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Our Ref: DS
Your Ref:

19th June 2019

Dear Councillor,

Council

YOU ARE HEREBY SUMMONED to attend the Meeting of the **Council** to be held in the **Council Chamber**, on **Thursday, 27 June 2019 at 18:00** to transact the business set out on the attached agenda.

Yours faithfully,



Chief Executive

To:- **Conservative Group**

Councillor Muller (Chairman), Councillor Atkin (Vice-Chairman) and Councillors Angliss, Billings, Brady, Ms. Bridgen, Mrs. Brown, Churchill, Corbin, Dawson, Fitzpatrick, Ford, Ms. Haines, Hewlett, MacPherson, Mrs. Patten, Pegg, Dr. Perry, Roberts, Watson, Ms. Wheelton and Whittenham.

Labour Group

Councillors Bambrick, Dunn, Gee, Ms. Heath, Mulgrew, Dr. Pearson, Rhind, Richards, Shepherd, Singh, Southerd, Mrs. Stuart, Taylor and Tilley.

AGENDA

Open to Public and Press

- 1** Apologies.
- 2** Presentation: Long Service Award
- 3** To confirm the Open Minutes of the Annual Council Meeting held on the 16th May 2019 (Minute Nos. CL/1-CL/23).
Annual Council 16th May 2019 Open Minutes **5 - 20**
- 4** To confirm the Open Minutes of the Meeting of the Civic Council held on the 23rd May 2019 (Minute No.s CC/1 - CC/4)
Civic Council 23rd May 2019 Open Minutes **21 - 22**
- 5** To note any declarations of interest arising from any items on the Agenda
- 6** To receive any announcements from the Chairman, Leader and Head of Paid Service.
- 7** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 8** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 9** To consider any notices of motion in order of which they have been received.
Council Procedure Rule No 12, Councillor Dr Pearson motion **23 - 23**
- 10** To receive the Open Minutes of the following Meetings:

Finance and Management Committee 25th April 2019 Open Minutes **24 - 26**

Environmental and Development Services Committee 30th May 2019 Open Minutes **27 - 30**

Licensing & Appeals Sub-Committee 6th June 2019 Open Minutes **31 - 31**

Housing and Community Committee 6th June 2019 Open Minutes **32 - 35**

Finance and Management Committee 13th June 2019 Open Minutes **36 - 40**

11 To review the compositions of Committees, Sub-Committees and Working Panels for the remainder of the municipal year.

12 To review the compositions of Substitute Panels

13 To review representation on Outside Bodies.

14 To review Member Champions.

Exclusion of the Public and Press:

15 The Chairman may therefore move:-

That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

16 To confirm the Exempt Minutes of the Annual Council Meeting held on the 16th May 2019 (Minute Nos. CL/24-CL/26).

Annual Council 16th May 2019 Exempt Minutes

17 To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.

18 To receive and consider the Exempt Minutes of the following Committees:-

Finance and Management Committee 25th April 2019 Exempt Minutes

Environmental and Development Services Committee 30th May 2019 Exempt Minutes

Licensing & Appeals Sub-Committee Exempt Minutes 6th June 2019
Housing and Community Committee 6th June 2019 Exempt Minutes
Finance and Management Committee 13th June 2019 Exempt
Minutes

MINUTES of the ANNUAL MEETING of the
SOUTH DERBYSHIRE DISTRICT COUNCIL
held at the Civic Offices, Civic Way, Swadlincote
on Thursday 16th May 2019
at 6.00pm

PRESENT:-

Conservative Group

Councillor Muller (Vice-Chairman) and Councillors Angliss, Atkin, Billings, Brady, Ms. Bridgen, Mrs. Brown, Churchill, Corbin, Dawson, Fitzpatrick, Ford, Ms. Haines, Hewlett, MacPherson, Mrs. Patten, Pegg, Dr. Perry, Roberts, Watson, Ms. Wheelton and Whittenham.

Labour Group

Councillors Bambrick, Dunn, Gee, Ms. Heath, Mulgrew, Dr. Pearson, Rhind, Richards, Shepherd, Singh, Southerd, Mrs. Stuart and Taylor.

CL/1 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillor Tilley (Labour Group)

CL/2 **ELECTION**

The election of the following Members at the District Council Elections held on 2nd May 2019 was reported to Council:-

Aston Ward

Neil Atkin
Daniel Corbin
Peter Watson

Church Gresley Ward

Jane Perry
Gordon Rhind
Trevor Southerd

Etwall Ward

Lisa Brown
David Muller

Hatton Ward

Andrew Roberts

Hilton Ward

Andrew Billings
Julie Patten
Jason Whittenham

Linton Ward

Melanie Bridgen
Daniel Pegg

Melbourne Ward

Martin Fitzpatrick
James Hewlett

Midway Ward

David Angliss
Paul Dunn
Robert Pearson

Newhall and Stanton Ward

Repton Ward

Sean Bambrick
Kevin Richards
Linda Stuart

Andrew Churchill
Kerry Haines

Seales Ward

Andrew Brady
Amy Wheelton

Stenson Ward

David Shepherd
Lakhvinder Pal Singh

Swadlincote Ward

Nora Yvonne Heath
Mick Mulgrew
Neil Tilley

Willington and Findern Ward

Martyn Ford
Andrew MacPherson

Woodville Ward

Michael Dawson
Malcolm Gee
Steve Taylor

CL/3 **MINUTES OF COUNCIL**

The Open Minutes of the Council Meeting held on the 11th April 2019 (CL/142-CL/159) were approved as a true record.

Councillor Taylor wished for his attendance to be noted in the Minutes of the last meeting.

CL/4 **DECLARATIONS OF INTEREST**

Council was informed that no declarations of interest had been received.

CL/5 **APPOINTMENT OF THE LEADER OF THE COUNCIL**

Pursuant to the provisions of the Local Government and Housing Act 1989, that Councillor Ford was Leader of the Conservative Group and Councillor Richards was Leader of the Labour Group.

