

RECORD OF OPEN DECISIONS**FINANCE AND MANAGEMENT COMMITTEE**

At the Meeting of the Finance and Management Committee held on Thursday, 19th June 2014, the following decisions were taken.

Urgent decisions or those exempt from call-in are indicated in the third column of the table. These decisions cannot be called in and are effective immediately.

All other decisions may be called in until 5.00 p.m. on 27th June 2014.

A request to call in a decision must be made by at least three Members, including at least one Member of the controlling group. The request must be made in writing to the Chief Executive¹.

If no request to call in a decision is received within this time limit then the decision becomes effective immediately.

<u>Agenda Item No.</u>	<u>OPEN REPORTS</u>	<u>Urgent/ Call-in Exempt</u>
7.	<u>AGENDA ITEM</u> CORPORATE PLAN – PERFORMANCE MANAGEMENT 2013/14	
	DECISION: That progress against targets and projects for the period 1 st January to 31 st March 2014 is approved. That performance for the year 2013/14 is approved.	
8.	<u>AGENDA ITEM</u> CONSULTATION ANNUAL REPORT 2013/14 & ACTION PLAN 2014/15	
	To note the key consultation achievements for the year ending 31 March 2014 as detailed in Appendix 1 . To agree the refreshed Consultation Action Plan 2014/15, as detailed in Appendix 2 . To note the planned consultation activity to be undertaken by the Council in 2014/15, as detailed in Appendix 3 .	
9.	<u>AGENDA ITEM</u> COMMUNICATIONS ANNUAL REPORT 2013/14 & ACTION PLAN 2014/15	
	DECISION: That the Committee considers the Corporate Communications Annual Report and key achievements for 2013/14, which can be viewed in Appendix 1 . That performance against the Communications Action Plan for	

	<p>2013/14, detailed in Appendix 2, is noted.</p> <p>That the Council's revised Communications Action Plan for 2014/15, as outlined in Appendix 3, is agreed.</p> <p>That the updated Corporate Communications Campaigns for 2014/15 listed in Appendix 3 are approved.</p>	
10.	<p>AGENDA ITEM DATA QUALITY ANNUAL REPORT 2013/14 & ACTION PLAN</p>	
	<p>DECISION: That the Committee note the progress made against the Data Quality Strategy Action Plan 2013/14 attached at Appendix 1. That Members approve the Action Plan 2014/15 attached at Appendix 2.</p>	
11	<p>AGENDA ITEM CORPORATE EQUALITIES ANNUAL REPORT 2013/14 & ACTION PLAN 2014/15</p>	
	<p>DECISION: That the Committee approve for publication, the Corporate Equalities Annual Report for 2013/14 as detailed in Appendix 1.</p> <p>That the Committee note progress made against the 2013/14 Corporate Equalities & Safeguarding Action Plan attached at Appendix 2</p> <p>That the Committee approve the Corporate Equalities & Safeguarding Action Plan for 2014/15, attached at Appendix 3.</p>	
12	<p>AGENDA ITEM ANNUAL TRAINING REPORT 2013/14 AND PRIORITIES FOR 2014/15</p>	
	<p>DECISION: To approve the priority areas for training and development during 2014/15, which are linked to the delivery of the key priorities of the Council's Corporate Plan.</p> <p>That Members note the range of training activities and actions provided during 2013/14.</p>	
13	<p>AGENDA ITEM HEALTH & SAFETY REPORT ANNUAL REPORT 2013/14 & ACTION PLAN 2014/15</p>	
	<p>DECISION: To consider the key health and safety achievements and performance for the year ending 31st March 2013 and approve the</p>	

	corporate Health and Safety Action Plan that sets down the priority actions for 2014/15.	
14	AGENDA ITEM COMPLAINTS, COMPLIMENTS AND FOI REQUESTS – OCTOBER 2013 TO MARCH 2014	
	DECISION That the compliments, complaints and FOI requests, as detailed in the report, are considered and noted.	
15	AGENDA ITEM FINANCE AND CORPORATE SERVICES – SERVICE PLAN 2014/15	
	DECISION: That the Service Plan for Finance & Corporate Services be approved as basis for service delivery for the period 1 st April 2014 to 31 st March 2015	
16	AGENDA ITEM WORK PROGRAMME 2014/15	
	DECISION That the Committee receives the updated work programme	

DATED: 29th June 2014

Chief Executive

- 1 Although it is not necessary to use a prescribed form, copies are available from the Chief Executive.
- 2 NOTE – this gives an outline of the committee decision for call-in purposes but it does not necessarily reflect the final wording for minute purposes.
- 3 Insert both the agenda item number and its heading