

RECORD OF OPEN DECISIONS**FINANCE AND MANAGEMENT COMMITTEE**

At the Meeting of the Finance and Management Committee held on Thursday, 21st June 2012, the following decisions were taken.

Urgent decisions or those exempt from call-in are indicated in the third column of the table. These decisions cannot be called in and are effective immediately.

All other decisions may be called in until Friday, 29th June 2012.

A request to call in a decision must be made by at least three Members, including at least one Member of the controlling group. The request must be made in writing to the Chief Executive¹.

If no request to call in a decision is received within this time limit then the decision becomes effective immediately.

<u>Agenda Item No.</u>	<u>OPEN REPORTS</u>	<u>Urgent/ Call-in Exempt</u>
7.	<u>AGENDA ITEM</u> ANNUAL TRAINING REPORT 2011/12 AND PRIORITIES FOR 2012/13.	
	<u>DECISION:</u> (1) That the priority areas for training and development during 2012/13, which are linked to the delivery of the key priorities of the Council's Corporate Plan 2009/14, be approved. (2) That Members note the range of training activities and actions provided during 2011/12.	
8.	<u>AGENDA ITEM</u> CORPORATE EQUALITIES AND FAIRNESS ANNUAL REPORT 2011/12 AND ACTION PLAN 2012/13.	
	<u>DECISION:</u> (1) That the new Corporate 'Equalities' Policy Statement be approved as submitted. (2) That the Action Plan for 2012/13 shown in an Appendix to the report be approved and that the Corporate Equalities and Fairness Scheme Annual Report for 2011/12 be accepted.	
9.	<u>AGENDA ITEM</u> DATA QUALITY STRATEGY 2012/15 AND ACTION PLAN 2012/13.	
	<u>DECISION:</u> That the Committee adopts the revised Data Quality Strategy 2012/15 and Action Plan 2012/13.	
10.	<u>AGENDA ITEM</u> CONSULTATION STRATEGY ANNUAL REPORT 2011/12 AND ACTION PLAN 2012/13.	
	<u>DECISION:</u> (1) That the key consultation achievements for the year ending 31st March 2012 be noted. (2) That the refreshed Action Plan, as shown in an Appendix to the	

	report, which will guide the work of the Council in undertaking consultation with its service users, residents, partners and staff be approved.	
11.	<u>AGENDA ITEM</u> COMMUNICATIONS ANNUAL REPORT 2011/12 AND ACTION PLAN 2012/13.	
	<u>DECISION:</u> (1) That the Committee notes the performance against the Communications Action Plan 2011/12 and approves the Communications Action Plan for 2012/13, as shown in appendices to the report. (2) That the continued use of the current Corporate Campaigns until 31/3/2013 be approved. (3) That the key communication achievements for the year ending 31st March 2012, be noted.	
12.	<u>AGENDA ITEM</u> ANNUAL HEALTH AND SAFETY REPORT 2011/12 AND ACTION PLAN 2012/13.	
	<u>DECISION:</u> That the Committee notes the key health and safety achievements and performance for the year ending March 2012 and accepts the Health and Safety Action Plan that sets down the priority actions for 2012/13.	
13.	<u>AGENDA ITEM</u> CORPORATE PLAN 2009-14: PERFORMANCE MANAGEMENT YEAR END REPORT.	
	<u>DECISION:</u> (1) That the achievements and outturn performance at year-end in relation to the Council's Corporate Plan 2009/14 be noted. (2) That where progress has failed to achieve the specified target, the Committee accepts the adequacy of the remedial action taken.	
14.	<u>AGENDA ITEM</u> CORPORATE SERVICES SERVICE PLAN 2012/13.	
	<u>DECISION:</u> That the Service Plan for Corporate Services be approved as the basis for service delivery for the period 1st April 2012 to 31st March 2013.	
15.	<u>AGENDA ITEM</u> COMPLAINTS AND FREEDOM OF INFORMATION REQUESTS – 1ST OCTOBER 2011 – 31ST MARCH 2012.	
	<u>DECISION:</u> That the complaints and Freedom of Information requests, as detailed in the report, are noted.	
16.	<u>AGENDA ITEM</u> RIGHT TO BUY RECEIPTS AND THE REPLACEMENT OF SOLD PROPERTIES.	
	<u>DECISION:</u> (1) That the Committee notes the recommendation of the Housing and Community Services Committee of 14 th June 2012 in relation to this matter. (2) That subject to the above, the Council signs the Government	

	agreement to use additional Right to Buy receipts for investment in affordable new homes. (3) That a feasibility budget of up to £20,000 to assist in developing delivery models for the new homes be approved.	
17.	<u>AGENDA ITEM</u> WORK PROGRAMME.	
	<u>DECISION:</u> That the updated work programme be noted.	

DATED: 22nd June 2012

Chief Executive

- ¹ Although it is not necessary to use a prescribed form, copies are available from the Chief Executive.
- ² NOTE – this gives an outline of the committee decision for call-in purposes but it does not necessarily reflect the final wording for minute purposes.
- ³ Insert both the agenda item number and its heading.