

Budget Monitoring - March 2014

Environmental and Development

APPENDIX 1

£'s

		BUDGET			FORECAST		ANNUAL		RESERVES		COMMENTARY
		YTD ACTUAL	BUDGET	BUDGET OUTTURN	ADJUSTMENTS	PROJECTED OUTTURN	BUDGET	PROJECTED VARIANCE	EARMARKED	GF	
PSX90	Transport Services	0	0	0		0	0	0		0	
Central & Departmental Accounts		0	0	0	0	0	0	0	0	0	
CCF00	Tourism Policy, Marketing & Development	56,322	0	56,322		56,322	56,447	125		125	
CPH70	Promotion and Marketing of the Area	259,377	0	259,377		259,377	295,225	35,848		35,848	£10k unbudgeted income, £18k saving on restructure, £6k Fav comp maintenance, £2k fav on recharges
Economic Development		315,699	0	315,699	0	315,699	351,672	35,973	0	35,973	
CPE10	Environmental Education	136,317	0	136,317		136,317	136,605	288	288		
Environmental Education		136,317	0	136,317	0	136,317	136,605	288	288	0	
CEE00	Food Safety	203,227	0	203,227		203,227	223,144	19,917		19,917	£21k additional licencing income, £4k fav recharges, £6k adv additional contractor costs
CEE10	Pollution Reduction	318,500	0	318,500		318,500	337,798	19,298		19,298	£6k fav salary, £11k fav licencing fees, £7k fav recharges, £3k adv depreciation, £2k adv prof fees
CEE30	Health and Safety at Work	0	0	0		0	0	0		0	
CEE50	Pest Control	28,321	0	28,321		28,321	25,998	(2,323)		(2,323)	£1k fav recharges, £3k adv salary
CEE80	Public Conveniences	48,152	0	48,152		48,152	52,128	3,977		3,977	£2k fav depreciation, £5k fav r&m, £3k adv bus rates
CEH00	Community Safety (Safety Services)	153,430	0	153,430		153,430	171,320	17,890		17,890	£10k fav salaries due to vacancy, £4k fav prof fees - reduction in stray dogs, £3k fav recharges
KGW00	Welfare Services	109	0	109		109	1,612	1,503		1,503	
Environmental Services		751,739	0	751,739	0	751,739	812,001	60,262	0	60,262	
HTK10	Environmental Maintenance (Other Roads)	(13,915)	0	(13,915)		(13,915)	(1,679)	12,237		12,237	Professional fees lower than expected
NAC60	Public Transport	23,618	0	23,618		23,618	29,769	6,151		6,151	£5k fav on r&m, £1k fav contract cleaning
Highways		9,703	0	9,703	0	9,703	28,090	18,387	0	18,387	
ACL00	Local Land Charges	177,808	0	177,808		177,808	69,180	(108,628)		(108,628)	£100k adv prov for refund of personal searches, £32k adv redundancy prov, £16k fav fees, £4k fav recharges, £3k fav comp maintenance, £1k fav insurance
CEE70	Licensing	(7,305)	0	(7,305)		(7,305)	37,688	44,993		44,993	Fav £35k due to vacancy/mat leave, £19k fav fees, £5k fav recharges, £10k adv agency, £3k adv prof fees
Licensing and Land Charges		170,503	0	170,503	0	170,503	106,868	(63,635)	0	(63,635)	
ACG00	Emergency Planning and Works	1,091	0	1,091		1,091	537	(554)		(554)	
CCA20	Heritage	12,872	0	12,872		12,872	24,040	11,168	10,000	1,168	Heritage sub Committee approval for £10k earmarked reserves. £1k fav essential user
CPB00	Building Regulations	102,489	0	102,489		102,489	140,377	37,888		37,888	£14k fav fee income, £21k fav recharges, £4k fav salary, £3k fav microfilming, £1k adv agency, £3k adv training (restructure)
CPB10	Building Control Enforcement	68,574	0	68,574		68,574	74,872	6,298		6,298	£3k fav comp maintenance, £2k fav salary, £1k fav other