RESOLVED:-

That Councillor Ford be appointed Leader of the Council for the ensuing year.

Abstentions: Councillors Bambrick, Dunn, Gee, Ms. Heath, Mulgrew, Dr. Pearson, Rhind, Shepherd, Singh, Southerd, Mrs. Stuart, Taylor and Tilley.

CL/6 **APPOINTMENT OF THE DEPUTY LEADER OF THE COUNCIL**

Pursuant to the provisions of the Local Government and Housing Act 1989, that Councillor Billings was the Deputy Leader of the Conservative Group and Councillor Southerd was the Deputy Leader of the Labour Group.

RESOLVED:-

That Councillor Billings be appointed Deputy Leader of the Council for the ensuing year.

Abstentions: Councillors Bambrick, Dunn, Gee, Ms. Heath, Mulgrew, Dr. Pearson, Rhind, Richards, Shepherd, Singh, Southerd, Mrs. Stuart, Taylor and Tilley.

CL/7 **ANNOUNCEMENTS FROM THE CHAIRMAN**

The Vice-Chairman of the Council congratulated all new and re-elected Councillors and thanked the former Chairman of the Council for his work and dedication.

CL/8 **ANNOUNCEMENTS FROM THE LEADER**

The Leader joined the Chairman in congratulating and welcoming all new Councillors and thanked those Officers involved in facilitating the Elections.

CL/9 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Chief Executive welcomed the new Members and wished to note the upcoming training sessions, particularly Code of Conduct, Planning and Licensing training. Council was informed that despite the European Election on 23rd May 2019, Civic Council would be held as planned at the Town Hall and that the polling station would be provided at the Civic Offices.

CL/10 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council were informed that no questions had been received.

CL/11 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council were informed that no questions had been received.

CL/12 **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2018/19**

RESOLVED:

Council received the Annual Report of the Overview and Scrutiny Committee for 2018/19.

CL/13 **ADDITION TO THE COUNCIL'S LIST OF OUTSIDE BODIES**

The Strategic Director (Service Delivery) presented the report, which was welcomed by Council.

RESOLVED:

Council agreed to the addition of a new organisation, Central Building Control Partnership – Partnership Advisory Board, to its List of Outside Bodies.

Council agreed to the appointment of a Member to serve as the Council's representative on this Body.

CL/14 **CYCLE OF MEETINGS 2019/2020**

RESOLVED:

In accordance with Council Procedure Rule No. 1.1 (g) of the Council's Constitution, Council approved the cycle of Meetings for 2019/2020 (Appendix A to the report).

CL/15 **TEMPORARY APPOINTMENT OF DISTRICT COUNCILLORS TO PARISH COUNCILS**

The Head of Legal and Democratic Services presented the report identifying which Parish Councils would be affected and the process involved in drafting the Order.

Councillors MacPherson and Billings sought clarification on the engagement of parish councils in the elections process. The Head of Legal and Democratic Services responded advising that the parish clerks receive communications advising of the nomination process.

RESOLVED:

1.1 Council approved that the Chief Executive be authorised to appoint District Councillors to Parish Councils in accordance with the procedure set out in Appendix 1 to the report.

1.2 Council approved that the Chief Executive report any such appointments to the next meeting of Council.

CL/16 **OPEN MINUTES**

Council received and considered the open minutes of its Committees.

RESOLVED:-

That the open minutes of the following Committees and Area Forum meetings were approved as a true record:-

Licensing and Appeals Sub-Committee	09.04.19	LAS/45-LAS/47
Environmental and Development Services	17.04.19	EDS/106-EDS/118
Housing and Community Services	23.04.19	HCS/100-HCS/110
Licensing and Appeals Sub-Committee	24.04.19	LAS/52-LAS/54

CL/17 **POLITICAL PROPORTIONALITY**

It was reported that the Council's duty to determine the allocation of seats was prescribed by the Local Government and Housing Act 1989, as modified by the Local Government (Committees and Political Groups) Regulations 1990.

A report was submitted which confirmed the political composition of the Council. It also set out the requirements to review representation of the different political groups at, or as soon as practicable after, the Annual Meeting of the Council.

RESOLVED:-

- (1) Council approved and adopted the recommended allocation of seats to the Political Groups for the municipal year 2019/20.***
- (2) Council allocated seats between the Political Groups as set out at Annexe 'A' and invited the two Groups to make nominations to fill the seats.***

CL/18 **APPOINTMENT OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS 2018/19**

Members reviewed the composition of Committees, Sub-Committees and Working Panels for 2019/20.

RESOLVED:-

- (1) That the nominations of Members to serve on Committees, Sub-Committees and Working Panels for the ensuing year, as set out at Annexe "B" to these Minutes be received and noted.***
- (2) That the appointments of Chairmen and Vice-Chairmen be approved as indicated.***

CL/19 **COMPOSITION OF SUBSTITUTE PANELS**

Members reviewed the composition of the Substitute Panels for 2018/19.

RESOLVED:-

That the nominations of Members to serve on Substitute Panels, as set out at Annexe "C" to these Minutes, be received and noted.

CL/20 **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES 2018/19**

The Leader of the Council announced a number of revisions to the Outside Bodies representation list.

RESOLVED:-

Council approved the amended schedule of persons nominated to serve on Outside Bodies for 2018/19, as set out at Annexe “D” to these Minutes.

CL/21 APPOINTMENT OF MEMBER CHAMPIONS

The Leader proposed a future review of the Member Champions which would be submitted as a report to Council at a future date.

RESOLVED:-

That Council approves to a future review of the schedule of Members Champions for 2019/20.

CL/22 APPOINTMENT OF CHAIRMEN AT AREA FORUMS

RESOLVED:-

That the following Chairmen be appointed to the Area Forums as indicated below:-

Etwall Area Forum – Councillor Mrs Brown

Linton Area Forum – Councillor Pegg

Melbourne Area Forum – Councillor Hewlett

Newhall Area Forum – Councillor Dunn

Repton Area Forum – Councillor MacPherson

Swadlincote Area Forum – Councillor Rhind

CL/23 LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)

RESOLVED:-

That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.

