



F. McArdle
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Our ref: PDS

Your ref:

Date: 9th May 2012

Dear Councillor,

Annual Council Meeting

YOU ARE HEREBY SUMMONED to attend the Annual Meeting of the Council to be held in the Council Chamber, Civic Offices, Civic Way, Swadlincote on THURSDAY, 17th May 2012 at 6.00 p.m. to transact the business set out on the attached agenda.

Yours faithfully,

Chief Executive

To:- **Conservative Group**

Councillor Stanton (Chairman), Councillor Bale (Vice-Chairman) and Councillors Atkin, Mrs. Brown, Ford, Mrs. Hall, Harrison, Hewlett, Mrs. Hood, Jones, Lemmon, Murray, Mrs. Patten, Mrs. Plenderleith, Roberts, Smith, Mrs. Watson, Watson and Wheeler.

Labour Group

Councillors Bambrick, Bell, Chahal, Dunn, Frost, Mrs. Heath, Mrs. Mead, Mulgrew, Pearson, Rhind, Richards, Shepherd, Southerd, Stuart, Taylor, Tilley and Wilkins.



AGENDA

- (1) Apologies.
- (2) To confirm the Open Minutes of the Meeting of the Council held on 5th April 2012 (Minutes Nos. CL/103 - CL/114) **(Pages 6-10)**.
- (3) To receive any declarations of interest arising from any items on the agenda.
- (4) Presentation - Emergency Planning.
- (5) To appoint the Leader of the Council for the ensuing year.
- (6) To appoint the Deputy Leader of the Council for the ensuing year.
- (7) To receive any announcements from the Chairman, Leader and Head of Paid Service.
- (8) To receive any questions by members of the public pursuant to Council Procedure Rule No. 10.
- (9) To receive any questions by Members of the Council pursuant to Council Procedure Rule No. 11.
- (10) To deal with any business remaining from the last Meeting.
- (11) To consider any Notices of Motion in order of which they have been received.

In accordance with Council Procedure Rule No. 12, Councillor Wheeler will move the following motion:-

“This Council recognises that at this time of unprecedented change in local government, it is logical that councils seize opportunities for information sharing and collaboration to ensure they are best placed to deal with the challenges ahead.

It further recognises that the Derbyshire LGA is no longer an active organisation. The Council therefore endorses the disbandment of the Derbyshire LGA and the formation in its place of a new group, the Derby and Derbyshire Strategic Leadership Forum, which will be focused on working collaboratively to share information in the interests of all member authorities.

The Council hereby appoints the following representatives to the Derby and Derbyshire Strategic Leadership Forum, which are also reflected in the schedule of appointments to outside bodies under agenda item no. 16.

- The Leader of the Council, as a voting representative with the Deputy Leader as the substitute representative.
- The Chief Executive, as a non-voting co-opted representative with a Deputy Monitoring Officer as the substitute representative.

However, in appointing these representatives, it is noted that at the inaugural meeting of the Forum, members have been mandated to consider the feasibility of a wider and more balanced member representation.”

PART I - ITEMS FOR CONSIDERATION IN PUBLIC (OPEN)

(12) To receive and consider the Open reports of the following Committees:-

<u>Committee</u>	<u>Date</u>	<u>Minutes Nos.</u>
Environmental and Development Services (Pages 11-15)	12.04.12	EDS/79 – EDS/88
Licensing and Appeals Sub (Page 16)	17.04.12	LAS/21
Housing and Community Services (Pages 17-23)	19.04.12	HCS/74 – HCS/84
Overview and Scrutiny (Special) (Pages 24-27)	25.04.12	OS/37 – OS/38
Finance and Management (Pages 28-33)	26.04.12	FM/111 – FM/119
Overview and Scrutiny (Special)	02.05.12	To be circulated
Overview and Scrutiny	02.05.12	To be circulated
Planning	08.05.12	To be circulated

(13) Political Composition. **(To be circulated)**

(14) To appoint Members to serve on Committees and Sub-Committees for the ensuing year (including Chairmen and Vice-Chairmen), in accordance with the allocation of seats to Groups and to appoint Members to Working Panels. **(To be circulated)**

(15) To appoint the Substitute Panels. **(To be circulated)**

(16) To appoint or submit nominations for representatives to serve on Outside Bodies. **(To be circulated)**

(17) To appoint Member Champions. **(To be circulated)**

(18) To appoint the Chairmen of the following Area Forums:-

Etwell Area Forum
Linton Area Forum
Melbourne Area Forum
Newhall Area Forum
Repton Area Forum
Swadlincote Area Forum

(19) To authorise the sealing of the documents listed. **(Page 34)**

(20) Annual Report of the Overview and Scrutiny Committee 2011/12. **(Page 35)**

(21) Association of Retained Council Housing. **(Page 44)**

(22) Membership of Efficiency East Midlands Ltd. (Procurement Consortium) **(Page 47)**

(23) Council Procedure Rules – Substitute Members. **(Page 51)**

PART II

**THE PRESS AND THE PUBLIC MAY BE EXCLUDED
FROM THE MEETING DURING CONSIDERATION OF THE
FOLLOWING ITEMS (EXEMPT)**

(24) The Chairman will therefore move:-

That in accordance with Section 100(A)(4) of the Local Government Act 1972 the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part I of Schedule 12A of the Act indicated in the reports of Committees.

(25) To confirm the Exempt Minutes of the Meeting of the Council held on 5th April 2012 (Minutes Nos. CL/115 - CL/116). **(Page 53)**

(26) To receive any questions by Members of the Council pursuant to Council Procedure Rule No. 11.

(27) To receive and consider the Open reports of the following Committees:-

<u>Committee</u>	<u>Date</u>	<u>Minutes Nos.</u>
Environmental and Development Services (Pages 54-55)	12.04.12	EDS/89 – EDS/91
Licensing and Appeals Sub (Page 56)	17.04.12	LAS/22 – LAS/23
Housing and Community Services (Page 57)	19.04.12	HCS/85
Finance and Management (Pages 58-60)	26.04.12	FM/120 – FM/126
Planning	08.05.12	To be circulated

REPORT TO:	ANNUAL COUNCIL	AGENDA ITEM: 19
DATE OF MEETING:	17TH MAY 2012	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	PAUL SPENCER (595722)	DOC:
SUBJECT:	SEALED DOCUMENTS	REF:
WARD (S) AFFECTED:	VARIOUS	TERMS OF REFERENCE: N/A

1.0 Purpose of Report/Detail/Recommendation

1.1 To authorise the Sealed Document listed below, which has no specific authority:-

<u>Date</u>	<u>No. of Seal</u>	<u>Nature of Document</u>
20.04.12	10413	Transfer – 65 Salisbury Drive, Midway.

2.0 Financial Implications

2.1 None.

3.0 Corporate Implications

3.1 None.

4.0 Community Implications

4.1 None.

5.0 Background Papers

5.1 Seal Register