Budget Monitoring - March 2014

Housing & Community

APPENDIX 2

£'s	BUDGET			FORECAST		ANNUAL		RESERVES		COMMENTARY
	YTD ACTUAL	BUDGET	BUDGET OUTTURN	ADJUSTMENTS	PROJECTED OUTTURN	BUDGET	PROJECTED VARIANCE	EARMARKED	GF	
ACT00 General Grants, Bequests & Donations	378,876	0	378,876		378,876	282,966	(95,910)	(100,069)	4,159	£1k fav recharges, £3k fav salary (reserve drawdown for grants)
CCD00 Community Centres	51,438	0	51,438		51,438	54,562	3,124		3,124	£1k fav electricity, £3k fav recharges
CEG00 Community Safety (Crime Reduction)	273,702	0	273,702		273,702	288,088	14,386	14,386		
CEK00 Defences Against Flooding	47,286	0	47,286		47,286	49,594	2,308		2,308	
CPH20 Market Undertakings	(13,768)	0	(13,768)		(13,768)	(62)	13,705		13,705	£10k increase in market income, £3k decrease in Business Rates
CPL00 Community Development	40,364	0	40,364		40,364	35,818	(4,546)		(4,546)	Adverse salaries £1k, prof fees £2k, £3k training and £2k insurance, favourable subscriptions £1k and tools £1k
CCF10 Village Halls	5,588	0	5,588		5,588	7,522	1,934		1,934	R&M saving
Community Development and Support	783,486	0	783,486	0	783,486	718,488	(64,999)	(85,683)	20,684	
CCA10 Arts Development & Support	52,595	0	52,595		52,595	35,136	(17,459)	(17,459)	0	
CCA40 Festival of Leisure	44,791	0	44,791		44,791	47,857	3,066		3,066	£1k fav recharges, £2k fav salary
CCA30 Christmas Lights	61,581	0	61,581		61,581	62,533	952		952	
Leisure and Recreational Activities	158,967	0	158,967	0	158,967	145,526	(13,441)	(17,459)	4,017	
CCD20 Sports Development & Community Recreation	247,769	0	247,769		247,769	265,245	17,475	17,475		
CCD30 Indoor Sports & Recreation Facilities	447,938	0	447,938		447,938	472,016	24,077		24,077	£21k fav r&m, £2k fav utilities, £5k fav depreciation, £2k fav income, £4k adv tpp, £2k adv t&e
CCD40 Outdoor Sports & Recreation Facilities (SSP)	(88,539)	0	(88,539)		(88,539)	39,691	128,230	128,230		
CCA00 Melbourne Leisure Centre	(2,522)	0	(2,522)		(2,522)	799	3,321		3,321	Accrual released from YE
CCD10 Get Active in the Forest	32,895	0	32,895		32,895	36,493	3,598	3,598		
CCD50 Playschemes	51,733	0	51,733		51,733	52,141	408	408		
Leisure Centres and Community Facilities	689,274	0	689,274	0	689,274	866,384	177,110	149,712	27,398	
CCE00 Ground Maintenance	602,269	0	602,269		602,269	729,793	127,524		127,524	£29k inc income DCL, £25k fav fees for golf course & Parishes, £3k fav GM non contract, £30k fav recharges, £8k fav depreciation, £2k fav insurance, £9k salaries due to vacancy, £11k fav t&e, and £6k fav materials, £4k fav R&M
CCE10 Countryside Recreation & Management	15,115	0	15,115		15,115	18,538	3,423		3,423	
CCE20 Allotments	(849)	0	(849)		(849)	(138)	711		711	Fav grounds maintenance
CCF20 Rosliston Forestry Centre	148,945	0	148,945		148,945	178,245	29,300		29,300	£26k fav revaluation gain, £3k fav recharges £34k adv redundancy prov, £6k fav fees, £2k fav recharges, £2k fav salary, £5k fav r&m
CEA00 Cemeteries	71,990	0	71,990		71,990	53,170	(18,820)		(18,820)	
CEA30 Closed Churchyards	4,246	0	4,246		4,246	4,578	332		332	
KJE70 Community Parks & Open Spaces	320,000	0	320,000		320,000	263,028	(56,972)	(56,972)		Drawdown from commuted sum
Parks and Open Spaces	1,161,715	0	1,161,715	0	1,161,715	1,247,214	85,499	(56,972)	142,471	
CEE20 Housing Standards	130,150	0	130,150		130,150	125,857	(4,293)		(4,293)	£8k adv salary, £2k fav recharges, £2k fav prof fees £28k fav salary due to vacancy, £4k fav subscriptions, £1k fav recharges, £3k other small var (reserves: £10k housing needs study c/fwd)
KGA00 Housing Strategy	76,920	0	76,920		76,920	123,273	46,353	10,000	36,353	
KGD00 Housing Advice	99,923	0	99,923		99,923	88,918	(11,005)		(11,005)	£5k adv public lib, £3k fav salary, £3k other small var £6k adv salaries, £3k fav recharges, £15k fav tpp, £1k fav prof fees
KGE10 Administration of Renovation & Improvement Grants	127,988	0	127,988		127,988	142,606	14,618		14,618	
KGH10 Bed / Breakfast Accommodation	(111)	0	(111)		(111)	16,326	16,438		16,438	Income offset costs

Housing & Community

APPENDIX 2

£'s

[illegible]