EXEMPT MINUTES OF THE COUNCIL

The Exempt Minutes of the Council Meeting held on 11th April 2019 (Minute Nos.CL/160-CL/163) were approved as a true record.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11

Council was informed that no questions had been received.

EXEMPT MINUTES

Council received and considered the Exempt Minutes of its committees.

RESOLVED:-

That the Exempt Minutes of the following Committees be approved as a true record:-

<i>Committee</i>	<i>Date</i>	<i>Minute No.'s</i>
<i>Licensing and Appeals Sub-Committee</i>	<i>09.04.19</i>	<i>LAS/48-LAS/51</i>
<i>Environmental & Development Services</i>	<i>17.04.19</i>	<i>EDS/119-EDS/120</i>
<i>Housing and Community Services</i>	<i>23.04.19</i>	<i>HCS/111-HCS/113</i>
<i>Licensing and Appeals Sub-Committee</i>	<i>24.04.19</i>	<i>LAS/55</i>
<i>Finance and Management</i>	<i>25.04.19</i>	<i>FM/178-FM/183</i>

The meeting terminated at 6.45pm.

COUNCILLOR D MULLER

VICE-CHAIRMAN OF THE DISTRICT COUNCIL

Annexe B

COMPOSITION OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS **2019/2020**

FINANCE AND MANAGEMENT COMMITTEE (13)

Conservative Group (8)

Councillor Watson (Chairman), Councillor Fitzpatrick (Vice-Chairman) and Councillors Angliss, Billings, Mrs. Brown, Ford, MacPherson and Roberts

Labour Group (5)

Councillors Dr. Pearson, Richards, Rhind, Southerd, and Taylor

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (13)

Conservative Group (8)

Councillor MacPherson (Chairman), Councillor Mrs. Haines (Vice-Chairman) and Councillors Billings, Mrs. Brown, Dawson, Fitzpatrick, Mrs. Patten and Whittenham

Labour Group (5)

Councillors Dunn, Mrs. Heath, Singh, Taylor and Tilley

HOUSING AND COMMUNITY SERVICES COMMITTEE (13)

Conservative Group (8)

Councillor Roberts (Chairman), Councillor Pegg (Vice-Chairman) and Councillors Atkin, Churchill, Corbin, Mrs. Haines, Dr. Perry and Mrs. Wheelton

Labour Group (5)

Councillors Mrs. Heath, Mulgrew, Rhind, Richards and Shepherd

PLANNING COMMITTEE (13)

Conservative Group (8)

Councillor Mrs. Brown (Chairman), Councillor Mrs. Bridgen (Vice-Chairman) and Councillors Angliss, Brady, Ford, Muller, Watson and Mrs. Wheelton

Labour Group (5)

Councillors Gee, Dr. Pearson, Shepherd, Southerd and Tilley

LICENSING AND APPEALS COMMITTEE (15)

Conservative Group (9)

Councillor Mrs. Patten (Chairman) and Councillors Angliss, Mrs. Bridgen, Hewlett, Muller, Pegg, Watson, Mrs. Wheelton and Whittenham

Labour Group (6)

Councillors Dunn, Mrs. Heath, Rhind, Richards, Shepherd and Southerd

OVERVIEW AND SCRUTINY COMMITTEE (8)

Conservative Group (5)

Councillor Hewlett (Chairman), Councillor Brady (Vice-Chairman) and Councillors Atkin, Corbin and Dawson

Labour Group (3)

Councillors Bambrick, Gee and Mrs. Stuart

STANDARDS COMMITTEE (6)

Conservative Group (4)

Councillor Mrs. Bridgen, Mrs. Haines and Muller

Labour Group (2)

Councillors Dr. Pearson and Singh

JOINT CONSULTATIVE COMMITTEE (5)

Conservative Group (3)

Councillors Billings, Ford and Watson

Labour Group (2)

Councillors Richards and Southerd

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE (3)

Conservative Group (2)

Councillors Corbin and Muller

Labour Group (1)

Councillor Shepherd

AUDIT SUB-COMMITTEE (5)

Conservative Group (3)

Councillor Whittenham (Chairman), Councillor Atkin (Vice-Chairman) and Councillor Churchill

Labour Group (2)

Councillors Dunn and Shepherd

HERITAGE GRANTS SUB-COMMITTEE (4)

Conservative Group (2)

Councillors Brady and Whittenham

Labour Group (2)

Councillor Southerd and Taylor

SINGLE STATUS STEERING GROUP (3)

Conservative Group (2)

Councillors

Labour Group (1)

Councillor

COMMUNITY PARTNERSHIP SCHEME ASSESSMENT PANEL (5)

Conservative Group (3)

Councillors Brady, Ford and Watson

Labour Group (2)

Councillors

CORE STRATEGY WORKING PANEL (5)

Conservative Group (3)

Councillors Billings, MacPherson and Roberts

Labour Group (2)

Councillors

LOCAL PLAN OFFICER/MEMBER WORKING GROUP (6)

Conservative Group (4)

Councillor Fitzpatrick, Ford, MacPherson and Watson

Labour Group (2)

Councillors

SERVICE AND FINANCIAL PLANNING WORKING GROUP (5)

Conservative Group (3)

Councillors Fitzpatrick, Ford and Watson

Labour Group (2)

Councillors

Annexe C

SUBSTITUTE PANELS 2019/2020

FINANCE AND MANAGEMENT COMMITTEE

Conservative Group (8)

Councillors Mrs. Bridgen, Corbin, Churchill, Dawson, Mrs. Haines, Mrs. Patten, Pegg and Dr. Perry

Labour Group (5)

Councillors Dunn, Mrs. Heath, Shepherd, Singh and Tilley

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

Conservative Group (8)

Councillors Brady, Corbin, Churchill, Ford, Dr. Perry, Roberts and Mrs. Wheelton

Labour Group (5)

