parks are not used by the public, what they would like to see at the parks, etc.	In house	Y	Postcards handed out in parks and project based work.
Culture and Community	Cemeteries	Questionnaires regarding service satisfaction are handed out as part of the burial pack for service users.	In house	Y	When service used
Culture and Community	Community Planning/Parish Plans	Consultation will be taking place through the development of parish/community plan to identify a vision for that community including both built environment and programme work.	Partnerships with community leader	Y	When required
Culture and Community	Community Partnership Scheme	Consultation and evaluation of the service provided by the Community Partnership scheme including organisational development and funding advice.	In house	N	When required
Culture and Community	Compact	Survey will be sent out to ascertain levels of familiarity with Compact	CVS	Y	Online
Culture and Community	Cultural Events	Consultation will take place to find out how they have heard about the event, where they have travelled from, what they think about it and what improvements could be made to future events.	In house	Y	Programmed events
Economic Development	Business Events and Activities	Consultation will take place with participants to find out whether they felt the event or activity was appropriate and valuable	In house	Y	Programmed events
Economic Development	Programme of Tourism Impact Research	A partnership-based evaluation programme, including research with businesses and visitors, to look at how much income is brought into the area and how many jobs are	Visit Peak District and Derbyshire/ National	N	To be completed by Summer 2013

		supported as a result.	Forest and Beyond		
<b>Area</b>	<b>Detail</b>	<b>Purpose of consultation</b>	<b>Undertaken by</b>	<b>Survey Y/N</b>	<b>Date(s) when consultation will take place</b>
Economic Development	The National Forest Walking Festival	Both walkers and walk leaders will be consulted during the event to find out whether this project has worked in terms of attracting people to try walking/joining walking groups.	In house	Y	As part of event (18-30 May)
Sport and Health	Active People Survey	Questions relating to physical activity are asked on an annual basis and help provide statistics for monitoring national indicators and local performance indicators.	Sport England	Y	Through year
Sport and Health	School Holiday Activities	All young people who attend any of the provision provided by the Sport and Health Team will be consulted to find out whether they enjoyed the activity.	In house	Y	July/August
Sport and Health	Healthier South Derbyshire Events	Attendees at the at Green Bank Leisure Centre event will be asked what activities they currently participate in, what activities they would like see made available and whether they reach the 3 x 30 minutes of exercise per week, etc.	In house	Y	January 2014
Sport and Health	Junior and Youth Needs Survey	To ascertain updated version of junior and youth needs survey which was last conducted in 2008/9. To inform activity provision, etc.	In house/ partner support	Y	Summer 2013 to Summer 2014

## Corporate Services

Area	Detail	Purpose of consultation	Undertaken by	Survey Y/N	Date(s) when consultation will take place
Council Tax	Council Tax Reduction Scheme	To review the Council scheme and consult with key stakeholders on the development of the scheme for 2014.	In house/ CVS	Y	Sept-Dec 2013
Corporate Management Team	Corporate Plan and Budget Proposals	To seek views on the Council's priorities and financial plans through the Area Forums.	In house/ CVS	N	November 2013 to February 2014
Finance and Management Committee	Annual Budget Proposals and Medium-Term Financial Plan	To seek views of the Business and Voluntary Sector on the Council's budget proposals for 2012/13.	Director of Finance and Corporate Services	N	January 2014
Northgate Public Services	ICT Satisfaction Survey	To seek views of council services on functions provided by NPS's computer and telecommunications teams.	ICT Manager	Y	November 2013
Northgate Public Services	Internal Customer Satisfaction Survey	To seek views of council services on functions provided by NPS.	Service Director	Y	February 2014