Budget Monitoring - March 2014

Finance & Management

APPENDIX 3

		BUDGET			FORECAST		ANNUAL		RESERVES		COMMENTARY
£'s		YTD ACTUAL	BUDGET	BUDGET OUTTURN	ADJUSTMENT S	PROJECTED OUTTURN	BUDGET	PROJECTED VARIANCE	EARMARKED	GF	
PSX40	Senior Management	0	0	0		0	0	0		0	£106k saving on restructure, £4k adv add duties, £2k insurance costs and £8k prof fees (Env Transistion costs) (adj profiling)
PSX50	Reprographic/Print Room	0	0	0		0	(0)	(0)		(0)	
PSX55	Financial Services	0	0	0		0	(0)	(0)		(0)	Fav £12k salaries due to vacancy, maternity & sickness, £3k fav on tools, £2k fav periodicals, £9k adv prof fees, £9k adv Agresso main unaccrued in 12/13, £5k bespoke support Unit 4 unbudgeted (ajd correct outturn)
PSX56	Internal Audit	0	0	0		0	0	0		0	
PSX57	Merchant Banking Services	0	0	0		0	0	(0)		(0)	Bank charges lower than budget (adj electronic payments)
PSX60	ICT Support	0	0	0		0	(0)	(0)		(0)	Internet £17k adv, Prof Fees 13K, 19k Adv R & M ,19K adv Software, £32k saving in Microsoft Licences
PSX65	Legal Services	0	0	0		0	(0)	(0)		(0)	Salary overspend (£8 unbudgeted additional duties payments)
PSX75	Personnel/HR	0	0	0		0	(0)	(0)		(0)	Adverse £5k adv prof fees (Solicitor costs for Payroll transition) and £2k licences (Skillbites), Favourable
PSX76	Policy & Communications	0	0	0		0	0	0		0	£35k on training
PSX77	Customer Services	0	0	0		0	0	0		0	(adj Profiling)
PSX78	Health & Safety	0	0	0		0	0	0		0	Medical fees & training
PSX81	Admin Offices & Depot	(1)	0	(1)		(1)	(0)	0		0	Favourable £28k rent from DCC, £9k utilities and £4k tools, adverse r&m £16k, salaries £4k, £3k refuse collection and £2k fees other (Adj: 82% income from PSX85 plus outturn accuracy)
PSX95	Procurement Unit	0	0	0		0	0	0		0	£22k adv procurement savings invoice, 4K adv training
PSX99	Corporate Services Partnership	0	0	0		0	0	0		0	Access Agreement
SSX70	Other Management Costs	0	0	0		0	0	0		0	(Adj: Recharge to Northgate)
KJE40	Caretaking	109,874	0	109,874		109,874	115,085	5,212		5,212	Income to be received to offset exp
Central and Departmental Accounts		109,873	0	109,873	0	109,873	115,085	5,212	0	5,212	£10k fav recharges, £5k adv salary
HTT00	Concessionary Fares	(431)	0	(431)		(431)	3,224	3,655		3,655	No Stationery costs
Concessionary Travel		(431)	0	(431)	0	(431)	3,224	3,655	0	3,655	
AAD00	Democratic Representation & Management	570,909	0	570,909		570,909	715,022	144,112		144,112	Adv £15k superan & NI members unbudgeted, £38k adv redundancy prov, £8k fav vehicle costs, £10k fav car allow & public transport, £6k fav catering, £6k fav members allow, £15k fav other member costs, £42k fav salary due to vacancies, £8 fav recharges, £55k fav HRA recharge, £8k DCC forum income unbudgeted, £31k restructure saving, £6k fav depreciation, £4k fav other small var
AAM00	Corporate Management	84,164	0	84,164		84,164	93,383	9,220		9,220	
AAM01	Corporate Finance Management	81,348	0	81,348		81,348	70,539	(10,809)	10,850	(21,659)	District Valuer fees saving
KJW00	Debt Management Costs	130,954	0	130,954		130,954	131,425	471		471	£9k fav audit comm repayment, £10k fav external Audit fees, £8k adv subs to FID, £12k adv insurance, £20k adv HRA recharge, £1k adv write off of mortgage (reserves: turnover rent)
Corporate and Democratic Costs		867,375	0	867,375	0	867,375	1,010,369	142,994	10,850	132,144	

Budget Monitoring - March 2014

Finance & Management

APPENDIX 3

[illegible]

Major Variances on General Fund Revenue Income and Expenditure 13/14

	£'000
Depreciation and Capital Charges	-325
Approved Savings and Budget Changes	
Senior Management Restructure	-153
General Fund costs apportioned to the HRA	-212
Democratic and Members Costs	-90
	-455
Lower Employee Costs	
Vacancies - Environmental and Planning Services	-222
Vacancies - Housing and Community Services	-69
Vacancies - Corporate Services	-10
	-301
Additional Income	
Planning and Building Control	-182
Industrial and Commercial Lettings	-94
Court Costs	-70
Land Charges and Trade Waste	-52
Waste & Recycling Credits	-33
Environmental Health Services	-32
Grounds Maintenance - Weed Spraying works	-29
Grounds Maintenance - Parish and Golf Course Works	-25
Licencing	-29
	-546
Net Cost of Housing Benefits	-274
Other Budget Savings	
Corporate Training	-39
All other Variances	-26
	-65
Additional Costs	
Agency Staffing - Waste and Cleansing	132
Computer System Changes in Revenues and Benefits (funded from Grant)	130
Voluntary Redundancy Costs (approved in the MTFP)	104
Provision for Land Charges - Personal Searches (approved in the MTFP)	100
Provision for clawback of Housing Benefit Subsidy 2012/13	85
Maintenance of vehicles, plant and equipment	74
Provision for Planning Appeal	70
	695
TOTAL - OVERALL VARIANCE	-1,271