Councillors Dr. Pearson, Rhind, Richards, Shepherd and Southerd

HOUSING AND COMMUNITY SERVICES COMMITTEE

Conservative Group (8)

Councillors Billings, Brady, Mrs. Brown, Dawson, Fitzpatrick, Ford, MacPherson and Watson

Labour Group (5)

Councillors Dr. Pearson, Singh, Southerd, Taylor and Tilley

PLANNING COMMITTEE

Conservative Group (8)

Councillors Billings, Churchill, Dawson, Mrs. Haines, Hewlett, MacPherson, Mrs. Patten, and Whittenham

Labour Group (5)

Councillors Dunn, Mulgrew, Rhind, Richards and Taylor

JOINT CONSULTATIVE COMMITTEE

Conservative Group (3)

Councillors

Labour Group (2)

Councillors Richards and Southerd

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

Conservative Group (2)

Councillors

Labour Group (1)

Councillor

HERITAGE GRANTS SUB-COMMITTEE

Conservative Group (3)

Councillors

Labour Group (1)

Councillors

SINGLE STATUS STEERING GROUP

Conservative Group (2)

Councillor

Labour Group (1)

Councillor

COMMUNITY PARTNERSHIP SCHEME ASSESSMENT PANEL

Conservative Group (3)

Councillors

Labour Group (2)

Councillors

Annexe D

**SCHEDULE OF PERSONS NOMINATED FOR SERVICES AS
REPRESENTATIVES OF THE COUNCIL
ON OUTSIDE BODIES FOR 2019/20**

<i>Organisation</i>	<i>Representative(s)</i>
1. Acre Lane, Shardlow Sand & Gravel Site Liaison Committee	Councillor P Watson Councillor D Corbin (sub)
2. Arts Derbyshire	Councillor J Hewlett
3. Active Derbyshire	Councillor D Pegg
4. Association of Retained Council Houses Ltd. (ARCH)	Councillor A Roberts Strategic Director (Service Delivery)
5. Central Midlands Audit Partnership Board	Chairman of the Finance and Management Committee Vice-Chairman of the Finance and Management Committee (sub)
6. Citizens Advice South Derbyshire and City (CASDAC)	Councillor J Hewlett
7. Community Arts Project (“People Express”) Management Committee	Councillor J Hewlett Councillor Dr. J Perry
8. Community Transport (Swadlincote) Management Committee	Councillor D Muller
9. D2 Joint Committee For Economic Prosperity	Councillor M Ford Councillor A Billings (sub)
10. Derby Airfield Consultative Committee	Councillor M Ford
11. Derby and Derbyshire Strategic Leadership Forum	Councillor M Ford Councillor A Billings (sub) Chief Executive Monitoring Officer (sub)
12. Derby and Sandiacre Canal Trust Ltd	Councillor P Watson
13. Derbyshire Hate Crime Practitioners Network Meeting	Councillor Mrs J Patten
14. Derbyshire Partnership Forum	Councillor M Ford
15. Derbyshire Police and Crime Panel	Councillor Mrs. A Wheelton Councillor D Muller (sub)
16. Donington Park Racing Circuit Liaison Committee	Councillor P Watson Councillor N Atkin (sub) Councillor D Corbin (sub)
17. East Midlands Airport Independent Consultative Committee	Councillor M Ford Councillor A Billings (sub)
18. East Midlands Airport Liaison	Aston, Melbourne and Repton Ward

Committee	Members
19. East Midlands Arts	Councillor Mrs. J Patten
20. East Midlands Councils	Councillor M Ford
21. Elvaston Quarry Waste Disposal Site Liaison Committee	Councillor P Watson Councillor N Atkin
22. Environmental Education Project Steering Group	
23. Goseley Community Centre Committee	Councillor M Dawson Councillor S Taylor
24. Heart of the Forest Forum	Councillor Mrs. A Wheelton
25. Hilton Harriers Mease Management Committee	Councillor Mrs. J Patten
26. Homestart	Councillor A Roberts Councillor D Pegg
27. Local Government Association (London)	Councillor M Ford (General Assembly)
28. Local Government Information Unit	Councillor M Ford Councillor A Billings (sub)
29. Melbourne Sporting Partnership	Chief Executive
30. New Albion Revised Liaison Committee	Councillor A MacPherson
31. Parking and Traffic Regulations (outside London) Adjudication Joint Committee	Councillor A MacPherson
32. Pingle Artificial Turf Pitch Management Group	Councillor D Pegg
33. Relate	Councillor Mrs. J Patten
34. Rosliston and Caldwell Village Hall Management Committee	Councillor Mrs. M Bridgen
35. Rosliston Forestry Centre Management Executive	Councillor A Roberts
36. Rosliston Forestry Community Group	Councillor Mrs. M Bridgen
37. Rural Action Derbyshire	Councillor Mrs. A Wheelton
38. Safer South Derbyshire Partnership Strategic Group	Councillor M Ford Councillor A Billings (sub)
39. Shardlow Heritage Trust Council of Management	Councillor N Atkin
40. Sharpe's Pottery Heritage & Arts Trust Ltd.	Councillor Mrs. J Patten Councillor A Brady
41. Sir John Port and John Osbourne Almshouses Charitable Trust	Councillor D Muller
42. Social Care Forum	
43. South Derbyshire CVS	Councillor D Muller
44. South Derbyshire Mental Health	Councillor J Hewlett

Association	
45. South Derbyshire Music Trust Management Committee	Councillor Mrs. K Haines
46. South Derbyshire Partnership	Councillor M Ford Councillor A Billings Councillor K Richards Councillor T Southerd (sub) Head of Economic Development
47. South Derbyshire Strategic Sports Group	Councillor D Pegg Councillor D Corbin (sub)
48. Swarkestone Pit, Barrow-on-Trent Sand and Gravel Site Liaison Committee	Councillor P Watson Councillor D Corbin (sub)
49. Toyota Community Liaison Committee	Councillor Mrs. L Brown Councillor D Muller
50. Willshee's Skip Hire Ltd Site Liaison Committee	Councillor D Pegg

MINUTES of the CIVIC MEETING
of the SOUTH DERBYSHIRE DISTRICT COUNCIL
held at the Town Hall, The Delph, Swadlincote
on 23rd May 2019
at 6.00 p.m.

