

SOUTH DERBYSHIRE DISTRICT COUNCIL

OVERVIEW OF ROLE

POSITION: **INDEPENDENT (NON-AUTHORITY) MEMBER –
STANDARDS COMMITTEE**

DURATION: **2, 3 and 4 year term (from June 2009)**

SUMMARY

To be a Member of the Standards Committee to promote and maintain high standards of conduct within the District Council and the Parish Councils within South Derbyshire.

MAIN DUTIES AND RESPONSIBILITIES

1. To promote and maintain high standards of conduct by the Members and co-opted Members of the Council.
2. To assist the Members and co-opted Members to observe the Council's Code of Conduct.
3. To advise the District Council on the adoption or revision of the Members' Code of Conduct and any other Codes and Protocols, as necessary.
4. To monitor the operation of the Members' Code of Conduct at District level and provide guidance on compliance.
5. To advise on training for Members and co-opted Members on issues relating to ethical standards and the Members' Code of Conduct.
6. To grant dispensations from requirements relating to interests set out in the Members' Code of Conduct.
7. To deal with any reports from a case tribunal or interim case tribunal and any reports from the Monitoring Officer on breaches of the Members' Code of Conduct, which may be referred by an Ethical Standards Officer of the Standards Board for England.
8. To assess all written complaints alleging a breach of the Members' Code of Conduct against a Councillor or Co-opted Member, review such decisions and hear and determine allegations.
9. To receive reports from the Sub-Committees in relation to the Assessment, Review and Consideration hearings and determination of any allegations and to consider whether any further recommendations need to be made to the District or Parish Council.

10. To monitor the operation of the Council's Local Code of Corporate Governance on a half-yearly basis, in conjunction with the Audit Sub-Committee and report findings and make recommendations to Full Council.
11. To deal with any reports from the Monitoring Officer or the Director of Corporate Services on matters relating to probity issues.
12. To exercise 1-9 above in relation to the Parish Councils within South Derbyshire and the Members of these Parish Councils.
13. Such other duties and responsibilities as the Council may require consistent with the role of a Member of a Standards Committee

Dated: February 2009

U:\JAYNE\PERSONNEL\JOBDESC\StandardsMember.doc