PRESENT:-

Conservative Group

Councillor Muller (Vice-Chairman), Councillors Angliss, Atkin, Billings, Brady, Mrs. Bridgen, Churchill, Corbin, Dawson, Fitzpatrick, Ford, Mrs. Haines, Hewlett, MacPherson, Mrs. Patten, Pegg, Dr. Perry, Roberts, Watson, Mrs. Wheelton and Whittenham.

Labour Group

Councillors Bambrick, Dunn, Gee, Mrs. Heath, Mulgrew, Dr. Pearson, Rhind, Richards, Shepherd, Singh, Southerd, Mrs. Stuart and Tilley.

CC/1 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillors Mrs. Brown (Conservative Group) and Councillor Taylor (Labour Group).

Councillor MacPherson joined the Meeting at 6.05pm.

CC/2 **ELECTION OF THE CHAIRMAN OF THE COUNCIL**

It was proposed and seconded that Councillor Muller be elected as Chairman of the Council for the 2019/20 local government year.

RESOLVED:-

That Councillor Muller be elected Chairman of the Council for the ensuing year.

(Councillor Muller then made the Declaration of Acceptance of Office of Chairman, thanking the Members for the honour conferred upon him).

CC/3 **ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL**

It was proposed and seconded that Councillor Atkin be elected as Vice-Chairman of the Council for the 2019/20 local government year.

RESOLVED:-

That Councillor Atkin be elected Vice-Chairman of the Council for the ensuing year.

(Councillor Atkin then made the Declaration of Acceptance of Office of Vice-Chairman and thanked Members for the honour conferred upon him).

CC/4 **CHAIRMAN’S COMMUNICATIONS AND OTHER ANNOUNCEMENTS**

The Chairman named the Rainbow’s Hospice as the Chairman’s Charity for the ensuing year.

CC/5 **LONG SERVICE AWARDS**

The Chairman presented long service awards to Joanne Abbassi, Robert Brooksby, and Elaine Woolley, whom had completed 20 years’ service as at 31st March 2019.

It was noted that an award had also been made to Richard Jones and Joanne Baxter for 20 years’ service, who were unable to attend the meeting.

The Meeting terminated at 6.30pm.

COUNCILLOR D MULLER

CHAIRMAN

South Derbyshire District Council

Meeting of Council on 27 June 2019

Motion submitted by Councillor Dr Robert Pearson

This Council notes that humans have caused climate change, the impacts of which are being felt around the world. In order to reduce the chance of runaway global warming and limit the effects of climate breakdown, it is imperative that all countries reduce carbon equivalent (CO₂eq) emissions from their current 6.5 tonnes per person per year to less than 2 tonnes as soon as possible.

Councils like South Derbyshire are uniquely placed to lead the world in reducing carbon emissions, for example through:

- improving the energy efficiency of Council properties
- the use of electric powered vehicles
- requiring carbon saving measures in its procurement processes
- prioritising climate adaption measures in planning

This Council believes that local government has a duty to limit the negative impact of climate change, and that it should take a lead on moving South Derbyshire toward carbon neutrality.

This Council pledges to:

- Declare a Climate Emergency
- Make South Derbyshire District Council carbon neutral by 2030
- Call on the UK Government to provide the powers and resources to make the 2030 target possible
- Work with partners across the District and region to deliver this goal through all relevant strategies
- Report back to Council within six months with the actions the Council will take to address this emergency

FINANCE AND MANAGEMENT COMMITTEE

25th April 2019

PRESENT:-

Conservative Group

Councillor Harrison (Chairman), Councillor Watson (Vice-Chairman) and Councillors Billings, Hewlett, MacPherson and Smith

Labour Group

Councillors Rhind, Richards, Southerd and Taylor

FM/167 **APOLOGIES**

Apologies were received from Councillor Mrs Coe, Dr Coyle and Ford (Conservative Group).

FM/168 **MINUTES**

The Open Minutes of the Meetings held on 14th February 2019 and 14th March 2019 were taken as read, approved as a true record and signed by the Chairman.

FM/169 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest from Members of the Council had been received.

FM/170 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/171 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

FM/172 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports had been received.

FM/173 **AUDIT SUB-COMMITTEE**

The Open Minutes of the Audit Sub-Committee Meeting held on 20th March 2019 were submitted.

FM/174 **SERVICE PLANS 2019/20**

The Strategic Director (Corporate Resources) presented the report to Committee. An amendment was carried by Committee to rectify a typo in the recommendation to read 30th September 2019.

RESOLVED:

The Committee approved the Service Plans for the Chief Executive's Directorate and Corporate Resources Directorate as a basis for service delivery over the period 1 April 2019 to 30 September 2019.

FM/175 **LOCAL GOVERNMENT PENSION SCHEME (LGPS) EMPLOYER MANDATORY DISCRETIONS**

The Strategic Director (Corporate Resources) presented the report to Committee, advising of the requirement to publish and that any applications for the use of such discretion would continue to be submitted to this Committee.

RESOLVED:

The Committee approved the Council's LGPS Employer Discretions Policy as shown in Appendix 1 of the report.

FM/176 **COMMITTEE WORK PROGRAMME**

RESOLVED:

Members considered and approved the updated work programme.

FM/177 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11

The Committee was informed that no questions had been received.

ROSLISTON FORESTRY CENTRE - MANAGEMENT ARRANGEMENT

The Committee approved the recommendations in the report.

BUSINESS SUPPORT OFFICER – ENVIRONMENTAL HEALTH

The Committee approved the recommendations in the report.

PAY AND GRADING REVIEW – DOWNGRADED POSTS

The Committee approved the recommendations in the report.

WRITE OFF: HOUSING BENEFIT OVERPAYMENTS

The Committee approved the recommendations in the report.

The meeting terminated at 6.25pm

COUNCILLOR J HARRISON

CHAIRMAN

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

30th May 2019

PRESENT:-

Conservative Group

Councillor MacPherson (Chairman), Councillor Mrs. Haines (Vice-Chairman) and Councillors Billings, Mrs. Brown, Dawson, Roberts (substituting for Councillor Fitzpatrick), Mrs. Wheelton (substituting for Councillor Mrs. Patten) and Whittenham.

Labour Group

Councillors Dunn, Mrs. Heath, Singh and Tilley.

EDS/1 **APOLOGIES**

Apologies for absence were received from Councillor Fitzpatrick and Councillor Mrs. Patten (Conservative Group) and Councillor Taylor (Labour Group).

EDS/2 **MINUTES**

The Open Minutes of the Meetings held on 24th January 2019, 28th February 2019 and 17th April 2019 were noted, approved as a true record and signed by the Chairman.

EDS/3 **DECLARATIONS OF INTEREST**

Councillor Roberts declared a personal interest in relation to Item 8 on the Agenda by virtue of being a private hire licensed driver and advised he would leave the Chamber whilst the item was discussed.

EDS/4 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public had been received.

EDS/5 **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

EDS/6 **REPORTS OF THE OVERVIEW & SCRUTINY COMMITTEE**

There were no Overview and Scrutiny Reports to be submitted.

MATTERS DELEGATED TO COMMITTEE**EDS/7 CORPORATE PLAN 2016-21: PERFORMANCE REPORT (YEAR END 2018-19)**

The Strategic Director (Service Delivery) presented the report to Committee, highlighting the successes, which included a reduction in fly-tipping and an increase in the number of food businesses with five star food rating, and areas which required further action.

Councillor Dunn commented that whilst it was positive to see the target for food hygiene rating had been surpassed, it had been raised within the Audit Sub-Committee an inspection had been overdue by more than 100 days due to a long-term sickness and had only taken place following a complaint. He queried if there were sufficient resources available to meet demands of the service. The Strategic Director (Service Delivery) responded to the query and noted the audit recommendations had been taken on board and there were now mitigating steps in place and temporary resources available.

Members discussed the merits and disadvantages of the Planning Committee being held every four weeks instead of three, with consideration being given to bringing the topic back to a future Committee to be debated.

Councillor Tilley requested a press release was published regarding the progress in addressing fly-tipping, though noting more was still required in tackling the problem. Councillor Mrs. Wheelton requested information on the fly-tipping 'hotspots'. The Strategic Director (Service Delivery) noted efforts were being made to engage with communities about fly-tipping and information regarding locations could be included in the annual enforcement report being brought to a later Committee.

The Chairman agreed with the importance of the wider community being aware of the successes in addressing fly-tipping through the efforts of staff and residents through a press release.

Councillor Mrs. Brown requested the bin collection schedule along the A38 was reviewed and increased as had previously been raised, if possible. The Strategic Director (Service Delivery) noted the request and committed to investigating the current bin collection schedule and reviewing if the previous request had not been implemented.

RESOLVED:

The Committee considered progress against performance targets set out in the Corporate Plan.

The Committee reviewed the Risk Register and Action Plan for the Committee's services.

Councillor Roberts left the Chamber at 6.20pm.

EDS/8 UPDATE TO PRIVATE HIRE LICENSING POLICY AND CONDITIONS

The Senior Licensing Officer presented the report to Committee, highlighting the requested changes to the Private Hire Licensing Policy following an eight week consultation.

Members raised queries regarding the availability of suitable vehicles with a minimum light transmission of 70% taxi drivers could purchase; the protection of passengers, mainly young children, from sunrays within vehicles with light transmission of 70% or greater; and the correlation between tinted windows and safeguarding incidents.

The Senior Licensing Officer addressed each query, noting popular licensed vehicles could be purchased without privacy windows and there were alternative ways to protect passengers, mainly young children in car seats, in vehicles. In relation to safeguarding incidents, the Senior Licensing Officer informed the Committee the proposed changes to the policy was a proactive response to national concerns around Child Sexual Exploitation and county lines. The Strategic Director (Service Delivery) informed Members the proposals contained in the report were in response to government recommendations following the grooming of young and vulnerable children by taxi drivers in Rotherham.

Councillor Singh queried the impact on currently licensed vehicles that do not meet the minimum light transmission requirement. The Senior Licensing Officer noted a compromise had been made in the policy to allow for a phased transition of the currently licensed vehicles that do not meet the requirement.

RESOLVED:

The Committee approved the proposed changes to the Private Hire Licensing Policy and Private Hire Vehicle, Driver and Operator Conditions to come into effect on 1st July 2019.

The Committee approved the proposed fee for a private hire vehicle licence for a hire vehicle to come into effect on 1st August 2019.

Councillor Roberts returned to the Chamber at 6.40pm.

EDS/9

COMMITTEE WORK PROGRAMME

Councillor Billings requested information regarding dog fouling hotspots, in addition to the fly-tipping hotspots, be included within the Annual Enforcement Report. The Strategic Director (Service Delivery) noted the request and advised this would be passed on to the Officer.

The Strategic Director (Service Delivery) informed Members that following an initial report in April 2019, a second report regarding the work undertaken by the Corporate Environmental Sustainability Group would be brought to Committee to highlight the activities taken to improve the Council's environmental performance.

RESOLVED:

The Committee considered and approved the updated work programme.

EDS/10 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

MINUTES

The Exempt Minutes of the Meetings held on the 24th January 2019 and 17th April 2019 were received.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

SERVICE LEVEL AGREEMENT – DERBYSHIRE WILDLIFE TRUST

The Committee approved the recommendations contained in the report.

The meeting terminated at 7.05pm.

COUNCILLOR A MACPHERSON

CHAIRMAN

LICENSING AND APPEALS SUB-COMMITTEE

6th June 2019 at 10.00am

PRESENT:-

Members of the Licensing and Appeals Sub-Committee

Councillor Mrs. Patten (Chairman), Councillor Muller (Conservative Group), and Councillor Richards (Labour Group)

District Council Representatives

A Kaur (Head of Legal and Democratic Services), F Norman (Licensing Officer) and S Irvine (Democratic Services Officer)

LAS/1 **APOLOGIES**

The Sub-Committee was informed that no apologies had been received.

LAS/2 **DECLARATION OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

MATTERS DELEGATED TO SUB-COMMITTEE

LAS/3 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

DETERMINATION OF AN APPLICATION FOR THE RENEWAL OF A PRIVATE HIRE DRIVER'S LICENCE

The Sub-Committee considered an application for the renewal of a Private Hire Driver's Licence.

The Meeting terminated at 10.30am.

COUNCILLOR MRS. J PATTEN

HOUSING AND COMMUNITY SERVICES COMMITTEE

6th June 2019

PRESENT:-

Conservative Group

Councillor Roberts (Chairman) and Councillor Pegg (Vice-Chairman) and Councillors Atkin, Corbin, Churchill, Mrs. Haines, Dr. Perry and Mrs. Wheelton

Labour Group

Councillors Mrs. Heath, Mulgrew, Rhind, Richards and Shepherd

HCS/1 **APOLOGIES**

The Committee was informed no apologies for absence had been received.

HCS/2 **MINUTES**

The Open Minutes of the Meetings held on 7th March 2019 and 23rd April 2019 were noted and approved as a true record and signed by the Chairman.

HCS/3 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest from Members of the Council had been received.

HCS/4 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/5 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

HCS/6 **REPORTS OF THE OVERVIEW AND SCRUTINY COMMITTEE**

There were no Overview and Scrutiny Reports to be submitted.

MATTERS DELEGATED TO COMMITTEE

HCS/7 **CORPORATE PLAN 2016-21: PERFORMANCE REPORT (YEAR END 2018/19)**

The Strategic Director (Service Delivery) presented the report to Committee, highlight the successes, [Page 33 of 46](#) exceeding the target for affordable homes

for the District, and areas which require further action, such as challenges faced around re-letting of properties.

Councillor Richards commented that the Hospital Avoidance Scheme would be very much welcomed once it was fully functional given the demands upon the NHS system within Derbyshire.

RESOLVED:-

The Committee considered progress against performance targets set out in the Corporate Plan.

The Committee reviewed the Risk Register and Action Plan for the Committee's services.

HCS/8 **SHOPMOBILITY SERVICE IN SWADLINCOTE**

The Community Partnership Officer presented the report to Committee, noting South Derbyshire CVS had been delivering the service on an interim basis and would be seeking the same level of funding whilst providing an additional day of service.

RESOLVED:-

The Committee approved Council funding to be provided to South Derbyshire CVS (SDCVS) to allow it to deliver the Shopmobility Service in Swadlincote for the next three financial years until 31 March 2022.

HCS/9 **HOUSING REPAIRS AND MAINTENANCE REVIEW**

The Head of Housing presented the report to Committee, noting the review of the service had been carried out by the Housing Quality Network and the action plan aimed to implement recommendations from the review.

RESOLVED:-

The Committee noted the contents of the report and action plan (Appendix A).

The Committee endorsed the actions within the plan for implementation over a three-year period.

HCS/10 **COUNCIL HOUSE ADAPTATIONS POLICY**

The Head of Housing presented the report and informed the Committee the changes to the policy included providing a further option to move house earlier instead of waiting for adaption work. Further research was required on the difference in policy between Council Tenants and householders within the private sector to ensure there is no disparity or inequality.

RESOLVED:-

The Committee adopted a revised Disabled Adaptations Policy for Council Tenants to replace the existing policy.

The Committee noted that a further report would be presented later in the year that introduces a new policy for the provision of Disabled Facilities Grants in the private sector.

The Committee noted that a report would also be presented that considers the equity of funding and maintenance arrangements for Council tenants and householders in the private sector.

HCS/11 **HOUSING ALLOCATIONS POLICY**

The Head of Housing presented the report to Committee, noting the proposed changes to be open to the public and key stakeholders through consultation. Some changes include an increase to the income threshold to prevent exclusion of people on low to medium income and opening the policy to those who do not have local connections to be included on the shelter properties list.

The Chairman welcomed the report and the clarification it brought to the allocation process.

Members raised queries relating to the availability of two-bedroom sheltered properties within the District. The Head of Housing noted there are mixed demands for sheltered properties and it varied on needs and locations.

RESOLVED:-

The Committee noted and approved the proposed changes to the Housing Allocations Policy as a draft for consultation.

The Committee approved the consultation with the public and stakeholders on the proposed changes commences on 7th of June date for a period of one month.

The Committee approved that the results of the consultation and a final Policy are reported to a future Housing and Community Services Committee for adoption.

HCS/12 **COMMITTEE WORK PROGRAMME**

RESOLVED:-

The Committee considered and approved the updated work programme.

HCS/13 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

MINUTES

The Exempt Minutes of the Meeting held on 23rd April 2019 were received.

TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11

The Committee was informed that no questions had been received.

DIRECT ACQUISITION OF FOUR BUNGALOWS IN REPTON

Members approved the recommendations in the report.

LAND DEAL TO DELIVER AFFORDABLE HOUSING AT ORCHARD STREET, NEWHALL

Members approved the recommendations in the report.

The Meeting terminated at 6.40pm.

COUNCILLOR A ROBERTS

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE

13th June 2019

PRESENT:-

Conservative Group

Councillor Watson (Chairman), Councillor Fitzpatrick (Vice-Chairman) and Councillors Angliss, Billings, Mrs. Brown, Corbin (substituting for Councillor Roberts) and Ford.

Labour Group

Councillors Dr. Pearson, Rhind, Richards, Taylor and Tilley (substituting for Councillor Southerd).

In Attendance

Councillor Mrs. Wheelton

FM/1 **APOLOGIES**

Apologies were received from Councillors MacPherson and Roberts (Conservative Group) and Councillor Southerd (Labour Group).

FM/2 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest from Members of the Council had been received.

FM/3 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/4 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

FM/5 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports had been received.

MATTERS DELEGATED TO COMMITTEE

FM/6 **CORPORATE PLAN 2016-2020 PERFORMANCE REPORT**

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The Strategic Director (Corporate Resources) presented the report to Committee highlighting achievements and areas where targets had not been met. He noted the largest risk that remained for the Council was Britain's exit from the European Union as the implications remain unknown.

The Chief Executive addressed the Committee, remarking on the Council's record as a caring employer and the Council's ability to extend benefits for staff members with long term sickness, including terminal illness. He noted that whilst the Council would continue to respond to the needs of staff who face a long-term absence due to illness, the trend of long-term absences continued upward. In order to bring about further changes, a Joint Consultative Committee has been arranged for 25th July 2019 to take place with officers, Unions and Members.

Councillor Ford noted as a basis of support, he reminded Members the Council had proudly signed up for the Dying to Work Charter, whose founder had recently been nominated for a MBE.

Councillor Richards queried if the level of absences were spread throughout the departments or if there were pockets of departments with higher levels of long-term absences. The Chief Executive noted that whilst there were higher levels amongst departments with manual work, it is evenly spread throughout the organisation.

The Vice-Chairman noted the Council's staff is the Council's best asset and long-term absences put others under stress; he extended support to what the Chief Executive was undertaking.

RESOLVED:

The Committee considered progress against performance targets set out in the Corporate Plan.

The Committee reviewed the Risk Register and Action Plan for the Committee's services.

FM/7

CORPORATE EQUALITIES ANNUAL REPORT 2018-19 AND ACTION PLAN 2019-20

The Strategic Director (Corporate Services) presented the report to Committee, noting the report demonstrates how the Council carries out its equality responsibilities.

Councillor Taylor requested equality and diversity training is made available for Members. The Strategic Director (Corporate Services) noted the request and would look into arranging training.

RESOLVED:

The Committee approved the Corporate Equalities Annual Report for 2018/19 for publication attached in Appendix A.

The Committee approved the Corporate Equalities and Safeguarding Action Plan for 2019/20, attached in Appendix B.

FM/8 **ANNUAL HEALTH AND SAFETY REPORT 2018-19 AND ACTION PLAN 2019-20**

The Strategic Director (Corporate Services) presented the report to Committee, noting the annual report sets out the work undertaken to safeguard the workforce by ensuring safe working conditions. The Strategic Director (Corporate Services) further noted the Council achieved the Royal Society for the Prevention of Accidents Gold Award for the ninth year.

The Chairman queried how frequently the SoloProtect devices were activated. The Strategic Director (Corporate Services) responded to the query, highlighted there had been a few false alarms but no emergencies.

The Chairman thanked officers for their efforts in achieving the Gold Award yet again.

RESOLVED:

The Committee noted the key health and safety achievements and performance for the year ending 31 March 2019.

The Committee approved the Health and Safety Action Plan for 2019/20 as detailed in Appendix 2.

FM/9 **COMMENTS, COMPLIMENTS, COMPLAINTS & FREEDOM OF INFORMATION REQUESTS**

The Strategic Director (Corporate Services) presented the report to Committee, highlighting Freedom of Information requests continued to increase and, dependent on the nature of the request, could take up significant resources within departments.

Councillor Richards queried how information could be obtained relating to data protection breaches. The Strategic Director (Corporate Services) responded to the query, noting any data protection breach would be dealt with separately as an investigation would need to be carried out. The Chief Executive informed Members that if there were a major breach, it would be reported to Committee.

Councillor Dr. Pearson requested Members were informed of the outcome of complaints as standard practice. The Chief Executive noted the request, remarking there were varying levels of appropriate responses depending on the nature of the complaint, but Members should be regularly kept updated.

RESOLVED:

The Committee considered and noted the comments, compliments, complaints and FOI requests, as detailed in the report.

FM/10 **THE FAIR FUNDING REVIEW**

The Strategic Director (Corporate Services) presented the report to Committee, highlighting the proposed changes to the funding allocation system would have the Council benefit financially, but may potentially take funds away from County Councils.

Councillor Taylor commented the report rang alarm bells for overall funding as there had already been a significant reduction in funding available for social services, schools, highways and police services. By looking at services beyond this authority, he was alarmed at the future financial implications.

RESOLVED:

The Committee noted the response to the Technical Consultation on the Relative Needs and Resources of Local Authorities.

That a further report is submitted to the Committee to provide an update on the implications for the Council following approval by the Government of the final funding formula.

FM/11 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Services) informed Committee the Statement of Accounts report would not be available for the next Committee as the external auditors would not be able to audit the accounts by the end of July and instead would come to a later Committee.

Members raised queries relating to the payment of the external auditors and if the delay would prevent the Council from applying for grants or submitting bids. The Strategic Director (Corporate Services) responded to the queries, explaining the fee would not be reduced as the work would still be undertaken and he was not aware if the delay in the audit would impact on any application of grants or bids.

RESOLVED:

Members considered and approved the updated work programme.

FM/12 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11

The Committee was informed that no questions had been received.

LAND IN MELBOURNE

The Committee approved the recommendations in the report.

PREMISES AT WOODVILLE ROAD, OVERSEAL

The Committee approved the recommendations in the report.

DIRECT ACQUISITION OF FOUR BUNGALOWS IN REPTON

The Committee approved the recommendations in the report.

LAND DEAL TO DELIVER AFFORDABLE HOUSING AT ORCHARD STREET, NEWHALL

The Committee approved the recommendations in the report.

HUMAN RESOURCES SERVICE-FIXED TERM APPOINTMENT

The Committee approved the recommendations in the report.

BAD AND DOUBTFUL DEBTS

The Committee approved the recommendations in the report.

The meeting terminated at 7.10pm.

COUNCILLOR P WATSON

CHAIRMAN